

**Parish of**

## **Saint Mary the Virgin, Kenton**

**Report of the Parochial Church Council for the year ended 31<sup>st</sup> December 2021**

### **Administrative information**

The Church of Saint Mary the Virgin is situated in Saint Leonard's Avenue, Kenton. It is part of the Harrow Deanery in the Diocese of London within the Church of England.

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Kenton is registered with the Charity Commission.

Parochial Church Council (PCC) members who have served from 1<sup>st</sup> January 2021 until the date this report was approved are:

<b>Incumbent / Chairman</b>	<b>The Revd Edward Lewis</b>	(to 31st December 2021)
<b>Vice Chairman</b>	<b>Mr Kenrick Elliott</b>	
<b>Assistant Curate</b>	<b>The Revd Mike Still</b>	
<b>Hon. Assistant Priest</b>	<b>The Revd Canon John Metivier SSC</b>	
<b>Churchwardens</b>	<b>Miss Johnette Clarke</b>	(from 23rd May 2021)
	<b>Mr Kenrick Elliott</b>	
	<b>Mr Winslow Maloney</b>	(to 23rd May 2021)
<b>Representatives on Deanery Synod</b>	<b>Mrs Leila Bullard</b>	
	<b>Miss Johnette Clarke</b>	
<b>Elected members</b>	<b>Mrs Sakunthala Ahluwalia</b>	(to 23rd May 2021)
	<b>Prof Luke Anand</b>	(to 23rd May 2021)
	<b>Mrs Janet Cameron</b>	
	<b>Mrs Gloria Cowans</b>	
	<b>Mrs Patricia Edwards</b>	(to 23rd May 2021)
	<b>Mrs Erma Fernandes</b>	
	<b>Mr David Griffiths</b>	
	<b>Ms Angela Haines</b>	
	<b>Ms Beauty Huntley</b>	(from 23rd May 2021)
	<b>Ms Bernadette Labastide</b>	
	<b>Mr Ioan Tinca</b>	(from 23rd May 2021)
	<b>Mrs Lorna Williams</b>	(from 23rd May 2021)
	<b>Ms Jean Williams</b>	
	<b>Mrs Cynthia Yorke</b>	

### **Structure, governance and management**

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

### **BANKERS**

Barclays Bank plc, Harrow Group, 355 Station Road, Harrow, Middlesex HA1 2AN

### **CORRESPONDENCE ADDRESS**

The Incumbent / PCC Chairman

The Vicarage, 3, St. Leonard's Avenue, Kenton, Harrow, Middlesex HA3 8EJ

**REGISTERED CHARITY NUMBER:** 1132234

**WEBSITE** [www.stmaryskenton.org](http://www.stmaryskenton.org)

## **Introduction**

Nine months after the Coronavirus pandemic had significantly disrupted our lives, we had hoped that by Christmas 2020, we would be returning to some semblance of "normality". Unfortunately, the easing of Covid restrictions over the summer and autumn, combined with greater social interaction, led to an increase in Covid infections throughout the United Kingdom and within the first few days of 2021 it was announced that a second "lockdown" was to be implemented. It was not as severe as the first and worshippers were still able to attend church as long as the stringent risk assessments had been carried out; and compliance with social distancing, hand sanitisation, ventilation and other good practices were being applied. Once again, St Mary's continued to offer the daily Sacrifice of The Mass and the Offices of Morning and Evening Prayer, both in person and on our internet platform.

In complete contrast to the previous year, Holy Week services and devotions were able to be offered to those who were willing and able to attend (subject to their own risk assessment, often determined by their vulnerability to infection and lateral flow testing to ensure that they were not testing positive for Covid). There were some significant differences to our "normal" observances of these events. There was no procession on Palm Sunday; no feet washing on Maundy Thursday and no kissing of the cross during veneration of the cross on Good Friday. Small prices to pay for being able to be present during these most solemn moments in following in Our Lord's footsteps on his path to Calvary. As one Bishop remarked: "While there will be social distancing, there will be no spiritual distancing from God."

Easter was celebrated as joyfully as we could, under the circumstances. Numbers attending the Easter Vigil and Easter Day Masses were less than half what we would have usually expected. It is so disappointing that the pandemic has had such a dramatic effect on church attendance - not just at St. Mary's but globally.

The Annual Meeting of Parishioners took place after the Parish Mass on 23rd May. Our dear friend, Winslow Maloney, stood down after four years as Churchwarden. He was sincerely thanked for his most valuable contribution to the life of St. Mary's. Fortunately, Johnette Clarke agreed to take on this vital role, together with long-standing Churchwarden Ken Elliott. What a terrific team we have! We also welcomed new members onto the Parochial Church Council and thanked those who had served in the previous years.

In August, we were shocked by two events. The sad passing of Jim Haines touched many of us. Although Jim was not a regular worshipper, he supported his wife Mary in all her many activities at St. Mary's, and would often attend social and fund-raising events as a willing helper. May he rest in peace and rise in glory. The other event, which was to 'rock' the Parish was the announcement by Father Edward Lewis that he was to take early retirement at the end of the year. This was not entirely unexpected, as he had never fully recovered from an injury sustained some years ago, and he had planned to remain at St. Mary's to celebrate Margaret Shand's 100th Birthday. Sadly, as reported in last year's Annual Report, Margaret was called to Our Father's House on 13th January 2021.

