

Charity Registration No. 1099400

Company Registration No. 04694225 (England and Wales)

INTERNATIONAL CARE NETWORK
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

tc accounts • tax • legal • financial planning

10 Bridge Street
Christchurch
Dorset
BH23 1EF

INTERNATIONAL CARE NETWORK

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INTERNATIONAL CARE NETWORK

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	C Udezue	
	B Kawai	
	AP Muir	
	A Orman (Chair)	
	M Mason	
	Rev Dr J Radvan	(Appointed 14 July 2021)
	K A Palka	(Appointed 10 August 2022)
Secretary	R Fell	
Charity number	1099400	
Company number	04694225	
Principal address	200 Holdenhurst Road Bournemouth Dorset United Kingdom BH 8 8AS	
Registered office	200 Holdenhurst Road Bournemouth Dorset United Kingdom BH 8 8AS	
Independent examiner	TC Group 10 Bridge Street Christchurch Dorset BH23 1EF	

INTERNATIONAL CARE NETWORK

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 DECEMBER 2021

The Trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report, incorporating the directors' report, with the financial statements for the charity for the year ended 31 December 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

Objectives and activities

The objects of the charity are the advancement of education and the relief of poverty, sickness and distress among asylum seekers and refugees in the United Kingdom.

Our Christian charity believes that we should "welcome the stranger" and works with refugees and migrants from all faiths and backgrounds to help them rebuild their lives in the UK. From providing English lessons to assisting in immigration cases, ICN strives to replace difficulty with dignity.

Our vision is "that each asylum seeker and refugee in our sphere of influence will receive our compassionate welcome and informed help in rebuilding their lives out of their suffering - being safeguarded, empowered and finding community."

ICN Objectives for 2022

To show compassion and understanding to those asylum seekers and refugees we seek to serve and to prioritize the most vulnerable and needy, 'going the extra mile' to support them. To enable each ICN member of staff/volunteer to realise their full potential and high levels of job satisfaction with regular appraisals.

INTERNATIONAL CARE NETWORK

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

Women and families

To enable women to thrive through ESOL classes with crèche for pre-school children and skills sharing coffee mornings and workshops. To continue running weekly homework clubs using volunteers. To support vulnerable isolated refugee families with home visits.

Adult advice

To continue to provide an efficient, effective immigration advice service at OISC level 1 and to work towards qualifying at Level 2. To continue to provide efficient and effective general advice to vulnerable migrants (applying for benefits, housing, applications etc).

Resettlement

To develop the support we give Syrian families up to five years supporting them into employment and good community integration. To establish support of resettling Afghan families.

ESOL teaching

To provide effective and structured language teaching from literacy to intermediate levels. To run a summer school for four weeks in August 2022. To provide classes for dispersed asylum seekers held in temporary hotel accommodation.

SCSA (Separated Children Seeking Asylum)

To increase ICN's capacity to offer a 'key worker' and accommodation service provision to LAs. To continue to develop extracurricular activities for all SCSAs in this area and to support others who are looking after SCSAs locally.

Other

Working with local interest and refugee support groups to celebrate the achievements of refugees, challenge hostility to them and support local initiatives under the umbrella forum of BCP City of Sanctuary.

Public benefit

The Charity's Trustees have referred to the guidance in the charity commission general guidance of public benefit when reviewing the charity's objectives and in planning its future activities. In particular we have considered how planned activities will contribute to the objectives set. In the trustees' opinion the charitable company's work with refugees in delivering practical solutions in giving support and advice as well as teaching English (ESOL) meet the Public Benefit test.

Activities and Achievements.

ICN helps individuals and families who have left everything behind to find a safe place in the UK to live. ICN enables refugees and asylum seekers to integrate and settle in the UK by providing them with the skills, support and advice they need when they are confused and vulnerable.

INTERNATIONAL CARE NETWORK

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

English ESOL

How can you support yourself and your family if you don't speak the language? We break down barriers by offering newly arrived refugees and asylum seekers English lessons at our centre in Bournemouth. These classes are for those who cannot easily access or engage with the local adult education provision.

During 2021 ICN welcomed 40 new learners with an average of 38 attending weekly lessons.

Immigration Advice

Refugees arrive seeking stability in their lives. ICN gives immigration advice and support through our registered OISC (Office of the Immigration Services Commissioner) advisors. ICN can offer advice and support up to OISC level 1. Initially clients contact us either in person or by phone where they are triaged and given initial advice. If they then wish us to represent them in making an application to the Home Office, we book them in for a full consultation at a mutually convenient time. There is a fee for this service.

