

Company registration number: 03894990

Charity registration number: 1078794

Suffolk Refugee Support

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2022

Community Accounting Plus
Units 1 & 2 North West
41 Talbot Street
Nottingham
NG1 5GL

Suffolk Refugee Support

Contents

| | |
|--------------------------------------|----------|
| Reference and Administrative Details | 1 |
| Trustees' Report | 2 to 7 |
| Independent Examiner's Report | 8 |
| Statement of Financial Activities | 9 to 10 |
| Balance Sheet | 11 |
| Notes to the Financial Statements | 12 to 21 |

Suffolk Refugee Support

Reference and Administrative Details

| | |
|------------------------------------|---|
| Trustees | Gerry Toplis Felicity Szesnat Keith Faull Mary Engleheart William Atkins Amelia Whitworth Christina Sweet-Escott Kevin Clements Gregory Dodds |
| Senior Management Team | Rebecca Crerar, Charity Manager |
| Charity Registration Number | 1078794 |
| Company Registration Number | 03894990 |
| Registered Office | 38 St Matthews Street Ipswich Suffolk IP1 3EP |
| Independent Examiner | John O'Brien, employee of Community Accounting Plus Units 1 & 2 North West 41 Talbot Street Nottingham NG1 5GL |

Suffolk Refugee Support

Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 March 2022.

Trustees and officers

The trustees and officers serving during the year and since the year end were as follows:

Trustees:

Gerry Toplis

Felicity Szesnat (appointed 8 April 2021)

Keith Faull

Mary Engleheart (appointed 30 September 2021)

William Atkins (appointed 30 September 2021)

Amelia Whitworth (appointed 30 September 2021)

Christina Sweet-Escott (appointed 8 April 2021)

Kevin Clements

Gregory Dodds

Megan Day (until 8 April 2021)

Maggie Barradell (until 13 May 2021)

Danielle Waller (until 9 September 2021)

Desiree Jones (until 10 June 2021)

Structure, governance and management

Nature of governing document

The charity is a company limited by guarantee and registered charity. It is operated under the rules of its memorandum and articles of association dated 7/10/1999 and most recently amended 11/10/2012. It has no share capital and the liability of each member in the event of winding-up is limited to £1.

Recruitment and appointment of trustees

The directors of the company are also charity trustees for the purposes of charity law. One third of all trustees must be re-elected at the Annual General Meeting.

The trustees received no benefits from the charity.

The Chair of the Board this year has been Gerry Toplis who has led the trustees through the rapid demands of the charity with professionalism. The board currently stands at seven trustee/directors (July 2022). There is a recruitment drive in process to increase this number to ten (ideal).

Three trustees were voted onto the Board at the online AGM in September 2021.

Suffolk Refugee Support

Trustees' Report

Induction and training of trustees

Interested potential trustees complete an application form and are considered for interview. Successful potential new trustees then attend a Board meeting and, if the other trustees feel it appropriate, and they themselves remain willing, they are co-opted until the next AGM. They are given a formal induction and receive a Trustees Handbook, which gives a history of the charity, its funding arrangements, its activities, and the responsibilities of trustees, as well as a copy of the Memorandum and Articles. They are sign-posted to the Charity Commission's "The essential trustee".

Many of the trustees are already, or become, volunteers with the charity, meeting and helping the service users and staff.

Objectives and activities

Objects and aims

Our charitable objectives require us to provide services to asylum seekers and refugees in achieving the legal status to which they are entitled and in enjoying the same life opportunities as other people living in the UK. Our activities taken as a whole deliver public benefit by integrating vulnerable new arrivals into our community in Suffolk so that they can make a positive contribution, be welcomed, and lead a life they consider worthwhile.

We estimate that there are some 2,500 asylum seekers, refugees and former refugees and their families living in Suffolk and we helped around 700 individual refugees and asylum seekers with our activities of support in 2021-22. This number does not include the many spouses and children of clients who have also benefitted.

Public benefit

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Achievements and performance

2021-22 has seen the slow recovery of services back to face to face support for our clients. Although there were some cost savings from not operating face to face, the majority of costs (salaries and overheads) have not been hugely affected by the pandemic in 2021-22.

