



Rossgate
Gadebridge
Hemel Hempstead
Herts. HP1 3LG

Tel: 01442 251002

Charity Commission Annual Return

Period ending: 31 March 2022

Setting: Gadebridge Community Association

Charity registration number: 1110831

Enclosing:

AGM Agenda dated: 28 September 2022

AGM minutes: 13 September 2021 signed

Treasurer's report dated: 15 July 2022

Annual audit dated: 21 July 2022

Accounts to: 31 March 2022

AGM minutes: 28 September 2022

Relevant information

Government grant received during accounting period: £10,667

Furlough received during accounting period: £7,651.16

Roger M Taylor
Trustee/Treasurer GCA

Please use my home contacts at 8 Varney Road Hemel Hempstead HP1 2LB
Landline 01442 212865 Mob: 07773694916
Email: r.taylor.495@btinternet.com



Rossgate
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GADEBRIDGE YOUTH CLUB (Referred to as The Annexe)
Reg. Charity No. 302367

Tel: 01442 251002

Email: contact@gadebridge.com

GADEBRIDGE COMMUNITY ASSOCIATION

**AGM Wednesday 28 September 2022 7:30pm/19:30hrs at the
Community Centre, in Rossgate Room (adjacent to The Galley Hall
upstairs).**

AGENDA

- 1) Welcome by The Chairman**
- 2) Record attendees and apologies for absence on the attendance
sheets**
- 3) Minutes of last year's AGM held on 13 September 2021
To Propose, Second and approve by show of hands.**
- 4) Chairman's report**
- 5) Treasurer's report (including accounts and re-electing
Independent Examiner)**
- 6) Group reports (if any)**
- 7) Re-Election of Managing Trustees who are:**
 - Fiona Geraghty**
 - Sue Geraghty**
 - Lee Jevon**
 - Pearl Oguchi (DBC Nominated)**
 - Claire Patfield**
 - Roger M Taylor**
 - Dave Woodard**
 - Sue Woodard**

All the above offer themselves for re-election.

Note: During the accounting year to 31 March 2022, I Imarni requested resignation from GCA. As she was appointed by DBC they had to consider her request. Duly granted by Mark Brookes, Head of Legal Services at DBC. She was subsequently deleted from the GCA and GYC Charity Commission Registers.

8) To select from the elected Trustees, a Chairman. If re-elected, Dave Woodard is willing to continue in office

Note: There are Holding Trustees appointed, solely to hold the leases from DBC on behalf of GCA, as an unincorporated body cannot hold property. They remain in place until a new deed is engrossed changing any of them. They by definition cannot be Managing Trustees but they are members and we benefit from their help and support.

9) To close the meeting



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**Minutes of AGM Thursday 13 September 2021 7:00pm at the
Community Centre (Galley Hall, upstairs)**

**The Chairman welcomed all present with a reminder to sign the
attendance register.**

**Apologies for absence duly recorded and attendance register
complete,**

**Minutes of 24 October 2020 proposed, seconded and approved by all
present. Signed by the Chairman.**

**Reports 1) Chairman outlined the efforts of the last year and
recorded his congratulations on achieving the successes during a
testing time. It is affirmed that there may be another lockdown but
we are well prepared if that does become necessary.**

**2) Treasurer detailed the two separate settings with detail of
extra information needed for the Gadebridge Youth Club (referred
to as The Annexe). As we had a Government Grant for each setting,
that for GYC took us over the £10,000 income bracket. Subsequently,
separate reports to go to The Charity Commission as usual but with
fuller information for GYC. Treasure's report included grateful
thanks for the Independent Examiner's continued support and
recording his willingness to continue in that role. That was duly
proposed, seconded and agreed by all.**

3) Group reports (if any). There were none. The Treasurer detailed the new outsourced Preschool and the addition of a crèche for the 0 – 2-year-olds.

