

Company number: 05939327

Charity Number: 1116714

Action for Carers (Surrey)

Report and financial statements

For the year ended 31 March 2022

Action for Carers (Surrey)

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Reference and administrative information

For the year ended 31 March 2022

Company number 05939327

Charity number 1116714

Registered office and operational address Astolat, Coniers Way
Burpham, Guildford
Surrey, GU4 7HL

Trustees Trustees, who are also directors under company law, who served during the year and up to the date of this report were as follows:

Patricia Adams	Chair – retired 8 April 2022
Laura Dennett	Vice Chair – Chair from 8 April 2022
Henrietta Griffiths	Vice Chair from 8 April 2022
David Perry	Treasurer & Co Secretary
Leanda Hargreaves	
Nicola Walsh	
Margaret Hicks	
Zafar Iqbal	Resigned 23 May 2022
Rhianna Williams	
Simon Denison	
Hollie Baker	

Chief Executive Jamie Gault

Bankers CAF Bank Ltd
Kings Hill, West Malling, Kent ME19 1EP

Solicitors Russell – Cooke LLP
2 Putney Hill, London SW15 2AB

Auditor Sayer Vincent LLP
Chartered Accountants and Statutory Auditor
Invicta House, 108–114 Golden Lane, London EC1Y 0TL

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Trustees' annual report

For the year ended 31 March 2022

The trustees present their report and the audited financial statements for the year ended 31 March 2022.

Reference and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the memorandum and articles of association and the Statement of Recommended Practice – Accounting and Reporting by Charities: SORP, applicable to charities preparing their accounts in accordance with FRS 102.

Objectives and activities

Purposes and aims

The trustees review the aims, objectives and activities of the charity each year. This report looks at what the charity has achieved and the outcomes of its work in the reporting period. The trustees report on the success of each key activity and the benefits the charity has brought to the groups of people it is set up to help. The review also helps the trustees ensure the charity's aims, objectives and activities remain focused on its stated purposes.

The trustees have referred to the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning its future activities. In particular, the trustees consider how planned activities will contribute to the set aims and objectives.

The organisation's objects are for the relief of the needs of unpaid carers living or caring in Surrey, who provide regular help to adults or children who due to illness, disability, a mental health problem or an addiction could not cope without their support. These objects are met by providing and assisting in the provision of information, advice, guidance, signposting and support to carers. The organisation operates throughout the county of Surrey.

Vision

The vision of Action for Carers (Surrey) (ACS) is ***'To enable unpaid carers of all ages to have a voice and access support to improve their quality of life and wellbeing.'***

Mission

Action for Carers (Surrey) commits to:

- giving carers a voice
- being a carer led organisation
- delivering innovative carers services to the highest standard
- supporting carers to understand their rights and choices
- working in collaboration with statutory and voluntary partners

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Values

The values of ACS confirm the organisation's commitment to quality and equality. They define the way it conducts itself and help drive excellence throughout the organisation. ACS believes in:

Commitment – strive for excellence, continued improvement and best value

Accessible – reach out to carers and embrace differences

Respect – treat people with dignity and understanding

Empathy – communicate sensitively with people and in a way which empowers them

Recognition – value people's strengths, knowledge, potential and support their rights

Service – be of benefit to carers, our partners and each other

Strategic Aims

Our three-year strategy for 2018 to 2021, which involves putting the carer at the centre of everything we do, was extended to 2022 and will be refreshed during 2022 in light of the new contracts to provide services which we recently secured. The original strategy has four separate areas of focus:

CARER

We will stay carer-led and carer-focused by:

- putting the carer at the centre of all we do
- introducing a robust carer engagement model/external communications programme reflecting our vision/mission
- developing complementary partnerships to improve outcomes for carers
- Giving Carers a Voice & influencing policy both locally and nationally

FINANCIAL

We will ensure long-term sustainability by:

- achieving a more equitably balanced funding portfolio
- retaining and developing current contracts and services and achieving best value
- evaluating new opportunities & submitting competitive bids

INTERNAL

We will adopt best internal practice standards by:

- ensuring a 'fit for purpose' and future-proof operational infrastructure, service delivery and governance models
- developing a diverse range of effective internal staff & stakeholder communications

LEARNING AND GROWTH

We will create a dynamic organisation by:

- attracting, equipping and retaining the right people to meet the changing needs of the organisation and the external environment
- creating opportunities for individuals to develop and thrive

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- translating our values into organisational culture and practice

Achievements and performance, and beneficiaries of our services

The charity's main activities and those whom it tries to help are described below, in the major project areas. All its charitable activities focus on carers and are undertaken to further Action for Carers (Surrey)'s charitable purposes for the public benefit.

Giving Carers a Voice & Carer Awareness Training

The Giving Carers a Voice programme commits ACS to multi-agency working and participation in the development of joint strategies, providing informed carer opinion on the statutory duties Surrey County Council must undertake in supporting carers. The CEO of ACS, as a key stakeholder, continues to be a member of the Surrey Carers Partnership Group. This allows ACS to have a comprehensive overview of the strategic and service changes taking place in the local authority, as well as continuing to challenge and provide feedback on the Council's own performance in relation to support for carers.

We are an active member of other strategic networks such as the Surrey Adult Safeguarding Board and now sit on the Surrey Safeguarding Children Partnership.

As part of the wider change agenda, ACS has contributed to the development of Surrey County Council's 2030 Vision. In addition, we have worked closely with the NHS and Social Care's Integrated Care System in Surrey to influence their emerging priorities to ensure carers are recognised and supported fully, as well as contributing a carers' perspective to all their strategic and operational plans. The Surrey Carers Partnership Group, of which Surrey County Council is the lead agency, oversees the development and implementation of the Surrey Carers Strategy, including the prospectus for the delivery of carers' services in Surrey.

In addition, our CEO has been collaborating with national organisations such as Carers UK to influence amendments to the Health and Social Care Bill. This has included conversations with Senior Government Ministers and Jeremy Hunt MP in his remit as Chair of the Health & Social Care Select Committee.

The CEO of ACS also chairs the Surrey Carers Equalities Steering Group. There are approximately 20,000 carers from minority ethnic communities in Surrey, many of whom are hidden carers, and the steering group exists to reach them. One example of how we try to do this is by engagement events for carers from a range of communities to provide information, advice and guidance on the available services to support them in their caring role.

ACS has provided regular opportunities for carers to express their views on support and services and to hear about improvements to these from a variety of partners, particularly around the changes to carer support for carers of someone with mental health issues.

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The Giving Carers a Voice programme has encouraged and enabled carers to participate in national and local co-design and consultation events, using a variety of different communication methods to ensure broad participation. ACS continues to handle enquiries from carers about services that may be available and provides information and advice as well as referring carers on to internal ACS services or other agencies. ACS carried out consultation events with carers over the year, and developed a Carers Parliament to review the outputs from those consultations and agree key areas to be taken forward within our services.

The Carer Awareness Training we deliver was impacted by the pandemic and only 7 sessions of "Because Carers Count" multi agency awareness training sessions to 72 professional staff were undertaken. Furthermore, and for the same reason, no "Think Carer, Think Family" sessions were delivered.

Giving Carers a Voice service Future Plans 2022/23

- With effect from 1st April 2022, ACS no longer hold the contract for delivery of GCaV, with the new provider being Healthwatch Surrey. The change in provision of this service is driven by changes to the service specification, specifically, Surrey County Council structured the tender process so that if a provider were to tender for the GCaV contract, they would be excluded from bidding for any other contract, on the basis that they required an independent voice for carers, that did not deliver any other services for carers. The GCaV contract covers carers over the age of 18, and as such, a provision for young carers will continue. This is detailed below.

Adult Carer Support

The service provides support to unpaid adult carers across Surrey. Whilst county-wide, it is underpinned by local delivery, ensuring consistency in service provision irrespective of the borough in which a carer lives, and provides advice, information, guidance, advocacy and referrals to other agencies to support carers in their caring role.

Self-referrals are made into our Carers Helpline by phone, email and through the website which has seen an increase in the number of carers who use this means to self-refer. Carers are referred by professionals using the Carer Prescription or online professional form. The Carer Helpline will prioritise any urgent referrals which include end of life caring, carer stress and moving and handling issues. These priority referrals are supported by the Carer Support Advisers in the area teams and contact made with the carer within 24 hours. Carers who are not priority referrals will receive a triage call within 2 weeks to determine the level of support required and an appropriate welcome pack of information will be sent to them.

