
TOWNHALL FOUNDATION

FINANCIAL STATEMENTS

31 JANUARY 2022

TOWN HALL FOUNDATION

FINANCIAL STATEMENTS

YEAR ENDED 31 JANUARY 2022

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TOWN HALL FOUNDATION

TRUSTEES ANNUAL REPORT

YEAR ENDED 31 JANUARY 2022

Registered charity name	Town Hall Foundation
Principal office	The Old Town Hall Thornton Square Brighouse West Yorkshire HD6 1EA
Chief Executive	Rachel Dilley
Board of Trustees as at 31/01/22	Stacey Appleyard Mark Topley Lucy Ann Saunders Greta Jayne Compton Dr Kam Chana Dr Imran Rangzeb
Independent examiner	David Hossein FCCA Landmark House Cheadle Hulme Cheshire SK8 7BS
Bankers	Lloyds 1 Westgate Huddersfield HD1 2DN

TOWN HALL FOUNDATION

TRUSTEE'S ANNUAL REPORT *(continued)*

YEAR ENDED 31 JANUARY 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is governed by its constitution dated 09 March 2021 and. The charity was registered to Charity Commission on 11.02.2021.

Organisational structure

The management of the charity is carried out on a day-to-day basis by the Chief Executive, Greta Compton and this is overseen by the Board of Trustees.

Recruitment and appointment of trustees

The Board of Trustees may appoint any other member of the group as a committee member to fill a vacancy, provided that the maximum prescribed is not exceeded.

Trustee Induction and training

Induction and training are provided as required depending on the role to be undertaken and the skills of the trustee.

Risk Management

The Management Committee has conducted a review of the major risks to which the charity is exposed. Where appropriate, systems and/or procedures have been established to mitigate the risks the charity faces. Internal risks are minimised by the implementation of procedures for authorisation of all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff and volunteers.

OBJECTIVES AND ACTIVITIES

Town Hall Foundation provide or assist in the provision of opportunities for the benefit of the inhabitants of the United Kingdom; including children, the elderly, people with disabilities, other charities or voluntary bodies, and the general public/mankind with the aim of: reducing the impact of lack of access to dental care and dental education, as well as assisting other voluntary bodies with aims that align with ours.

TOWN HALL FOUNDATION

TRUSTEE'S ANNUAL REPORT *(continued)*

YEAR ENDED 31 JANUARY 2022

ACHIEVEMENTS AND PERFORMANCE

Town Hall Foundation has created and produced an insightful educational children's book called Super Smiles for Superheroes. The book helps children view oral hygiene in a positive manner. Teaching children how to brush their teeth, how long to brush their teeth for, and what food will harm their teeth.

Town Hall Foundation also delivered several children's oral health workshops in school throughout Kirklees and Calderdale. These include SEN schools working with children with severe autism and learning difficulties on Primary and Pre School settings. These sessions are delivered by our oral health coordinators and nurses.

The charity is currently working on a program of delivery for Oral Health and Cancer screening in our community working with sporting groups and other charities to reach those that are most vulnerable and those that don't have access to dentists. We have purchased a specific Town Hall Foundation pop up tent that is mobile that allows us to access and reach all within the community.

Town Hall Foundation have also worked with our local care homes to help support the elderly both with dental pain free end of life care and support their wellbeing.

Town Hall Foundation have attended several community events raising awareness of good oral hygiene and promote sales of our Children's Oral Health Care pack to help reinvest funds back into our charity to support ongoing projects.

FINANCIAL REVIEW

Income exceeded expenditure by £6,767 during the period and the officers consider the charity to be in a good financial position.

The charity has unpaid volunteers to help run its various activities.

Investment policy

The charity retains a prudent amount in general reserves each year most of which are to be spent in the short term.

Reserves policy

It is the policy of the charity to maintain unrestricted funds not committed or invested in tangible fixed assets at a level which equates to at least three months unrestricted expenditure. This would provide sufficient funds to cover management and administration and support costs to enable the charity to continue its current activities in the event of a significant decline in funding. The total unrestricted funds are £6,767.

