

REGISTERED CHARITY NUMBER: 1174719

Report of the Trustees and  
Unaudited Financial Statements for the Year Ended 30 April 2022  
for  
Brookvale Community Association



# Brookvale

Community Association

## REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30<sup>th</sup> April 2022

**The Trustees are pleased to present their report together with the financial statements of the** charity for the year ended 30<sup>th</sup> April 2022.

### **BCA Trustees for the year ending 2021/2022**

MALCOLM MACINNES,

CATHY WILLIAMS

ANDY BALL,

MICHAEL HOWARD-SORRELL

CATHY MAWER

HELEN CAMPER,

FRANCESCA MARITAN

TED BLACKMORE SQUIRES,

ARUN MUMMALANENI

NINA XU

### **BCA Governing Document**

Brookvale Community Association (BCA) is a charity governed by its constitution that was adopted 24<sup>th</sup> February 1975 and updated May 2008. It is registered as a charity with the Charity Commission. Charity No 1174719. Its registered address is Brookvale Village Hall, Lower Brook St, Basingstoke RG21 7RP. Brookvale Community Association held an EGM on 24<sup>th</sup> November 2016 when it was agreed to adopt a new Constitution as a Charitable Incorporated Organisation (CIO).

### **BCA Appointment of Trustees**

Trustees and honorary officers are elected by the members at the AGM. The trustees shall retire from office at the end of the annual general meeting three years after his or her appointment but shall be eligible for re-election. Trustees can be nominated by members associate members or existing Trustees.

Our trustees benefit from ongoing professional development to help keep up to date.

### **BCA Constitutional Objects**

To promote the benefit of the inhabitants of Brookvale and the neighbourhood (hereinafter called 'the area of benefit') without distinction of sex or of political, religious or other opinions, by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation, with the object of improving the conditions of life for the said inhabitants.

To establish and secure the Village Hall (hereinafter called the 'Hall') and to maintain, or to co-operate with any local statutory authority in the maintenance and management of such a Hall for activities promoted by the Association and its constituent bodies in furtherance of the above objects.

To promote such other charitable purposes as may from time to time be determined.

The Association shall be non-party in politics and non-sectarian in religion. The area of benefit shall be Brookvale and the neighbourhood together defined by Basingstoke.



## **BCA Reserves Policy**

It is the policy of the charity to maintain free reserves at a level that balances our objective to develop and support services with our need to remain financially stable. A minimum level of free reserves equating to at least 3 months of unrestricted expenditure without any income is considered sufficient to cover management, administration and support costs and to respond to emergency needs which arise from time to time. Restricted reserves include grants received for equipment.

## **Assets Managed by the Trustees**

BCA manages Brookvale Village Hall and fundraise to maintain and develop the building and ensure the building is there for community use. The building is currently provided by the Basingstoke and Deane Borough Council for a “peppercorn” ground rent and free of business rates. The Council do not envisage an increase in charges for the lease and rent being levied on the Charity in future years. The Charity Commission is Trustee for the lease, being for 80 years from 1 May 2008.

## **Meetings**

The **Annual General Meeting** of the Association was held in-person on Thursday 9th September 2021. It was followed by a show of images of Thornycroft past from Gary Bone of the Thornycroft Society.

The **Development Sub Committee** continues to work on behalf of the Brookvale community to ensure developments are what the local residents want and that issues of access around the Ward of Brookvale Kings Furlong and Town Centre are addressed.

The **NCT Branch** meetings, the **Toddler Group** and the **CSRF** restarted.

Local residents group meetings which are free to attend and open to all, can use one of our hall spaces free of charge for their meetings.

## **BCA Public Benefit for the Year Ending 2021/22**

The BCA observes the Charity Commission's guidance on public benefit. Our impact is illustrated by growing footfall in the Village Hall across the wide range of groups hosted, events within, family parties, and community festival participation and support in 2021/2022.

## **Activities & Events** (all free of charge)

**Brookvale Community Garden** continues to be available for residents' use, supported by Dove House School students.

**Brookvale in Bloom** 12th year gave local residents the opportunity to show their work in their gardens that makes Brookvale a beautiful place to live.

**Annual Sustainability Day Workshops** looked at: **Deep retrofit** - How can we get to Zero, **Over the cliff local re-organising** - Deep Adaptation, **Green Infrastructure** - Rewilding and Biodiversity.

**Annual Thornycroft Day - Clock Project** fundraising day included the popular factory memorabilia display by Garry Bone, a talk by Ted Blackmore-Squires and a hosted by Richard Bone film about the unwelcome changes in Basingstoke.

**Community Coffee Mornings** on weekly Thursdays residents meet committee members and plan events.

**Councillors Coffee Mornings** each month second Saturday residents talk through their concerns, consultations new projects and local news.



**Ukraine refugees** coffee morning held by the BCA held a fund-raising funds with a raffle for medical supplies and they may use one of our meeting spaces free of charge for their own meetings.

**Annual Talks** included the Impostress by Bob Clarke.

**Annual Exhibitions** included Basingstoke Creative Stitchers.

### **Media**

**Our Blurb (newsletter)** 4 issues (4 Blurbs: Jul 2021, Sep 2021, Dec 2021, Apr 2022) were delivered by unpaid volunteers to over 1900 homes in Brookvale & King's Furlong & Town Centre.