The Carer Helpline responds to carers' needs for information and makes any referrals or signposting possible at this point which is usually to Crossroads and Adult Social Care Contact Centre for a Carers Assessment. This enables our teams of Carer Support Advisers based in the community across the county to focus on higher need cases – this will often be on a one-to-one

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basis in the client's home or another agreed location. Carers needs have continued to be increasingly complex due to the pandemic, cuts in funding and changes in community services provision. We continue to recognise that there are many different types of carer facing diverse challenges and maintain our countywide senior leads as specialists in the fields of Mental Health, End of Life, Former Carers, Parent Carers, Dementia and Learning Disability & Autism. These specialist fields have strategies for providing carer focused events which are linked to carer feedback through GCAV consultations, event feedback on SurveyMonkey and carers directly giving us verbal and written views. There are champions in each of these fields, as well as BAME and Armed Forces champions in each local team. Both senior leads and team-based champions attend specialist forums to represent Action for Carers and the voice of carers.

As well as telephone or online support, Carer Support Advisers offer one-to-one home visits or meetings where the need is identified and we continue to risk assess and wear appropriate PPE for visits where needed. This year we made 24,850 calls to carers who had contacted us for support and our Carer Support Advisers supported 6,820 carers on a 1:1 basis. This does not include the contact we have through email with carers by our Admin team, Helpline and Carer Support Advisers.

The adult service continued the popular online events alongside the re-emergence of face to face events and support groups in each team area. The online programme of events focused on carer training and support in differing issues related to caring, specialist support groups and carer wellbeing events which are time away from caring. The face-to-face events included 'All carer' support groups and events which provide a safe environment for carers, such as picnics in the park, tai chi in the park. The events programme is supported by Events Advisers for each of the local teams. Where appropriate we work in partnership with other statutory and voluntary services providing online and face to face events, for example, Dementia Navigator monthly sessions for carers caring for someone with dementia. To support carers who experience long term depression, vicarious trauma and the effects of covid and lockdown isolation we worked alongside Mindful Music to provide an 8 week course of mindful art and music. The outcomes were very powerful with carers reporting a change in their mood and mental health. We also worked with Centre for Psychology, an IAPT provider who ran several Stress management courses for carers online.

The online events have enabled carers to continue to meet up and have also included carers who previously were not able to leave the person they care for and attend face to face events or support groups. In 2021-22 we provided 242 support groups with 1260 carers attending, and 379 events with 5745 carers attending. In future we will continue to hold events and support groups both face to face and online. We have also continued regular weekly events which carers have found beneficial to their wellbeing, for example, yoga and mindfulness.. Carers told us:

'Zoom Tuesdays has been a lifeline, learning techniques that help me during a stressful week. Just very grateful for informative and helpful Zoom sessions'

'Thank you for providing these events the mindfulness in particular was a life saver during lockdown when my son decided he couldn't cope on his own and had to come and live with us for

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a while it has changed my outlook and I am less reactive to situations. It would not be the same if we had to attend in person because of the extra stress of travelling.'

'Just to say a huge 'thank you' for keeping the events running during the past year over zoom, you're all fabulous :).'

We have continued the valuable Community Scheme visits to Hampton Court with monthly visits for 30 carers each visit. Carer feedback:

'Hi, just wanted to say big thank you for today. I don't get out much and I'm not usually brave enough to register my interest but I'm so glad I did. We had a lovely day at Hampton court palace. Thank you '

'I would just like to express my sincere thank you to Action for Carers and to yourself and your team for giving us this wonderful opportunity to visit Hampton Court Palace. It was a great day out for me and enjoyed it thoroughly. The palace tour was very good using the Audio expert help! And the garden despite the rain, it was such a joy to admire the different colours. I feel like my brain got a bit of respite from day to day unnecessary chatter! I was totally immersed in the moment of history and found it extremely beneficial. Mindfulness, yoga and this visit are all helping me to deal with day to day problems and challenges faced in a much calmer way. So thank you to all involved.'

The core support offered by Carer Support Advisers includes helping carers with form filling, benefits checks, preparation for appeals and referrals to statutory agencies to uphold carers rights. Carer Support Advisers also offer carers emotional support, and facilitate the carer wellbeing and training events and support groups. We also refer and signpost carers to appropriate agencies for support. This is complemented by a range of digitally based resources. Carer Support Advisers continued to offer the full range of support with more complex issues around benefits, emergency food applications, financial assistance, respite breaks and also referral to other agencies for practical help. We also refer carers caring for someone with mental illness to the online service providing solution focused therapy, Space 2 B You. The mental health support groups including, Eating Disorders, caring for a partner with a mental illness, caring for a young person under 25 with a mental illness and caring for an adult with Autism have continued to be oversubscribed with waiting lists and an average of 22 attenders for monthly sessions. The joint Space 2B You 'Coping with Caring' workshops focusing on sharing skills carers are able to use in caring situations for people with mental health problems and for adults on the autistic spectrum, have also been well attended by carers and also CPAs. This helped support carers who were waiting for a referral for one-to-one support and also offered them a chance to maintain their skills after any one-to-one Space 2 B You intervention.

To celebrate Carers Rights week, we held Carer Fairs across Surrey inviting partner organisations to attend so that support and services could be easily accessible to carers. The Fairs were a great success both for agencies offering support and with identification of new unsupported carers.

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In partnership with The National Trust we piloted the free Carer Pass for 500 carers to be able to access a select number of National Trust properties in Surrey for 3 months. This was a huge success with very valuable and moving feedback:

"Prior to my visit, I felt quite low and frustrated due to being stuck at home. I felt elated after my visit! It really lifted me and was definitely one of the highlights of my year! It was a special day for me!"

"Depending on how much time I have for a break, having this card meant so much. When your mind and body is go, go, go it is a great way to step out for a while. Being on my own I felt safe in these strange times."

"I think this was a brilliant idea and if it can be developed to enlarge the number of properties welcoming carers that would be a great improvement, particularly for working age carers who do not have time during working hours."

"The scheme is so important for people like me who may find it hard to get out very often. The National Trust properties are such wonderful and beautiful places to visit. It's so uplifting and a real treat to visit them. It can be quite expensive visiting these properties, so having a pass means that carers who are on low incomes, can go somewhere special and feel like they've had a really special day out! Without the pass, some carers may not be able to afford to visit these splendid places."

We have, through a carer who is a volunteer with the National Trust, been offered free use of Polesden Lacey for Saturday morning carer workshops. The Young Adult Team held a Being Well, Doing Well workshop in November and the Adult Service has run several Mindfulness and Being Well, Doing Well workshops which have been well received and attended.

During this year we have developed due to carer feedback several booklets to help carers access the support they need. The Carer Checklist outlines the support on offer to them as a carer in Surrey and is part of the welcome pack to new carers. The End-of-Life and Discharge Checklists are widely used and especially during and following a hospital admission. The Discharge Checklist developed out of a major project around discharge from hospital to improve the experience of both patient and carer in collaboration with Healthwatch.

Our Hospital Carer Support Advisors in the county's five main acute hospitals (East Surrey, Epsom, Royal Surrey County, Frimley Park and St Peters) continue to provide support when it is needed, often around discharge of the cared for person to carers. Due to the pandemic it was not possible for them to work on site which reduced the opportunities of identifying and supporting carers. They have developed online information for both staff and carers which has maintained their contact with carers who need help when the person they care for is in hospital. The hospital advisers have developed a 'tea trolley' video to be used on the wards to increase carer awareness amongst the hospital staff. The Hospital Carer Support Advisers have been able to return to working on site in limited circumstances due to the levels of covid across Surrey at present.

The ACS Armed Forces Coordinator has specialist advice and knowledge around veterans and serving carers and supported the wider Adult and Young Carer services. The co-ordinator

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continued holding a monthly online support group for Armed Forces carers which have speakers or themes of support. In order to identify and support veterans and service members of the armed forces as soon as possible the coordinator also worked alongside the Carer Information Centre on a weekly basis. When safe there were visits to memorial sites, the military museum in Aldershot and Brookwood cemetery on 11th November.

This model is underpinned by the strong partnerships we have with our health, social care and voluntary sector partners, who work collaboratively to ensure improved outcomes are delivered to carers. We worked with Active Surrey piloting their falls prevention programme of Otago classes across Surrey following the success of our online Otago sessions. We have also been instrumental in rolling out the NHS Carer Health Checks programme offering 900 phone checks and full face to face NHS checks across Surrey.

