

AID4ZIMBABWE

REPORT AND ACCOUNTS

YEAR ENDED 31 DECEMBER 2021

Charity number: 1181973

AID4ZIMBABWE

I N D E X

Year ended 31 December 2021

| | Page |
|-------------------------------------|-------------|
| General information | 2 |
| Report of the Trustees | 3 |
| Independent examiner's report | 6 |
| Statement of receipts and payments | 7 |
| Statement of assets and liabilities | 8 |

AID4ZIMBABWE

G E N E R A L I N F O R M A T I O N

Year ended 31 December 2021

| | | |
|-----------------------------|---|------------|
| Trustees | A M Fox S M J Leary | (Chairman) |
| Principal office | Linden House Linden Close Tunbridge Wells Kent TN4 8HH | |
| Independent examiner | S J Wakefield ACA Dixon Wilson 22 Chancery Lane London WC2A 1LS | |
| Charity number | 1181973 | |

AID4ZIMBABWE

R E P O R T O F T H E T R U S T E E S

Year ended 31 December 2021

The Trustees present their report and accounts for the year ended 31 December 2021. The report should be read in conjunction with the general information provided on page 2.

Structure, Governance and Management

Aid4Zimbabwe (the "Charity") is a charitable incorporated organisation and became a registered charity on 11 February 2019. The charity is governed by a Constitution dated 5 February 2019. The Trustees who served during the year are listed on page 2. The Trustees meet at least quarterly to agree the broad strategy of the Charity including consideration of grant making and donations. The day-to-day administration of grants and donations as well as the processing and handling of applications prior to consideration by the Trustees is delegated to the Chairman.

Risk Management

The Trustees have considered the major risks to which the Charity is exposed and have reviewed those risks and established systems to manage them.

Public Benefit

The Trustees have referred to the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives and in planning the Charity's future activities. In particular, the Trustees have considered how planned activities will contribute to the aims and objectives that have been set. The Trustees are satisfied that the Charity continues to meet the Charity Commission's guidelines with regard to delivering public benefit.

Main Activities Undertaken for the Public Benefit in Relation to the Objects

The principal activities are as follows:

Charitable Activities

The main activity of the Charity is making grants to other registered charities, although the Charity also makes limited charitable-objective grants to individuals and organisations if they meet the relevant criteria. In all cases, the Trustees have had regard to the Charity Commission's guidance when reviewing the Charity's aims and objectives, in planning future activities, and setting the grant making policy for the year.

Fundraising Activities

The Charity receives its income/donations from the Don Hanson Charitable Foundation (DHCF), which is a charity under common control and registered with the Charity Commission (registration number: 1122463).

Governance Activities

The day-to-day running of the Charity is carried out by Chairman of Trustees Andrew Fox, in association with his fellow Trustee and includes maintaining the financial records and ensuring that all constitutional and statutory requirements are met.

Achievements and Performance

During the year, the Charity made three grants to two UK-registered charities (Mike Campbell Foundation and Friends of St. James's Mission). These grants were restricted to use in Zimbabwe only and totalled £10,718 (2020 - £10,940).

Work continued on the project to install and operate AQUAPHOR water purification units in Zimbabwe, in Harare and Bulawayo. The Trustees engaged Mercy Ncube as an advisor to the AQ2000 water project in Bulawayo and Bulawayo, a recommendation from UNICEF people which was supported by our local partner.

AID4ZIMBABWE

R E P O R T O F T H E T R U S T E E S

Year ended 31 December 2021

The Trustees have engaged 6 Hillgrove PR on a retainer in June 2021 for a 12-month contract. 6 Hillgrove PR will represent Global Public Relations activity for Aid4Zimbabwe Trust.

Grants Policy

The Trustees pay or apply the income for such benefit of any charity or charities or such charitable purpose or purposes as the Trustees shall in their absolute discretion think fit (including making grants to such charitable organisations) and this is reviewed at quarterly meetings between the Trustees.