Suffolk Refugee Support

Trustees' Report

Recovery from Covid-19

With the resumption of our activities after the main restrictions were lifted we provided the following support services for asylum seekers and refugees in Suffolk:

- An appointment-based advice service from our town centre office helping across a huge range of advice areas and with liaising with and advising other key statutory and voluntary bodies.
- A stand-alone Employment Advice Service under the same roof.
- Resettlement support for integrating refugees who have arrived under the UK Resettlement Schemes. The arrivals are still not up to pre-Covid levels but the existing client group still require significant on-going support.
- Weekly ESOL classes at all levels from a town centre location
- Weekly international Women's Group (with ESOL element) from town centre location and via Zoom.
- Weekly Homework Club and Youth Group for 14-18 year old asylum seekers and refugees, who are mainly in the UK without families.
- Weekly football/sports sessions (stopped in September 2021 due to staff leaving).
- One to one volunteer support (face to face and via Zoom) for a range of help, particularly ESOL / academic support.
- Weekly Sewing Group for women
- Help with buying essential items such as school uniforms and baby items
- Help with sourcing donated laptops and baby equipment
- Help with transport costs to essential appointments
- Summer holiday activities for children in refugee families

Clients this year came from 43 different countries with the largest numbers from Iraq, Afghanistan and Syria.

Changes to refugee demographic and numbers in Suffolk

The crisis in Afghanistan and emergency evacuation of Afghan refugees who worked with UK forces had a significant impact on our work. We welcomed 146 newly-arrived resettled refugees from Afghanistan across Suffolk - some placed in houses and others in bridging hotels. As well as a warm welcome and orientation, we have provided volunteer support, English assessments, access to health services, employment support, and assistance getting children into school. A number of people have gained employment with our support, while others are taking part in activities such as our sewing group.

Since February 2022, the invasion of and ongoing conflict in Ukraine by Russia has caused the mass departure of Ukrainian civilians, mainly women and children to the neighbouring countries in Europe. The UK launched the Homes for Ukraine Scheme to provide accommodation for refugees from Ukraine in the UK using hosts who have voluntarily offered their homes. Suffolk Refugee Support once again has been involved in supporting these new arrivals.

Both of these two programmes have required us to respond rapidly to escalating situations in Suffolk and have seen an increase in the funding from the Home Office via Suffolk County Council and an increase in our work / staffing.

Additionally, as a result of the backlog of asylum applications that have not been decided due to the pandemic, the Home Office accommodation providers have begun using a "contingency" hotel on the outskirts of Ipswich to house 130 asylum seekers whilst accommodation is sought for them - a long slow process. The clients in the hotel have little to no support, so SRS has again stepped in to help them with practical issues, including ESOL classes and sports sessions.

Suffolk Refugee Support

Trustees' Report

Financial review

Our finances this year have needed careful management as the demands for our services have increased, particularly in the second half of the year. We continued to work with a wide range of funders to deliver the above services and we are grateful to them for supporting us for the year. We especially appreciate multiple year grants as they allow us to plan ahead securely.

We have had to respond to increases in funds from Suffolk County Council to respond to sudden and high demand for casework support for Afghan and Ukrainian refugees. Our salary bill has risen accordingly. We monitor this to ensure that the income matches the costs we are incurring for this additional work, but the wider impact on the organisational resources is still an area of concern and close scrutiny. There is also a question of retaining independence as a charity and avoiding over-reliance on one income stream only.

The refugee crises being widely publicised very widely have led to a soar in public support for our work which along with improved membership communications and donation methods, have led to the highest private giving total for the year since SRS's inception in 1999. We are very grateful for this funding from generous individuals and groups as it allows us complete flexibility with spending and greater ability to rapidly respond to needs as they change.

Policy on reserves

We have a Reserves Policy which aims to ensure that we can continue to deliver our services at their current level for six months, leaving a balance for the orderly and full winding down of some or all commitments if necessary. Reserves are also in place so that SRS can deal with unexpected demand for services, and to forward plan over a 2-year period. Our reserves at the end of 2021-22 stand at £467,800.