We were again grateful to receive a grant from the Community Foundation for Surrey for a new 'A Little time for me' fund which enabled the Carer Support Advisers to fund a respite activity for a carer which may not be possible through any other fund or grant body. In addition to this we were offered the opportunity by Waverley Borough Council for respite funding for adult carers and awarded £12,000 Respite break funding for carers and 15 National Trust family memberships worth £1,890. This was used and further funding of £20,000 was offered to continue providing respite opportunities for carers. We also have needed to heavily rely on the Household fund through Surrey County Council to help carers with paying household bills due to financial issues related to caring.

The adult service carer advisers continue to receive training on benefits and related disability benefits from Surrey Welfare Rights. Other staff training this year included:

- Mental Health First Aid training
- Understanding cancer and services available in Surrey
- Management training for senior advisers
- Updates on Universal credit and PIP

Our Giving Carers a Voice programme commits ACS to multi-agency working and participation in the development of joint strategies, providing informed carer opinion on the statutory duties the local authority must undertake in supporting carers, as well as advocating for improved support and services for carers within the health service. There is also an Adult Parliament held twice a year to develop the service based on direct carer consultation and feedback, led by the Giving Carers A Voice Coordinator and the Manager of the Adult Service, as well as two consultations a month held at present online during the evening. These consultation sessions have resulted in carer-led service developments like our Carer and End of Life Checklists and responses to the Carer Strategy. The programme has encouraged and enabled carers to participate in national and local co-design and consultation events, using a variety of different communication methods to ensure broad participation.

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Communication with all adult carers is through a quarterly newsletter which is sent out by email or in printed format. There is also an email sent out every 2 weeks to promote the events coming up and any information around consultations and activities organized by community partners. We also produced a Carers Week and Carers Rights week supplementary newsletter to publicise all the events we were organizing and other partnership work.

Adult Carer Support Service Future Plans 2022/23

Due to the retender of the Carers Support service in Surrey based on the Carer Strategy for 2022–25 we will be providing carer support through the new Hub based model of service from April 2022

- Continue both online and face to face events
- Provide hubs in each of the Hub place areas for drop in, support group and event-based activities on a weekly basis
- Provision of a 12-week Support plan for carers in moderate level of need
- Increased partnership working with local and countywide services and with external partners such as National Trust and Hampton Court for time away from caring
- Condition based carer workshops to improve understanding of specific conditions and how to manage issues faced by carers. This will include partnership working with our Moving and Handling service. Current workshops include CrISP course with Alzheimers UK offered both online and face to face through our hubs.
- Development of a free annual National Trust pass for carers with a plus 1 and free car parking to most properties and gardens in Surrey and some in neighboring counties

Moving & Handling

During 2021–22 the Moving and Handling Service continued to operate in a successful partnership with White Lodge Centre, with Action for Carers (ACS) operating the service in the south of the county and White Lodge Centre in the north. We have continued to work closely and effectively with the White Lodge team to ensure the service we provide to carers is the same, regardless of which borough of Surrey they live. Our service returned to almost normal operating levels over the course of the year, as the pandemic eased. However, we have continued to run some groups online via zoom and we continue to wear masks and gloves for all home visits.

The topics for the online groups were falls prevention, bed manoeuvres, sit to stand transfers and car transfers. During the 2021–22 year we completed 7 zoom groups attended by 26 carers. The popularity of these groups fell since they began during the peak of the pandemic. However, we continue to receive very positive feedback about their content and we plan to publish them more widely with the aim of increasing the numbers again, especially for carers who can't physically attend a face to face group.

In November 2021, the procurement process started, however, the overall budget for the service was to be cut by approximately 33%, and White Lodge Centre took the decision to withdraw from the partnership. ACS submitted a bid to run the service across all of Surrey's 11 boroughs and

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districts. However, with the budget set lower, the ways in which the service was to be run, would need to change to accommodate the reduced staff numbers and the fact that the team would be covering larger geographical areas as travel time would be higher in order to cover the whole of Surrey.

Having won the new contract from April 2022, staff previously working for White Lodge transferred to ACS. The team for the new model includes 1 service manager, 5 moving and handling advisors and 1 senior administrator (case coordinator) who will support with the lower need carers and arrange and coordinate the group sessions. The 5 moving and handling advisors will continue to work from home and cover the whole of Surrey.

The new model will be different to how it used to operate, although the aims and objectives of the service will remain broadly the same. We will continue to be a preventative service, supporting carers with advice and training and signposting on to other organisations or working jointly with statutory services to achieve the best outcomes. All referrals will be triaged by telephone in a timely manner, within 5 working days for the majority, or 1–2 working days for those indicated as urgent, in line with our new key performance indicators. The triage will be completed by the moving and handling service manager or a moving and handling advisor. Once triaged, the referrals will be placed in different tiers according to need, low, medium or high. The lowest need carers will receive information over the phone, by email or post, signposting to other organisations or advised to access information on the ACS website. The medium need carers will be invited to a group session, either face to face or online. The groups will cover a range of different topics and carers will be invited to ones that suit their caring situation best. The highest need carers will be allocated a moving and handling advisor so that a home visit can take place, for the advice and training to be given in their own home. We anticipate that at least 50% of the referrals will still be high need and require a home visit. The lower need carers will be a more light touch offer, and this is necessary unfortunately because of the reduction in staff levels.

We are planning to work closely with the adult carers support hubs and will run most of our group sessions from these locations. It is hoped by using these same venues, more carers will be able to attend these group sessions and we will reach out to carers who are already visiting the hubs.

The moving and handling service manager will carry out partnership working and build relationships across health and social care and the third sector, to share our service with others, how we can support carers and how to refer to us. It is planned to reach out to more staff groups around Surrey, to help them to identify carers so that they can then refer them on to us, for our specialist support.

Surrey Young Carers

Surrey Young Carers (SYC) has been supporting young carers under the age of 18 across Surrey since 1996, offering free impartial information and support to young carers and their families on minimising the impact of their caring role. It has developed robust systems that enable Action for

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Carers Surrey to provide a seamless service for carers from the age of five until they no longer have a caring role. Our aim is to continue to build and strengthen the relationships with and the transition process to Adult Carers Support.

Raising awareness of the needs of young carers, which have been compounded by the pandemic, has been critical to the identification and support of vulnerable families and children. Referrals are now back to pre-pandemic levels, as we targeted schools and professionals that support young carers and their families at the early part of the year. Surrey Young Carers delivery has evolved, working within the youth work framework of government guidance and the National Youth Agency. We have rebuilt our face-to-face contact and kept a mixture of both on-line and in person events. This blended approach has enabled us to increase our reach and impact by offering accessible and flexible opportunities for young carers to have a break from their caring role and meet others in similar situations, either virtually or locally in person. The young carers service received 812 (2021: 723) newly referred young carers, while our Young Adult Carer service (aged 18-24) has received 140 (2021: 133) new referrals. Caseloads remained consistent with an average of 2,780 young carers and 460 young adult carers being supported by our teams.

Under the new model from April 2022 Young Adult Carers (18-24) will be supported by the adult carers support service and will continue to receive a flexible range of countywide support by telephone, face-to-face meetings where needed, local carers support groups and events complemented by a range of digital resources and paper based information.

Implementing a triaged and low and moderate level of support has ensured those most in need have received timely, appropriate and targeted support. Our package of support within the two levels enables the individual to be moved up or down the levels according to the identified need at that particular time in their caring journey. To manage moderate needs, we will meet with young carers within 7 days of receipt of referral and offer a personalised support plan of 12 sessions based on Surrey's 'Time for Kids' framework. This encourages young carers to access a countywide offer of bespoke sessions, delivered in group settings, or 1:1 with a member of staff and in addition there will be on-line sessions delivered. Low need young carers will be offered Saturday clubs, drop-in sessions and age-appropriate events, this will also include a variety of active, creative and fun on-line sessions. Under the new service model, we will offer all young carers a minimum of two years support and those identified at moderate need will move into the low level offer on completion of the support plan. If their caring role changes during that period, we can offer timely reviews to reassess and consider what support is required. Our aim is to equip the young carer with skills, confidence and knowledge regarding their caring role, to move into universal services and reach their aspirations as a young person, without the young carer label.

