# ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2021

## NEW LIFE CHURCH CARDIGAN TRUST

#### **CHARITY REGISTRATION NUMBER 1080146**

Independent Examiners Ltd
Unit 2
The Broadbridge Business Centre
Delling Lane
Bosham
PO18 8NF

### CONTENTS OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2021

	Page
Legal and Administrative Information	3
Trustees' Report	4 to 5
Independent Examiner's Report on the Accounts	6
Statement of Financial Activities	7
Balance Sheet	8
Notes to the Accounts	9 to 17

#### **LEGAL AND ADMINISTRATIVE INFORMATION**

CHARITY NUMBER 1080146

WORKING NAMES NLCC

START OF FINANCIAL YEAR 01 January 2021

**END OF FINANCIAL YEAR** 31 December 2021

TRUSTEES AT 31 DECEMBER 2021 Doug Bell

Janice Bell Tom Taylor Jackie Taylor

The existing trustees appoint any new trustees following the provisions laid out in the Charity's governing instrument.

**LEGAL STATUS** Unincorporated Trust

**GOVERNING INSTRUMENT** Declaration of Trust 29th February 2000

**REGISTRATION DATE** 31st March 2000:Standard registration

**OBJECTS** 

To advance the Christian faith in accordance with the statement of beliefs appearing in the schedule hereto in the counties of Ceredigion and Pembrokeshire and in such other parts of the United Kingdom or the World as the trustees may from time to time think fit.

CORRESPONDENCE ADDRESS Erwdeg

Cardigan Ceredigian SA23 2QL

PRIMARY BANKERS Barclays Bank Plc

32 High Street Cardigan Dyfed SA43 1HH

INDEPENDENT EXAMINER G W Schulz ACMA

Independent Examiners Ltd

Unit 2

The Broadridge Business Centre

Delling Lane Bosham PO18 8NF

#### TRUSTEES' REPORT FOR THE YEAR ENDED 31ST DECEMBER 2021

#### **Trustees**

The following trustees have served throughout the accounting period, there have been no new trustees and no trustee has resigned.

Douglas Bell Janice Bell Tom Taylor Jackie Taylor

Doug and Janice Bell are employed by the trust as agreed in the trust deed. Tom & Jackie Taylor give their time freely and none of the trustees claim expenses from the charity during the period concerned.

The everyday running of the charity has continued to be implemented by Doug & Janice Bell in agreement with the Trustees. They keep the Trustees updated on a regular basis and discuss any matters of variation with them.

The Trustees see each other most days during the week and Doug and Janice share with them what is going on, on a continual basis.

#### **Church Activities**

Church Services every Sunday. Except for three weeks due to governmental restrictions.

Livestreaming services every Sunday. This is a new venture for us, started during the lockdown and is proving very beneficial.

Weekly on line Zoom meetings for small groups and prayer meetings.

Foodbank continues to meet the need of those needing food parcels—this is an increasing work due to the demand for emergency help being needed. The food is donated through, churches, schools, supermarkets and individual donations.

Christmas Day  $\,$  - the church provided lunch for 100 people most of who came to the building, for others we delivered meals.

The Healing Rooms, mainly met through Zoom during this year because of government restrictions.

The AA use one of the rooms each week free of charge for their meeting.

The building work to make the building suitable for our purposes, continues and should be completed 2022. The downstairs of the building is nearly finished and as we come out of restrictions being used more and more.

The work we do in Tanzania has had to stop during this time because of Covid restrictions on travel to that country. We have supported the work we do through Zoom meetings and sending finances so that the people there can carry on with the work of building the Education Centre in Dar es Salaam.

#### **Finances**

The funds for the work of the church come in through tithes, offerings and gifts and they are either given each week during the Sunday Service or through our online giving Pay Pal button on the website.

We received a grant from the Welsh Government to change the building from a supermarket into a place of worship and a place which could be used for various activities. This money was match funded by the church.

This work has carried on throughout the Covid under the guidance of the Welsh Governments restrictions for workplaces. We have now completed the grant requirements and the main part of the building is open for the church use and for visitors. We continue the work we do on a faith basis, where we trust God for our provision. However, we do keep in reserve the tax that is due from the Inland Revenue that we are entitled to claim against Covenanted gifts.

