



Scarisbrick New Road  
Baptist Church  
~~~~~ Southport ~~~~~

## **SCARISBRICK NEW ROAD BAPTIST CHURCH CIO**

**FINANCIAL STATEMENTS AND TRUSTEES REPORT**

**FOR THE YEAR ENDED 31 DECEMBER 2021**

# SCARISBRICK NEW ROAD BAPTIST CHURCH CIO

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FOR THE YEAR ENDED 31 DECEMBER 2021

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# SCARISBRICK NEW ROAD BAPTIST CHURCH CIO

## LEGAL AND ADMINISTRATIVE INFORMATION

### FOR THE YEAR ENDED 31 DECEMBER 2021

**Trustees:** Rev Daniel Parkes  
Mary Brocklehurst  
Barbara Cross - appointed 22 April 2022  
Gareth Potter - resigned 13 November 2021  
John Sullivan - appointed 13 November 2021  
Kathryn Johnson  
Robert Poole - resigned 13 November 2021

**Secretary:** Gareth Potter - resigned 13 November 2021  
Kathryn Johnson - appointed 13 November 2021

**Treasurer:** Robert Poole - resigned 13 November 2021  
John Sullivan - appointed 13 November 2021

**Charity number:** 1190214

**Charity Address:** Scarisbrick New Road Baptist Church  
Scarisbrick New Road  
Southport  
PR8 6PU

**Independent Examiners:** Lifestyles Accountancy Limited  
39 Kirklees Road  
Southport  
PR8 4RB

**Bankers:** NatWest  
130 Lord Street  
Southport  
PR9 0AE

# **SCARISBRICK NEW ROAD BAPTIST CHURCH CIO**

## **TRUSTEES' REPORT**

### **FOR THE YEAR ENDED 31 DECEMBER 2021**

The trustees submit their annual report and financial statements for the year ended 31 December 2021. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in 2005 in preparing the annual report and financial statements of the charity.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Governing document**

The organisation is a Charitable Incorporated Organisation which was registered on 2 July 2020. It is governed by its Constitution which was last amended on 13 February 2020.

### **Recruitment and appointment of the trustees**

The board seeks to achieve a balance of skills and experience amongst the trustees. In order to maintain this, the board reviews its skill and experience mix each year and seeks to recruit new trustees when necessary.

Appointment is made by a majority member vote at any church members meeting. If a unanimous vote is achieved the appointment would continue but if that were not the case then a majority vote would prevail.

Each calendar year one third (or if not a multiple of three, the number nearest to one third) of the current trustees shall retire from office. If there is only one trustee they shall remain in office.

### **Trustee induction and training**

The current board of trustees will provide any new trustee with an overview of the timetable of board meetings, copies of the recent minutes of meetings, the recent reports and accounts and explains their general and specific responsibilities.

Ongoing training is provided by the board of trustees as and when the need arises.

### **Risk management**

As part of a risk review, the trustees have concluded that training in connection with safeguarding children and vulnerable adults will be a priority task to undertake in the coming year. The trustees remain aware of their need to understand the major risks to which the charity is potentially exposed and to continue to plan safeguards that can minimise those risks as much as possible on an ongoing basis.

### **Organisational structure**

Scarisbrick New Road Baptist Church is governed by its board of trustees that are responsible for the strategic direction and policy of the charity.

# **SCARISBRICK NEW ROAD BAPTIST CHURCH CIO**

## **TRUSTEES' REPORT (continued)**

### **FOR THE YEAR ENDED 31 DECEMBER 2021**

#### **OBJECTIVES AND ACTIVITIES**

##### **Objects of the charity**

The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities.

The purpose of the charity is to advance the Christian faith according to the principles of the Baptist denomination. The charity may also advance education and carry out other charitable purposes in the United Kingdom and/or other parts of the world.

#### **ACHIEVEMENTS AND PERFORMANCE**

##### **Review and summary of the year**

Throughout the year the charity has maintained the provision of public worship and prayer on a weekly basis.