With continuous review, we have reverted to providing support in group settings, as the isolation and mental health impacts for young carers was evident. The time out opportunities increased every quarter, as partnership working and opportunities to support young carers were provided. Staff connected with families and young carers by delivering a variety of events, including 6 Family Fun Days, mindfulness boxing and partnership working with Hampton Court, Wisley and Surrey University for transition support for Year 6 students. -We provided hygiene products and items

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that young carers can take for free from our events, increasing self-esteem and providing essential toiletries for those who might be unable to afford them. All items were given as donations to the charity to share with Surrey's young carers and young adult carers – we're hugely grateful for the support of many companies and individuals to enable us to provide these essential products.

Building on our resources for professionals, we have created a primary school assembly, that teaching staff can play to their students at timely intervals throughout the year. This has enabled our reach and impact to increase in schools, as it is more accessible and widely available for Surrey schools.

This year, the team delivered 216 time-out opportunities (2021: 187), with 2,063 (2021: 1,087) young carers attending. We continued to offer Young Carers' Forums and a group of young carers worked collaboratively with University of Creative Arts to produce an animated film to promote the work they have been involved in and to encourage others to join the Forum. SYC staff also ran groups in partnership with other stakeholders, welcome activities, and one-to-one support sessions online. Also on offer for young carers were "under 8's" activities and transition support targeted at year 6 primary pupils moving into secondary school. SYC ran a host of events through Young Carers Awareness Day 2022, all focusing on the theme of 'taking action on isolation'. There were events for professionals and young carers, including an employment partnership event with Nando's and events across the schools in Surrey.

Surrey Young Carers have developed a range of resources during the pandemic that enabled young carers and professionals to access support and advice without having to meet face to face. We are continuing to build on this by developing a secondary school assembly that is being co-designed with young carers and the company Kartoffel.

In line with support plan, we have updated our assessment tools to capture the voice of young carers and the 'Hear My Voice' and 'Support Planning' tool are now being used for new young carers joining the service.–Surrey Young Carers also hosted the Your Life, Your Choice event for 100 young carers in March 2022.

Surrey Young Carers have been highly successful in progressing the Angel Award for Primary and Secondary Schools across the county. The award is presented to schools who demonstrate they are young carer friendly in their practice. Young carers attending the school monitor standards that are set and report back to the service to ensure they are maintained. Since the pandemic and to support the restructure, we have reviewed the criteria set and modified our resources to allow access by schools to take the lead on delivering elements, with support from SYC staff and digital resources. Schools can display the award and certificate to highlight to students they are aware of the needs of young carers in the learning environment and have systems to identify and support them in education.

The Surrey Young Carers team continued to raise awareness of young carers' issues with staff working in statutory and other agencies, delivering awareness-raising sessions and network

Action for Carers (Surrey)

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For the year ended 31 March 2022

meetings for professionals in social care teams, health and education, promoting use of the e-learning training programme on young carers, and developing training jointly with the child & adolescent mental health teams on young carer awareness.

To supplement the core funding from our contract with Surrey County Council, SYC has fundraised for the budget for the fun and time out activities, and are hugely grateful for the many grants and donations we have received throughout the year.

This year, the Young Adult Carer (YAC) team has sought to increase referrals and raise the recognition and understanding of carers aged 18–24 across Surrey. With this aim, the team re-invigorated their approach by developing new and innovative materials and increasing their activity, to inform, identify, support and encourage referrals in all settings. A great example can be found in the College Tutorial Pack and supporting presentation. College tutors are able to raise awareness of the educational attainment and social impacts that caring can have on this age group. The pack was designed collaboratively with Young Adult Carers to ensure the messaging was representative of their experiences in further education. Our aim is to roll this out across the county to all colleges and Further Education establishments in Surrey.

YAC support moved to align with our other services by offering a blended approach to the provision delivered. During the year, the YAC team have provided young adults with 27 (22 last year) opportunities for time out and support, attended by 187 (160 last year) young adult carers in total. The team have also worked closely with the young carer teams in the delivery 'YC Chat' zoom events, to build relationships and support a smooth transition for those 'moving up' at 18 years. In addition, young adult carers were offered needs led 1:1 sessions with staff that cover employability, housing, benefits and education support that meets the specific needs of that young person.

Young adult carers have been involved with an online support session delivered via Even Keel around mental health and wellbeing. The objective of the project is to give young adult carers the tools to help recognise and address issues that arise because of their caring role. The project aimed for them to understand the importance of giving themselves time out, while increasing their confidence and self-esteem.

Young carers are actively involved in our recruitment process and contribute as part of the panel when interviewing for new staff, ensuring Action for Carers Surrey remains a carer led organisation, inclusive of the voice of young carers and young adult carers. We have Junior and Senior forums across the county that ensure the wider voice of young carers is captured.

Surrey Young Carers Service Future Plans 2022/23

- Support the aims of the Young Carers Interagency Strategy for 2022–2025
- Embed and review the new SYC model for delivery across Surrey.
- Continue to improve all areas of SYC communications, including website and database.
- Update and refresh the Angel Award across Surrey for schools.
- Develop opportunities for Volunteers and sessional workers to increase SYC reach and impact.

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- Enhance our activities and time out offer by increasing fundraising income.

Financial review

The Action for Carers contracts with Surrey County Council to deliver services for Adult Carers Support, Surrey Young Carers, Moving & Handling and Giving Carers a Voice were extended to cover 2021/22 to make a fifth year for these contracts, with a small inflationary uplift included, and with additional income from external funders to make grants for carers our income for the year increased slightly on last year. However, with the reduced overall funding available on the new contracts from April 2022, we have had to reduce our staffing levels to ensure we remain sustainable. We followed a staff consultation process in the early part of 2022 which has led to several redundancies amongst our team as we go about restructuring our organisation to meet the demands of the new contract and the new funding levels. The majority of the redundancy costs were incurred during 2021/22, which has led to an overall deficit for that year of £176,625 (2021/21: surplus of £29,387). This has led us to a break-even position over the now five year contract cycle.

Having gone through the restructure process, we believe we are in a good position to break-even across 2022/23 and beyond under the new contracts, and while ACS will necessarily be a smaller organisation in terms of income and staff numbers, we will remain sustainable going forward.

Fundraising practice

ACS does not use professional fundraisers or commercial participators. Donations received are often from unsolicited ad hoc fundraising and we have worked with community groups such as Rotary Clubs and Lions Clubs, corporate partners and individuals, as well as using occasional and appropriate Trust grant applications. During the year ACS did not receive any complaints in relation to its fundraising practice.

Surrey Young Carers in particular has received a fantastic number of grants and donations towards our activity budget during the year, and the Adult Carer Support service have received several donations towards groups and activities. The trustees and staff are very grateful for this support, and particular thanks go to the following, for donations and grants of over £1,000:

Berkeley Foundation

Berkeley Homes Ltd

Markel Ltd

Waitrose Community Matters

Waverley Borough Council

David Williamson Trust

Co-Op Community Fund

The Family Building Society

The High Sherriff Youth Awards

Co-Masonic Benevolent Fund

Farnham Rotary Club

Leatherhead Rotary Club

Paul Malloy

Tom Griffiths

Active Surrey

Reigate Rotary Club

BUPA Foundation

Robin Garms

Effingham Golf Club

Community Foundation for Surrey

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Bramley, Wonersh & Shamley Green Nursing Association
Bookham, Fetcham & Effingham Nursing Association

ACS has also applied for and been granted funds to make small grants to carers, receiving £25,000 from Surrey County Council for carers in food or fuel poverty, plus £14,090 from Waverley Borough Council and £5,000 from the Community Foundation for Surrey for our 'A Little Time For Me' fund to give carers a break or provide some form of respite. These grants have been warmly received by carers.

Included in the above, we were fortunate to be chosen as the captains charity of the year by Effingham Golf Club, who raised just over £44,000 for us during 2021/22, which was a fantastic effort – we are very grateful to Sue Akers and David Cox, the ladies and men's captains, and the rest of the team at Effingham. The Community Foundation for Surrey have been a long-term funder of young carers activities, and this year granted us £20,000 to expand our adult carer support mental health work, which enabled us to increase the number of mental health groups and events for carers. The Community Foundation also granted us nearly £10,000 to provide Boxing & Mindfulness events for young carers, to start in June 2022. The 'Your Life Your Choice' event for around 100 young carers in March 2022, providing advice and information on crime prevention, was enabled by a grant of £5,000 from the High Sherriff of Surrey Youth Awards and by a donation of over £4,000 from the Co-Op Community Fund.