Election of Managing Trustees: the following were re-elected:

Sue Geraghty	
Isy Imarni	A nominated DBC Councillor
Lee Jevon	
Pearl Oguchi	A nominated DBC Councillor
Claire Patfield	
Roger M Taylor	
Dave Woodard	
Sue Woodard	

Having been proposed and seconded and the necessary form submitted to the Trustees ahead of the 28-day requirement, Fiona Geraghty was duly elected to the board of Managing Trustees and given a warm welcome.

There being nothing else to deal with, the Chairman thanked all those present for their support, not only for the AGM but for their ongoing support which is so appreciated.

Note: There are Holding Trustees appointed, solely to hold the lease(s) from DBC on behalf of GCA as an unincorporated body cannot hold property. They remain in place until a new deed is engrossed changing any of them. They by definition cannot be Managing Trustees.

There followed a general discussion on the two settings and the future of the Preschool which is looking bright. The meeting was duly closed at 7:35pm

Signed electronically...*D Woodard Chairman*.....Date 28 September 2022
N.B. As is usual, there was a very brief meeting to propose, second and approve the Chairman. Having expressed his willingness to continue in the role Dave Woodard was duly proposed, seconded and unanimously re-elected for the ensuing year.



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TREASURERS REPORT – 15 July 2022

Year ended 31 March 2022

This time last year I was opening my remarks with the comment that we were suffering like everybody else in the country.

This year, some two years after COVID lockdown, I am pleased to say that we have achieved a very encouraging result. Due to the government grant and furlough schemes together with some prudent monetary schemes implemented by us, together with the indefatigable efforts of our Centre Manager and his supportive assistant we have achieved a productive surplus.

That means we have been able to continue, albeit at a slightly lower level, our updating programme and ensure our users have the best we can offer them – including an industrious and welcoming team.

But there is another hurdle to jump in the not-too-distant future.

That problem is made up of two aspects. An immensely challenging increase in utilities and an impact on the cost of living. Those impacts are to be felt by us all. Firstly, on the mammoth effect on our utility costs and secondly, our customers finding it difficult to pay for our facilities.

As matters stand at 31 March 2022, we have seen a further contribution of grants and furlough contributions. I have tried to spread those donations over two years but the impact on our utilities is enormous. We have for many years had support by a very efficient utility buyer with ability to achieve very competitive rates. We have two gas contracts and two electricity contracts, one of each in The Centre and The Annexe. All four of them mature at varying times in 2023 and I have already started talking with her about what we should expect, what we should do and how should we do it.

We have also benefitted from DBC - our landlord. Our Centre Manager has a strong liaison with them and is in touch with them frequently to ensure we are as "water tight" as we can be. The chairman is exemplary in his efforts for the Association and inspirational to one and all. We have one awkward issue re the DBC nominated Trustee as she lives out of the Borough but hopefully this will be rectified at the elections next May.

Together with our IT Guru, our invoice system has been updated. From my point of view, I see the information much more quickly and is much more efficiently despatched to the hirers.

In last year's report I hinted that I also hoped to be able to restore our reserve policy. I think that at present levels of income my estimate is somewhat optimistic. I mentioned earlier my concern about increasing utility costs and threat in increasing inflation. Both these matters will damage my hopes but equally we are at least aware of the imminent threats.

I can also confirm a NIL return under Reporting Serious Incidents, and under our Legal obligation that there are no other matters which should be brought to the attention of the Charity Commission.

And as always, I extend my grateful thanks to all who have contributed above and beyond the call of duty. I include in those thanks our Chairman of Trustees and fellow active trustees and supporters. Without them we would not be in the position we are. I also acknowledge the contribution from our independent examiner which is, as always, gratefully appreciated.

Thank you one and all



Roger M Taylor FCIB
Managing Trustee and Treasurer



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Tel: 01442 251002

Email: r.taylor.495@btinternet.com

Prepared by R M Taylor from the books,
papers and bank statements
and reconciled with the bank account

Roger M Taylor FCIB

A handwritten signature in blue ink, appearing to be 'RM Taylor', with a large loop at the end.

