

## **Chair's Annual Report: 2021**

**Church** – We began the year having to make the decision to close church again because of a further lockdown due to COVID. Despite this, services were streamed online and other parish business was still active, such as the parish magazine was being published and delivered and PCC meetings went ahead via zoom. We hoped to reopen at Ash Wednesday, but that did not happen, so ash was bought and split into small packages and delivered to the congregation. This service was then streamed online and the imposition of ashes administered to ourselves.

We agreed to be an Inclusive Church, meaning the church would welcome everyone regardless of ethnicity, sexual orientation, gender or disability. St Aidan's was reopened on 28<sup>th</sup> March, Palm Sunday, for those who felt able enough to venture into church. For those who could not make church palm crosses were delivered. We shared a very different Easter period together, but it was no less blessed.

Mother Gemma announced in May that her last service in the parish would be Sunday August 1<sup>st</sup>.

10<sup>th</sup> June was the date chosen to open and restart services on a Thursday morning only at St Columba's. It was agreed by the PCC that due to the lack of clergy numbers there would be no services on a Sunday at St Columba's. Teas and Coffees started again after Sunday Mass in St Aidans from 31<sup>st</sup> October.

In lieu of a service for All Souls Day all names appeared on a screen and were read out three times. St Aidans was open and this was also streamed online. It was agreed in October that Home Communions would start again and Linda Dott along with Hazel Burton would administer these.

At Christmas we held our Midnight Mass Service at 11.30pm and then on Boxing Day there was one service held for the Group in St Aidans.

Throughout 2021 we had a total of 18 Baptisms of which 3 were adults, 2 Marriages and 39 Funerals.

**The Kitchen** – St Aidans Kitchen commenced the year by distributing bags of groceries to our guests outside on the "waste ground" behind the church due to the COVID situation. In February it was decided that the food could no longer be kept in church and a Warehouse was rented. This led to us attracting funding to employ a part-time Warehouse Manager. Clair Barker is available for people to drop off any donations and also makes up all the weekly bags, approximately 120 each week, for our guests. This has proved to be an

excellent decision as it means we have a central point for all our food in a clean, dry, secure and safe environment. The Kitchen is now back in church and providing hot food, people collect their food and do not stay.

**Hartlepool Central Group** – The Group council includes 6 members of our PCC who attend the meetings where we discuss all group workings which includes services, clergy arrangements, links with Communities of Hope and latterly the process of advertising for a new priest. The group try to meet every couple of months and we have a good working relationship.

**Interregnum** – Mother Gemma left in August for Australia. All our current services are being covered by three priests, plus on occasion a visiting priest. When Rev Norman Shave retires in June 2022 this will reduce our clergy cover. Over the past 6 months the Group Council have spent many hours at meetings discussing parish profiles and job specifications for the vacancy within the group for the post to be advertised.

**Communities of Hope** – By the end of December 2021, of the three people employed by COH, one had left and one had reduced her hours to part-time. The third person, as of March 2022, has also left, but she spent time helping with St Aidans kitchen whilst here. Also Aneta Bradley has now been employed as project lead and is hopeful of employing to fill the other two posts soon.

**ECCLESIASTICAL PARISH OF  
HARTLEPOOL ST AIDAN AND ST COLUMBA  
CHARITY NUMBER 1185257  
STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2021**

	Note	Unrestricted funds £	Restricted funds £	Trust funds £	2021 £	2020
<b><u>INCOMING RESOURCES</u></b>						
Voluntary Income	2a	40958	13347	0	54305	37377
Activities for generating funds	2b	985	0	0	985	984
Income from investments	2c	118	68	37	223	1031
Church Activities	2d	5782	0	0	5782	4414
Other incoming resources	2e	483	6605	0	7088	27869
<b>TOTAL INCOMING RESOURCES</b>		<b>48326</b>	<b>20020</b>	<b>37</b>	<b>68383</b>	<b>71675</b>
<b><u>RESOURCES EXPENDED</u></b>						
Cost of generation voluntary income	3b	20	0	0	20	20
Fund raising trading costs	3c	0	0	0	0	0
Church activities	3a	46720	150	0	46870	49159
Governance Costs	4	6935	4348	0	11283	5120
Other Expenses	5	589	25827	0	26416	17906
<b>TOTAL RESOURCES EXPENDED</b>		<b>54264</b>	<b>30325</b>	<b>0</b>	<b>84589</b>	<b>72205</b>
<b>NET INCOMING RESOURCES BEFORE OTHER RECOGNIZED GAINS AND LOSSES</b>						
		-5938	-10305	37	-16206	-530
Gains on investment assets:						
on disposal		0	0	0	0	0
on revaluation						
		0	0	0	0	0
<b>NET MOVEMENT IN FUNDS</b>		<b>-5938</b>	<b>-10305</b>	<b>37</b>	<b>-16206</b>	<b>-530</b>
BALANCES B/FWD 1 JANUARY		83348	112721	70810	266879	
Movement between funds		781	-781			
<b>BALANCES C/FWD 31 DECEMBER</b>		<b>78191</b>	<b>101635</b>	<b>70847</b>	<b>250673</b>	