Huge thanks to the many schools, societies, organisations, churches, businesses and individuals who have raised funds for SYC and the Adult Carers Support service throughout the year, and to those individuals and businesses that donated used laptops for our laptops for young carers appeal, as well as those who provided toiletries and other items for our wellbeing bags.

Principal risks and uncertainties

The trustees and senior management maintain a risk register which identifies principal risks, with a view to mitigating those. One of the major uncertainties was around future levels of funding. In Q3 2021, we retendered for the Adult Carers Support, Hospital Carers Support, Young Carers Support and the Moving & Handling Service. In January 2022, we received formal notification that we had resecured the four contracts we tendered for. However, the respective tender specifications and the funding available were significantly different to the previous procurement period with an average cut in funding of 30%. Coupled with this, the way in which we are remunerated has changed, with a 'CAP' & 'COLLAR' approach being adopted i.e. we receive 75% of our funding in advance of each quarter (the COLLAR) with 25% (the CAP) paid in arrears based on the organisations performance against Key Performance Indicators. While the new contracts are for a minimum of three years, there remain risks to our organisation around these contracts in that we will now be paid against specific performance indicators, which require significant changes in processes and delivery as we embed the new service specifications. We have also had to reduce our staffing levels in the first months of 2022 in order to remain sustainable against the reduced funding available, and will need to be conscious of the reputational risks to ACS of a different service, as well as the risks to carers in Surrey around the changes to service specifications. A

Action for Carers (Surrey)

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further risk in the current climate is inflation, with our costs expected to rise over the coming months. However, Surrey County Council have agreed that inflation will be built into our contract income for the contracts beginning in April 2022, which mitigates much of that risk against the previous contracts, which were for a fixed price for the duration of the contracts.

Coronavirus

As with many organisations, we had to react to the COVID-19 outbreak from February 2020 and make changes to the way we deliver our services. In 2020-2021, we worked hard to adapt our services incorporating a comprehensive digital offer, both in terms of resources for carers and providing opportunities for carers to meet virtually. In the year 2021/2022, we have been able to provide carers a more varied offer by meeting young and adult carers both in person and virtually. This has strengthened our services and made them more accessible to carers who find it difficult to meet in person. Coronavirus remains a Health and Safety risk and forms part of our general Health and Safety risk assessment and is part of our overall risk register. We continue to encourage our staff to follow PHE/government guidance in relation to coronavirus.

Reserves policy and going concern

As detailed above, future funding remains a major potential risk, and in line with Charity Commission guidance, the trustees have considered designating reserves to cover any unplanned closure of the Charity. We have a designated fund to cover redundancy payments to staff (£180,000) and a further fund to cover liabilities such as commitments on leases and other contracts (£35,000), and believe all our commitments would be covered by these funds. We also have general, unrestricted reserves from the contracts, which would be used to mitigate the risks of unplanned closure for our beneficiaries. While this is undoubtedly a worst-case scenario for ACS, the trustees believe it is prudent to ensure those risks are covered, whilst believing that there are no short term material uncertainties relating to going concern.

Having been successful in retendering for our contracts with Surrey County Council, with the new contracts commencing in April 2022, and having reduced our staffing levels to reduce our core costs in line with the reduced income offered by those contracts, we believe we are in a strong position to break-even over the course of those contracts, and remain a sustainable organisation. We have incurred substantial costs of redundancies which has reduced our reserves, but our budget for 2022/23 and onwards suggests we can operate successfully under the new contract terms.

In total, unrestricted funds at the reporting date were £572,000 (2021: £744,000) of which £346,000 is general funds (2021: £459,000) and £226,000 is designated funds (2021: £285,000). Restricted funds at the reporting date were £57,000 (2021: £61,000).

Our reserves policy is to maintain between 2.5 and 4 months of budgeted income for the next financial year, which equates to between £434,000 and £695,000. Our free reserves of £564,000 at the year end are just over three months total income, which is in the range of 2.5 to 4 months

Action for Carers (Surrey)

Trustees' annual report

For the year ended 31 March 2022

total income the trustees consider adequate for the charity's needs and in line with our reserves policy. The change from restricted income grant funding to unrestricted contract income during the 2017/18 year has meant that most of our funds are now unrestricted. An explanation of the individual funds is provided in note 18.

Plans for the future

Aligned to the new service specifications and available funding, the organisation's immediate focus is on implementing new models of service delivery. As previously referenced, concurrently a new 3 year strategy will also be developed by the Trustees and the Senior Management Team. No single organisation can deliver improved outcomes for carers in isolation and, as such, the strategy will be underpinned by continued partnership working with both Statutory Services and the wider Voluntary, Community and Faith Sector. Coupled with this, there will also be a volunteer strategy.

Structure, governance and management

The organisation is a charitable company limited by guarantee, incorporated on 19 September 2006 and registered as a charity on 9 November 2006.

The company was established under a memorandum of association which established the objects and powers of the charitable company and is governed under its articles of association.

Organisational Structure

The ACS decision making body is the Board of trustees, of which all trustees are members. The Board:

- Maintains a long term overview of the organisation and all its work
- Makes strategic and major decisions about the organisations objectives, policies and procedures
- Ensures adequate resources to carry out its activities
- Takes legal responsibility for the organisation and its actions

The organisation has a sub-committee covering finance, and sub-groups for individual operational activities, risk, and quality assurance which make recommendations to the Board. We follow the Charities Governance Code and, in line with regulations, undertake an annual review to ensure our ongoing compliance with the Code. In 2019 the organisation adopted a foundation model whereby the only members are trustees. This model continues to be operated and has proven to be both efficient and cost saving. Carer engagement on issues that are important to them are achieved via our Carer Parliaments and Councils and enables us to respond to these in a more focused manner with reporting at each Board Meeting. Being carer-led remains fundamental to our organisation's core values and our Board will continue to have a majority of Carer trustees.

The Chief Executive Officer is responsible for the day to day operation of the organisation, as delegated by the Board, including the development of policies and procedures, as well as overseeing the management, delivery and monitoring of all services. The managers of each service (Moving & Handling, Adult Carer Support and Surrey Young Carers) and the centralised functions of Finance, HR, Marketing & Communications, Operations and IT report to the CEO, who also has direct responsibility for the Giving Carers a Voice service. Managers contribute to the development of policies and procedures and general operational activities through monthly senior staff team meetings, and conduct regular operational meetings of their services with staff.

Appointment of trustees, trustee induction and training

Trustees are recruited using a number of methods, and are appointed by current Board members taking into account their experience and relevant skills. All new trustees are required to declare their eligibility and to sign and abide by our Code of Conduct for trustees. Trustees undergo an induction, including the issue of policies and procedures, trustee roles and responsibilities, and core training in safeguarding, data protection and equality and diversity. Dependent upon their experience and knowledge, they may attend other relevant training as part of their induction and

Action for Carers (Surrey)

Trustees' annual report

For the year ended 31 March 2022

on an on-going basis for updating. All trustees give their time voluntarily and receive no benefits from the charity. Any expenses reclaimed from the charity are set out in note 8 to the accounts.

Related parties and relationships with other organisations

The organisation's foremost relationship is with Surrey County Council, the main funder and lead for commissioning of carers' services in Surrey. ACS has continued to develop its relationship with the Integrated Care Systems in Surrey, who are leading the agenda for the integration of Health and Social Care in the county.

ACS is an affiliated Network Partner of Carers Trust, which means it is part of the wider Trust network but still retains its status as an independent charity. ACS has access to specialist information and advice on service provision, a range of resource materials, partnership opportunities with affiliated organisations, grants and other services for carers, research reports and good practise guidance, and national strategic influencing on key issues for carers, which contributes to the Giving Carers a Voice service. ACS is also affiliated to Carers UK, giving further opportunity for strategic influencing and contribution to consultations nationally.

Remuneration policy for key management personnel

Internal and external benchmarking is used to determine remuneration for staff at all levels, including the Chief Executive Officer and other members of the Senior Management team. A significant amount of ACS income is spent on staffing costs and as we move into a high inflation period, a challenge for the organisation may be managing this cost whilst continuing to attract and retain high quality staff. Further details on the total payments to the senior management team are included in note 9.

Funds held as custodian trustee on behalf of others

Action for Carers (Surrey) continues to access direct payments from SCC allocated funds administered by Surrey Independent Living Council, which awards payments of up to £300 per person for young carers, based on identified need. In addition, we have accessed grants from Carers Trust for adult carers through our Adult Carer Support service. In many cases these grants are paid to ACS, who pass the funds on to the individual or to another organisation such as a provider of training or activity. The balance in funds held by ACS on behalf of individual carers and young carers at the year-end date was £2,739 (2021: £3,897).