Bishop Jonathan came to celebrate our Patronal Festival on 5th September to Baptise and Confirm, and to inter Margaret Shand's ashes in the Memorial Garden on, what would have been her Centenary.

As the year drew to a close, we celebrated the Feast of Christ the King, which was Father Edward's last Mass at St. Mary's. We wished him and Katherine a long and happy retirement at a Reception after the Mass which we were able to hold in the Church Hall. Father John Metivier's health sadly declined during the year, and he is now residing at a Nursing Home in Brentford. He is greatly missed and always in our prayers. We give thanks for Father Mike Still, Father Leslie Drake and Father Bernard Dagnall who are covering our Masses during the Interregnum. And we are praying hard that we will be blessed with a new incumbent before the end of 2022. God willing.

## Background

The Parish of St Mary The Virgin Kenton is in The Diocese of London, part of The Church Of England. The Parochial Church Council (PCC) of St Mary The Virgin Kenton, co-operating with the Incumbent, has the responsibility of promoting the Gospel of Jesus Christ and mission of The Church, within the parish and more widely. The Church of England has been described as the one institution that exists for the benefit of those outside. Due to the established nature of the Church, everyone within the geographical boundaries of the parish can look to St Mary's as 'their' parish church. We are always glad to welcome people into the family of the Church.

Practically, the Incumbent and PCC have responsibility for maintaining the Church plant, together with the Church Hall and the former Curate's flat at 268a Kenton Road, which is rented out.

## The Parish Church

For 95 years the parish has held full catholic privileges and was built for anglo-catholic worship. [The original missionary parish and temporary church was dedicated to St Leonard. Fr Johnson (1st Vicar) was then given a sum of money towards the building of the actual parish church from the sale of St. Mary's Church, Charing Cross Road, on condition it was dedicated to Our Lady, hence the two dedications. St Leonard is now our secondary Patron.]

Let it be clear that St Mary's welcomes everyone and values each person who comes through her doors. Our passion is God's passion for souls. We want to share the Good News of Jesus Christ with everyone. All are valued and welcome. Saint Mary's is a field hospital for sinners.

## The Life of the Parish in 2021

The Coronavirus pandemic has continued to make a significant impact upon the life and worship of the Parish, as will be evident throughout this year's Annual Report.

### Worship

At the heart of the Christian life is the daily encounter with God. This is formalised in the office of Morning, Evening and Night prayer, when we join in common prayer with Christians across the world, in worshipping God. The Mass is the gift of Jesus and is intimately bound up with His Sacrifice on Calvary. Sunday, The Day of Resurrection, is the first call on our commitment to worship, gathered as a family of believers, as a community, around the Altar. **'Without Sunday we cannot live'** as one of our martyred Christian forebears said. May those words inspire us to be at Mass each Sunday!

Numbers attending public worship during 2021 are somewhat meaningless. We have to report attendance to the Diocese for services held at Easter and Christmas, and throughout the month of October. Whilst we may be able to count individuals in church, assessing the numbers "attending" online is somewhat harder. There were 40 communicants at the Easter Vigil and 44 attending worship on Easter Day. At Christmas, just 38 attended. We know, however, that during October, there were some 70 individuals who were watching and participating from home, and likely to be similar (if not more) at Easter and Christmas. The number of worshippers attending 'in person' has not yet recovered and may still take many months (and even years) before we can return to the attendance figures to which we had become accustomed prior to the pandemic. There is still an uncertainty about leaving the safety and security of our homes and meeting with others indoors, alongside reports of rising Covid infections and the reality that many of our worshipping community are of an age where there is an increased risk and vulnerability in catching this dreadful virus.

### Requiescat in Pace

At the start of the year, we lost our lovely 'Lady' Margaret Shand. Mary Haines' husband, Jim, sadly passed away in August. Father Aidan Mayoss CR, long-standing friend of St. Mary's died in September. *Rest eternal grant to them O Lord and let light perpetual shine on them.*