In 2021 67 new clients seeking help with immigration matters came to ICN for advice. 93 cases were closed with a 92% success rate.

Advice & Support

Filling in forms can be complicated if you aren't an expert or don't speak English fluently. ICN provides practical advice and support to refugees and asylum seekers within our community. We support clients in finding employment and accommodation, or in accessing social welfare benefits where appropriate.

There were 364 client visits in 2021 of which 23 were new clients.

Women and Families programme

Leaving your friends and family behind can lead to isolation. We've created opportunities for women and children to improve their literacy and build a network of friends.

In 2021 we were supporting on average 38 refugee and migrant families each quarter through weekly English classes, crèches and homework clubs. In 2021 there were 15 families who were new to this programme.

Separated Children Seeking Asylum

ICN is a service provider for Local Authority children and young people's departments. We specialise in providing accommodation and care for 16 to 18 year old Separated Children Seeking Asylum (SCSA).

During 2021, ICN looked after an average of 14 SCSA's and provided key worker support and extra-curricular activities for many others.

Resettlement & Integration

Having a home and a safe place to call your own is important. We have enabled hundreds of families and individuals to rebuild their lives in Dorset. We continue to have contracts with both local authorities in Dorset to support a number of families who arrived since 2017 under the SVPRS (Syrian Vulnerable Persons Resettlement Scheme) and under the ACRS/ARAP (Afghan Relocation Assistance Policy). Further families are expected to come in 2022.

So far 28 SVPRS families and 3 ACRS families have settled in Dorset through ICN and Local Authority cooperation.

INTERNATIONAL CARE NETWORK

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

Volunteers

ICN welcomes volunteers from the local community in giving support. We have an initial induction training programme and adhere to clear safeguarding policies. On average 11 volunteers support our work at any one time. They mainly help as classroom assistants in our English classes and are involved in supporting children in the homework clubs and the crèches.

Reserves Policy

The Trustees monitor restricted and unrestricted reserves quarterly. Their continuing policy is to aim to retain sufficient funds to meet ongoing requirements, based on present and projected incomes and expenditures.

At the balance sheet date the level of such free reserves (those not held up in restricted, designated reserves or fixed assets) available to the charity stood at £152,724 (2020: £103,042). This is the equivalent to approximately four months expenditure which the trustees believe would be necessary in either completing contracted work or winding up the charity as necessary in the event of loss of income.

Investment policy and objectives

Surplus funds that may arise shall be invested in an interest bearing deposit account with immediate access. Such surplus funds are generally temporary.

Risk Management

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

A risk register is also maintained and reviewed every quarter by the Trustees.

Structure, governance and management

International Care Network (ICN) is a charitable company limited by guarantee, incorporated on 12th March 2003 and registered as a charity on 12th September 2003. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

The members of the trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

J Davies	(Resigned 14 July 2021)
C Udezue	
B Kawai	
AP Muir	
A Orman (Chair)	
M Mason	
Rev Dr J Radvan	(Appointed 14 July 2021)
K A Palka	(Appointed 10 August 2022)

INTERNATIONAL CARE NETWORK

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

The Directors of the company are also charity Trustees for the purposes of charity law and under the company's articles. Under the requirements of the Memorandum and Articles of Association the members of the Trustee Board are not elected. ICN gives advice and support and teaches English to asylum seekers, refugees and other migrants, both adults and children, from many countries. The Trustee Board seeks to ensure that the needs of this group are appropriately reflected through the diversity of the Trustee body. The Trustee Board represents members with experience in cross-cultural social outreach, financial management and charity governance, as well as members from an ethnic minority or refugee background. Guidance relating to conflicts of interest and how trustees can identify and manage them can be found here:

<https://www.gov.uk/government/publications/conflicts-of-interest-a-guide-for-charity-trustees-cc29>

Organisational structure

ICN currently has a Trustee Board which meets 4 times a year and is responsible for the strategic direction and policy of the charity. At present the board has seven members from a variety of professional backgrounds relevant to the work of the charity. The CEO also attends all Trustee Board Meetings but has no voting rights. The day-to-day responsibility for the provision of services is delegated to the CEO and the department managers. They are responsible for ensuring that the charity delivers the services specified and that key performance indicators are met.