**Our Website** ([www.brookvale.org.uk](http://www.brookvale.org.uk)) resources are being developed to showcase the hall, enable bookings, update projects and track consultations.

**Our Facebook (page)** for the "Heart of Brookvale" can be accessed on our website homepage for immediate community news, views and feedback.

### **Fund raising**

**The Brookvale Lottery** continues to be run by Cathy Mawer and BCA thank her for her continued commitment. Funds from the lottery went towards the new janitor's area and fencing the Toddlers play area, also supported by a £500 grant from TKMaxx for the Toddler Garden.

### **Grants**

Brookvale Community Association has received the automatic national support and restart grants, which has brought income up to pre-Covid levels. We were grateful for a £500 grant from TKMaxx.

The **solar panels** funded by Developer's Section 106 Contributions, continue to provide income towards our hall's costs.

### **Hirers**

**Hiring of the hall** has gradually resumed both for regular groups and for children's parties.

### **Note from Chair of Trustees**

From July 2021 we resumed full post pandemic community events/activity delivery without Christmas touring performances which appear to have stopped and which we plan to substitute with a Christmas Santa Grotto in 2022.

After reduced letting income against continuing maintenance, safety and security costs, we maintained a strong reserve of funds over previous years with a recovery plan that allows 24 months to return to full revenue.

Our Accounts show a strong balance sheet, sufficient to renew a 12 month bond investment (to reduce inflationary erosion of funds), and our Trustees are confident of the charity's ability to continue as a going concern.

We always need more signed up members and volunteers to deliver our community events, as without you we would not have a hall. I am very grateful for all your ongoing support and offer our best wishes to those who recently retired after their high standard of work on our hall.

Our Development Subcommittee also needs more members to continue to respond to multiple consultations and meetings on behalf of our community to shape suitable developments, access and facilities within our area.

We welcome our new part-time employee, helping with letting and maintenance.

We thank our small group of active volunteers, without whom we would not have a Village Hall, Thornycroft Day, Brookvale in Bloom, Thursday and Saturday coffee mornings. In support of national events, we are also planning a Queen's Platinum Jubilee event. More volunteers are always welcome to help out and enjoy hosting our events.

Looking forward to working together with everyone to ensure our continued success into the coming years!

Signed  ..... M. MacInnes Chair Date 5/8/2022

Signed  ..... C Williams Treasurer Date 5/8/2022

# Brookvale Community Association

Charity No 1174719

## Receipts and Payments Account for Financial Year Ending 30th April 2022

Receipts	May 21 to Apr 22	May 20 to Apr 21
Blurb adverts	£40	£20
Hall Hire	£11,743	£2,284
Hire deposits	£1,650	£50
Events	£212	£0
Donations	£28	£100
Lottery fund collections	£963	£1,029
Lottery fund interest	£0	£1
Lottery fund donations	£20	£0
Grants	£8,500	£19,907
SSE FIT	£3,939	£4,811
Other	£441	£455
Shawbrook bank interest received	£54	£168
<b>Total Receipts</b>	<b>£27,590</b>	<b>£28,825</b>
<b>Payments</b>		
Hall		
Utilities	£1,728	£1,259
Maintenance	£2,454	£4,132
Projects extras	£5,909	£737
Cleaning/ materials/ gardening	£3,947	£2,158
Lottery fund draws	£960	£960
Hall deposit / refunds	£1,269	£225
Insurance	£1,947	£2,065
Equipment Purchase	£3,693	£3,469
Safety Protection/ Certification	£990	£764
<b>Sub-Total</b>	<b>£22,897</b>	<b>£15,769</b>
Administration including		
stationery	£205	£190
Events	£960	£273
Blurb	£1,034	£688
Staff training	£6	£25
AGM	£0	£0
Other Licences/accountant	£1,114	£1,181
Covid	£38	£838
Internet	£672	£748
<b>Total Payments</b>	<b>£26,926</b>	<b>£19,712</b>
<b>Balance (Deficit)</b>	<b>£664</b>	<b>£9,113</b>
Lloyds Bank Balance on 30/04/2022	£42,301	£40,822
Lloyds Deposit Account Balance	£24	£0
Shawbrook Bond	£12,222	£12,168
Lottery credit balance	£582	£1,310
Lottery cash held	£234	£283
Cash held for floats	£100	£100
Santander account balance	£0	£0
Toddler cash float	£25	£141
<b>Total assets</b>	<b>£55,488</b>	<b>£54,824</b>

# Brookvale Community Association

Charity No 1174719

## Receipts and Payments Account for Financial Year Ending 30th April 2022 (Continued)

NB Hall hire damage deposit cheques are not cashed as the money is not due to BCA until any damage is itemised and invoiced.

Signed .....

C Williams

Hon Treasurer

Signed .....

M Macinnes

Chair





Section A

Independent Examiner's Report

Report to the trustees/  
members of

BROOKVALE COMMUNITY ASSOCIATION

On accounts for the year  
ended

30/04/2022

Charity no  
(if any)

1174719

Set out on pages

5-6

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/04/2022.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed: CA Derbyshire

Date: 30/08/2022

Name: CHARLOTTE DERBYSHIRE FCCA

Relevant professional  
qualification(s) or body  
(if any):

CHARTERED CERTIFIED ACCOUNTANT

Address: 7 LONDON STREET, WHITCHURCH  
HAMPSHIRE, RG28 7LH



Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NOTHING TO DISCLOSE