This is an increase on the previous year, largely due to the unprecedented level of private giving to SRS resulting from the public response to the circumstances facing people from Afghanistan and Ukraine. These donations have come in the second half of the year. The Board is now planning the best use of the reserves to both meet the needs of our clients and, looking forward, to provide stability for SRS as the cost of living surges in the coming year.

Suffolk Refugee Support

Trustees' Report

Plans for future periods

Aims and key objectives for future periods

The Board of Trustees has agreed a Strategic Plan for 2020-23 with six main aims for the organisation. Alongside these aims a number of Operating Principles were agreed:

- We are driven by a recognition that each person is unique, that every individual has intrinsic value and has a constructive role to play in UK society
- We are always open, friendly and welcoming
- We are respectful, reliable, honest and transparent in all our dealings with one another and with others
- We direct all of our efforts towards self-determination and ultimate independence for our clients
- Our work is always led by the needs and interests of our clients
- At all times we work in ways that ensure the all-round safety and security of our clients and everyone who works for SRS
- We always work to the highest standards; keeping ourselves fully informed and knowledgeable about every sphere of our work

These Aims and Operating Principles are shaping our action plan for the coming and future years.

Suffolk Refugee Support

Trustees' Report

Small companies provision statement

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

Statement of Trustees' Responsibilities

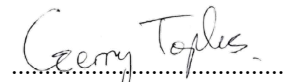
The trustees (who are also the directors of Suffolk Refugee Support for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations. The report and accounts have been prepared in accordance with the provisions in the Companies Act 2006 relating to small companies.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The annual report was approved by the trustees of the charity on ~~08/09/2022~~ and signed on its behalf by:



Gerry Toplis
Trustee



Felicity Szesnat
Trustee

Suffolk Refugee Support

Independent Examiner's Report to the trustees of Suffolk Refugee Support

Independent examiner's report to the trustees of Suffolk Refugee Support ('the Company')

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

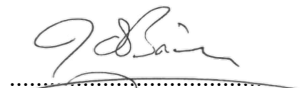
Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member and Fellow of the Association of Charity Independent Examiners, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



John O'Brien MSc, FCCA, FCIE, employee of Community Accounting Plus
Fellow of the Association of Charity Independent Examiners

Units 1 & 2 North West
41 Talbot Street
Nottingham
NG1 5GL

Date: 09/09/2022

Suffolk Refugee Support

Statement of Financial Activities for the Year Ended 31 March 2022 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

| | Note | Unrestricted funds £ | Restricted funds £ | Total 2022 £ | Total 2021 £ |
|------------------------------------|------|----------------------------|--------------------------|-----------------------|-----------------------|
| Income and Endowments from: | | | | | |
| Donations and legacies | 2 | 229,160 | - | 229,160 | 133,142 |
| Charitable activities | 3 | <u>6,090</u> | <u>405,685</u> | <u>411,775</u> | <u>321,909</u> |
| Total income | | <u>235,250</u> | <u>405,685</u> | <u>640,935</u> | <u>455,051</u> |
| Expenditure on: | | | | | |
| Charitable activities | 5 | <u>(106,756)</u> | <u>(413,518)</u> | <u>(520,274)</u> | <u>(378,068)</u> |
| Total expenditure | | <u>(106,756)</u> | <u>(413,518)</u> | <u>(520,274)</u> | <u>(378,068)</u> |
| Net income/(expenditure) | | 128,494 | (7,833) | 120,661 | 76,983 |
| Transfers between funds | | <u>17,505</u> | <u>(17,505)</u> | - | - |
| Net movement in funds | | 145,999 | (25,338) | 120,661 | 76,983 |
| Reconciliation of funds | | | | | |
| Total funds brought forward | | <u>321,801</u> | <u>120,496</u> | <u>442,297</u> | <u>365,314</u> |
| Total funds carried forward | 12 | <u><u>467,800</u></u> | <u><u>95,158</u></u> | <u><u>562,958</u></u> | <u><u>442,297</u></u> |

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for the period is shown in note 12.

