MITZVAH DAY UK CHARITABLE TRUST

TRUSTEES REPORT AND ACCOUNTS

FOR THE YEAR ENDED

31 DECEMBER 2021

CHARITY NUMBER: 1125682

MITZVAH DAY UK CHARITABLE TRUST

CONTENT AND LEGAL AND ADMINISTRATIVE INFORMATION

FOR THE YEAR ENDED 31 DECEMBER 2021

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Trustees

D Morris (Treasurer)

E Shuker

J Falb-Mizrahi L Marks (Chair) P Oppenheimer S Horwitz

Address for Enquiries

Balfour House 1st Floor Office 127 741 High Road North Finchley

London N12 OBP

Independent Examiners

SPW (UK) LLP

Chartered Accountants

Gable House

239 Regents Park Road

London N3 3LF

CEO

Stuart Diamond (Appointed June 2022)

FOR THE YEAR ENDED 31 DECEMBER 2021

The trustees submit their annual report and financial statements for the year ended 31 December 2021. The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)".

Status

The charity is a charitable trust and was set up in August 2008. The trust was given charitable status by the Charity Commissioners in the same month, registration number 1125682.

Objectives and activities

The charity's objectives are to promote good citizenship by encouraging and facilitating volunteering opportunities in furtherance of charitable causes for the benefit of the public, principally but not exclusively amongst the Jewish community, and to build social cohesion.

Mitzvah Day exists to bring people of all faiths and backgrounds together through hands-on social action projects, primarily on one collective day of action each year in November. It is proudly Jewish-led, and whilst over 90% of our 1,200 or so UK-based projects are run by Jewish groups, it has also become a prominent vehicle for Jewish-led interfaith activity. In order to maintain and enhance the links between participating Partner communities and charities, interfaith relationships, awareness of Mitzvah Day and, ultimately, funding, Mitzvah Day has also developed and supports projects which run throughout the year.

Our key objectives are to steadily grow and continually improve Mitzvah Day, to keep the brand alive throughout the year in order to strengthen the core of the charity and to encourage year-round community building & social cohesion and act as a springboard for year-round social action, and to develop and action a fundraising plan to enable growth and organisational development.

As a charity we want to encourage as many people as possible to take part in Social Action projects to help others. Social Action projects make a vital difference to the world around us and can include a wide variety of activities. Mitzvah Day projects, primarily held on or around Mitzvah Day itself in November, offer a range of projects, examples of which follow:

- Friendship projects such as visiting care homes,
- · Eco-projects such as tree planting and litter picks,
- Collection projects such as food collections for local food banks, clothing collections, and stationery collections,
- Appreciation projects such as writing letters to hospital workers, support staff, fire service workers, etc.,
- Care projects such as making and distributing essential supplies to rough sleepers,
- Art and crafts activities including making dog toys for animal rescue centres,
- Cooking projects to make food to be donated to night shelters and refuge centres, and
- Upcycling projects such as making tote bags out of t-shirts.

FOR THE YEAR ENDED 31 DECEMBER 2021

Objectives and activities

/...continued

The Trustees have complied with their duty to have due regard to guidance on public benefit published by the Charity Commission in exercising their powers or duties.

Trustees

The Trustees who served during the year were: D Morris (Treasurer), L Marks (Chair), E Shuker, J Falb-Mizrahi, L Sidney (Resigned May $31^{\rm st}$ 2022), M Livingston (Resigned April $28^{\rm th}$ 2021), and P Oppenheimer. S Horwitz was appointed as a Trustee on April $10^{\rm th}$ 2022.

Achievements and performance

Mitzvah Day 2021 was a fantastic success returning broadly to 2019 engagement levels across all areas of our work with around 490 groups and communities engaged up and down the UK and also reaching 30 countries around the world. We increased our output through, for example, working remotely with care homes that we have not been able to engage with recently and we plan to continue this work with harder to reach groups by using our experiences of the pandemic.

Although we initially approached the year with trepidation as we were unsure of the possible Covid-19 variants or restrictions, we were pleased to be able to hold an almost 'as usual' Mitzvah Day. The majority of Mitzvah Day projects were in person with a small proportion of online or hybrid events. We continued to support care homes through cards, decorations and video messages due to their maintained precautions.