Trustee/Treasurer

Roger M Taylor

Date: 21 July 2022

Examined by me from the computer
records maintained by the association
and reconciled with the bank statement

William Wyatt-Lowe

Independent Examiner

A handwritten signature in black ink, appearing to be 'William Wyatt-Lowe', with a long horizontal line underneath.

William Wyatt-Lowe

Date: 21 July 2022

01 04 21 to 31 03 22 Income 2022

Notes

1) Full Treasurer's report accompanies these accounts together with a combined set of accounts for both settings



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**AGM Wednesday 28 September 2022 7:30pm/19:30hrs at the
Community Centre, in The Galley Hall upstairs.**

MINUTES

- 1) The Chairman warmly welcomed all present, thanking them for their support. (The hirer of The Galley had cancelled which enabled us to use the larger room.).**
- 2) 11 attendees. All present had "signed in". Apologies were tendered and accepted from Lee Jevon and John Sandford. No response from Pearl Oguchi, recoded absent.**
- 3) The Minutes of last year's AGM held on 13 September 2021 were presented by The Chairman, Proposed by Roger Taylor, seconded by Claire Patfield and approved unanimously by those present at last year's meeting.**
- 4) The Chairman gave his report. Special mention was made to our Centre Manager Sean Allport, our Assistant Caretaker/Cleaner John Cornish and our IT Specialist John Sandford. Sean was present and gave thanks. A message will be emailed to "The Two Johns".**
- 5) Roger then gave his Treasurer's report and accounts, copies of which had been distributed prior to the meeting with further copies on the table. These were favourably received. Andrew Rickett picked up on the anticipated utility increases. From his business experience he felt that regular annual increases are more efficient than running**

a parallel system of two parts, one for hire costs and one for utility costs.

Keeping an eye on increase in consumables is more efficient. There followed a discussion on the way forward. Roger is already pursuing advice from our utility expert with regard to the contracts, all four of which expire during 2023, albeit at four different times. It was also suggested that we look at those charities in the area who may be able to help with charitable grants. The report and accounts were favourably received, together with the re-election of the Independent Examiner. Proposed by Susan Woodard, seconded by Sue Geraghty unanimously approved on all points.

6) Group reports (if any) None had been presented.

7) Re-Election of Managing Trustees who are:

Fiona Geraghty

Sue Geraghty

Lee Jevon

Pearl Oguchi (DBC Nominated)

Claire Patfield

Roger M Taylor

Dave Woodard

Sue Woodard

All the above offer themselves for re-election.

Proposed by Bruce Rolph. Seconded by Catherine Appleby

Approved unanimously

Note: During the accounting year to 31 March 2022, I Imarni requested resignation from GCA. As she was appointed by DBC they had to consider her request. Duly granted by Mark Brookes, Head of Legal Services at DBC. She was subsequently deleted from the GCA and GYC units together with the Charity Commission Registers.

8) To select from the elected Trustees, a chairman. Having been re-elected and willing to continue, Dave Woodard is willing to continue in office. Proposed by Susan Geraghty Seconded Claire Patfield. Unanimously in favour. Declared for the ensuing year. The constitution dictates that all trustees retire and seek re-election annually.

Note: There are Holding Trustees appointed, solely to hold the leases from DBC on behalf of GCA, as an unincorporated body cannot hold property. They remain in place until a new deed is engrossed changing any of them. They by definition cannot be Managing Trustees. As members they have a right to vote and we benefit from their help and support.

9) AOB: There followed an open forum to discuss with each other the benefits of how matters have developed over the past three years and indeed, how we can look to the future.

10) The meeting closed at 08:50pm/20:50hrs. A walk around both settings were given to those who wanted to view the continuing improvements throughout all aspects of the facilities we provide.

Note: Next year's AGM will be advised in due course but will be around September 2023

Confirmed.....Date.....