Induction and training of new trustees

Trustees are familiar with the practical work of the charity. New Trustees are encouraged to familiarise themselves with the cross-cultural context in which the charity operates. They are also encouraged to attend staff 'away days' and any training courses that they feel would benefit them in their role. Trustees can familiarise themselves with principles that charity trustees should follow to make sound decisions and fulfil their legal responsibilities by looking at the document provided by The Charity Commission "It's your decision: charity trustees and decision making". This can be found at:

<https://www.gov.uk/government/publications/its-your-decision-charity-trustees-and-decision-making>

In addition, trustees can consult another document provided by The Charities Commission called "The Essential Trustee: what you need to know, what you need to do" which can be accessed here:

<https://www.gov.uk/government/publications/the-essential-trustee-what-you-need-to-know-cc3>

Related parties

ICN cares for Separated Children Seeking Asylum (SCSA) under Local Authority contracts governed by Children's Act legislation. ICN also has contracts with Dorset local authorities to support families living here under the Syrian Vulnerable Persons Resettlement Scheme (SVPRS) and the Afghan Relocation and Assistance Policy (ARAP).

INTERNATIONAL CARE NETWORK

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

The trustees' report was approved by the Board of Trustees.

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A Orman (Chair)

Trustee

Dated: 05/10/2022

INTERNATIONAL CARE NETWORK

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF INTERNATIONAL CARE NETWORK

I report to the trustees on my examination of the financial statements of International Care Network (the charity) for the year ended 31 December 2021.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants (ACCA), which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



James Paget FCCA
TC Group
10 Bridge Street
Christchurch
Dorset
BH23 1EF

Dated: 05/10/2022

INTERNATIONAL CARE NETWORK

STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2021

	Notes	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £	Total 2020 £
<u>Income and endowments from:</u>					
Donations and legacies	3	82,646	72,416	155,062	100,479
Charitable activities	4	288,337	-	288,337	336,470
Investments	5	5	-	5	2
Other income	6	10,916	-	10,916	17,067
Total income		381,904	72,416	454,320	454,018
<u>Expenditure on:</u>					
Raising funds	7	5,280	-	5,280	5,400
Charitable activities	8	327,689	82,416	410,105	435,591
Total resources expended		332,969	82,416	415,385	440,991
Net income/(expenditure) for the year/ Net movement in funds		48,935	(10,000)	38,935	13,027
Fund balances at 1 January 2021		106,662	10,000	116,662	103,635
Fund balances at 31 December 2021		155,597	-	155,597	116,662

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

INTERNATIONAL CARE NETWORK

BALANCE SHEET

AS AT 31 DECEMBER 2021

	Notes	2021 £	£	2020 £	£
Fixed assets					
Tangible assets	13		2,873		3,620
Current assets					
Debtors	14	94,937		57,000	
Cash at bank and in hand		71,452		63,466	
		<u>166,389</u>		<u>120,466</u>	
Creditors: amounts falling due within one year	15	<u>(13,665)</u>		<u>(7,424)</u>	
Net current assets			152,724		113,042
Total assets less current liabilities			<u>155,597</u>		<u>116,662</u>

INTERNATIONAL CARE NETWORK**BALANCE SHEET (CONTINUED)****AS AT 31 DECEMBER 2021**

	Notes	2021 £	£	2020 £	£
Income funds					
Restricted funds	17	-		10,000	
Unrestricted funds		155,597		106,662	
		<u>155,597</u>		<u>116,662</u>	
		<u><u>155,597</u></u>		<u><u>116,662</u></u>	

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 December 2021.

The trustees acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Trustees on 05/10/2022.

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A Orman (Chair)

Trustee

Company Registration No. 04694225

1 Accounting policies

Charity information

International Care Network is a private company limited by guarantee incorporated in England and Wales. The registered office is 200 Holdenhurst Road, Bournemouth, Dorset, BH8 8AS.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest pound.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees has a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

1 Accounting policies

(Continued)

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Assets for distribution are recognised only when distributed. Assets given for use by the charity are recognised when receivable. Stocks of undistributed donated goods are not valued for balance sheet purposes.

The time of volunteers is not recognised, refer to the trustees' annual report for more information about their contribution.

Income from grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

1.5 Resources expended

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs, repairs and maintenance costs, finance costs etc which supports the charity's activities. All support costs are deemed to relate to the charitable activity of the charitable company, any costs related to other income methods are deemed to be immaterial.

Governance costs are those support costs incurred to meet the statutory and constitutional requirements of the charity.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	10% on reducing balance
Computers	33% on cost
Motor vehicles	25% on reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1 Accounting policies

(Continued)

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts.