Throughout the year Mitzvah Day continued to develop a range of campaigns by working with our social media team. These all had a clear, hands-on call to action, encouraging social action, connecting with our neighbors and raising issues of societal concern. These included Brew Monday in January focused on making a cup of tea or coffee and making a phone call to check-in on people and encouraging honest talk about mental health. The others connected to festivals of Purim, Pesach - addressing food poverty, and Shavuot/Eid sharing traditional recipes and sweet treats with our neighbors to maintain and build bridges.

Mitzvah Day was invited to join the Board of Deputies of British Jews as a member and in April 2021 held a nomination, voting and election process for our deputy to represent us on the BoD. We had three excellent candidates and Nick Grant, Mitzvah Day coordinator at St Albans Masorti Synagogue was appointed our representative.

We held our 2021 launch event online for our 2021 theme of togetherness where we welcomed faith leaders to share their advice and top tips in how to approach different faith communities. We welcomed Marsha Dixon MBE from the Pentecostal Church movement, Reverend Dr Julie Gittoes and Akeela Ahmed MBE who shared their insight on how to connect and their experiences of interfaith best practice. One such recommendation was to look at what is already going on in our local area i.e. what social action programs already exist in the local church or mosque and to offer to assist with this.

The 2021 theme of Mitzvah Day, was Together, and was designed to refocus on bringing people of all faiths and backgrounds together. The pandemic illustrated just how challenging it has been to be kept apart.

FOR THE YEAR ENDED 31 DECEMBER 2021

Achievements and performance

/...continued

Initially, families, friends and communities reunited but we were conscious that communities that do not have such tight knit relationships might feel less comfortable reaching out to one another. With a renewed commitment to our interfaith priorities, we encouraged Jewish communities to not only reach out but to offer support for pre-existing social action initiatives in other faith communities.

We made some new interfaith connections this year including the Coptic Church, another minority group with many shared challenges and values. The specific connection was in Golders Green but it was facilitated nationally. Step by step we are encouraging Jewish communities nationally to reach out to other local faith communities in our deliberate mission of bringing people of different faith communities together in their own towns and villages.

Structure, governance and management

The Trustees are responsible for the strategy and direction of Mitzvah Day. Responsibility for the day-to-day running of the charity is devolved to the staff, including a full-time, paid Chief Executive. Georgina Bye fulfilled this role very well during the year. Subsequent to the year-end she left Mitzvah Day to become the Co-director of The Council of Christians and Jews. Stuart Diamond took over from Georgina in June 2022 - prior to joining Mitzvah day he was the Executive Director of Cape SAJBD in South Africa. Stuart has experience in finance, human resources, and politics. Stuart loves Mitzvah Day's focus on social action projects which make a vital difference to the world around us.

Other staff members include a part-time Senior Projects and Partnerships Manager, and a part-time Interfaith Project Manager. In addition to this, part-time contracted support includes a Bookkeeper, PR and Communications and Social Media management.

Over a typical year there are 4-5 regular meetings examining different aspects of the charity's requirements, ensuring that the charity is running as it should, with a special emphasis on strategy, finances, risk management and staffing.

During the year we conducted a Board Skills Audit to identify areas for Trustee recruitment. Although no new trustees joined the board in 2021, we began the recruitment process and in 2022 appointed a new Trustee. Alongside this we also reviewed and updated our induction and training to ensure that we have a full induction process for Trustees.

Volunteers

Mitzvah Day volunteers are champions for community cohesion and social action and the backbone of Mitzvah Day. Not only do they enable our reach and capacity building, they make a real difference within their neighbourhoods supporting local causes. We work with Mitzvah Day volunteer coordinators from both our charity partners and community groups all committed to doing acts of kindness for others and bringing together people from all faiths and backgrounds to participate.

FOR THE YEAR ENDED 31 DECEMBER 2021

Volunteers

/...continued

The charity is extremely grateful for the unstinting efforts of its volunteers who are involved in the charity's work. It is estimated that over 75,000 volunteer hours were provided during the year. If this is conservatively valued at £7 an hour (well below minimum wage), the volunteer effort amounts to over £525,000. In addition, on Mitzvah Day in 2021, goods were collected for distribution to those in need; these were valued at approximately £25,000. Whilst our aim is social cohesion through social action, it is gratifying to know that the social action itself more than warranted the core costs of running Mitzvah Day.