Statement of responsibilities of the trustees

The trustees (who are also directors of Action for Carers (Surrey) for the purposes of company law) are responsible for preparing the trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

Action for Carers (Surrey)

Trustees' annual report

For the year ended 31 March 2022

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP
- Make judgements and estimates that are reasonable and prudent
- State whether applicable UK Accounting Standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- There is no relevant audit information of which the charitable company's auditor is unaware
- The trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Members (Trustees) of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up. The total number of such guarantees at 31 March 2022 was 11 (2021: 12).

Auditor

Sayer Vincent LLP was re-appointed as the charitable company's auditor during the year and have expressed their willingness to continue in that capacity.

The trustees' annual report has been approved by the trustees on 9 September 2022 and signed on their behalf by

Laura Dennett
Chair

Independent auditor's report

To the members of

Action for Carers (Surrey)

Opinion

We have audited the financial statements of Action for Carers (Surrey) (the 'charitable company') for the year ended 31 March 2022 which comprise the statement of financial activities, balance sheet, statement of cash flows and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- Give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its incoming resources and application of resources, including its income and expenditure for the year then ended
- Have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice
- Have been prepared in accordance with the requirements of the Companies Act 2006

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on Action for Carers (Surrey)'s ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Independent auditor's report

To the members of

Action for Carers (Surrey)

Other Information

The other information comprises the information included in the trustees' annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- The information given in the trustees' annual report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- The trustees' annual report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' annual report. We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- Adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- The financial statements are not in agreement with the accounting records and returns; or
- Certain disclosures of trustees' remuneration specified by law are not made; or
- We have not received all the information and explanations we require for our audit; or
- The directors were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the trustees' annual report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities set out in the trustees' annual report, the trustees (who are also the directors of the charitable company for the purposes of

Independent auditor's report

To the members of

Action for Carers (Surrey)

company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud are set out below.

Capability of the audit in detecting irregularities

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, our procedures included the following:

- We enquired of management which included obtaining and reviewing supporting documentation, concerning the charity's policies and procedures relating to:
 - Identifying, evaluating, and complying with laws and regulations and whether they were aware of any instances of non-compliance;
 - Detecting and responding to the risks of fraud and whether they have knowledge of any actual, suspected, or alleged fraud;
 - The internal controls established to mitigate risks related to fraud or non-compliance with laws and regulations.
- We inspected the minutes of meetings of those charged with governance.
- We obtained an understanding of the legal and regulatory framework that the charity operates in, focusing on those laws and regulations that had a material effect on the financial statements or that had a fundamental effect on the operations of the charity from our professional and sector experience.

Independent auditor's report

To the members of

Action for Carers (Surrey)

- We communicated applicable laws and regulations throughout the audit team and remained alert to any indications of non-compliance throughout the audit.
- We reviewed any reports made to regulators.
- We reviewed the financial statement disclosures and tested these to supporting documentation to assess compliance with applicable laws and regulations.
- We performed analytical procedures to identify any unusual or unexpected relationships that may indicate risks of material misstatement due to fraud.
- In addressing the risk of fraud through management override of controls, we tested the appropriateness of journal entries and other adjustments, assessed whether the judgements made in making accounting estimates are indicative of a potential bias and tested significant transactions that are unusual or those outside the normal course of business.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities is available on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Noelia Serrano (Senior statutory auditor)

13 September 2022

for and on behalf of Sayer Vincent LLP, Statutory Auditor
Invicta House, 108-114 Golden Lane, LONDON, EC1Y 0TL

Action for Carers (Surrey)

Statement of financial activities (incorporating an income and expenditure account)

For the year ended 31 March 2022

	Note	Unrestricted £	Restricted £	2022 Total £	Unrestricted £	Restricted £	2021 Total £
Income from:							
Donations	2	81,335	112,755	194,090	38,000	104,650	142,650
Charitable activities							
Giving Carers A Voice	3	115,770	-	115,770	122,104	-	122,104
Moving & Handling	3	277,440	-	277,440	278,800	-	278,800
Surrey Young Carers	3	1,043,460	6,400	1,049,860	1,048,575	6,400	1,054,975
Carers Support	3	1,193,830	25,000	1,218,830	1,170,550	-	1,170,550
Investments	4	1,091	-	1,091	3,912	-	3,912
Total income		2,712,926	144,155	2,857,081	2,661,941	111,050	2,772,991
Expenditure on:							
Raising funds	5	35,760	-	35,760	29,220	-	29,220
Charitable activities							
Giving Carers A Voice	5	134,718	-	134,718	137,089	-	137,089
Moving & Handling	5	340,731	4,241	344,972	304,198	1,762	305,960
Surrey Young Carers	5	1,130,090	80,016	1,210,106	1,058,112	31,458	1,089,570
Carers Support	5	1,244,060	64,090	1,308,150	1,141,499	40,266	1,181,765
Total expenditure		2,885,359	148,347	3,033,706	2,670,118	73,486	2,743,604
Net (expenditure)/income for the year and net movements in funds	7	(172,433)	(4,192)	(176,625)	(8,177)	37,564	29,387
Reconciliation of funds:							
Total funds brought forward		744,311	61,114	805,425	752,488	23,550	776,038
Total funds carried forward		571,878	56,922	628,800	744,311	61,114	805,425

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in Note 17 to the financial statements.

Action for Carers (Surrey)

Balance sheet

Company no. 5939327

As at 31 March 2022

	Note	£	2022 £	£	2021 £
Fixed assets:					
Tangible assets	12		<u>7,259</u>		<u>2,986</u>
			7,259		2,986
Current assets:					
Debtors	13	6,117		32,912	
Short term deposits		-		202,679	
Cash at bank and in hand		<u>888,329</u>		<u>692,724</u>	
		894,446		928,315	
Liabilities:					
Creditors: amounts falling due within one year	14	<u>272,905</u>		<u>125,876</u>	
Net current assets			621,541		802,439
Total net assets	16		<u>628,800</u>		<u>805,425</u>
The funds of the charity:					
Restricted income funds	17		56,922		61,114
Unrestricted income funds:					
Designated funds		225,816		285,061	
General funds		<u>346,062</u>		<u>459,250</u>	
Total unrestricted funds			571,878		744,311
Total charity funds			<u>628,800</u>		<u>805,425</u>

Approved by the trustees on 9 September 2022 and signed on their behalf by

Laura Dennett
Chair

David Perry
Treasurer

Action for Carers (Surrey)**Statement of cash flows****For the year ended 31 March 2022**

	Note	2022	2021
		£	£
Net (expenditure)/income for the reporting period (as per the statement of financial activities)		(176,625)	29,387
Depreciation charges		1,729	1,792
(Profit)/loss on the disposal of fixed assets		2,538	-
Interest received		(1,091)	(3,912)
Decrease/(increase) in debtors		26,795	(11,263)
Increase/(decrease) in creditors		147,029	11,359
		<hr/>	<hr/>
Net cash provided by /(used in) operating activities		375	27,363
Cash flows from investing activities:			
Interest received		1,091	3,912
Purchase of fixed assets		(8,540)	-
Transfer from / (to) short term deposits		202,679	(2,679)
		<hr/>	<hr/>
Net cash provided by/(used in) investing activities		195,230	1,233
Change in cash and cash equivalents in the year		195,605	28,596
Cash and cash equivalents at the beginning of the year		692,724	664,128
Cash and cash equivalents at the end of the year		888,329	692,724

1 Accounting policies

a) Statutory information

Action for Carers (Surrey) is a charitable company limited by guarantee and is incorporated in England and Wales. The registered office address is Astolat, Coniers Way, Burpham, Guildford, Surrey, GU4 7HL.

b) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) – (Charities SORP FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy or note.

In applying the financial reporting framework, the trustees have made a number of subjective judgements, for example in respect of significant accounting estimates. Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. The nature of the estimation means the actual outcomes could differ from those estimates. Any significant estimates and judgements affecting these financial statements are detailed within the relevant accounting policy below.

c) Public benefit entity

The charitable company meets the definition of a public benefit entity under FRS 102.

d) Going concern

The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern.

