

Slyne with Hest Memorial Hall

Trustees' Annual Report for the year ended 31st March 2022

The trustees present their annual report and independently examined financial statements for the year ended 31st March 2022.

1. Reference and Administrative Information

1.1 Charity Name Slyne with Hest Memorial Hall

1.2 Charity Registration No. 1086566

1.3 Registered Address 30, Hanging Green Lane, Hest Bank, Lancaster LA2 6JB

1.4 Trustees – all elected in September 2018, except Vaughan Ames (November 2021)

Miss J Cohen-Kingsley
Mr JC Fox (Treasurer until November 2021)
Mr V Ames (Treasurer from November 2021)
Mr C Haggan
Mr C Hardwick until April 2021
Ms S O'Brien from October 2021
Ms S Faithfull from October 2021
Mrs E Leach
Mr D Liptrott

Mrs R Whittle (Chair)

1.5 Administrator Mrs D Brookes, 39 Coastal Road, Hest Bank, Lancaster

1.6 Bankers Santander UK plc, Merseyside

1.7 Independent Examiner Mr L Hewitt, 41 Slyne Road, Bolton-le-Sands

2. Structure Governance and Management

2.1 Governing Document

The Memorial Hall is a registered charity governed by its constitution, which was lodged with the Charities Commission on 14th May 2001.

2.2 Recruitment and Appointment of Trustees

(i) The overall management and control of the Memorial Hall rests with the individual members of its management committee who are the charity trustees of the Memorial Hall.

(ii) The appointment of trustees is governed by the provisions contained within the

constitution. These are as follows: -

The committee shall consist of a chairman, a vice-chairman and a treasurer and not less

than 2 and not more than 12 members.

The Executive Committee may in addition appoint not more than 4 co-opted members.

All members of the Executive Committee shall retire from office together at the end of the annual general meeting next after the date on which they came into office but they may be re-elected or re-appointed.

2.3 Major Risks

(i) Lack of people wishing to rent the premises to make the running of the Memorial Hall viable.

(ii) Lack of volunteers willing to be trustees.

3. Objectives and Activities

The Charity's objects ("the objects") are the provision and maintenance of a village hall for the use of the inhabitants of the Parish of Slyne with Hest and the surrounding area, without distinction, including use for meetings, lectures and classes and other forms of education, recreation and leisure time occupation with the object of improving the conditions of life for the inhabitants.

4. Achievements and Performance

- ☐ The outside of the Hall was painted
- ☐ The old chairs have been replaced with new ones in the main hall and the old chair trolley has been replaced
- ☐ A new tea trolley has been purchased
- ☐ The Covid-19 safety requirements have been in place in the Hall and this has enabled the Pre-School to continue and also other groups when there was no lockdown.

5. Financial Review

- ☐ We were very fortunate to have received a Business Support Grant of £8,000 and a Omicron Hospitality and Leisure Grant of £2667 from the Lancaster City Council to compensate for our loss of income and our commitment to paying fixed expenses.
- ☐ The Business Support Grants have enabled the Hall to limit our loss this year to £1,896, due in large part to being in credit of £856 on our gas bill, which will be carried forward to next year.
- ☐ The hours when the Hall was booked are as follows:

Year	Small Hall	Main Hall	Mawson Room	Total
2021-22	1,469	833		6
2,308				
2020-21	838	135	1	974
2019-20	1,646	1,497	694	3,837
2018-19	1,820	1,026	978	3,824
2017-18	1,603	1,267	834	3,704

- Hall has now reserves of £39,298.26 to meet future liabilities.

6. Future Plans

The main projects for 2022/23:

- Internal decoration.
- A review of the fire doors and alarm system

Slyne with Hest Memorial Hall

Statement of Financial Activities for the year ended 31 March 2022

(Incorporating Income and Expenditure Account)

		Unrestricted Funds	Restricted Funds	2021/2022 Totals	2020/2021
INCOMING RESOURCES	Note	£	£	£	£
Incoming resources from generated funds:					
Voluntary Income:					
Donations and grants	4		0.00	0.00	0
Grants	2				
Activities for generating funds:					
Operating Activities	2	29,070.90		29,070.90	29635
Investment Income	3	12.09		12.09	71
Incoming resources from charitable activities:					
Total Incoming Resources		29,082.99	0.00	29,082.99	29,706
RESOURCES EXPENDED					
Cost of generating funds					
Costs of generating voluntary income					
Fundraising costs					
Charitable Activities					
-					
Governance costs	5	30,978.85	0.00	30,978.85	19,851
Total Resources Expended		30,978.85	0.00	30,978.85	19,851
Surplus / (Deficit)		(1,895.86)	0.00	(1,895.86)	9,855
Transfer from Unrestricted Funds to Projects		0.00	0.00	0.00	
Net movement of funds		(1,895.86)	0.00	(1,895.86)	9,855
Total funds brought forward		39,694.12	1,500.00	41,194.12	31,339
Total funds carried forward		37,798.26	1,500.00	39,298.26	41,194

Slyne with Hest Memorial Hall

Balance Sheet as at 31 March 2022

	Notes	2021-2022	2020-2021
Fixed Assets			-
Current Assets			
Prepayments			
Debtors		3,448.06	690
Cash at bank and in hand	6	<u>37,361.15</u>	<u>41,799</u>
Creditors			
Amounts falling due within one year		(1,510.95)	(1,295)
Net Assets		<u>39,298.26</u>	<u>41,194</u>
REPRESENTED BY			
Unrestricted Income Funds :		37,798.26	39,694
Restricted Income Funds :			
Provision for Doubtful Debts		500.00	500
Provision for Future Repairs & Maintenance		1,000.00	1,000
		<u>39,298.26</u>	<u>41,194</u>

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Slyne with Hest Memorial Hall

Notes to the Accounts for the year ended 31st March 2022

1. Accounting Policies

1.1 General

The accounts have been prepared under the historic cost convention and in accordance with applicable accounting standards and the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' published in March 2005 and applicable accounting standards.

