

Parochial Church Council of St. John's, Churt

Treasurer's Report

For the Year Ending 31st December 2021

1. General Fund

The year ended with the fund showing a **surplus** for the year's activities of **£8.5k**, and a closing balance of £67.0k. Given the circumstances caused by the Coronavirus pandemic, this is another fabulous result financially.

Overall, **total income** excluding legacies [but including gift aid] was up on 2020 by £3.3k due to :-

- regular giving up by £1.6k - annualised income has increased even though no. of donors has fallen [by 4]
- casual/other giving/collections up by £1.8k.
- there was little extraordinary income in 2021 [2020 saw a donation to the S Bicknell Covid fund for mask making].
- Parish magazine sales saw a resurgence due to a full year's advertising charges, with an increase over 2020 of £2.6k
- Fees to the PCC for wedding and funeral services etc were down on 2020 by £0.7k.

There were no legacies in 2021, so that resulted in £4.5k lower income than 2020.

Total expenditure was up on 2020 by £9.7k due to :-

- vicar's expenses up £0.9k [new incumbent]
- vicarage rent down by £1.5k [1 x qtr paid in 2020, nothing paid during 2021]
- Parish Share up by £10.4k [due to Minister's fees for new incumbent]
- Church running expenses/repairs/churchyard down by £1.5k
- Parish magazine printing costs up by £0.8k [there were no magazines issued for Apr/May/June 2020]

During the year, payments totalling £5.5k to charitable organisations were paid out, slightly up on 2020.

There is a new lease agreement on the photocopier at £210 per quarter plus servicing/copy charges. The new lease cost and indeed service/copy charges represent a considerable annual saving [£1.1k for the lease alone], with title to the machine passing to the PCC at the end of the 5 year lease term.

There are no other long term financial commitments.

2. Restricted Funds

The total year end balance on Restricted funds stood at £65.9k, a net **reduction of £2.6k** in the year.

We received a generous donation of £1.5k into the **Fabric** fund in December.

A total of £4.1k was spent from the **Fabric** fund, analysed as :-

- £0.2k portion of the electricity bills
- £0.8k on churchyard maintenance [mowing/hedge trimming]
- £1.9k kitchen/lobby repairs and redecoration
- £1.2k on the restoration and upgrade of the WiFi to the Church and Stables

Sadly, the **Friends** of St John's fund raising activities were once again quashed by the pandemic, thus there was no income or indeed expenses of any sort during the year.

There was no activity from the **Growth** fund.

3. Designated Funds

The total year end balance on Designated funds stood at £26.9k, a net **increase of £10.9k** in the year.

The **Projects** Fund year end balance stood at £23.9k, an increase of £11.1k over the opening balance, due to several very generous donations, including £1,000 to upkeep the Garden of Remembrance.

The balance on the **Children & Youth** Fund was down by £0.2k [expenses for the Light Party and Xmas nativity service].

The balance on the **Toddler** Fund remained at £0.3k.

4. Reserves Policy

It is PCC policy to maintain a minimum balance of 25% of average annual regular expenditure in the General Fund, as well as a substantial balance in a restricted Fabric Fund.

Pleasingly, the balance on both these funds at the end of 2021 was healthy, thus meeting these criteria.

Summary

Against the backdrop of continued Covid restrictions, with re-opening the church doors part way through the year, the church finances has recorded an overall **surplus of £16.8k**.

We lost four donors during 2020, and a further one during 2021, yet annualised regular income has increased by £2.2k.

We were blessed with the arrival of our new Resident Minister Debbie, meaning that services were able to resume following the re-opening of the church to congregations.

We spent more money on Parish Share than last year [due to Minister fees] but less than a full year, and saved money on rent.

We spent less money on church running expenses and repairs.

We were blessed with several sizeable donations during the year.

But sadly, once again, there was no activity from the Friends during the year. However, there are plenty of events lined up for 2022.

A main area of huge encouragement and gratitude has been the continued financial support from the community in terms of their continued donations as we eased out of the pandemic period - thanks again to the Stewardship team and the Wardens for keeping the church open to visitors as often as possible during the first part of the year, and to Richard Bodle for continuing with on-line services until the church re-opened, and the arrival of our new Resident Minister Debbie.