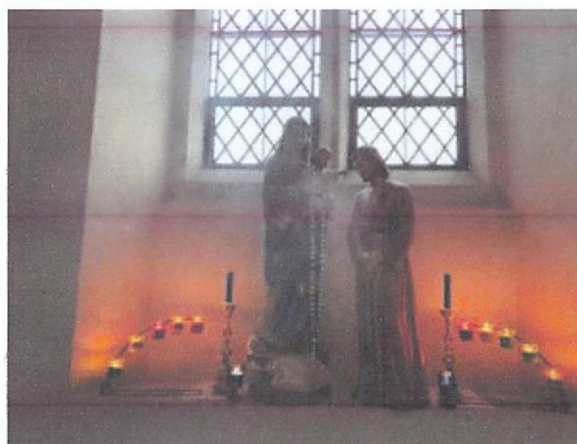


Photo credit : Fr Edward Lewis



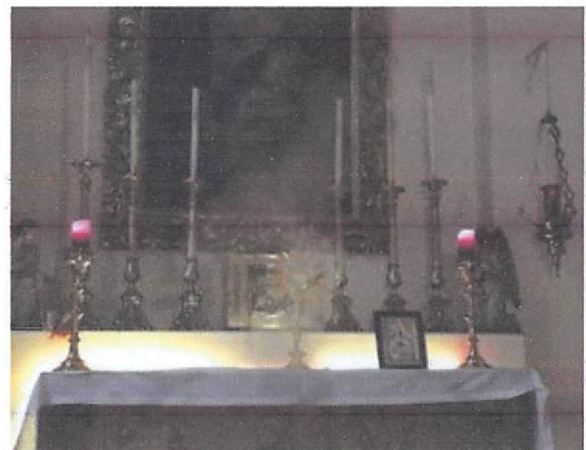
### *Stewardship*

St Mary's is a parish that has consistently paid its Parish Share of the Common Fund in full. This is the amount that we pay to the Diocese of London which is our contribution towards administration, salaries and pensions. In 2020 we had offered to pay £85,200 as our Parish Share. It is always a struggle, but it is also a commitment as we are part of the Diocese and have to play our part. Sadly, however, we lost our long-term letting from the nursery that was using the Church Hall (and was providing over £50,000 towards our Parish Share). Although we eventually reached a satisfactory settlement for the early termination of the lease, the Church Hall (which had been rather neglected over the years) needed attention, especially if we were to meet the stringent requirements for Health and Safety and Ofsted, in finding a new tenant. As a consequence, we were unable to meet the payments for our contribution. Negotiations with the Diocese, through Archdeacon Catherine, early in 2021 reached an agreeable compromise.

Our offer to the Diocese for 2021 was £60,000 which fully covers clergy costs, and which we were able to pay in full. It costs about £3,000 per week to run St Mary's (which includes our Parish Share of Common Fund, and also the heating, lighting, insurance, maintenance, web-cams, internet etc. etc.) but only £1,000 including Gift Aid generally comes from donations, collections and covenanted giving; although this has been significantly impacted by the church being closed to public worship during lockdown. Remember the powerful words from a former Archbishop of Wales, the late George Noakes, "**we are not to support the church as one might support a charity, but we are invited to share in God's enterprise for the Salvation of the world...**".

### *Formation and Catechesis*

This is a vital area in developing our Faith and relationship with the true and living God. Whilst many of our regular events were sadly restricted due to the pandemic, Rosary, Holy Hours [silent prayer before the exposed Blessed Sacrament] and Benediction were broadcast through YouTube and Facebook.



### *Pastoral & social care*

During the two years of the Covid pandemic, it has been especially important for us to maintain contact with the members of our congregation through mail-shots and e-mails. These have been received very warmly. The clergy have always been available and Lookout Leaders have kept in touch with those to whom they have been assigned. This has been an invaluable method of pastoral care and for keeping the clergy advised of any need.

### *Safeguarding*

It is imperative that we keep Safeguarding of young people, and the vulnerable of whatever age, at the top of our priorities. The Parochial Church Council has fully complied with its duties under Section 5 of the Safeguarding and Clergy Discipline Measure 2016 (and in so doing has taken due regard to The House of Bishops Guidance on Safeguarding Children and Vulnerable Adults). Details of The Diocesan Safeguarding Policies and contact details of our Safeguarding Officer are clearly displayed in Church. There is information on our web-site and prominently displayed on notice-boards to explain what to do if there are any Safeguarding concerns.

### *Ministry to Children and Young People*

Mrs Caroline Bullard is the Parish Children's Champion and Ms Angela Haines is the Parish Safeguarding Officer. In line with Diocesan policy, all those working with children and young people are required to hold an enhanced DBS disclosure.



Prior to 'lockdown' we were making considerable headway in involving the youngsters more in the Mass and producing appropriate activities for them to use both in church and at home. As some of the Covid restrictions relaxed towards the end of the year, we were delighted to welcome back some of our regular young servers and welcome some new young members to the serving team. We have also been keen to give young people the opportunity to join the Readers and Intercessors Rota.

In November, we were able to gather together by the War Memorial in the Memorial Garden to commemorate Remembrance Sunday at 11.00am led by Father Edward Lewis with two minutes'



silence and the recitation of The Kohima Epitaph.

*'When you go home,  
Tell them of us and say:  
for your tomorrow,  
we gave our today.'*

### *Evangelization & Outreach*

According to the 2011 Census the Parish has a population of 26,300 (2001: 24,192) of whom only 27% were Christian. Hindus represent the largest religious group, with considerable numbers of Jewish and Muslim residents: there are still a number who would claim some vague Christian allegiance! The War Memorial in the garden and the Bishop's Chair in Church commemorate lives lost in the First World War. It will be interesting to see how this demographic has changed when the results of the Census in 2021 are published.

Like so many areas of London, house prices in Kenton are having a direct effect on the ability of young people and families to remain in the area. With prices in excess of £600,000 it is virtually impossible for people to afford that sort of mortgage. Consequently they have to move out of London, and therefore out of the parish.