**ECCLESIASTICAL PARISH OF  
HARTLEPOOL ST AIDAN AND ST COLUMBA  
CHARITY NUMBER 1185257  
BALANCE SHEET  
FOR THE YEAR ENDED 31 DECEMBER 2021**

	Note	Unrestricted funds £	Restricted funds £	Trust funds £	2021 £	2020 £
<b>FIXED ASSETS</b>						
Tangible	6a	18404	0	0	18404	21471
Investment	6b	0	0	70847	70847	70810
		<u>18404</u>	<u>0</u>	<u>70847</u>	<u>89251</u>	<u>92281</u>
<b>CURRENT ASSETS</b>						
Stock		0	0	0	0	0
Debtors	7	0	0	0	0	131
Prepayments		3467	0	0	3467	3378
Cash at bank and in hand		56534	109287	0	165821	171303
		<u>60001</u>	<u>109287</u>	<u>0</u>	<u>169288</u>	<u>174812</u>
<b>LIABILITIES</b>						
Creditors	8	214	7652	0	7866	214
<b>NET CURRENT ASSETS/LIABILITIES</b>						
Total assets less current liabilities		<u>78191</u>	<u>101635</u>	<u>70847</u>	<u>250673</u>	<u>266879</u>
<b>TOTAL NET ASSETS</b>						
		78191	101635	70847	250673	266879
<b>PARISH FUNDS</b>						
Unrestricted	10	78191			78191	82549
Restricted	10		101635		101635	113520
Trust funds	10			70847	70847	70810
		<u>78191</u>	<u>101635</u>	<u>70847</u>	<u>250673</u>	<u>266879</u>

**ECCLESIASTICAL PARISH OF  
HARTLEPOOL ST AIDAN AND ST COLUMBA  
CHARITY NUMBER 1185257  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2021**

	Unrestricted funds £	Restricted funds £	Trust funds £	2021 £	2020
<b>2 (a) Voluntary income</b>					
Planned Giving					
Gift Aid Donations	20394			20394	21117
Tax recovered	6533			6533	5549
Other	6464			6464	4903
Collections	4348			4348	3170
Grants		12400		12400	0
New Build kitchen donations				0	0
Donations	3219	947		4166	2638
Bequests				0	0
	<u>40958</u>	<u>13347</u>	<u>0</u>	<u>54305</u>	<u>37377</u>
<b>2 (b) Activities for generating funds</b>					
Annual Fair				0	0
200 club				0	20
harvest	85			85	0
Christmas appeal	900			900	964
	<u>985</u>	<u>0</u>		<u>985</u>	<u>984</u>
<b>2 (c) Income from investments</b>					
Interest	118	68	37	223	1031
<b>2 (d) Income from church activities</b>					
Fees	3812			3812	3984
Rent	1970			1970	430
	<u>5782</u>	<u>0</u>	<u>0</u>	<u>5782</u>	<u>4414</u>
<b>2 (e) Other incoming resources</b>					
Thursday kitchen		6287		6287	25865
Sundry Income	483	318		801	1102
Charity Income				0	902
Insurance Claim				0	0
	<u>483</u>	<u>6605</u>	<u>0</u>	<u>7088</u>	<u>27869</u>
2 (f) sequestration				0	0
<b>Total incoming resources</b>	<u>48326</u>	<u>20020</u>	<u>37</u>	<u>68383</u>	<u>71675</u>

**ECCLESIASTICAL PARISH OF  
HARTLEPOOL ST AIDAN AND ST COLUMBA  
CHARITY NUMBER 1185257  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2021**