Currently, there is an annual deficit of c. £14k between regular income and regular expenses, I therefore urge the PCC Committee to continue it's positive work done so far, in finding as many ways as possible to increase further the level of regular giving, and other forms of donations.

Finally, I would like to express my thanks to all those who collate and bank the weekly collections, who collect and bank the cash from magazine sales throughout the parish and who sell advertising space in the magazine.

Barry Field has decided to hang up his calculator after many years, and hand it over to Terry Cole and John Brain, who will administer the gift aid and sundry bankings between them.

I would like to express my gratitude to Barry Field for his continued support as Finance Officer, and Treasurer before that, and my thanks in advance for the work that Terry and John will be doing.

Tim Kirk
Honorary Treasurer

Parochial Church Council of St. John's, Churt

Statement of Financial Activities

For the Year Ending 31st December 2021

	Note	Unrestricted Funds	Restricted Funds	Designated Fund	TOTAL 2021	TOTAL 2020	YoY Move
		£	£	£	£	£	£
Incoming Resources							
Voluntary Income	2(a)	72,778	1,500	11,081	85,359	73,864	11,495
Activities for generating funds	2(b)	0	0	0	0	0	0
Income from investments	2(c)	4	0	0	4	32	(28)
Church activities	2(d)	8,832	0	0	8,832	6,911	1,921
Other incoming resources	2(e)	15	0	0	15	4,964	(4,949)
Total Incoming Resources		81,629	1,500	11,081	94,210	85,772	8,439
Resources Expended							
Fund Raising Trading Costs	3(a)	0	0	0	0	0	0
Costs of Generating Voluntary Income	3(b)	0	0	0	0	0	0
Church Activities	3(c)	73,051	4,085	173	77,309	74,455	(2,853)
Governance Costs	3(d)	90	0	0	90	90	0
Total Resources Expended		73,141	4,085	173	77,399	74,545	(2,853)
Net Movement in Funds		8,489	(2,585)	10,908	16,811	11,226	5,585
Balances b/f 1st Jan		58,487	68,475	16,003	142,964	131,738	11,226
Balances c/f 31st Dec 2020		66,975	65,889	26,911	159,776	142,964	16,811

Parochial Church Council of St. John's, Churt

Balance Sheet as at 31st December 2021

	Note	TOTAL 2021	TOTAL 2020
		£	£
Current assets			
Debtors	4	9,267	8,935
CBF Bank Deposit Account		7,631	7,627
Cash at Bank		144,109	136,190
Total Current Assets		161,007	152,753
Liabilities			
Creditors - amounts falling due in one year	5	1,231	9,788
Total Current Assets		1,231	9,788
Total Net Assets		159,776	142,964
Parish Funds			
Unrestricted	7	66,975	58,487
Restricted	7	65,889	68,475
Designated	7	26,911	16,003
Total Funds		159,776	142,964

Tim Kirk [PCC Treasurer]

Approved by the Parochial Church Council



Parochial Church Council of St. John's, Churt

Notes to the Financial Statements

For the Year Ending 31st December 2021

1. Accounting Policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the SORP 2005.

The financial statements have been prepared under the historical cost convention. They include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Funds

'Restricted' funds represent bequests, donations and PCC appeal proceeds made for a specific purpose. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance of that fund. The funds are generally held in a bank deposit account and the interest is apportioned to individual funds on an average balance basis.

'Unrestricted' funds are general funds which can be used for PCC general running expenses.

'Designated' funds are part of the unrestricted funds that have been set aside for a particular project. These funds may be redesignated by the PCC, therefore designation does not prevent these funds from being spent on any other purpose.

'Conduit' funds represent fees for the services of the clergy, organists, vergers or choir at weddings and funerals, where the money is paid over directly to those involved. These funds also include collections taken at funerals where these funds are designated for charities or organisations outside of the church, and funds which have been collected or received on behalf of other charities. These funds are not included in the Statement of Financial Activities.