During autumn 2021 we retendered for contracts with Surrey County Council to provide services to carers, and in January 2022 we were informed that we had secured those contracts, which are for periods of between three and five years. While the amount of funding under the new contracts is significantly reduced from the previous five year contracts, we have rapidly reduced our staffing levels in order to match future costs against future income in line with the new service specifications, and as such believe we will be able to approximately break-even over the course of the new contracts, and therefore remain a going concern in the short and medium term.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

e) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the income have been met, it is probable that the income will be received and that the amount can be measured reliably.

Income from government and other grants or contracts, whether 'capital' or 'revenue', is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred. Income generated from the supply of services is included in the statement of financial activities in the period in which the supply is made.

Income received in advance of the provision of a specified service is deferred until the criteria for income recognition are met.

f) Donations of gifts, services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item or received the service, any conditions associated with the donation have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably.

On receipt, donated gifts, professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

g) Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

h) Fund accounting

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund.

Unrestricted funds are contract income, donations and other incoming resources received or generated for the charitable purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

1 Accounting policies (continued)

i) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Expenditure on charitable activities includes the costs of delivering specific projects to further the purposes of the charity and their associated support costs, as described in the trustees' annual report.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

j) Allocation of support costs

Resources expended are allocated to the particular activity where the cost relates directly to that activity.

Support costs include the cost of overall direction and administration of each activity, comprising the salary and overhead costs of the central function.

Governance costs are the costs associated with the governance arrangements of the charity. These costs are associated with constitutional and statutory requirements and include any costs associated with the strategic management of the charity's activities.

Both support costs and governance costs are apportioned based on direct costs of the amount attributable to each activity.

Where information about the aims, objectives and projects of the charity is provided to potential beneficiaries, the costs associated with this publicity are allocated to charitable expenditure.

k) Operating leases

Rental charges are charged on a straight line basis over the term of the lease.

l) Tangible fixed assets

Items of equipment are capitalised where the purchase price exceeds £2,500. Depreciation costs are allocated to activities on the basis of the use of the related assets in those activities. Assets are reviewed for impairment if circumstances indicate their carrying value may exceed their net realisable value and value in use. Major components are treated as a separate asset where they have significantly different patterns of consumption of economic benefits and are depreciated separately over its useful life.

Depreciation is provided at rates calculated to write down the cost of each asset to its estimated residual value over its expected useful life. The useful lives are as follows:

- Photocopier 5 years
- Computer Equipment 3–5 years

m) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

n) Short term deposits

Short term deposits includes cash balances that are invested in accounts with a maturity date of between 3 and 12 months.

o) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

p) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

q) Pensions

Action for Carers (Surrey) has an auto-enrolment staff pension scheme, paying 3% of gross salaries into the scheme on behalf of eligible employees. The costs are charged to the statement of financial activities for the period to which they relate. The charity has no liability under the scheme other than payments of these contributions.

Action for Carers (Surrey)

Notes to the financial statements

For the year ended 31 March 2022

2 Income from donations

	Unrestricted £	Restricted £	2022 Total £	Unrestricted £	Restricted £	2021 Total £
Gifts	43,335	112,755	156,090	-	104,650	104,650
Donated services	38,000	-	38,000	38,000	-	38,000
	<u>81,335</u>	<u>112,755</u>	<u>194,090</u>	<u>38,000</u>	<u>104,650</u>	<u>142,650</u>

Donated service includes £38,000 from Surrey County Council, which represents the estimated current annual market rent for the Guildford office. An equivalent amount has been included in resources expended during the year.

3 Income from charitable activities

	Unrestricted £	Restricted £	2022 Total £	Unrestricted £	Restricted £	2021 Total £
Giving Carers A Voice						
Surrey County Council – grants	-	-	-	3,075	-	3,075
Surrey County Council – contract income	115,770	-	115,770	113,500	-	113,500
Surrey County Council – Other	-	-	-	5,529	-	5,529
Sub-total for Giving Carers A Voice	<u>115,770</u>	<u>-</u>	<u>115,770</u>	<u>122,104</u>	<u>-</u>	<u>122,104</u>
Moving & Handling						
Surrey County Council – grants	-	-	-	6,800	-	6,800
Surrey County Council – contract income	277,440	-	277,440	272,000	-	272,000
Sub-total for Moving & Handling	<u>277,440</u>	<u>-</u>	<u>277,440</u>	<u>278,800</u>	<u>-</u>	<u>278,800</u>
Surrey Young Carers						
Surrey County Council – grants	-	6,400	6,400	25,575	6,400	31,975
Surrey County Council – contract income	1,043,460	-	1,043,460	1,023,000	-	1,023,000
Sub-total for Surrey Young Carers	<u>1,043,460</u>	<u>6,400</u>	<u>1,049,860</u>	<u>1,048,575</u>	<u>6,400</u>	<u>1,054,975</u>
Adult Carers Support						
Surrey County Council – contract income	1,193,830	-	1,193,830	1,142,000	-	1,142,000
Surrey County Council – grants	-	25,000	25,000	28,550	-	28,550
Sub-total for Carers Support	<u>1,193,830</u>	<u>25,000</u>	<u>1,218,830</u>	<u>1,170,550</u>	<u>-</u>	<u>1,170,550</u>
Total income from charitable activities	<u>2,630,500</u>	<u>31,400</u>	<u>2,661,900</u>	<u>2,620,029</u>	<u>6,400</u>	<u>2,626,429</u>

4 Income from investments

	Unrestricted £	Restricted £	2022 Total £	Unrestricted £	Restricted £	2021 Total £
Bank interest	1,091	-	1,091	3,912	-	3,912
	<u>1,091</u>	<u>-</u>	<u>1,091</u>	<u>3,912</u>	<u>-</u>	<u>3,912</u>

Action for Carers (Surrey)

Notes to the financial statements

For the year ended 31 March 2022

5a Analysis of expenditure (current year)

	Cost of raising funds £	Giving Carers A Voice £	Charitable activities				Governance costs £	Support costs £	2022 Total £	2021 Total £
			Moving & Handling £	Surrey Young Carers £	Carers Support £					
Staff costs (Note 8)	28,577	82,022	155,972	902,561	964,864	11,209	229,139	2,374,344	2,200,708	
Office Costs	3,165	7,500	7,215	50,674	57,949	-	51,133	177,636	191,821	
Premises	-	5,791	5,159	35,238	24,642	-	19,119	89,949	74,336	
Direct Activity Costs	-	21,868	132,600	72,573	17,638	-	-	244,679	194,038	
Publicity & Promotion	-	2,400	488	11,032	37,188	-	8,995	60,103	47,844	
Equipment & Furniture	-	-	535	1,543	2,305	-	8,151	12,534	18,543	
AGM & Executive Meetings	-	-	-	-	-	644	-	644	-	
Trustee expenses and training	-	-	-	-	-	2,484	-	2,484	10	
Auditor's remuneration	-	-	-	-	-	10,000	-	10,000	9,020	
Grants Payable (Note 6)	-	-	4,241	515	56,577	-	-	61,333	7,284	
	31,742	119,581	306,210	1,074,136	1,161,163	24,337	316,537	3,033,706	2,743,604	
Support costs	3,731	14,057	35,994	126,263	136,492	-	(316,537)	-	-	
Governance costs	287	1,081	2,767	9,708	10,494	(24,337)	-	-	-	
Total expenditure 2022	35,760	134,718	344,972	1,210,106	1,308,150	-	-	3,033,706	2,743,604	

Action for Carers (Surrey)

Notes to the financial statements

For the year ended 31 March 2022

5b Analysis of expenditure (prior year)

	Charitable activities							2021 Total £
	Cost of raising funds £	Giving Carers A Voice £	Moving & Handling £	Surrey Young Carers £	Carers Support £	Governance costs £	Support costs £	
Staff costs (Note 8)	24,767	86,703	122,799	808,420	914,270	13,054	230,695	2,200,708
Office Costs	1,000	10,300	9,354	62,937	66,142	-	42,088	191,821
Premises	-	4,894	4,824	29,399	19,617	-	15,602	74,336
Direct Activity Costs	-	16,990	130,000	36,833	10,215	-	-	194,038
Publicity & Promotion	-	2,000	175	12,893	26,652	-	6,124	47,844
Equipment & Furniture	-	-	884	6,359	3,623	-	7,677	18,543
AGM & Executive Meetings	-	-	-	-	-	-	-	-
Trustee expenses and training	-	-	-	-	-	10	-	10
Auditor's remuneration	-	-	-	-	-	9,020	-	9,020
Grants Payable (Note 6)	-	-	1,762	3,952	1,570	-	-	7,284
	25,767	120,887	269,798	960,793	1,042,089	22,084	302,186	2,743,604
Support costs	3,218	15,099	33,699	120,007	130,163	-	(302,186)	-
Governance costs	235	1,103	2,463	8,770	9,513	(22,084)	-	-
Total expenditure 2021	29,220	137,089	305,960	1,089,570	1,181,765	-	-	2,743,604

Action for Carers (Surrey)

Notes to the financial statements

For the year ended 31 March 2022

6 Grant making to individuals

	2022	2021
	£	£
Cost		
Adult carers – Moving & Handling equipment fund	4,241	1,762
Adult carers – other grants	56,577	1,570
Young Carers – Social & Educational	515	3,952
Total for the year	<u>61,333</u>	<u>7,284</u>

The Surrey Young Carers service, the Moving & Handling service, and the Adult Carer Support service have used donated funds to provide grants to specific individuals based on identified need. All grants are approved by the individual service manager.