Key facts

- Over 30,000 volunteers
- 490 Partner organizations running a Mitzvah Day
- 30 Countries taking part
- 97 interfaith projects
- 39 charity partners benefitting in a meaningful way with probably hundreds of additional charities supported through partnerships not directly facilitated by Mitzvah Day

Plans for future periods

Our ambition is to continue to build on this success. We intend to continue to extend the geographic coverage of our activities, including internationally, and promote Mitzvah Day more extensively within the areas in which we already operate. We will also continue to build stronger links with other faiths through shared activities and projects, and build bridges within our own community.

2022 will be a year for rebuilding and reconnecting. Although we were able to return to just shy of 2019 engagement levels, we are looking at lapsed community groups and new outreach to further develop our work.

We are continuing to focus on interfaith relationships to rebuild and reconnect with individuals and communities from all faiths and backgrounds. We believe that although we were able to double our interfaith projects from 2020 to 2021, there remains a great deal of opportunity to further enhance and build bridges with our neighbours.

We have begun to take a fresh look at the Mitzvah Day strategy. Following a Board Strategy Day in early 2022 we will continue to refine and develop this with the support of the Mitzvah Day Trustees and Staff. We will continue to develop our strategy going forward and serve the most pressing needs in our society and support our charity partners more regularly with their increasing demands on their services, on Mitzvah Day and throughout the year.

Through hands-on social action projects not only will we address real needs, but we will continue to build a stronger civil society through our relationships and friendships with our neighbours as we support local needs.

We saw in 2021 through the Afghan refugee crisis the immense good will of communities. As the situation in Ukraine evolves, we will be determining how best Mitzvah Day can respond and have been taking part in the JLC Taskforce sharing learnings and preparedness.

FOR THE YEAR ENDED 31 DECEMBER 2021

Plans for future periods

/...continued

In addition to this the rising cost of energy will likely have a knock-on impact on food banks and many charities. We will continue to monitor these situations and support as appropriate, taking guidance from our charity partners.

The Jewish community saw a distinct rise in hate crimes and anti-Semitic incidents in 2021 including graffiti in Belsize Square, campus attacks, the convoy of cars shouting abuse through North West London, the Chanukah bus, the attack on a Rabbi in Chigwell and other incidents around Europe and the world. Although we received many messages of support, strength and solidarity from faith and national leaders, local councillors, colleagues and most importantly, our neighbours, we know that this is due to the time invested in relationships which we must continue to build and develop.

We believe that there is a lot of potential to expand our work through working with young people, increasing our international reach and through developing strategic relationships.

Risk statement

The Trustees have considered the broad areas of risk for the charity and have put in place measures to mitigate or negate those risks. This is kept under review and specialist advice is sought where necessary.

Mitzvah Day as an organization operates strict financial controls and continually monitors the position. Some of the key controls are:

- Formal agendas and minutes of meetings
- Annual budgets
- Management accounts
- · Written formal procedures

Financial review

This year we raised £175,483 (2020: 187,866) thanks to the generous support of our donors and we spent £139,990 (2020: £141,273). This has resulted in a surplus of £35,493 (2020: £46,593).

We set a target-funding requirement of £148,602.51 for the year to $31^{\rm st}$ December 2021, representing a small decrease on 2020's requirement, which we are happy to say against a difficult backdrop we achieved. We extend a big thank you to all the staff and volunteers for their support and efforts.

This was based on not having seen the full economic impact from the pandemic and noticing that trends in giving were on a downturn.

To ensure that Mitzvah Day could continue successfully we made significant cuts to expenditure through continuing to work remotely but had increased the capacity of our team by hiring an Interfaith Project Manager in August.

We were aware that as we were producing merchandise, we would have increased costs but believed that we could keep within a tighter budget due to our saving efforts and lean team.