The notes on pages 12 to 21 form an integral part of these financial statements.

Suffolk Refugee Support

Statement of Financial Activities for the Year Ended 31 March 2022 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

These are the figures for the previous accounting period 2020/21 and are included for comparative purposes

| | Note | Unrestricted funds £ | Restricted funds £ | Total 2021 £ |
|------------------------------------|------|----------------------------|--------------------------|--------------------|
| Income and Endowments from: | | | | |
| Donations and legacies | 2 | 133,142 | - | 133,142 |
| Charitable activities | 3 | 48,349 | 273,560 | 321,909 |
| Total income | | 181,491 | 273,560 | 455,051 |
| Expenditure on: | | | | |
| Charitable activities | 5 | (79,781) | (298,287) | (378,068) |
| Total expenditure | | (79,781) | (298,287) | (378,068) |
| Net income/(expenditure) | | 101,710 | (24,727) | 76,983 |
| Net movement in funds | | 101,710 | (24,727) | 76,983 |
| Reconciliation of funds | | | | |
| Total funds brought forward | | 220,091 | 145,223 | 365,314 |
| Total funds carried forward | 12 | 321,801 | 120,496 | 442,297 |

The notes on pages 12 to 21 form an integral part of these financial statements.

Suffolk Refugee Support

(Registration number: 03894990) Balance Sheet as at 31 March 2022

| | Note | 2022 £ | 2021 £ |
|---|------|-----------------|-----------------|
| Current assets | | | |
| Debtors | 8 | 139,927 | 15,095 |
| Cash at bank and in hand | 9 | <u>473,404</u> | <u>497,634</u> |
| | | 613,331 | 512,729 |
| Creditors: Amounts falling due within one year | 10 | <u>(50,373)</u> | <u>(70,432)</u> |
| Net assets | | <u>562,958</u> | <u>442,297</u> |
| Funds of the charity: | | | |
| Restricted income funds | | | |
| Restricted funds | 12 | 95,158 | 120,496 |
| Unrestricted income funds | | | |
| Unrestricted funds | | <u>467,800</u> | <u>321,801</u> |
| Total funds | 12 | <u>562,958</u> | <u>442,297</u> |


For the financial year ending 31 March 2022 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

The financial statements on pages 9 to 21 were approved by the trustees, and authorised for issue on 08/09/2022 and signed on their behalf by:


.....
Felicity Szesnat
Trustee

The notes on pages 12 to 21 form an integral part of these financial statements.

Suffolk Refugee Support

Notes to the Financial Statements for the Year Ended 31 March 2022

1 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Basis of preparation

Suffolk Refugee Support meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The financial statements have been prepared on a going concern basis.

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

Exemption from preparing a cash flow statement

The charity opted to adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Suffolk Refugee Support

Notes to the Financial Statements for the Year Ended 31 March 2022

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Government grants

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets costing over £500 so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

| Asset class | Depreciation method and rate |
|-----------------------|-------------------------------------|
| Furniture & equipment | 20% straight line |

Suffolk Refugee Support

Notes to the Financial Statements for the Year Ended 31 March 2022

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Restricted income funds are those grants for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

Suffolk Refugee Support

Notes to the Financial Statements for the Year Ended 31 March 2022

2 Income from donations and legacies

| | Unrestricted funds General £ | Total 2022 £ | Total 2021 £ |
|-----------------------------------|---|-----------------------------|-----------------------------|
| Donations and legacies; | | | |
| Donations from individuals | 56,374 | 56,374 | 76,230 |
| Grants, including capital grants; | | | |
| Government grants | 22,667 | 22,667 | 56,912 |
| Grants from other charities | 150,119 | 150,119 | - |
| | <u>229,160</u> | <u>229,160</u> | <u>133,142</u> |