Principal funding sources

The principal sources of income were donations.

Public benefit

The Trustees confirm that they have complied with their duty to have due regard for the Charity Commission's general guidance on public benefit, 'Charities and public benefit'.

TOWN HALL FOUNDATION

TRUSTEE'S ANNUAL REPORT *(continued)*

YEAR ENDED 31 JANUARY 2022

RESPONSIBILITIES OF THE TRUSTEES

The charity's trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and regulations.

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and the income and expenditure of the charity for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently.
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

INDEPENDENT EXAMINER

David Hossein FCCA has been appointed as independent examiner for the ensuing year.

The trustee's annual report was approved on November 2022 and signed on behalf of the board of trustees by:

Rachel Dilley

Rachel Dilley . 29.11.2022

TOWN HALL FOUNDATION

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEE OF

TOWN HALL FOUNDATION

YEAR ENDED 31 JANUARY 2022

I report to the trustee on my examination of the financial statements of Town hall foundation for the year ended 31 January 2022.

RESPONSIBILITIES AND BASIS OF REPORT

As the trustee of the charity, you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



David Hossein FCCA
Independent Examiner

Landmark House
Cheadle Hulme
Cheshire
SK8 7BS

23 November 2022

TOWN HALL FOUNDATION
STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31 JANUARY 2022

		Unrestricted funds £	2022 Restricted funds £	Total Funds £
	Note			
Income and endowments				
Donations and legacies	4	37,985	-	37,985
Total income		<u>37,985</u>	<u>-</u>	<u>37,985</u>
Expenditure				
Expenditure on charitable activities	5,6	31,218	-	31,218
Total expenditure		<u>31,218</u>	<u>-</u>	<u>31,218</u>
Net income		<u>6,767</u>	<u>-</u>	<u>6,767</u>
Net movement in funds		<u>6,767</u>	<u>-</u>	<u>6,767</u>
Total funds carried forward		<u>6,767</u>	<u>-</u>	<u>6,767</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

TOWN HALL FOUNDATION
STATEMENT OF FINANCIAL POSITION
YEAR ENDED 31 JANUARY 2022

	Note	2022 £	£
CURRENT ASSETS			
Cash at bank and in hand		4,261	
Debtors	10	3,706	
CREDITORS: amounts falling due within one year	11	<u>1,200</u>	
NET CURRENT ASSETS			<u>6,767</u>
FUNDS OF THE CHARITY			
Restricted funds		-	
Unrestricted funds		<u>6,767</u>	
Total charity funds			<u>6,767</u>

These financial statements were approved by the board of trustees and authorised for issue on..... November 2022,
and are signed on behalf of the board by:

Rachel Dilley

Rachel Dilley 29.11.2022

TOWN HALL FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 JANUARY 2022

1. GENERAL INFORMATION

The charity is a public benefit entity and a registered charity in England and Wales and is unincorporated. The address of the principal office is The Old Town Hall, Thornton Square, Brighouse, West Yorkshire, West Yorks.

2. STATEMENT OF COMPLIANCE

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

3. ACCOUNTING POLICIES

Basis of preparation

The financial statements have been prepared on the historical cost basis.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

There are not considered to be any judgements or accounting estimates or assumptions that have a significant impact on the financial statements.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustee for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal and fall into one of two sub-classes: restricted income funds or endowment funds.

TOWN HALL FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS *(continued)*

YEAR ENDED 31 JANUARY 2022

3. ACCOUNTING POLICIES *(continued)*

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable, and its amount can be measured reliably.
- legacy income is recognised when receipt is probable, and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

TOWN HALL FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS *(continued)*

YEAR ENDED 31 JANUARY 2022

3. ACCOUNTING POLICIES *(continued)*

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation

Depreciation is provided to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset.