The response to the 2 x 20 Bosnia Challenge begun in Advent 2014 has been wonderful. We have promised to feed 10 children, in Bosnia, a baguette each school-day. Jenny Stone Wigg MBE, who visits us each year, puts £20.00 a week into the hands of the local baker. He will then feed 10 children whose names are on a list, each school day. They are a mixture of Faiths and races. They are young humans in need and thanks to your generosity we are helping them. Jenny is overwhelmed by your kindness, and the letters from the children show that hungry tummies are being filled. We exceed the basic 10 children with Jenny using the extra money to feed more children.

The pew sheet is displayed publicly and on the Parish web-site, and e-mailed weekly to those on the Parish contact list. Social media (Facebook, Twitter) has been used to highlight important Feasts and events. The webcams broadcast daily services and devotions. Parishioners, and others from a variety of countries, who are unable to come to Mass are able to join us online.

### *Engagement with the Deanery of Harrow and Diocese of London*

Leila Bullard and Johnette Clarke are the elected members of St. Mary's, representing the Parish at meetings of Harrow Deanery Synod. In addition, Johnette has been elected as a representative of Harrow Deanery to serve on the London Diocesan Synod.

Fr. Edward Lewis and Almarene Frederick have both served on the Board of Trustees for Bereavement Care during 2021. Fr. Edward stepped down towards the end of the year as he approached his retirement date. Almarene continues to serve as a Trustee of Bereavement Care, in addition to serving as a Trustee for St. Luke's Hospice.

David Griffiths, our Honorary PCC Secretary and Parish Administrator, manages Bereavement Care as its Executive Officer.

### ***Capital Vision 2020***

Ten years ago, Capital Vision 2020 started us along a journey to becoming more **confident, compassionate and creative** in bringing the Gospel of Jesus Christ to our communities, and to show the love of our Creator. There is much to celebrate and build upon. We embraced these three areas into our Parish Mission Action Plan and there has certainly been some evidence of this in our work. Now, as we begin to look forward towards 2030, we are being challenged with the new vision: **For every Londoner to encounter the love of God in Christ**. There are still the common ambitions of God calling us to grow as **confident disciples**, grow **compassionate communities** and to **grow** in number as the **creative** body of Christ. To achieve this, three priorities have been identified: **growing younger** - how do we reach teenagers, students and young professionals who may not respond to our current methods; **becoming safer** - in the way we ensure that our safeguarding is effective and how we respond to those at risk; and **striving for racial justice** - making sure that we encourage diversity in all areas of our work. Now we must pray and listen to what God has in store for the Diocese and for this Parish in the next ten years to meet these challenges.

### ***Ecumenical links***

The relationship with Father Hector Rocu at All Saints Roman Catholic Church has continued to strengthen during the year. Sadly, the Kenton Group of Churches has had difficulty in maintaining its presence throughout the Covid pandemic.

We continue to value the links we have with Angola and Mozambique through ALMA; and prayerfully support the work of ACAT (Action by Christians Against Torture). Mrs Margaret Davies ensures that we are kept fully up to date with both initiatives.

### ***Electoral roll***

At the time of the Annual Church Parochial Meeting in May there were 108 (2020: 106) people on the Electoral Roll of whom 54 (2020: 56) were resident in the Parish. Grateful thanks to Mrs Cynthia Yorke who is making sure that the Electoral Roll is kept up-to-date.

### ***Mission Action Plan***

The Parish Mission Action Plan was revised in 2018 following consultation with the PCC and the congregation. Whilst continuing to address the three areas in Capital Vision 2020, it was agreed that the five key areas for action should still be very much the same as they had been over the duration of the previous plan. The five key areas for the Mission Action Plan (2018 - 2023) are:

- Youth (Children and Adults)
- Liturgy and Music
- Commitment from Existing Members
- Use of Resources (Human, Plant and Financial)
- Community

The Mission Action Plan is on the agenda at each meeting of the Standing Committee and the PCC. A copy is available for inspection on the PCC notice board at the West end of Church. It is an important document as it not only shows what we have done and what we are planning to do, but sets timescales against them, so we can check on how we are doing. Unfortunately, progress with the Mission Action Plan has been hampered by the Covid pandemic. We hope that we will be able to get back on track with this as we start to get back to a degree of 'normality' in 2022.

## **Financial review**

The Financial Assets of the PCC are held in 3 separate accounts.

- The CCLA predominantly holds the Reserves;
- Birmingham Midshires operates funds for the 100 Club;
- Barclays Bank plc holds the Current Account in which the weekly income is deposited and from which all expenditure is paid.

At 31st December 2021, the CCLA balance was £5,036.50 (2020: £5,033.88).

The 100 Club Account is with Birmingham Midshires. The account is in the name of St Mary-the-Virgin, Kenton 100 Club. The 100 Club was set up in October 1996 with the intention of raising additional funds for the parish, however the scheme fell into abeyance during the pandemic as it was difficult to collect the contributions for shares and there were no collective gatherings at which to make the draws. The Parochial Church Council will be deciding the future of the 100 Club during 2022.