<b>3. RESOURCES EXPENDED</b>	Unrestricted funds	Restricted funds	Trust funds	2021	2020
<b>3 (a) Church Activities</b>					
<b>Charitable giving</b>					
Christian Aid				0	0
Hospice				0	0
Children's Society				0	223
Other	579			579	1261
	<u>579</u>	0	0	<u>579</u>	<u>1484</u>
Ministry: Diocesan parish share	26500			26500	25800
Other ministry costs	818			818	639
Church running and maintenance	14051	150		14201	16741
Depreciation	3067			3067	3217
Printing and stationery	1705			1705	1278
	<u>46720</u>	<u>150</u>	<u>0</u>	<u>46870</u>	<u>49159</u>
<b>3(b) Generation of voluntary income</b>					
Cost of lottery licence	20	0	0	20	20
Trading expenditure				0	0
	<u>20</u>	<u>0</u>	<u>0</u>	<u>20</u>	<u>20</u>
<b>3 (c) Fund raising costs</b>					
concert/coffee morning	0	0	0	0	0
annual fair	0	0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>4 (a) STAFF COSTS</b>					
Wages and salaries	6935	4348	0	11283	5120

During the year the PCC employed a parish administrator (part time). No payments were large enough to attract social security costs.

As the Parish Administrator, Mrs Kathrine Batty, who is a member of the PCC, was paid £5220 (2020; £3580) during the year.

As the warehouse manager Ms Clare Barker who was elected to the PCC in April 2021, was paid £4348 (2020:nil)

Expenses of £429.00 were paid to Mother Gemma as priest in charge. All Saints Stranton and St Luke's paid equal amounts.

No other payments or expenses were paid to other PCC members or persons closely connected to them or related parties

The parish contribute to expenses for Revd Norman Shave and Revd Michelle Delves as part of group arrangements

**5. OTHER COSTS**

Professional fees	360			360	0
Sundry Expenses	229	372		601	853
Thursday kitchen	0	25455		25455	17053
	<u>589</u>	<u>25827</u>	<u>0</u>	<u>26416</u>	<u>17906</u>

**ECCLESIASTICAL PARISH OF  
HARTLEPOOL ST AIDAN AND ST COLUMBA  
CHARITY NUMBER 1185257  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2021**

	Unrestricted funds	Restricted funds	Trust funds	2021	2020
<b>6. FIXED ASSETS</b>					
(a) Tangible	18404	0	0	18404	21471
(b) Investments	0	0	70847	70847	70810
	18404	0	70847	89251	92281
<b>7. DEBTORS</b>					
Invoices issued	0	0	0	0	131
<b>8. LIABILITIES</b>					
Sundry creditors	214	7652	0	7866	214
<b>9. FUNDS</b>					

The restricted funds comprise the organ fund and parish hall fund. The endowment funds are the Bolton Trust (to be used for general purposes) the Bulmer Trust (to be used at the absolute discretion of the vicar and Church Wardens) the PCC trust (to be used for ecclesiastical purposes within the parish) and the Wilkinson Trust (to be used for general purposes).

	Parish Hall Fund	Organ Fund	Bolton Trust	Bulmer Trust	PCC Trust	Wilkinson Trust
Fund Movements						
Balance at 1 January 2021	48898	31718	7411	33893	26516	2990
resources expended		0				
Interest received	65	3	4	18	14	1
Balance at 31 December 2021	48963	31721	7415	33911	26530	2991

<b>10. ANALYSIS OF NET ASSETS</b> by fund	Unrestricted funds	Restricted funds	Trust funds	TOTAL 2021
Tangible Fixed Assets	18404			18404
Investment Fixed Assets			70847	70847
Current Assets	60001	109287		169288
Current Liabilities	214	7652		7866
TOTAL	78191	101635	70847	250673

**Independent Examiners Certificate for Ecclesiastical Parish of Hartlepool St Aidan and St. Columba,**  
**Charity Number 1185257**

**I report to the Trustees of Ecclesiastical Parish of Hartlepool St Aidan and St. Columba, for the year  
end 31 December 2021**

**Respective responsibilities of trustees and examiner**

The charity trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to:

Examine the accounts under section 145 of the Charities Act 2011,

To follow the procedures laid down in the general direction given by the Charity Commission (under section 145(5)(b) of the Charities Act 2011 and

To state whether particular matters have come to my attention

**Basis of independent examiners statement**

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in, any material respect, the following requirements have not been met
  - a) To keep accounting records in accordance with section 130 of the Charities Act 2011
  - b) To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act and to account for Statutory Fees correctly
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed

David S. Burns

Date

14/4/2022

Name: David S. Burns ACA

30 Snowdrop Road, Hartlepool