Incoming Resources

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Legacies are accounted for when the PCC is legally entitled to the amounts due. All other income is recognised when it is received. All incoming resources are accounted for gross.

Resources Expended

Donations are accounted for when paid over. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed Assets

Consecrated and benefice property is not included in the accounts in accordance with s.10(2)(a) of the Charities Act 2011.

Cost information is not available for moveable church furnishings acquired prior to 2000, therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £1,000 so all such expenditure has been written off when acquired.

All individual items of equipment used within the church premises with a purchase price of £500 or less have been written off when acquired.

2. Incoming Resources

a) Voluntary Income

Planned Giving:

Gift Aid donations

	Unrestricted Funds	Restricted Funds	Designated Funds	TOTAL 2021	TOTAL 2020	YoY Move
	£	£	£	£	£	£
Gift Aid donations	37,970			37,970	36,787	1,183
Tax recoverable	7,839			7,839	7,891	(52)
Non Gift Aid donations	15,148			15,148	15,148	0
Casual Giving [Gift Aid]:	1,405			1,405	892	513
Tax recoverable	351			351	223	128
Other Giving/Collections:	1,581			1,581	549	1,032
Tax recoverable	395			395	137	258
Sundry Donations:	6,471			6,471	6,142	329
Tax recoverable	1,618			1,618	1,535	82
Donations/Appeals etc:		1,500	11,081	12,581	0	12,581
Tax recoverable				0	0	0
Legacies	0			0	4,561	(4,561)
Total	72,778	1,500	11,081	85,359	73,864	11,495

Total

b) <u>Activities for Generating Funds</u>						
Fund Raising:						
Friends of St. John	0	0	0	0	0	0
Tax recoverable	0	0	0	0	0	0
Other	0	0	0	0	0	0
Tax recoverable	0	0	0	0	0	0
Bookstall	0	0	0	0	0	0
Total	0	0	0	0	0	0
c) <u>Receipts from Investments</u>						
Current account interest	0	0	0	0	0	0
CBF Deposit Account interest	4	0	4	32	(28)	
Total	4	0	0	4	32	(28)
d) <u>Income from Church Activities</u>						
Church Property Lettings	0	0	0	0	0	0
Parish magazine sales and advertising	6,853	0	6,853	4,211	2,642	
Fees paid to the PCC	1,979	0	1,979	2,700	(721)	
Bookstall	0	0	0	0	0	0
Total	8,832	0	0	8,832	6,911	1,921
e) <u>Other Incoming Resources</u>						
Sale of Xmas cards	15		15	121	(106)	
Donation to Covid-19 mask appeal	0		0	2,000	(2,000)	
Insurance rebate re roof repairs	0	0	0	2,285	(2,285)	
Hire of Stables / Church Room	0		0	0	0	0
Other / Charity Collections	0	0	0	558	(558)	
Total	15	0	0	15	4,964	(4,949)
Total Incoming Resources	81,629	1,500	11,081	94,210	85,772	8,439

3. Resources Expended

	Unrestricted Funds	Restricted Funds	Designated Funds	TOTAL 2021	TOTAL 2020	YoY Move
	£	£	£	£	£	£
a) <u>Fund Raising Trading Costs</u>						
Friends of St. John fund raising		0		0	0	0
Organ refurbishment		0		0	0	0
Total	0	0	0	0	0	0
b) <u>Costs of Generating Voluntary Income</u>						
	0	0		0	0	0
	0	0		0	0	0
Total	0	0	0	0	0	0
c) <u>Church Activities</u>						
Missionary & Charitable giving:						
Church overseas	2,519			2,519	2,140	(379)
Home mission & church organisations	2,606			2,606	2,415	(191)
Local church schools	194			194	454	260
Secular charities	596			596	550	(46)
Missionary & Charitable giving	5,916	0	0	5,916	5,559	(357)
Parish Share	43,124			43,124	32,693	(10,431)
Clergy Expenses	856			856	0	(856)
Vicarage Rent	0			0	1,500	1,500
Vicarage Expenses	864			864	771	(93)
Assistant Staff	0			0	0	0
Church Running Expenses	6,127			6,127	7,688	1,560
Church and Church Room Maintenance	132	4,085		4,217	9,818	5,601
Upkeep of services	858	0		858	1,038	180
Upkeep of Churchyard	224			224	0	(224)
Bookstall	0			0	0	0
Parish magazine production costs	3,608			3,608	2,850	(758)
Training, courses, children's groups	98		173	271	180	(91)
Stables Upkeep	617			617	150	(467)
Moveable furnishings and equipment	0			0	177	177
Salaries / Honoraria	4,992			4,992	4,992	0
New building / major work	0			0	0	0
New installations	0	0	0	0	1,294	1,294
Support costs	2,677			2,677	2,602	(74)
Recoverable insurance expenditure	0			0	0	0
Other resources expended	2,957	0		2,957	3,143	186
Total	73,051	4,085	173	77,309	74,455	(2,853)
d) <u>Governance Costs</u>						
AGM Expenses	90	0		90	90	0
Total	90	0	0	90	90	0
Total Resources Expended	73,141	4,085	173	77,399	74,545	(2,853)