#### **FINANCIAL REVIEW**

##### **Principal funding sources**

The principal sources of funding for the charity continue to be donations from the church congregation in addition to some giving from other Christian groups.

##### **Reserves policy**

In order to maintain the day to day running of the charity the trustees have agreed that an amount of no less than 3 months running costs should be available in reserves at any one point in time. They have also considered the need to set aside funding to cover potential property repairs and capital costs from time to time. The trustees conclude that this accumulates to an amount of £60,000.

In the year to 31 December 2021 the amount available in free reserves was £180,534 (2020 - £195,151). This level is much more than is the calculated minimum because it was accumulated from a historical legacy and will be used to cover expected annual deficits for the short term.

All funds currently held by the charity are unrestricted.

# SCARISBRICK NEW ROAD BAPTIST CHURCH CIO

## TRUSTEES' REPORT (continued)

### FOR THE YEAR ENDED 31 DECEMBER 2021

#### PLANS FOR FUTURE PERIODS

##### General plans

The charity will continue its operations throughout the year and look to expand on its operations to bring the gospel of Jesus Christ to more people.

##### Plans for risk review

The trustees have planned to undertake the safeguarding training and continue to remain mindful of the risks to which the charity is exposed.

#### STATEMENT OF TRUSTEES' RESPONSIBILITIES

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the period and of its financial position at the end of the period. In preparing financial statements giving a true and fair view, the trustees should follow best practice and:

- a. select suitable accounting policies and apply them consistently;
- b. observe the methods and principals in the Charities SORP;
- c. make judgements and estimates that are reasonable and prudent;
- d. state whether applicable UK accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements;
- e. prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the board of trustees on 3 November 2022 and signed on its behalf by:



Rev Daniel Parkes - trustee

# SCARISBRICK NEW ROAD BAPTIST CHURCH CIO

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF SCARISBRICK NEW ROAD BAPTIST CHURCH CIO

### FOR THE YEAR ENDED 31 DECEMBER 2021

We report on the financial statements of the charity for the year ended 31 December 2021, which are set out on pages 6 to 12.

#### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is our responsibility to:

- (i) examine the accounts under section 145 of the Charities Act,
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- (iii) to state whether particular matters have come to our attention.

#### **Basis of independent examiner's statement**

Our examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In connection with our examination, no matter has come to our attention:

- a) which gives us reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
- b) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



**Daniel Styles (Independent examiner)**

for and on behalf of Lifestyles Accountancy Limited

**Dated:** 7 November 2022

# SCARISBRICK NEW ROAD BAPTIST CHURCH CIO

## STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 DECEMBER 2021

|                                                  | Notes | Unrestricted<br>funds<br>2021<br>£ | Restricted<br>funds<br>2021<br>£ | Total<br>funds<br>2021<br>£ | Total<br>funds<br>2020<br>£ |
|--------------------------------------------------|-------|------------------------------------|----------------------------------|-----------------------------|-----------------------------|
| <b>INCOMING RESOURCES</b>                        |       |                                    |                                  |                             |                             |
| Incoming resources from generated funds:         |       |                                    |                                  |                             |                             |
| Voluntary income:                                |       |                                    |                                  |                             |                             |
| Donations and gifts                              | 2     | 32,116                             | 525                              | 32,641                      | 35,163                      |
| Activities for generating funds:                 |       |                                    |                                  |                             |                             |
| Rental income                                    | 3     | 6,442                              | -                                | 6,442                       | 5,761                       |
| <b>TOTAL INCOMING RESOURCES</b>                  |       | <b>38,558</b>                      | <b>525</b>                       | <b>39,083</b>               | <b>40,924</b>               |
| <b>RESOURCES EXPENDED</b>                        |       |                                    |                                  |                             |                             |
| Charitable activities                            | 4     | 53,075                             | 525                              | 53,600                      | 55,936                      |
| Governance costs                                 | 5     | 100                                | -                                | 100                         | -                           |
| <b>TOTAL RESOURCES EXPENDED</b>                  |       | <b>53,175</b>                      | <b>525</b>                       | <b>53,700</b>               | <b>55,936</b>               |
| <b>NET (OUTGOING) RESOURCES<br/>FOR THE YEAR</b> |       | <b>(14,617)</b>                    | <b>-</b>                         | <b>(14,617)</b>             | <b>(15,012)</b>             |
| Fund balances at 1 January 2021                  |       | 905,151                            | -                                | 905,151                     | 920,163                     |
| Fund balances at 31 December 2021                |       | <b>890,534</b>                     | <b>-</b>                         | <b>890,534</b>              | <b>905,151</b>              |

The notes on pages 8 - 12 form part of these financial statements.