Suffolk Refugee Support

Notes to the Financial Statements for the Year Ended 31 March 2022

3 Income from charitable activities

| | Unrestricted funds General £ | Restricted funds £ | Total 2022 £ | Total 2021 £ |
|--------------------|---|-----------------------------------|-----------------------------|-----------------------------|
| Grants & donations | - | 405,685 | 405,685 | 321,909 |
| Fees | 740 | - | 740 | - |
| Sundry income | 5,350 | - | 5,350 | - |
| | <u>6,090</u> | <u>405,685</u> | <u>411,775</u> | <u>321,909</u> |
| | <u>6,090</u> | <u>405,685</u> | <u>411,775</u> | <u>321,909</u> |

4 Grants & donations

| | Unrestricted funds £ | Restricted funds £ | Total £ |
|------------------------------|-------------------------------------|-----------------------------------|--------------------|
| General donations | 44,274 | 41,515 | 85,789 |
| Individual grants | 12,100 | 5,250 | 17,350 |
| Tudor Trust | 42,000 | - | 42,000 |
| Ipswich BC | 22,667 | - | 22,667 |
| Lloyds Bank Foundation | 24,969 | - | 24,969 |
| Garfield Weston | 30,000 | - | 30,000 |
| SCF Engaged Communities | - | 5,000 | 5,000 |
| Mulberry Trust | - | 6,856 | 6,856 |
| Community Ambition Fund | - | 13,662 | 13,662 |
| SCF Realising Ambitions | - | 20,000 | 20,000 |
| Scarfe | 1,000 | - | 1,000 |
| SCF Maurken Fund | - | 1,469 | 1,469 |
| SCF Frank Jackson Foundation | - | 5,000 | 5,000 |
| New Anglia LEP | - | 20,000 | 20,000 |
| Limbourne Trust | 15,000 | - | 15,000 |
| AB Charitable Foundation | 30,000 | - | 30,000 |
| Suffolk County Council | - | 172,808 | 172,808 |
| Friends of Suffolk Refugees | 4,000 | - | 4,000 |
| SCF Household fund | - | 6,000 | 6,000 |
| Suffolk PCC | - | 20,000 | 20,000 |
| Activities Unlimited | - | 2,000 | 2,000 |
| SCF RJB | - | 2,000 | 2,000 |
| EELGA | - | 12,396 | 12,396 |
| TCHC Group Ltd | - | 7,777 | 7,777 |
| Barrow Cadbury | 150 | - | 150 |

Suffolk Refugee Support

Notes to the Financial Statements for the Year Ended 31 March 2022

| | Unrestricted funds £ | Restricted funds £ | Total £ |
|------------------------------------|----------------------------|--------------------------|------------|
| Suffolk Community Foundation (SCF) | 3,000 | 16,000 | 19,000 |
| Cllr M Gaylard | - | 2,000 | 2,000 |
| Phillips Fund | - | 1,000 | 1,000 |
| BBC Children in Need | - | 27,952 | 27,952 |
| Hopkins Charitable Fund | - | 17,000 | 17,000 |
| | 229,160 | 405,685 | 634,845 |
| | 229,160 | 405,685 | 634,845 |

5 Expenditure on charitable activities

| | Unrestricted funds General £ | Restricted funds £ | Total 2022 £ | Total 2021 £ |
|----------------------------|---------------------------------------|--------------------------|--------------------|--------------------|
| Communications | 8,588 | - | 8,588 | - |
| IT support | 1,481 | - | 1,481 | - |
| Legal & professional fees | 6,301 | - | 6,301 | - |
| Office supplies | 5,084 | 296 | 5,380 | - |
| Printing & copying | 1,675 | - | 1,675 | - |
| Subscriptions | 3 | - | 3 | - |
| Client destitution | 1,946 | - | 1,946 | - |
| Client IT | 423 | 2,000 | 2,423 | - |
| Client (other support) | 9,145 | 26,412 | 35,557 | - |
| Client travel | 4,769 | 1,191 | 5,960 | - |
| English tuition | 715 | - | 715 | - |
| Health activities | 162 | 332 | 494 | - |
| Health workshops | 165 | 840 | 1,005 | - |
| Other client activities | 9,711 | 3,442 | 13,153 | - |
| Resettlement support | - | 2,922 | 2,922 | - |
| Skills exchange | 114 | - | 114 | - |
| Staff & volunteer expenses | 2,006 | 418 | 2,424 | - |
| Translations | 1,344 | - | 1,344 | - |
| Volunteer costs | 20 | - | 20 | - |
| Activities | 72 | 15 | 87 | - |
| Sundry expenses | 2,220 | - | 2,220 | - |
| Premises costs | 24,388 | - | 24,388 | - |
| Salaries & pensions | 21,804 | 375,650 | 397,454 | - |
| Recruitment | 750 | - | 750 | - |
| Training & supervision | 3,870 | - | 3,870 | - |
| Charitable activities | - | - | - | 365,468 |