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1.12 Leases

Rentals payable under operating leases, including any lease incentives received, are charged as an expense on a straight line basis over the term of the relevant lease.

1.13 Debtors and creditors

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price.

1.14 Taxation

The charity is exempt from corporation tax on its charitable activities.

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees is required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Total
	2021 £	2021 £	2021 £	2020 £
Donations and gifts	15,221	-	15,221	15,102
Grants received	67,300	72,416	139,716	85,377
Gift aid income	125	-	125	-
	<u>82,646</u>	<u>72,416</u>	<u>155,062</u>	<u>100,479</u>
For the year ended 31 December 2020	<u>40,827</u>	<u>59,652</u>		<u>100,479</u>
Donations and gifts				
General donations	15,221	-	15,221	15,102
	<u>15,221</u>	<u>-</u>	<u>15,221</u>	<u>15,102</u>

There were no donated goods and/or services in the year. The time value of volunteers is not provided, see Trustee Report for more information on the use of volunteers.

INTERNATIONAL CARE NETWORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

3 Donations and legacies

(Continued)

	Unrestricted funds	Restricted funds	Total	Total
	2021	2021	2021	2020
	£	£	£	£
Grants receivable for core activities				
Lloyds TSB Foundation	25,000	-	25,000	-
AB Charitable Trust	15,000	-	15,000	15,000
BBC Children In Need	-	10,000	10,000	10,000
Valentine Trust	-	15,000	15,000	15,000
Grace Trust	-	-	-	500
Dorset Community Fund	-	-	-	4,952
St Johns PCC	-	-	-	1,225
The Barrow Cadbury Trust - Covid 19 Support Fund	-	-	-	29,700
Souter Charitable Trust	-	-	-	6,000
P & G Charitable Trust	-	-	-	3,000
Homelands Charitable Trust	-	4,500	4,500	-
WorldVenture (Afghan Relief Fund)	-	14,577	14,577	-
Society of the Holy Child Jesus	-	10,000	10,000	-
29 May 1961 Charitable Trust	5,000	-	5,000	-
Garfield Weston Foundation	20,000	-	20,000	-
DCMS Match Funding	-	18,339	18,339	-
Other	2,300	-	2,300	-
	<u>67,300</u>	<u>72,416</u>	<u>139,716</u>	<u>85,377</u>

4 Charitable activities

	Unrestricted Income	Unrestricted Income
	2021	2020
	£	£
Sales within charitable activities - Immigration advice fees	14,860	24,389
Services provided under Local authority contracts	242,032	276,445
Ancillary ESOL trading income	15,641	13,436
Charitable accomodation rental income	15,600	22,200
Other income	204	-
	<u>288,337</u>	<u>336,470</u>

INTERNATIONAL CARE NETWORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

5 Investments

	Unrestricted funds	Total
	2021 £	2020 £
Interest receivable	5	2
	<u>5</u>	<u>2</u>

6 Other income

	Unrestricted funds	Total
	2021 £	2020 £
Other income	10,916	17,067
	<u>10,916</u>	<u>17,067</u>

Other income relates to Job retention scheme grants.

7 Raising funds

	Unrestricted funds	Total
	2021 £	2020 £
<u>Fundraising and publicity</u>		
Grant sourcing fees	5,280	5,400
	<u>5,280</u>	<u>5,400</u>

INTERNATIONAL CARE NETWORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

8 Charitable activities

	Charitable unrestricted expenditure 2021 £	Charitable unrestricted expenditure 2020 £
Staff costs	181,818	209,722
Community expenses	938	-
Fees	2,249	-
Client fees & support payments	36,451	55,094
Translation & interpretation fees	3,044	7,733
Rents	79,889	80,716
	<u>304,389</u>	<u>353,265</u>
Share of support costs (see note 9)	102,943	78,970
Share of governance costs (see note 9)	2,773	3,356
	<u>410,105</u>	<u>435,591</u>
Analysis by fund		
Unrestricted funds	327,689	385,939
Restricted funds	82,416	49,652
	<u>410,105</u>	<u>435,591</u>
For the year ended 31 December 2020		
Unrestricted funds	385,939	
Restricted funds	49,652	
	<u>435,591</u>	

Rents payable included building costs associated with property running costs of £26,670 (2020 £9,027)