# SCARISBRICK NEW ROAD BAPTIST CHURCH CIO

## BALANCE SHEET

AS AT 31 DECEMBER 2021

|                            | Notes | Total funds<br>2021<br>£ | Total funds<br>2020<br>£ |
|----------------------------|-------|--------------------------|--------------------------|
| <b>FIXED ASSETS</b>        |       |                          |                          |
| Property                   | 6     | 710,000                  | 710,000                  |
|                            |       | <u>710,000</u>           | <u>710,000</u>           |
| <b>CURRENT ASSETS</b>      |       |                          |                          |
| Cash at bank and in hand   |       | 180,634                  | 195,151                  |
|                            |       | <u>180,634</u>           | <u>195,151</u>           |
| <b>CURRENT LIABILITIES</b> |       |                          |                          |
| Accrued costs              |       | 100                      | -                        |
|                            |       | <u>100</u>               | <u>-</u>                 |
| <b>NET CURRENT ASSETS</b>  |       | <u>180,534</u>           | <u>195,151</u>           |
| <b>TOTAL NET ASSETS</b>    |       | <u><b>890,534</b></u>    | <u><b>905,151</b></u>    |
| <b>FUNDS</b>               |       |                          |                          |
| Restricted funds           |       | -                        | -                        |
| Unrestricted funds         | 7 & 9 | 860,534                  | 875,151                  |
| Designated funds           |       | 30,000                   | 30,000                   |
| <b>TOTAL FUNDS</b>         |       | <u><b>890,534</b></u>    | <u><b>905,151</b></u>    |

Approved and signed on behalf of the board on 3 November 2022 by:



Rev Daniel Parkes - trustee

The notes on pages 8 - 12 form part of these financial statements.

# SCARISBRICK NEW ROAD BAPTIST CHURCH CIO

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2021

### 1 ACCOUNTING POLICIES

#### a Basis of preparation

The financial statements have been prepared under the historical cost convention and in accordance with the FRSSE Statement of Recommended Practice (FRSSE SORP), "Accounting and Reporting by Charities" published in March 2015.

#### b Fund accounting

Unrestricted funds are funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements where relevant.

#### c Incoming resources

All incoming resources are included in the SOFA when the charity is legally entitled to the income and can be quantified with reasonable accuracy. For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received. No amounts are included in the financial statements for services donated by volunteers.

#### d Resources expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of the resources.

Fund raising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities. Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management costs. Management and administration costs are those incurred in connection with the administration of the charity and compliance with constitutional and statutory requirements.

#### e Fixed assets and depreciation

Tangible fixed assets costing more than £500 are capitalised and included at cost including and incidental expenses of acquisition.

Tangible fixed assets represent the valuation of properties owned by the charity when it transferred from a trust to a CIO. The valuation has been undertaken by the trustees at open market value.