1.2 Basis of Preparation

The accounts have been prepared on an accruals basis, which allocates income and expenditure to the accounting year which is expected to benefit from the income and expenditure, in as much as this conforms to the accounting requirements of the Charity Commissioners Statement of Recommended Practice, which specifies the correct recognition of income as being recorded in the year it is received unless specifically deferred by the donor.

1.3 Grants and Donations

All grants and donations are accounted for gross when receivable and are credited to the accounting period for which the grant or donation is received.

1.4 Expenditure

All expenditure is accounted for gross and when incurred. Direct Charitable expenditure includes the direct costs of the activities carried out.

1.5 Depreciation

Depreciation for the Fixtures and Fittings been calculated using the straight-line method. The annual rate is 20%.

2. Incoming Resources - Operating Activities of the Charity

	Unrestricted	Restricted	2021/22	2020/21
	Funds	Funds		
	£	£	£	£
Pre-School	7,022.25		7,022.25	4774
Toddler Group	515.00		515.00	
Recreation Activities	2,524.75		2,524.75	208
Children's Parties	-		-	0
Fitness Classes	1,606.50		1,606.50	189
Adult School of Dance	304.00		304.00	
Pet Clinic	-		-	
Jennifer's Dancers	2,289.25		2,289.25	654
Dog Training	-		-	
Scottish Dancing	-		-	
Drama Group - Stagestruck	854.25		854.25	29
Robinson School of Dance	390.00		390.00	
Karate Club	1,490.00		1,490.00	347
Wise Up Workshop	198.00		198.00	
Other Income	131.50		131.50	
Community Coffee Mornings	60.15		60.15	
Memorial Hall Appeal Fund - Standing Orders	732.00		732.00	783
Memorial Hall Appeal Fund - Income Tax recovered	156.25		156.25	181
Lancaster City Council	130.00		130.00	
Lancaster CC - Covid-19 Government Grants	10,667.00		10,667.00	22471
	<u>29,070.90</u>	<u>-</u>	<u>29,070.90</u>	<u>29,636</u>

3. Investment Income

12.09

12.09

71

4. Donations

5. Cost of activities in furtherance of the charity's objects

	Unrestricted	Restricted	2021/22	2020/21
	Funds	Funds		
	£	£	£	£
Administration	6,516.13		6,516.13	6427
Cleaning and Hygiene	2,956.90		2,956.90	2047
Water	695.40		695.40	657
Insurance	1,085.44		1,085.44	1064
Trustee Indemnity Insurance	174.00		174.00	166
Gas	2,625.53		2,625.53	1991
Electricity	516.80		516.80	703
Repairs & Maintenance	9,929.36		9,929.36	4814
New Chairs	1,700.00		1,700.00	
Interactive Screen in Small Hall	2,220.00		2,220.00	
Trolleys	260.20		260.20	
Printing, Stationery & Postage	20.00		20.00	71
Inspections for Fire & Safety	470.52		470.52	443
Performing Rights Society	711.26		711.26	687
Licence Fee	180.00		180.00	180
Refuse Collection	866.23		866.23	488
Sundries	51.08		51.08	113
Previous year's projects				
	<u>30,978.85</u>	<u>-</u>	<u>30,978.85</u>	<u>19,851</u>

6. Cash at bank and in hand

		2021/22	2020/21
Current Account	14,434.50	14,434.50	19,161.00
Deposit Account	22,600.00	22,600.00	22,588.00
Cash in Hand	276.65	276.65	
Petty Cash	50.00	50.00	50
		<u>37,361.15</u>	<u>41,799</u>

7. Transactions with Trustees

No Trustee received any remuneration either directly or indirectly during the period. No Trustee received any expenses in the period.

Independent examiner's report on the accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Slyne with Hest Memorial Hall

On accounts for the year
ended

31st March 2022

Charity no
(if any)

1086566

Set out on pages

1 of 6

1 to 6 (remember to include the page numbers of additional sheets)

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed. ~~The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [named body]]. Delete [] if not applicable.~~

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

In connection with my examination, no matter has come to my attention ~~(other than that disclosed below)~~

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

L. J. Hewitt

Date:

14-9-2022

Name:

Les Hewitt

Relevant professional
qualification(s) or body
(if any):

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Address:

41 Slyne Road

Bolton-leSands

Lancaster

Section B

Disclosure

Only complete if the examiner needs to highlight material problems.(E.g. accounting records have not been kept in accordance with s132 of the Charities' Act 2011 and those accounts do not comply with the requirements of the 2008 Regulations setting out the form and content of charity accounts; any material expenditure or action which appears not to be in accordance with the trusts of the charity; any failure to be provided with information and explanations by any past or present trustee, officer or employee; and any material consistency between the accounts and the trustees' annual report.)

Give here brief details of any items that the examiner wishes to disclose.