7 Net (expenditure)/ income for the year

This is stated after charging

	2022	2021
	£	£
Depreciation	1,729	1,792
Auditor's remuneration (excluding VAT):		
Audit	<u>8,400</u>	<u>8,000</u>

8 Analysis of staff costs, trustee remuneration and expenses, and the cost of key management personnel

Staff costs were as follows:

	2022	2021
	£	£
Salaries and wages	1,962,353	1,937,993
Redundancy and termination costs	111,157	–
Social security costs	165,520	161,616
Employer's contribution to defined contribution pension schemes	55,887	56,001
Other staff costs	79,427	45,098
	<u>2,374,344</u>	<u>2,200,708</u>

One employee earned between £60,000 and £70,000 during the year (2021: one). No employee was paid over £70,000 in the year (2021: nil).

The total employee benefits including employers' NIC and pension contributions of the key management personnel were £371,364 (2021: £390,204).

The charity trustees were not paid or received any other benefits from employment with the charity in the year (2021: £nil). No charity trustee received payment for professional or other services supplied to the charity (2021: nil).

Trustees' expenses represents the payment or reimbursement of travel and subsistence costs totalling £110 (2021: £10) incurred by 1 (2021:1) members relating to attendance at meetings of the trustees and training courses for trustees.

Action for Carers (Surrey)

Notes to the financial statements

For the year ended 31 March 2022

9 Staff numbers

The average number of employees (head count based on number of staff employed) during the year and the Full Time equivalents were as follows:

	2022 No.	2021 No.	2022 No. (FTE)	2021 No. (FTE)
Giving Carers A Voice	3.6	4.0	2.7	2.8
Moving & Handling	6.0	6.3	4.1	3.9
Surrey Young Carers	39.2	36.3	23.1	23.8
Carers Support	39.3	39.5	30.3	31.5
Support	6.0	6.0	5.0	4.9
	94.1	92.1	65.2	66.9

10 Related party transactions

During 2021/22, the son of one trustee raised £3,398 for ACS running the London Marathon. No such donations were raised in 2020/21

11 Taxation

The charitable company is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.

12 Tangible fixed assets

	Photocopier & computer equipment £	Total £
Cost or valuation		
At the start of the year	24,008	24,008
Additions – photocopier	8,540	8,540
Disposals – written off equipment	(8,958)	(8,958)
At the end of the year	23,590	23,590
Depreciation		
At the start of the year	21,022	21,022
Charge for the year	1,729	1,729
Disposals – written off equipment	(6,420)	(6,420)
At the end of the year	16,331	16,331
Net book value		
At the end of the year	7,259	7,259
At the start of the year	2,986	2,986

All of the above assets are used for charitable purposes.

Action for Carers (Surrey)

Notes to the financial statements

For the year ended 31 March 2022

13 Debtors

	2022 £	2021 £
Trade debtors	39	14
Prepayments	6,078	32,898
	<u>6,117</u>	<u>32,912</u>

14 Creditors: amounts falling due within one year

	2022 £	2021 £
Trade creditors	27,754	24,951
Taxation and social security	52,326	53,922
Accruals	192,825	47,003
	<u>272,905</u>	<u>125,876</u>

15 Funds held on behalf of others

Action for Carers (Surrey) continues to access direct payments from SCC allocated funds administered by Surrey Independent Living Council, which awards payments of up to £300 per person for young carers, based on identified need. In addition, we have accessed funds from Carers Trust to provide grants for adult carers through our Adult Carer Support service. In many cases these grants are paid to ACS, who pass the funds on to the individual or to another organisation such as a provider of training or activity. The balance in funds held by ACS on behalf of individual carers and young carers at the year-end date was £2,739 (2021: £3,897).

In accordance with the Charities SORP FRS 102, these transactions are considered to represent conduit funding and, as such, are not included in the charity's statement of financial activities. Equally, amounts still to be disbursed by the charity at the year end are not included in the balance sheet.

16a Analysis of net assets between funds (current year)

	General unrestricted £	Designated £	Restricted £	Total funds £
Tangible fixed assets	7,259	–	–	7,259
Net current assets	338,803	225,816	56,922	621,541
Net assets at the end of the year	<u>346,062</u>	<u>225,816</u>	<u>56,922</u>	<u>628,800</u>

Action for Carers (Surrey)

Notes to the financial statements

For the year ended 31 March 2022

16b Analysis of net assets between funds (previous year)

	General unrestricted £	Designated £	Restricted £	Total funds £
Tangible fixed assets	2,986	-	-	2,986
Net current assets	456,264	285,061	61,114	802,439
Net assets at the end of the year	459,250	285,061	61,114	805,425

17a Movements in funds (current year)

	At the start of the year £	Incoming resources & gains £	Outgoing resources & losses £	Transfers £	At the end of the year £
Restricted funds:					
Moving & Handling	4,241	-	(4,241)	-	-
Surrey Young Carers	56,873	80,065	(80,016)	-	56,922
Carers Support	-	64,090	(64,090)	-	-
Total restricted funds	61,114	144,155	(148,347)	-	56,922
Unrestricted funds:					
Designated funds:					
Redundancy fund	240,061	-	(111,157)	51,912	180,816
Premises	10,000	-	-	-	10,000
Commitments	35,000	-	-	-	35,000
Total designated funds	285,061	-	(111,157)	51,912	225,816
General funds	459,250	2,712,926	(2,774,202)	(51,912)	346,062
Total unrestricted funds	744,311	2,712,926	(2,885,359)	-	571,878
Total funds	805,425	2,857,081	(3,033,706)	-	628,800

17b Movements in funds (previous year)

	At the start of the year £	Incoming resources & gains £	Outgoing resources & losses £	Transfers £	At the end of the year £
Restricted funds:					
Moving & Handling	6,003	-	(1,762)	-	4,241
Surrey Young Carers	17,547	70,784	(31,458)	-	56,873
Carers Support	-	40,266	(40,266)	-	-
Total restricted funds	23,550	111,050	(73,486)	-	61,114
Unrestricted funds:					
Designated funds:					
Redundancy fund	196,064	-	-	43,997	240,061
Premises	10,000	-	-	-	10,000
Commitments	35,000	-	-	-	35,000
Total designated funds	241,064	-	-	43,997	285,061
General funds	511,424	2,661,941	(2,670,118)	(43,997)	459,250
Total unrestricted funds	752,488	2,661,941	(2,670,118)	-	744,311
Total funds	776,038	2,772,991	(2,743,604)	-	805,425

Transfers between funds

Included in the transfers above is an amount of £51,912 which has been transferred to the general fund so that the year end balance on our designated redundancy fund represents the liabilities in respect of the staff in the event of having to make redundancies.

17 Movements in funds (continued)

Purposes of restricted funds

Moving & Handling

The restricted Moving & Handling fund is a grant pot to provide small grants to carers for items of equipment to aid their caring situation.

Surrey Young Carers

The restricted Surrey Young Carers funds are those funds donated to Action for Carers specifically for young carers work, especially for the costs of events and activities, or for grant income specifically for young carers activities and events costs.

Carers Support

The restricted Carers Support funds are grant pots to provide small grants to carers for time out from their caring roles.

Purposes of designated funds

Redundancy fund

To provide for payment of redundancy in the event of our funding ceasing on all projects.

Premises

To provide for the costs of moving offices, and for any dilapidation and redecorating costs in existing offices at the end of a lease.

Commitments

To set aside costs of fulfilling obligations under leases and contracts in the event of our funding ceasing.

18 Legal status of the charity

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £1.