# SCARISBRICK NEW ROAD BAPTIST CHURCH CIO

## NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 DECEMBER 2021

### 2 VOLUNTARY INCOME

|                             | Unrestricted<br>funds<br>2021<br>£ | Restricted<br>funds<br>2021<br>£ | Total<br>funds<br>2021<br>£ | Total<br>funds<br>2020<br>£ |
|-----------------------------|------------------------------------|----------------------------------|-----------------------------|-----------------------------|
| <b>Donations and gifts:</b> |                                    |                                  |                             |                             |
| Loose collection            | 4,806                              | -                                | <b>4,806</b>                | 11,220                      |
| Standing orders and online  | 17,614                             | -                                | <b>17,614</b>               | 8,341                       |
| Envelopes                   | 1,975                              | -                                | <b>1,975</b>                | 6,121                       |
| Gift aid recovered          | 3,436                              | -                                | <b>3,436</b>                | 7,364                       |
| Southport SWT               | 1,000                              | -                                | <b>1,000</b>                | 1,000                       |
| Hoghton Players Society     | 330                                | -                                | <b>330</b>                  | 330                         |
| Other income                | 2,955                              | -                                | <b>2,955</b>                | 320                         |
| Raised for good casues      | -                                  | 525                              | <b>525</b>                  | 467                         |
|                             | <hr/> 32,116                       | <hr/> 525                        | <hr/> <b>32,641</b>         | <hr/> <b>35,163</b>         |

### 3 ACTIVITIES FOR GENERATING FUNDS

|                       | Unrestricted<br>funds<br>2021<br>£ | Restricted<br>funds<br>2021<br>£ | Total<br>funds<br>2021<br>£ | Total<br>funds<br>2020<br>£ |
|-----------------------|------------------------------------|----------------------------------|-----------------------------|-----------------------------|
| <b>Rental income:</b> |                                    |                                  |                             |                             |
| Rent of manse         | 6,442                              | -                                | <b>6,442</b>                | 5,761                       |
|                       | <hr/> 6,442                        | <hr/> -                          | <hr/> <b>6,442</b>          | <hr/> <b>5,761</b>          |

# SCARISBRICK NEW ROAD BAPTIST CHURCH CIO

## NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 DECEMBER 2021

### 4 COSTS OF CHARITABLE ACTIVITIES

|                                  | Unrestricted<br>funds<br>2021<br>£ | Restricted<br>funds<br>2021<br>£ | Total<br>funds<br>2021<br>£ | Total<br>funds<br>2020<br>£ |
|----------------------------------|------------------------------------|----------------------------------|-----------------------------|-----------------------------|
| <b>Ministry costs:</b>           |                                    |                                  |                             |                             |
| Ministers stipend                | 27,577                             | -                                | 27,577                      | 27,020                      |
| Housing allowance                | 6,279                              | -                                | 6,279                       | 6,248                       |
| Pension deficiency payments      | 3,695                              | -                                | 3,695                       | 2,724                       |
| Outreach                         | 800                                | -                                | 800                         | -                           |
| Ministry expenses                | 120                                | -                                | 120                         | 496                         |
| Pulpit supply                    | 215                                | -                                | 215                         | -                           |
|                                  | 38,686                             | -                                | 38,686                      | 36,488                      |
| <b>Manse costs:</b>              |                                    |                                  |                             |                             |
| Insurance                        | 274                                | -                                | 274                         | 264                         |
| Central heating cover            | 29                                 | -                                | 29                          | 309                         |
|                                  | 303                                | -                                | 303                         | 573                         |
| <b>Church upkeep costs:</b>      |                                    |                                  |                             |                             |
| Maintenance                      | 2,715                              | -                                | 2,715                       | 4,511                       |
| Heat and light                   | 2,166                              | -                                | 2,166                       | 2,186                       |
| Water                            | 344                                | -                                | 344                         | 313                         |
| Insurance                        | 2,723                              | -                                | 2,723                       | 2,544                       |