#### **Risk Management**

The trustees look to identify any risks to which the charity is exposed and to ensure appropriate controls are in place for reasonable assurance against fraud and error.

The Trustees do not perceive any major risks to the charity at this time.

#### **Future Plans**

Following what has been a challenging two years for the church, the Church has plans to open an Entertainment Centre in the loft of the building to create employment and volunteering opportunities for the community. Depending on Covid 19 restrictions.

As we move out of Covid restrictions we are looking to reach out to help our community in and creative ways.

#### TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31ST DECEMBER 2021

#### Trustees' Responsibilities

The Charities Act 2011 requires the trustees to prepare financial statements for each financial year which presents a true and fair view of the state of affairs of the Charity and of the surplus of the Charity for that period. In preparing those financial statements the trustees are required to:

- i) Select suitable accounting policies and apply them consistently
- ii) Make judgements and estimates that are reasonable and prudent
- iii) Prepare financial statements on the going concern basis unless it is inappropriate to presume that the trust will continue in existence.

The Trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the Charity. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

I approve the attached statement of financial activities and balance sheet and confirm that I have made available all information necessary for its preparation.

Approved by the Trustees on 19.10 2022

#### INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2021

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2021 which are set out on pages 7 to 17.

#### Respective responsibilities of trustees and examiner

As the charity's trustees of New Life Church Cardigan Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of New Life Church Cardigan Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

Since New Life Church Cardigan Trust's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Chartered Institute of Management Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of New Life Church Cardigan Trust as required by section 130
  of the Act; or
- 2. the accounts do not accord with those records; or
- 3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

G W Schulz ACMA

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Independent Examiners Ltd

Unit 2

The Broadridge Business Centre

Delling Lane

Bosham

PO18 8NF

Date: 10 October 2022

### STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST DECEMBER 2021

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
INCOMING RESOURCES					
Donations & Legacies	3a	287,972	-	287,972	98,015
Investment Income	3b	105	-	105	88
Charitable Activities	<b>3</b> c	47,714	-	47,714	223,401
Other Income	3d	13,000	-	13,000	3,500
TOTAL INCOMING RESOURCES		348,791	-	348,791	325,004
PAYMENTS					
Costs of Charitable Activities	4	188,601	-	188,601	112,112
RESOURCES EXPENDED		188,601	-	188,601	112,112
NET INCOMING/(OUTGOING) RESOU	RCES	160,190	-	160,190	212,892
TRANSFERS BETWEEN FUNDS		-	-	-	-
NET MOVEMENT IN FUNDS		160,190	-	160,190	212,892
RECONCILIATION OF FUNDS: Balances Brought Forward		309,661	30,000	339,661	126,769
Prior year adjustment		28	-	28	-
BALANCES CARRIED FORWARD		469,879	30,000	499,879	339,661

Movements on all reserves and all recognised gains and losses are shown above. All the organisation's operations are classed as continuing.

### BALANCE SHEET AS AT 31 DECEMBER 2021

	Unrestricted Fund f	Restricted Fund F	Total 31-Dec-21	Total 31-Dec-20 £
Notes	-	-	<del>-</del> -	_
2	614,532	_	614,532	428,157
6		. 1:1:11. <del>1</del>	<u> </u>	a den e i <del>-</del> l
	614,532		614,532	428,157
8	29,157	30,000	59,157	74,145
7	2,628		2,628	6,495
	31,785	30,000	61,785	80,639
9	138,873	-	138,873	124,637
	(107,088)	30,000	(77,088)	(43,997)
	507,444	30,000	537,444	384,160
10	37,565		37,565	44,498
	469,879	30,000	499,879	339,661
	460.070		460.070	200.664
5	409,879	30,000	30,000	309,661 30,000
	469,879	30,000	499.879	339,661
	2 6 8 7 9	Notes 2 614,532 6 614,532 8 29,157 7 2,628 31,785 9 138,873 (107,088) 507,444 10 37,565 469,879	Fund £ £  Notes 2 614,532 - 6 - 614,532 - 8 29,157 30,000 7 2,628 -  31,785 30,000 9 138,873 - (107,088) 30,000 507,444 30,000 507,444 30,000 10 37,565 - 469,879 30,000	Fund £       \$1-Dec-21         £       £       £         £       £       £         \$2       614,532       - 614,532       - 614,532         6

#### **Trustees Responsibilities**

The Charities Act 2011 requires the Trustees to prepare statements for each financial year which give a true and fair vew of the state of affairs of the Trust and of the surplus of the Trust for that year. In preparing those financial statements the Trustees are required to:-

- Select suitable accounting policies and apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in existence.

The Trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the Trust and hence for taking reasonal steps for the prevention and detection of fraud and other irregularites.

Approved by the Trustees on  $\frac{10}{100}$ 

Printed Name: Javice Ann Bell

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2021

#### 1. ACCOUNTING POLICIES

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year.

#### **Basis of preparation:**

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) - (Charities SORP - FRS102) and the Charities Act 2011.

The Charity meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost unless otherwise stated in the relevant accounting policy notes.

#### **Cash Flow Statement**

The company has taken advantage of the exemption in Financial Reporting Standard No 1 from the requirement to produce a cash flow statement.

#### **Assessment of Going Concern**

Preparation of the accounts is on a going concern basis. The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

#### **Recognition of Incoming Resources**

These are included in the Statement of Financial Activities (SOFA) when:

- · the charity becomes entitled to the resources;
- · the trustees are virtually certain they will receive the resources; and
- $\cdot$  the monetary value can be measured with sufficient reliability.

#### **Incoming Resources with Related expenditure**

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SOFA.

#### **Grants and Donations**

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

#### **Tax Reclaims on Donations and Gifts**

Incoming resources from tax reclaims are included in the SOFA at the same time as the tax reclaim is received.

#### **Contractual Income and Performance Related Grants**

This is only included in the SOFA once the related goods or services has been delivered.

#### Gifts in Kind

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised. Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity. Gifts in kind for use by the charity are included in the SOFA as income receivable.

#### **Volunteer Help**

The value of any voluntary help received is not included in the accounts and is described in the Trustees' Report.

#### **Donated Services and Facilities**

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2021

#### 1. ACCOUNTING POLICIES (continued)

#### **Expenditure and Liabilities**

#### **Liability Recognition**

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

#### **Governance Costs**

Include costs of the preparation and examination of statutory accounts, the costs of the trustees meetings and cost of any legal advise to trustees on governance or constitutional matters.

#### **Grants with Performance Conditions**

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SOFA once the recipient of the grant has provided the specified service or output.

#### **Grants Payable without Performance Conditions**

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to a grant which remain in control of the charity.

#### **Investments**

Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value.

#### Fixed Assets

Fixed Assets are capitalised if they can be used for more than one year and cost at least £1,500. They are valued at cost or, if gifted, at the value to the charity on receipt.

#### **Depreciation Expense**

Depreciation is calculated at a rate to write off the cost of tangible fixed assets over their estimated useful lives. The rates applied are as follows:

General Equipment 25%

No depreciation is charged to freehold property as the property is maintained to such a standard that the estimated residual value is not less than cost.

There has been no change to the accounting polices (Variation rules and methods of accounting) since last year.

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2021

#### 2. TANGIBLE FIXED ASSETS

	Land & Building	General Equipment	2021
Cost	£	£	£
At 1 January 2021	428,157	18,292	446,449
Additions	186,375	<del>-</del>	186,375
At 31 December 2021	614,532	18,292	632,824
Accumulated Depreciation At 1 January 2021		10 202	10 202
Charge for the Year	-	- 18,292 	18,292 -
At 31 December 2021		- 18,292	18,292
Net Book Value			
At 31 December 2021	614,532	2 -	614,532
At 1 January 2021	428,157	-	428,157

The annual commitments under non-cancelling operating leases and capital commitments are as follows:

31st December 2021 : None 31st December 2020 : None

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2021

#### 3. INCOMING RESOURCES

3. INCOMING RESOURCES					
		Unrestricted	Restricted	Total	Total
	Note	Funds	Funds	2021	2020
		£	£	£	£
a) Donations & Legacies & Similar Incon	ne				
Covenanted Tithes		68,755	-	68,755	33,486
Gifts & Offerings		16,654	-	16,654	31,545
Weekly Offering		38,900	-	38,900	25,963
Gift Aid Tax Recoverable		18,300	-	18,300	7,020
Welsh Government Grant		124,725	-	124,725	-
Paypal income		20,638	-	20,638	-
		287,972	-	287,972	98,015
b) Investment Income					
Interest Received		105	-	105	88
		105	-	105	88
c) Charitable Activities					
Food Bank		23,522	-	23,522	46,383
Missions		1,084	-	1,084	955
New Build		3,570	-	3,570	5,116
New Life Community Project		19,539	-	19,539	12,922
Trussell Trust		-	-	-	21,275
Welsh Assembly Government		-	-	-	124,750
All Churches Trust		-	-	-	12,000
		47,714	-	47,714	223,401
d) Other Incoming Resources					
Loan D & J Bell		13,000	-	13,000	3,500
		13,000		13,000	3,500

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2021

4. RESOURCES EXPENDED					Revised
		Unrestricted	Restricted	Total	Total
	Note	Funds	Funds	2021	2020
		£	£	£	£
Charitable Activities					
Admin		1,276	-	1,276	-
Advertising & Publicity		300	-	300	307
Charitable Missions		3,490	-	3,490	10,193
Cleaning Costs		-	-	-	37
Food Bank		8,569	-	8,569	42,159
Gifts & Ministries		21,995	-	21,995	1,740
Healing Rooms		-	=	-	363
IT Expenses		1,513	=	1,513	1,362
Lease (operating)		18,188	=	18,188	-
License & Subscriptions		683	-	683	-
New Life Community Projects		46,454	-	46,454	20,148
Printing, Postage & Stationery		308	-	308	92
Refreshment Costs		193	-	193	765
Repairs & Maintenance		-	-	-	380
Salaries & Wages		69,032	-	69,032	26,795
Sundry Expenses		395	-	395	60
Telephone Costs		1,003	-	1,003	544
Utility Costs		9,378	-	9,378	2,186
Governance costs:-					
Independent Examiner Fee		2,130	-	2,130	1,600
Bank & Interest Charges		465	-	465	2,709
Insurance Costs		3,230	-	3,230	672
		188,601		188,601	112,112
		100,001		100,001	114,114

#### **Building overhead breakdown:-**

	2021	2020
	£	£
Lease	18,188	-
Insurance	2,100	-
Heat/Light	9,378	=
	29,666	_

### NOTES TO THE ACCOUNTS (continued) FOR THE YEAR ENDED 31ST DECEMBER 2021

#### **5. RESTRICTED FUNDS**

#### **CURRENT FINANCIAL YEAR**

	Balance 01-Jan-21	Income £	Expend £	Gains 8 iture (Losses £		Balance 31-Dec-21 £
West Side Lower Mwidan - Building Fund	30,000		-	-	-	- 30,000
	30,000		-	-	-	- 30,000
PREVIOUS FINANCIAL Y	<b>EAR</b>					
	Balance 01-Jan-20	Income £	Expend £	Gains 8 iture (Losses		Balance 31-Dec-20 £
West Side Lower Mwidan - Building Fund	30,000		-	-	-	- 30,000
	30,000		-	-	-	- 30,000

The Restricted Funds are wholly represented by the Charity's cash reserves and are to be expended as specified above.

### NOTES TO THE ACCOUNTS (continued) FOR THE YEAR ENDED 31ST DECEMBER 2021

#### **6. INVESTMENTS**

The Charity held no investment assets during this or the previous financial period.