1. Applications are open to all and each application is judged on its own merits.
2. Each application will need to be accompanied by the following documents:
 - A business proposal which includes the aim, method, and outcomes of the project. This should be no longer than one side on A4.
 - A copy of the lead applicant's CV (if applicable).
 - A clear proposal demonstrating who and how the money will benefit the public.
 - An independent letter of support for the project. This should be on letter headed paper and be from someone who is familiar with the project.

The Trustees will not look at the applications unless the stipulated documents have been received.

3. Projects may involve the following (this is not an exhaustive list):
 - Research into ecology and conservation.
 - Projects which aim to encourage awareness of ecology, conversation within communities and sustainable development.
 - The promotion and advancement of healthcare.
 - Education in relation to nutrition.
 - Workplace training, for example, learning a trade or skill.
 - Money for the purpose of books or educational materials.
4. The Charity will only award grants to projects operating and working in Zimbabwe unless they operate elsewhere in accordance with the Charity's Objects.
5. The limit of any one grant will be £10,000. The Charity reserves its position to grant further funding. If such situation arose the Charity would conduct a further review of an additional business proposal from the applicant before any further funding was provided.
6. All applications and supporting documents must be written in English.

Financial Review and Reserves Policy

The Trustees aim to maintain free reserves in unrestricted funds. The Trustees consider that the current level of income provides sufficient funds to respond to applications for grants and to make related charitable donations, while at the same time ensuring that there are sufficient funds available to cover support and governance costs.

The balance of cash reserves at 31 December 2021 was £52,110 (2020 - £73,575).

Events after the end of the reporting period

The agreement with 6 Hillgrove PR signed in 2021 has been extended in June 2022, for another 12 months without additional cost.

R E P O R T O F T H E T R U S T E E S

Year ended 31 December 2021

Plans for the Future

Once the new bank account is fully active, the Charity plans to expand activities, adding a new website in 2022 and hopefully receiving a significant bequest from the Don Hanson Charitable Foundation.

Financial statements

These are set out on pages 7 and 8 and have been prepared in accordance with the receipts and payments basis. They have been drawn up in compliance with the relevant provisions of the Charities Act 2011 and the Constitution.

Approved by the Trustees on *27* October 2022 and signed on their behalf by:

Andrew M Fox
Trustee

A handwritten signature in blue ink, appearing to read 'Andrew M Fox', is written over a horizontal line.

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF AID4ZIMBABWE

I report to the Trustees on my examination of the accounts of the Charity for the year ended 31 December 2021.

Responsibilities and basis of report

As the Charity's Trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). You are satisfied that an audit is not required for this year under charity law and that an independent examination is needed.

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the accounts. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently, I express no opinion as to whether the accounts present a 'true and fair' view and my report is limited to those specific matters set out in the independent examiner's statement.

Independent examiner's statement

I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



S J WAKEFIELD ACA
Dixon Wilson
22 Chancery Lane
London
WC2A 1LS

28 October 2022

AID4ZIMBABWE**STATEMENT OF RECEIPTS AND PAYMENTS****Year ended 31 December 2021**

| | Unrestricted Funds 2021 £ | Unrestricted Funds 2020 £ |
|---|--|--|
| Receipts | | |
| Donations | - | 75,000 |
| Total receipts | - | 75,000 |
| Payments | | |
| Charitable donations | 10,718 | 10,940 |
| Administrative costs | 10,747 | 418 |
| Total payments | 21,465 | 11,358 |
| Net (payments)/receipts for the year | (21,465) | 63,642 |
| Cash at bank at 1 January | 73,575 | 9,933 |
| Cash at bank at 31 December | 52,110 | 73,575 |

AID4ZIMBABWE

STATEMENT OF ASSETS AND LIABILITIES

At 31 December 2021

| | Unrestricted Funds 2021 £ | Unrestricted Funds 2020 £ |
|---------------------|--|--|
| Cash at bank | <u>52,110</u> | <u>73,575</u> |

The financial statements on pages 7 and 8 were approved by the Trustees on 27 October 2022 and were signed on their behalf by:

Andrew M Fox
Trustee