Financial instruments

The company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

4. DONATIONS AND LEGACIES

	Unrestricted funds £	Restricted funds £	Total Funds 2022 £
DONATIONS			
Donations	37,985	-	37,985
Total income	<u>37,985</u>	<u>-</u>	<u>37,985</u>

TOWN HALL FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS *(continued)*

YEAR ENDED 31 JANUARY 2022

5. EXPENDITURE ON CHARITABLE ACTIVITIES BY FUND TYPE

	Unrestricted funds £	Restricted funds £	Total Funds 2022 £
Compliance	112	-	112
Contractor	2,727	-	2,727
Goods purchased	15,308	-	15,308
Advertising & Marketing	981	-	981
Audit & Accountancy fees	1,200	-	1,200
Consulting	6,210	-	6,210
Entertainment	699	-	699
General Expenses	1,448	-	1,448
IT Software and Consumables	515	-	515
Motor Vehicle Expenses	81	-	81
Postage, Freight & Courier	3	-	3
Repairs & Maintenance	823	-	823
Travel - National	1,112	-	1,112
	<u>31,218</u>	<u>-</u>	<u>31,218</u>

TOWN HALL FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS *(continued)*

YEAR ENDED 31 JANUARY 2022

6. EXPENDITURES ON CHARITABLE ACTIVITIES BY ACTIVITY TYPE

	Activities undertaken directly £	Support costs £	Total Funds 2022 £
Compliance	-	112	112
Contractor	2,727	-	2,727
Goods purchased	15,308	-	15,308
Advertising & Marketing	-	981	981
Consulting	6,210	-	6,210
Entertainment	-	699	699
General Expenses	-	1,448	1,448
IT Software and Consumables	-	515	515
Motor Vehicle Expenses	-	81	81
Postage, Freight & Courier	-	3	3
Repairs & Maintenance	-	823	823
Travel - National	-	1,112	1,112
	<u>24,244</u>	<u>5,774</u>	<u>30,018</u>

TOWN HALL FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS *(continued)*

YEAR ENDED 31 JANUARY 2022

7. INDEPENDENT EXAMINATION FEES

INDEPENDENT EXAMINATION FEES

2022

£

Fees payable to the independent examiner for:

Independent examination of the financial statements

1,200

8. STAFF COSTS

The total staff costs and employee benefits for the reporting period are analysed as follows:

The average head count of employees during the year was 3

No employee received employee benefits of more than £60,000 during the year.

9. TRUSTEE REMUNERATION AND EXPENSES

No remuneration or other benefits from employment with the charity were received by the trustees.

10. DEBTORS: AMOUNT FALLING DUE WITHIN ONE YEAR

2022

£

Accounts Receivable

3,706

TOWN HALL FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS *(continued)*

YEAR ENDED 31 JANUARY 2022

11. CREDITORS: AMOUNT FALLING DUE WITHIN ONE YEAR

	2022 £
Accruals	<u>1,200</u>

TOWN HALL FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS *(continued)*

YEAR ENDED 31 JANUARY 2022

12. ANALYSIS OF CHARITABLE FUNDS

Unrestricted funds

	Income	Expenditure	At 31 January
General funds	<u>37,985</u>	<u>- 31,218</u>	<u>6,767</u>

TOWN HALL FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS *(continued)*

YEAR ENDED 31 JANUARY 2022

13. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds £	Restricted funds £	Total Funds £
Current assets	7,967	-	7,967
Creditors less than 1 year	- 1,200	-	- 1,200
Total income	<u>6,767</u>	<u>-</u>	<u>6,767</u>

TOWN HALL FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS *(continued)*

YEAR ENDED 31 JANUARY 2022

The following pages do not form part of the financial statements.

TOWN HALL FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS *(continued)*

YEAR ENDED 31 JANUARY 2022

	2022 £
Income and endowments	
Donations	37,985
Total income	<u>37,985</u>
Expenditure	
Goods purchased	15,308
Expenditure on charitable activities	
Compliance	112
Contractor	2,727
Advertising & Marketing	981
Audit & Accountancy fees	1,200
Consulting	6,210
Entertainment	699
General Expenses	1,448
IT Software and Consumables	515
Motor Vehicle Expenses	81
Postage, Freight & Courier	3
Repairs & Maintenance	823
Travel - National	1,112
Total expenditure	<u>31,218</u>
Net income	<u>6,767</u>