| Telephone and internet           | 729                                | -                                | 729                         | 468                         |
| Painting, postage and stationery | 334                                | -                                | 334                         | 412                         |
| Subscriptions                    | 962                                | -                                | 962                         | 957                         |
| Legal fees                       | -                                  | -                                | -                           | 1,913                       |
| Cleaning                         | 90                                 | -                                | 90                          | 429                         |
| Other costs                      | 208                                | -                                | 208                         | 295                         |
|                                  | 10,271                             | -                                | 10,271                      | 14,028                      |
| <b>Mission and giving:</b>       |                                    |                                  |                             |                             |
| BUGB - Home mission              | 1,390                              | -                                | 1,390                       | 1,650                       |
| Baptist World mission            | 1,670                              | -                                | 1,670                       | 1,980                       |
| Gifts from church funds          | 755                                | 525                              | 1,280                       | 1,217                       |
|                                  | 3,815                              | 525                              | 4,340                       | 4,847                       |
|                                  | 53,075                             | 525                              | 53,600                      | 55,936                      |

# SCARISBRICK NEW ROAD BAPTIST CHURCH CIO

## NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 DECEMBER 2021

### 5 GOVERNANCE COSTS

|                         | Unrestricted<br>funds<br>2021<br>£ | Restricted<br>funds<br>2021<br>£ | Total<br>funds<br>2021<br>£ | Total<br>funds<br>2020<br>£ |
|-------------------------|------------------------------------|----------------------------------|-----------------------------|-----------------------------|
| Independent examination | 100                                | -                                | 100                         | -                           |
|                         | <u>100</u>                         | <u>-</u>                         | <u>100</u>                  | <u>-</u>                    |

### 6 FIXED ASSETS (at valuation)

|                 | Total<br>funds<br>2021<br>£ | Total<br>funds<br>2020<br>£ |
|-----------------|-----------------------------|-----------------------------|
| Church property | 500,000                     | 500,000                     |
| Manse           | 210,000                     | 210,000                     |
|                 | <u>710,000</u>              | <u>710,000</u>              |

### 7 ANALYSIS OF NET ASSETS BETWEEN FUNDS

|                     | Unrestricted<br>funds<br>£ | Restricted<br>funds<br>£ | Total<br>funds<br>£ |
|---------------------|----------------------------|--------------------------|---------------------|
| Fixed assets        | 710,000                    | -                        | 710,000             |
| Current assets      | 180,634                    | -                        | 180,634             |
| Current liabilities | (100)                      | -                        | (100)               |
|                     | <u>890,534</u>             | <u>-</u>                 | <u>890,534</u>      |

### 8 TRUSTEES REMUNERATION

Rev Daniel Parkes received a total of £27,577 (2020 - £27,020) in wage costs for his work in the day to day operation of the charity but not in any respect in connection with his role as trustee. No other trustee received any remuneration or expenses.

# SCARISBRICK NEW ROAD BAPTIST CHURCH CIO

## NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 DECEMBER 2021

### 9 FUNDS

|                          | Balance at<br>1 Jan 21<br>£ | Incoming<br>Resources<br>£ | Resources<br>Expended<br>£ | Balance at<br>31 Dec 21<br>£ |
|--------------------------|-----------------------------|----------------------------|----------------------------|------------------------------|
| <b>Restricted funds:</b> |                             |                            |                            |                              |
| BMS birthday scheme      | -                           | 75                         | (75)                       | -                            |
| Special collections      | -                           | 450                        | (450)                      | -                            |
|                          | <u>-</u>                    | <u>525</u>                 | <u>(525)</u>               | <u>-</u>                     |

These restricted funds represent specific donations received by the charity to be set aside for specific purposes.

#### Unrestricted funds:

Designated funds:

|                        |                |               |                 |                       |
|------------------------|----------------|---------------|-----------------|-----------------------|
| Audio visual equipment | 10,000         | -             | -               | <b>10,000</b>         |
| Sanctuary redecoration | 20,000         | -             | -               | <b>20,000</b>         |
|                        | <u>30,000</u>  | <u>-</u>      | <u>-</u>        | <u><b>30,000</b></u>  |
| General funds:         | 875,151        | 38,558        | (53,175)        | <b>860,534</b>        |
|                        | <u>905,151</u> | <u>38,558</u> | <u>(53,175)</u> | <u><b>890,534</b></u> |

The designated funds represent unrestricted funds that have been designated by the trustees to be set toward the expected costs as described but not used by the year end.