Prior to 2020, this Parish had always met its responsibilities in paying the Common Fund in full; however to meet the ever-increasing payments in recent years, a substantial proportion of the Common Fund had been contributed from letting the Church Hall. The early termination of the lease by the previous tenants (Happy Child/Busy Bees/Treetops Nursery) combined with the suspension of use during the Covid pandemic, resulted in the Parish struggling to meet this commitment. As a result, we were faced with a shortfall on contributions to the Common Fund in 2020. The Parochial Church Council therefore offered to contribute £60,000 in 2021 as a figure that was achievable.

Like many other charitable organisations, the Parish has seen a reduction of incoming resources which can be partly attributed to the pandemic. In 2021, our income from Standing Orders, Freewill Offering Envelopes and Collections was £31,301, a reduction of over £2,500 from the previous year (2020: £33,824) which in itself was £5,000 less than the year before the pandemic.

The Church Hall is now leased to St Bertha's Nursery. These are early days, and the Coronavirus pandemic has meant restrictions on opening. However, we wish the manager, Saku, every success. The premises to the south of the main hall is a self-contained flat which is rented out. The current annual rent is £14,970.

On 31st December 2021, the PCC total assets were £31,434 (2020: £34,873).

## **Reserves Policy**

During 2013, the PCC considered and approved an amendment to its Reserves Policy which is to "maintain a balance in the General Fund, which equates to a minimum of three months expenditure". However this cannot currently be met.

## **Fabric, Goods and Ornaments**

### ***Church***

In 2017 the PCC appointed Paul Sharrock as the inspecting architect and he carried out a Quinquennial Survey in June 2017. Five years on, and our Quinquennial Inspection was completed in March 2022.

In July 2020, we suffered a break in. The stained glass window in the North aisle has now been repaired. Later in the year, a freak occurrence (or possibly an act of vandalism) caused one of the glass entrance doors to shatter. Ecclesiastical Insurance were most helpful in enabling us to replace the glass doors and this work will be completed within the first few months of 2022.

### ***Lighting and Electrical Systems***

Continued improvements to the lighting are on-going.

### ***Inspections***

Annual inspections of the boilers, lightning conductor and fire-fighting equipment have taken place.

### ***Church Hall***

The Church Hall received a major redecoration and refurbishment during 2020. It has now been let to St Bertha's Nursery during the week (Monday to Friday) and the income is invaluable in helping us to balance our expenditure.

## **Summary of the work of the Parochial Church Council (PCC) during the year**

During 2021, the PCC met on only 4 occasions for formal meetings. This was as a result of the Covid-19 pandemic and the necessity of holding less frequent meetings for larger groups. The Standing Committee met between meetings or transacted business by e-mail. The following issues were discussed and decisions made:

- Reviewed the Safeguarding Policies and Safeguarding Audit, and submitted these to the Diocese Safeguarding Team
- Agreed to the appointment of Winslow Maloney as Churchwarden Emeritus
- Held the Annual Parochial Church Meeting on 23<sup>rd</sup> May 2021
- Arranged for repairs to the Stained Glass Window damaged during the break-in
- Continued discussions with the Insurance Company and various contractors around the replacement of the Glass Doors to the Church
- Started to prepare the Parish Profile in readiness for advertising for a new incumbent
- Made arrangements for covering Masses during the Interregnum

In the latter months of the year, the main focus was regarding the retirement of Father Edward Lewis, how to sustain services throughout the interregnum and advertising for his successor.

## **Review of Meetings of the Deanery Synod**

2021 has been a year in our churches when we have begun to recover from the Coronavirus Covid-19 pandemic with most of the restrictions previously imposed being lifted giving us more freedom to meet and to worship. However, meetings of the Synod have continued to be held using the Zoom software during 2021.

A new three-year Deanery Synod began in December 2020 with elections taking place for the Deanery Officers and members of the Standing Committee. John Dolling was re-elected as Lay Chair, Robert May as Honorary Secretary, Pam Clissold as Honorary Treasurer. The Clergy members of the Standing Committee are Christine Britton, Malcolm Finlay, David Green and Rod Green. The Lay members of the Standing Committee are Mary Abbott, Susan Cooper, Toby Partridge and Clive Scowen. During the year Christine Britton resigned and Rod Green moved to be Archdeacon of Llandaff. They were replaced as clergy members of Standing Committee by Barry Hingston and Ajay More. Stuart Nattrass and David Tuck were elected by the PTO Clergy to represent them on Deanery Synod. Derek Taylor-Mew was appointed Independent Examiner for the Accounts. Representatives on Harrow SACRE continue to be Mary Abbott and Revd James Power. Alison Stowe was elected in July as the third representative. David Poole has continued to be the representative on the Diocesan Board for Schools. The Head Teachers of our Church of England Schools, Jo Hester and Daniel Norris, were co-opted to Synod.

The first meeting of the new Synod on 28th January was Revd Ian Dowsett's last meeting as Area Dean. Revd Ann Lynes (from Holy Trinity Northwood) took on the role as the new Area Dean from March. The Archdeacon of Northolt, Ven Catherine Pickford, gave the opening talk based on Matthew 26. This was followed by the confirmation of the elections that had taken place by email. Synod heard about the launch of "Hope Church" reaching out to the residents of the new housing estates in Harrow View, and of "Mosaic Church" an intercultural church reaching out to people of other faiths and cultures in Harrow.