FOR THE YEAR ENDED 31 DECEMBER 2021

Financial review

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For 2022 we hope to increase our fundraising and to continue to increase the capacity of the Mitzvah Day team as we rebuild and expand our outreach and impact. Trustees are determined to ensure overheads remain at a low level and that staff are able to function and operate efficiently whilst encouraging as many people as possible to take part in Mitzvah Day and social action projects throughout the year.

Reserves and investment policy

The Trustees regularly review the reserves required to meet known and estimated expenditure for the running of projects.

At present the Mitzvah Day Reserves Policy is to maintain sufficient level of reserves to enable normal operating activities to continue over a 6-month period should a shortfall in income occur, and to consider potential risks and contingencies that may arise from time to time.

Based on our learning from the pandemic situation we are working towards maintaining and if possible increasing our reserves to ensure sustainability and stability.

This policy will be reviewed at a Trustee meeting each year. The Chief Executive will present the Trustee Board with a draft document and supporting materials that enables them to make an informed decision about levels of Reserves and feeds into their approval of the Strategy Document and Annual Operating Budget.

Any cash, surplus to immediate requirements, is held on bank deposit.

Independent examiners

The Trustees intend to appoint SPW (UK) LLP to undertake the independent examination of the Trust in the following year.

Signed on behalf of the Trustees on 26/10/2022.

L Marks - Chair

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF

MITZVAH DAY UK CHARITABLE TRUST

I report to the trustees on my examination of the financial statements of Mitzvah Day UK Charitable Trust (the 'Charity') for the year ended 31 December 2021, which are set out on pages 3 to 7.

RESPONSIBILITIES AND BASIS OF REPORT

As the trustees of the Charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the Charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

INDEPENDENT EXAMINER'S STATEMENT

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material resect:

- accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or

1. Suk

the financial statements do not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Paul Winter SPW (UK) LLP Chartered Accountants Gable House 239 Regents Park Road London N3 3LF

Date:

26 October 2022

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2021

	<u>U</u>	nrestricted Funds	Restricted Funds	Total 2021	<u>Total</u> 2020
Income from	Note	S			
Donations and Legacies Charitable Activities		100,476	-	100,476	95,510
Grants Investment Income		60,000 7	15,000	75,000 7	92 , 341 15
Total Income		160,483	15,000	175,483	187,866
Expenditure on					
Raising funds Project Expenses Charitable activities	2	8,402	_	8,402	6,697
Support Costs Governance Costs	3 4	108,678 7,910	15,000	123,678 7,910	125,309 9,267
Total Expenditure		124,990	15,000	139,990	141,273
Net Income Before Transfers		35,493	-	35,493	46,593
Fund balance brought Forward		100,318	-	100,318	53,725
Fund balance carried Forward		£135,811	£ -	£135,811	£100,318

BALANCE SHEET AS AT 31 DECEMBER 2021

Fixed Assets	Notes			2	020
Tangible Assets	6		3,157		4,361
Current Assets					
Other Debtors Cash at Bank and in Han	7 d	11,018 129,049 140,067		894 99,929 100,823	
Current Liabilities					
Other Creditors	8	7,413		4,866	
Net Current Assets			132,654		95,957
NET ASSETS			£135,811		£100,318
FUNDS					
Unrestricted Funds Balance at start of year Net Surplus for year	r		100,318 35,493		53,725 46,593
Balance at end of year	9		£135,811		£100,318
Approved by the Trustee	s on	26 October 20	22d signed	l on its	behalf by:
		L Marks			Trustees
		D Morris			

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2021

1. ACCOUNTING POLICIES

CHARITY INFORMATION

Mitzvah Day UK Charitable Trust is registered as a charity with the Charity Commission in England and Wales. The principal office address is $3^{\rm rd}$ Floor, 207 Regent Street, London, W1B 3HH.

ACCOUNTING CONVENTION

The accounts have been prepared in accordance with the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)." The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest \pounds .

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

GOING CONCERN

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

INCOMING RESOURCES

Donations and grants are included in incoming resources when received.

Income from fund raising events is included in incoming resources when the event takes place.

Investment income is included in incoming resources on the accruals basis.

RESOURCES EXPENDED

Expenditure is accounted for on the accruals basis.