Payments to PCC Members

During the year, NIL expenses were made to the Resident Minister, and £3,391 were made to PCC members for various fundraising activities, church running expenses etc.

4. Debtors

	TOTAL 2021	TOTAL 2020
	£	£
a) Unrestricted Funds		
Tax recoverable	8,960	8,935
Others	306	0
	9,267	8,935
b) Restricted Funds		
Tax recoverable	0	0
Others	0	0
	0	0
b) Conduit Fund		
	0	0
	0	0
Total Debtors	9,267	8,935

5. Liabilities

Amounts falling due in one year

	TOTAL 2021	TOTAL 2020
	£	£
Unrestricted Funds		
Unpresented cheques and expenses	100	8,676
Prepayment magazine advertising		
Accruals for utilities	200	300
Magazine printing December edition	0	0
Parish Share	0	0
	300	8,976
Restricted Funds		
Withheld invoice payment	0	0
	0	0
Conduit Fund		
	931	812
	931	812
Total Liabilities	1,231	9,788

6. Funds Movements

	Fabric Fund	Growth Fund	Church Flowers	AVA System	TOTAL 2021
	£	£	£	£	£
a) Restricted Funds					
Balance b/f 1st Jan 2020	53,904	13,854	716	0	68,475
Incoming Resources	1,500	0	0	0	1,500
Resources Expended	(4,085)	0	0	0	(4,085)
Bank Interest	0	0	0	0	0
Balance c/f 31st Dec 2020	51,318	13,854	716	0	65,889

	Youth Activities	Projects Fund	TOTAL 2021
	£	£	£
b) Designated Funds			
Balance b/f 1st Jan 2020	3,142	12,861	16,003
Incoming Resources	0	11,081	11,081
Resources Expended	(173)	0	(173)
Bank Interest	0	0	0
Balance c/f 31st Dec 2020	2,969	23,942	26,911

7. Analysis of Net Assets - by Fund

	Unrestricted Funds	Restricted Funds	Designated Funds	Conduit Funds	TOTAL 2021
	£	£	£	£	£
Current Assets:					
Cash at Bank	58,940	65,889	26,911		151,740
Debtors	8,336	0		931	9,267
Liabilities:					
Amounts due in one year	(300)	0	0	(931)	(1,231)
Balance c/f 31st Dec 2020	66,975	65,889	26,911	0	159,776

Parochial Church Council of St. John's, Churt

Independent Examiner's Report

For the Year Ending 31st December 2021

I report on the accounts for the year ended 31st December 2021 which are set out on pages 1 to 7.

Respective Responsibilities of the Trustees and Independent Examiner

The Charities Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is sufficient.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners in section 145(5)(b) of the 2011 Act;
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

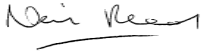
My examination was carried out in accordance with the General Directions given by the Charity Commission.

That examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention:

- 1) which give me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; or
 - to prepare accounts which accord with the accounting records have not been met; or
- 2) which, in my opinion, prevent a proper understanding of the accounts to be reached.



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27th April 2022