The second meeting on 6th July started with a talk by Revd Dave Bookless of St Mary Norwood entitled "Caring for God's Creation" encouraging churches to consider the *Eco Church* initiative and to take some actions. Toolkits are available for churches to use on "Climate Sunday". A presentation was made to Ian Dowsett thanking him for his work as Area Dean over the past 5 years. Synod received presentations from two churches who had applied for grants from the Deanery Mission Fund. Grants of £1,000 for both were approved: Holy Trinity Wealdstone to subsidise their English Class and St Michael and All Angels Harrow Weald towards a camera and internet connection to livestream services. The Deanery Accounts for 2020 were approved, subject to independent examination. Dr John Spencer of Holy Trinity Northwood was elected as the representative on Bereavement Care Management. Graham Nicholson was elected to serve a further term as Governor of St John's School Stanmore and Graham Hamwijk was elected as a Governor of Holy Trinity School Northwood.

The third meeting was held on 3rd November with a talk by Revd Navina Thompson of St Giles Ickenham entitled "Swimming Against the Tide: An Exploration of Engaging with Difference". Navina talked about her experiences as a child of Indian Parents living and working as a woman priest in the



Middle East and the diversity in that region. She encouraged us to live with our own prejudices and to live and think differently by embracing cultural and theological diversity. Daniel Escott was elected as a Governor of St John's School Stanmore.

Following elections in the summer, Clive Scowen and Jody Stowell had been elected to represent the Diocese on General Synod; Johnette Clarke, Susan Cooper, John Dolling, Toby Partridge, Joshua Tate and David Green, Jody Stowell, Rachel Campbell and Paul Hullyer had been elected to represent the Deanery on the London Diocesan Synod.

Plans for a Deanery Prayer Evening at St Mary's Harrow for "Thy Kingdom Come" already postponed from 2020 was unable to be held in 2021 but monthly Prayer for Harrow has taken place under the leadership of Revd Malcolm Finlay and using the Zoom software.

Reports on the sessions of the London Diocesan Synod and of the General Synod were received at meetings during the year.

### *Thanks*

The Vicar and Parochial Church Council wish to formally thank the Churchwardens, Johnette Clarke, Ken Elliott and Winslow Maloney. They are officers of The Bishop. We are blessed with exemplary churchwardens who care for people first and foremost. The other work is important (and takes much time) but looking out for individuals is vital. It is a privilege to work alongside them. Thanks to Jean Williams, our Honorary Treasurer for her work in keeping the finances in order and to David Griffiths our Honorary PCC Secretary, Gift Aid and Stewardship Co-ordinator and Parish Administrator. Much of their work is "behind the scenes", such as producing this report. However, it is vital work to ensure that we comply with all the requirements of the Diocese and the Charity Commission.

Thanks to the Serving Team. The servers are always ready and willing to assist, and have done their work extremely well during the pontifical and other masses held this year, particularly adapting to social distancing, mask wearing and sanitising during the mass. We are always keen to encourage our young members to take on the various roles within the serving teams.

Peter Crawford our organist is a faithful and thoughtful person, who has adapted to the coronavirus restrictions, and ensured that we can still enjoy certain elements of music within the permitted restrictions.

Even during the pandemic much work has gone on in the background to ensure that our church is kept in tip-top order, and we have the usual suspects to thank for this. Gloria Cowans, as Chair of the Social and Fund-raising sub-committee is supported by a team of willing helpers to ensure that our event catering maintains a very high standard. Gloria also leads the flower-arranging team. Thanks also to Mrs Lorna Abbott, who does so much work behind the scenes. Church cleaning is a tiresome job, but is undertaken faithfully.

Olga Clifford and Cynthia Yorke are responsible for the Sacristy and continue to ensure that our altar linen is always pristine. We wish Olga well and send all good wishes for a good recovery.

These are just some of the "front of house" people who, together with greeters, sidespeople, readers, intercessors and Eucharistic Ministers who contribute to the life and mission of St. Mary's Kenton. Thank you to all who have helped throughout this most difficult of years.

Approved by the PCC on Sunday 24<sup>th</sup> April 2022 and signed on their behalf by Mr. Kenrick Elliott (Churchwarden & PCC Vice-Chairman)