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2021

/...continued

FUND ACCOUNTING

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The aim and use of each restricted fund is set out in the notes to the accounts.

TANGIBLE FIXED ASSETS AND DEPRECIATION

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Fixtures, Fittings and Equipment 25% Straight line basis
Computer Equipment 25% Straight line basis
Website Development 25% reducing balance basis

IMPAIRMENT OF FIXED ASSETS

At each reporting date fixed assets are reviewed to determine whether there is any indication that those assets have suffered a material impairment loss. If a material impairment loss arises then it is recognised in the profit and loss account or against the revaluation reserve if the asset has been revalued.

FINANCIAL INSTRUMENTS

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

BASIC FINANCIAL ASSETS

Basic financial assets, which include debtors and bank balances, are measured at transaction price and subsequently carried at cost less impairment losses for bad and doubtful debts as they are receivable within one year.

BASIC FINANCIAL LIABILITIES

Basic financial liabilities, which include creditors, are initially recognised at transaction price and are not amortised as they are payable within one year.

RETIREMENT BENEFITS

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2021

/...continued

2.	CHARITABLE ACTIVITIES	2021	2020
	Project Expenses	£8,402 =====	£6,697
3.	SUPPORT COSTS	2021	2020
	Rent Business Rates Insurance Computer Expenses Telephone Printing, Postage & Stationery Public Relations Travel Depreciation Bank Charges Sundry Staff Training Wages and Salaries	400 - 1,766 3,675 671 2,531 22,141 427 1,204 50 2,448 25 88,340 £123,678	6,614 569 1,218 6,865 1,364 2,315 13,789 587 1,525 38 802 600 89,023
4.	GOVERNANCE COSTS	2021	2020
	Accountancy Fees Legal and Professional Fees	1,200 6,710 £7,910 =====	1,200 8,067 £9,267

5. TRUSTEES' REMUNERATION AND REIMBURSED EXPENSES

The trustees neither received nor waived any emoluments or reimbursed expenses during the year (2020: £nil).

6.	TANGIBLE FIXED ASSETS	Fixtures, Fittings and Equipment	Computer Equipment	Website Development	: Total
	Cost	1-1	-11		
	At 1 January 2021 Additions in the year	973	4,781	13,800	19,554
	At 31 December 2021	£973	£4,781 =====	£13,800	
	Depreciation				
	At 1 January 2021 Charge for the year	938 35	3,730 350	10,525 819	15,193 1,204
	At 31 December 2021	£973	£4,080 =====	£11,344	£16,397
	Net book value				
	At 31 December 2021	£ -	£ 701	£2,456	£3,157
	At 31 December 2020	£ 35	£1,051	£3,275	£4,361

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2021

/...continued

7.	DEBTORS	2021	2020
	Trade Debtors Other Debtors and Prepayments	10,000	894
		£11,018	£894 ====
8.	CREDITORS: AMOUNTS FALLING DUE WITHI	<u>2021</u>	2020
	Trade Creditors Taxation and Social Security Other Creditors and Accruals	708 3,105 3,600	2,466 2,400
		£7,413	£4,866 =====

9. STATEMENT OF FUNDS

1	At 1 Jan 2021	Income	Expenditure	Transfers	At 31 Dec 2021
	£	£	£	£	£
Unrestricted Funds Restricted Funds	100,318	160,483 15,000	(124,990) (15,000)		135,811
	100,318	175,483	(139,990)	_	135,811

General funds represent the free funds of the charity, which are not specifically designated.

Restricted funds - this relates to the following grant:

A grant of £15,000 was received in support of Mitzvah Day's interfaith work over 1 year, with £10,000 towards general interfaith costs and £5,000 towards an Interfaith Advisor for 1 year.

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Signed by Laura Marks using authentication code QTI5WkckTE5mdzAp at IP address 86.131.31.235, on 2022/10/26 13:33:21 Z. Laura Marks's e-mail address is: laura@mitzvahday.org.uk.

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Signature 1

Signed by debra morris using authentication code NXxkcy5oLFZzcSls at IP address 89.242.90.155, on 2022/10/26 21:23:10 Z. debra morris's e-mail address is: debraletter@outlook.com.