INTERNATIONAL CARE NETWORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

9 Support costs

	Support costs	Governance costs	2021	2020
	£	£	£	£
Staff costs	62,691	-	62,691	40,692
Depreciation	747	-	747	1,082
Bank charges	250	-	250	270
Trustees travel & subsistence	-	-	-	529
Minibus running costs	1,416	-	1,416	2,507
Office rent, rates, light & heat	13,432	-	13,432	13,590
Sundry	5,271	-	5,271	2,867
Repairs & cleaning	953	-	953	1,189
Insurance	5,031	-	5,031	4,972
Computer, website, telephone & broadband	7,354	-	7,354	6,213
Other staff costs	3,412	-	3,412	3,075
Print, post & stationery	2,386	-	2,386	1,984
Examiner fee	-	2,760	2,760	2,668
Legal and professional fees	-	13	13	688
	<u>102,943</u>	<u>2,773</u>	<u>105,716</u>	<u>82,326</u>
Analysed between				
Charitable activities	<u>102,943</u>	<u>2,773</u>	<u>105,716</u>	<u>82,326</u>

Support costs are considered to relate entirely to resources expended on charitable activities.

10 Net movement in funds

	2021	2020
	£	£
Net movement in funds is stated after charging/(crediting)		
Depreciation of owned tangible fixed assets	<u>747</u>	<u>1,082</u>

11 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

INTERNATIONAL CARE NETWORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

12 Employees

Number of employees

The average monthly number of employees during the year was:

	2021 Number	2020 Number
	19	21
	<u> </u>	<u> </u>
Employment costs	2021	2020
	£	£
Wages and salaries	230,689	237,800
Social security costs	9,371	9,414
Other pension costs	4,449	3,200
	<u> </u>	<u> </u>
	244,509	250,414
	<u> </u>	<u> </u>

There were no employees whose annual remuneration was £60,000 or more.

During the year employer pension contributions, under a defined contribution scheme, were paid on behalf of 8 (2020: 8) staff members

Key Management

CEO gross salary £25,493 (2020: £16,224).

INTERNATIONAL CARE NETWORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

13 Tangible fixed assets

	Fixtures and fittings	Computers	Motor vehicles	Total
	£	£	£	£
Cost				
At 1 January 2021	7,752	29,675	10,801	48,228
At 31 December 2021	7,752	29,675	10,801	48,228
Depreciation and impairment				
At 1 January 2021	5,430	28,909	10,269	44,608
Depreciation charged in the year	232	382	133	747
At 31 December 2021	5,662	29,291	10,402	45,355
Carrying amount				
At 31 December 2021	2,090	384	399	2,873
At 31 December 2020	2,322	766	532	3,620

14 Debtors

	2021	2020
	£	£
Amounts falling due within one year:		
Trade debtors	82,521	47,422
Other debtors	7,588	5,442
Prepayments and accrued income	4,828	4,136
	94,937	57,000

15 Creditors: amounts falling due within one year

	2021	2020
	£	£
Other taxation and social security	3,229	2,750
Other creditors	1,696	-
Accruals and deferred income	8,740	4,674
	13,665	7,424

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

16 Retirement benefit schemes**Defined contribution schemes**

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

17 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds			
	Balance at 1 January 2021	Incoming resources	Resources expended 31 December 2021	Balance at 31 December 2021
	£	£	£	£
Advice & support	10,000	-	(10,000)	-
Women and families outreach work fund	-	47,839	(47,839)	-
English to Speakers of Other Languages	-	24,577	(24,577)	-
	<u>10,000</u>	<u>72,416</u>	<u>(82,416)</u>	<u>-</u>

Womens and families outreach work fund: Many of the women we work with are isolated, having moved from large and close extended families to our sometimes individualistic western culture. We provide one to one outreach home visits for them and their families, to help them break out of the cycle of isolation and alienation. We do this through 'women only' English lessons with a crèche at two local community centres as well as homework clubs for school age children.

Client advice and support work fund: We support clients in finding employment and accommodation, or in accessing social welfare benefits where appropriate.

English to Speakers of Other Languages: Offering newly arrived refugees and asylum seekers English lessons at our centre in Bournemouth. These classes are for those who cannot easily access or engage with the local adult education provision.

INTERNATIONAL CARE NETWORK**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 DECEMBER 2021**

18 Operating lease commitments

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2021	2020
	£	£
Within one year	13,226	13,392
Between two and five years	5,184	7,576
	<u>18,410</u>	<u>20,968</u>

19 Related party transactions

There were no disclosable related party transactions during the year (2020 - none).

20 Funds received as agent

Client funds are received by the charitable company for client costs which the charity pays on their behalf. During the year £30,476 (2020: £29,961) was received. Funds held at the balance sheet date was £658 (2020: £567 due to clients)