*K Elliott*

Date 24-4-22

The Parish of St Mary the Virgin Kenton

Registered Charity Number 1132234

**RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31st DECEMBER 2021**

<b><u>INCOMING RESOURCES</u></b>	<b><u>Notes</u></b>	<b><u>General</u></b>	<b><u>Restricted</u></b>	<b><u>2021</u></b>	<b><u>2020</u></b>
		<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b><i>VOLUNTARY INCOME</i></b>					
Standing Orders (Gift Aided)		18,955		18,955	19,779
Envelopes (Gift Aided)		200		200	0
Freewill Offering Envelopes		12,146		12,146	11,138
Loose Plate Collections & Collection Boxes		1,858		1,858	3,250
Legacy		5,025		5,025	2,000
Donations	<b>(4)</b>	3,414		3,414	11,086
		<b>41,598</b>		<b>41,598</b>	<b>47,234</b>
Tax recovered on Gift Aid		8,721		8,721	5,918
		<b>8,721</b>		<b>8,721</b>	<b>5,918</b>
<b><i>ACTIVITIES FOR GENERATING FUNDS</i></b>					
Fund-raising Activities		791		791	1,921
100 Club		0		0	556
Bookstall		0		0	16
Other Funds Generated		2,494		2,494	4,118
		<b>3,285</b>		<b>3,285</b>	<b>6,611</b>
<b><i>INVESTMENT INCOME</i></b>					
Interest Received		57		57	124
		<b>57</b>		<b>57</b>	<b>124</b>
<b><i>RENT FROM LAND OR BUILDINGS</i></b>					
Rent from Flat (288A Kenton Road)		14,969		14,969	14,972
Rent (St Bertha's Nursery)	<b>(5)</b>	34,500		34,500	9,750
Rent (Syriac Orthodox Church)		910		910	0
Rent (Happy Child/Treetops Nursery)		0		0	16,133
		<b>50,379</b>		<b>50,379</b>	<b>40,855</b>
<b><i>INCOMING RESOURCES FROM CHARITABLE ACTIVITIES</i></b>					
Fees		120		120	524
		<b>120</b>		<b>120</b>	<b>524</b>
<b><i>OTHER INCOME</i></b>					
Part Settlement Nursery Early Lease Termination		0		0	47,601
Insurance Claim		1,850		1,850	2,242
Grants		500		500	5,000
Bosnia Charity Collection		0		0	81
		<b>2,350</b>		<b>2,350</b>	<b>54,924</b>
<b>TOTAL RECEIPTS</b>		<b>106,515</b>		<b>106,515</b>	<b>156,191</b>

There may be minor discrepancies in the totals as pence are not shown.

The Parish of St Mary the Virgin Kenton

Registered Charity Number 1132234

**RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31st DECEMBER 2021**

<b><u>RESOURCES EXPENDED</u></b>	<b><u>Notes</u></b>	<b><u>General</u></b>	<b><u>Restricted</u></b>	<b><u>2021</u></b>	<b><u>2020</u></b>
		<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>COST OF GENERATING FUNDS</b>					
Cost of Fetes & Other Events		54		54	63
		<b>54</b>		<b>54</b>	<b>63</b>
<b>100 CLUB PRIZES</b>		0		0	0
		<b>0</b>		<b>0</b>	<b>0</b>
<b>CHARITABLE ACTIVITIES</b>					
Charitable Donations		20		20	700
Additional Curates Society		0		0	0
Swiss Help for Bosnia (Jenny Stone-Wigg)		0		0	0
		<b>20</b>		<b>20</b>	<b>700</b>
London Diocesan Common Fund		62,659		62,659	49,099
Ministry Parish Share		100		100	50
Repayment of Diocesan Loan	(6)	1,834		1,834	2,495
Schools' Levy		0		0	0
		<b>64,593</b>		<b>64,593</b>	<b>51,644</b>
Clergy Expenses					
Curate (Housing, Telephone, Travel etc.)		553		553	4,050
Pastoral		37		37	2,676
Housing		3,713		3,713	6,956
Education/Training		445		848	848
		<b>4,748</b>		<b>4,748</b>	<b>14,530</b>
Parish Training and Mission		100		100	100
Insurance		7,092		7,092	8,247
Church Telephone and Internet		1,141		1,141	1,362
Music and Organ Repairs		7,008		7,008	5,148
Church Maintenance		2,732		2,732	3,771
Upkeep of Services		2,137		2,137	3,443
Administration		1,037		1,037	5,978
Alarm Maintenance		34		34	1,150
Web-Cam Maintenance		0		0	3,079
Photocopier/Printing/Postage		1,684		1,684	1,195
Visiting Speakers		590		590	200
Church Utilities		12,752		12,752	11,047
Magazine and Bookstall Costs		0		0	0
Hall Utilities		0		0	0
Hall Repairs and Decorating		3,636		3,636	21,626
Flat and Grounds Maintenance		190		190	564
Study Literature		144		144	0
		<b>40,277</b>		<b>40,277</b>	<b>66,910</b>
<b>TOTAL PAYMENTS</b>		<b>109,703</b>	<b>0</b>	<b>109,703</b>	<b>133,847</b>
<b>TOTAL RECEIPTS</b>		<b>106,515</b>	<b>0</b>	<b>106,515</b>	<b>156,190</b>
<b>SURPLUS (DEFICIT)</b>		<b>(3,187)</b>	<b>0</b>	<b>(3,187)</b>	<b>22,343</b>

*There may be minor discrepancies in the totals as pence are not shown*



The Parish of St Mary the Virgin Kenton  
Registered Charity Number 1132234

<b>SUMMARY OF RECEIPTS AND PAYMENTS</b>	<b>General £</b>	<b>Restricted £</b>	<b>2021 £</b>	<b>2020 £</b>
Cash Funds Last Year End	55,254	0	55,254	32,911
Liabilities due	(20,524)	0	(20,524)	0
Net of Receipts (Payments)	(3,187)	0	(3,187)	22,343
Gain and Loss	0		0	0
Transfers Between Funds				
<i>General Fund (Undesignated)</i>	0		0	0
<i>Reserve Fund (Designated)</i>	0		0	0
Cash Funds This Year End	31,434	0	31,434	55,254