#### 7. CASH AT BANK AND IN HAND

7. CASH AT BANK AND IN HAND	Unrestricted	Restricted	Total	Total
	Funds	Funds	31-Dec-21	31-Dec-20
	£	£	£	£
Cafcash A/c	2,628	-	2,628	6,495
8. DEBTORS AND PREPAYMENTS	2,628	-	2,628	6,495
	Unrestricted	Restricted	Total	Total
	Funds	Funds	31-Dec-21	31-Dec-20
	£	£	£	£
New Life Community Project Loans	27,249	-	27,249	44,025
West Side Lower Mwidan - Building	-	30,000	30,000	30,000
Paypal	1,908	-	1,908	120
	29,157	30,000	59,157	74,145

#### 9. CREDITORS AND ACCRUALS AMOUNTS FALLING DUE WITHIN ONE YEAR

9. CREDITORS AND ACCROALS AMOUNTS FALLING	Unrestricted Funds £	Restricted Funds £	3:	Total 1-Dec-21 £	Revised Total 31-Dec-20 £
Loan DD & JA Bell	88,955		_	88,955	74,809
Other Loans	40,000		-	40,000	40,000
Stewardship Mortgage	8,808		-	8,808	8,808
Independent Examiner's Fee	1,110		-	1,110	1,020
	138,873		-	138,873	124,637

Other Loans:- The £40,000 loan is from one of the members of the church who offered to loan the money to help finish the building project. He doesn't want any interest on the loan and there is no time limit to paying back the loan.

#### 10. CREDITORS AND ACCRUALS AMOUNTS FALLING DUE IN MORE THAN ONE YEAR

	Unrestricted Funds £	Restricted Funds £	3	Total 1-Dec-21 £	Revised Total 31-Dec-20 £
Stewardship Mortgage	37,565		-	37,565	44,498
	37,565		-	37,565	44,498

### NOTES TO THE ACCOUNTS (continued) FOR THE YEAR ENDED 31ST DECEMBER 2021

11. STAFF COSTS AND NUMBERS	TOTAL 2021 £	Revised TOTAL 2020 £
Gross Wages & Salaries Employer's National Insurance Costs	77,937 -	70,878
Employer's Pension Contributions	10,109	10,109
•	88,045	80,987
Average number of employees who were engaged in each of	the following activities: TOTAL 2021	TOTAL 2020
Charitable Activities in furtherance of organisation's objects	7	6

The Charity operates a PAYE scheme to pay all employed members of staff and no employees received emoluments in excess of £60,000.

(2020 - None)

	TOTAL	TOTAL
	2021	2020
	£	£
Net Wages were apportioned to the following accounts:-		
New building work	31,020	24,937
Admin	24,455	24,023
Foodbank	13,726	13,537
	69,201	62,497

#### 12. TRUSTEES AND OTHER RELATED PARTIES

No payments were made to trustees or any persons connected with them during this financial period. No material transaction took place between the organisation and a trustee or any person connected with them.

(2020 - None)

During the financial year trustees Mr D. Bell and Mrs J. Bell received a total gross income of £30,240 (2020:£29,079) in salary related payments in accordance with clause 21 of the Declaration of Trust and in furthering the charity's objects.

No other payments were made to trustees or any persons connected with them during the financial period.

(2020 - None)

Trustee Mr D. Bell and Mrs J. Bell have made regular loans to the Charity. The Charity and the Trustees have agreed to borrow monies from Trustees Mr D. Bell and Mrs J. Bell to meet the shortfall of income over expenditure and to enable the Charity to continue to meet its financial obligation and to achieve its Charitable objects. The Trustees have agreed to repay the loan amounts when the funds become available for the purpose. Trustee Mr D. Bell and Mrs J. Bell have agreed to the loan being free of any interest chargeable in furtherance of the Charity's object.

The details of the loan amounts may be found in note 9 of The Reports & Financial Statements for the year ended 31st December 2021. The loan outstanding to Mr D. Bell & Mrs J. Bell currently stands at £88,955 (2020:£74,809) as at the 31st December 2021.

No other material transaction took place between the organisation and a trustee or any person connected with them.

(2020 - None)

### NOTES TO THE ACCOUNTS (continued) FOR THE YEAR ENDED 31ST DECEMBER 2021

#### 13. RISK ASSESSMENT

The Trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The Trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

#### 14. RESERVES POLICY

The Trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. This is based on the charity's size and the level of financial commitments held. The Trustees aim to ensure the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The trustees will endeavour not to set aside funds unnecessarily.

#### 15. PUBLIC BENEFIT

The Charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the charity has achieved this are provided in the Trustees report. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.

#### 16. PRIOR YEAR ADJUSTMENT

Building fund additions for £224,899 in 2020 has now been capitalised to reflect a true and fair position of the charity.