**STATEMENT OF ASSETS AND LIABILITIES AS AT 31st DECEMBER 2021**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
<b>CURRENT ASSETS</b>		
Cash at Barclays Bank	42,627	45,872
Petty Cash	40	40
Birmingham Midshires	4,456	4,452
Central Board of Finance (CCLA Account)	5,036	5,033
<b>TOTAL CURRENT ASSETS</b>	<b>52,159</b>	<b>55,397</b>
<b>LIABILITIES</b>		
Common Fund	(20,000)	(20,000)
Agency Collections	(524)	(524)
<b>TOTAL NET ASSETS</b>	<b>31,636</b>	<b>34,873</b>
<b>REPRESENTED BY</b>		
General Fund	31,636	34,873
Curate's Fund (Restricted)	0	(950)
Bosnia Fund (Restricted)	0	(81)
<b>TOTAL CHARITY FUNDS</b>	<b>31,636</b>	<b>33,842</b>

**NOTES ON THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31st DECEMBER 2021**

**1) ACCOUNTING POLICIES**

**a. Accounting Convention**

*The financial statements have been prepared in accordance with the Church Accounting regulations 2006 together with applicable accounting standards and the Charities SORP 2014.*

*The financial statements have been prepared under the receipts and payments basis. The financial statements include all transactions for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.*

**b. Funds accounting**

*Funds held by the PCC are:*

*Unrestricted Funds:*

*the General Fund, which can be used by the PCC for ordinary purposes;*

*Designated Funds:*

*the Fabric Reserve Fund, set aside by the PCC out of unrestricted funds for specific future purposes;*

**c. Incoming resources**

*All incoming resources are accounted for gross and recognised when received.*

**d. Resources used**

**Grants**

*Grants and donations are accounted for when paid over.*

**Church Activities**

*The diocesan parish contribution is accounted for when paid. Any parish contribution unpaid at 31<sup>st</sup> December will be shown in the following year's accounts.*

**e. Current Assets**

*Amounts owing to the PCC at 31<sup>st</sup> December in respect of fees, rents or other income will appear in the following year's accounts. See Notes 6 & 7 below.*

**2) STAFF COSTS**

*The Organist receives remuneration as Organist on a sessional basis. Organists' fees were paid gross.*

**3) FUNDS**

	2021	2020
	£	£
<b>Restricted Funds</b>		
Balance 1 <sup>st</sup> January	(6,738)	(8,449)
Receipts	0	5,080
Payments	0	(4,050)
Surplus/(Deficit) for the year	0	(3,369)
<b>Balance 31<sup>st</sup> December</b>	<b>(6,738)</b>	<b>(6,738)</b>
<b>General Fund (unrestricted)</b>		
Balance 1 <sup>st</sup> January	34,873	32,911
Receipts	106,515	151,109
Payments	(109,703)	(129,797)
Surplus/(Deficit) for the year	(3,187)	21,312
<b>Balance 31<sup>st</sup> December</b>	<b>28,498</b>	<b>34,873</b>

*Occasionally monies are received for specific small projects. These are spent in the same years as they are received.*

**4) DONATIONS**

*In 2020 donations included a gift of £10,000 from a donor who wishes to remain anonymous.*

## **5) CHURCH HALL**

*In 2020, a new tenant in the form of St Bertha's Nursery was found for the Church Hall. Considerable renovation was required to meet the standards required by the Local Authority and Ofsted, in addition to repairs to a water leak in the roof. This was combined with the beginning of the Coronavirus pandemic and subsequent restrictions. As a consequence, income from lettings was substantially reduced in 2020.*

## **6) LOAN REPAYMENT**

*During the year 1st January - 31st December 2019, a Grant was made for the replacement of the Church Heating Boilers. There was also a loan of £10,000 from the Diocese of London which is being repaid over five years.*

Approved by the PCC on Sunday 24th April 2022 and signed on their behalf by:

Mr Kenrick Elliott (Churchwarden & PCC Vice-Chairman)

K Elliott

Date 24-4-22

Johnette Clarke (Churchwarden)

J Clarke

Date 24-4-22



**Independent Examiner's Report to the  
Parochial Church Council of Saint Mary the Virgin, Kenton**

I report on the accounts for the year ended 31st December 2021 which are set out on pages 10 to 14.

**Respective responsibilities of the Trustees and Independent Examiner**

As Trustees of the charity, the members of the Parochial Church Council (PCC) are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.


**Basis of Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statements below.

**Independent Examiner's Statement**

In connection with my examination, no other matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with s.130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the requirements of the 2011 Act
  - have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

  
\_\_\_\_\_  
George Pascoe BSc

22, D'Arcy Gardens,  
Kenton,  
Harrow,  
Middlesex  
HA3 9JS

Date 24/10/22