Suffolk Refugee Support

Notes to the Financial Statements for the Year Ended 31 March 2022

| | Unrestricted funds General £ | Restricted funds £ | Total 2022 £ | Total 2021 £ |
|------------------|---------------------------------------|--------------------------|--------------------|--------------------|
| Governance costs | - | - | - | 12,600 |
| | 106,756 | 413,518 | 520,274 | 378,068 |
| | 106,756 | 413,518 | 520,274 | 378,068 |

6 Staff costs

The aggregate payroll costs were as follows:

| | 2022 £ | 2021 £ |
|--|-----------|-----------|
| Staff costs during the year were: | | |
| Wages and salaries | 359,096 | 271,538 |
| Social security costs | 26,048 | 19,358 |
| Pension costs | 12,310 | 9,927 |
| | 397,454 | 300,823 |
| | 397,454 | 300,823 |

The monthly average number of persons (including senior management team) employed by the charity during the year was as follows:

| | 2022 No | 2021 No |
|-----------------------------|------------|------------|
| Average number of employees | 22 | 19 |
| | 22 | 19 |

19 (2021 - 13) of the above employees participated in the Defined Contribution Pension Schemes.

Contributions to the employee pension schemes for the year totalled £12,310 (2021 - £9,927).

No employee received emoluments of more than £60,000 during the year.

The total employee benefits of the key management personnel of the charity were £33,610 (2021 - £34,599).

Suffolk Refugee Support

Notes to the Financial Statements for the Year Ended 31 March 2022

7 Tangible fixed assets

| | Furniture and equipment £ | Total £ |
|-----------------------|--|--------------------|
| Cost | | |
| At 1 April 2021 | 16,788 | 16,788 |
| At 31 March 2022 | 16,788 | 16,788 |
| Depreciation | | |
| At 1 April 2021 | 16,788 | 16,788 |
| At 31 March 2022 | 16,788 | 16,788 |
| Net book value | | |
| At 31 March 2022 | - | - |
| At 31 March 2021 | - | - |

8 Debtors

| | 2022 £ | 2021 £ |
|---------------|-------------------|-------------------|
| Other debtors | 139,927 | 15,095 |

9 Cash and cash equivalents

| | 2022 £ | 2021 £ |
|--------------|-------------------|-------------------|
| Cash on hand | 558 | 1,957 |
| Cash at bank | 472,846 | 495,677 |
| | 473,404 | 497,634 |

10 Creditors: amounts falling due within one year

| | 2022 £ | 2021 £ |
|-----------------|-------------------|-------------------|
| Trade creditors | 2,614 | - |
| Other creditors | 37,547 | 33,432 |
| Accruals | 10,212 | 37,000 |
| | 50,373 | 70,432 |

Suffolk Refugee Support

Notes to the Financial Statements for the Year Ended 31 March 2022

11 Charity status

The charity is a company limited by guarantee and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

12 Funds

| | Balance at 1 April 2021 £ | Incoming resources £ | Resources expended £ | Transfers £ | Balance at 31 March 2022 £ |
|-------------------------------|---------------------------------|----------------------------|----------------------------|-----------------|-------------------------------------|
| Unrestricted funds | | | | | |
| <i>General</i> | | | | | |
| General fund | 321,801 | 235,250 | (106,756) | 17,505 | 467,800 |
| Restricted funds | | | | | |
| Afghan Resettlement | - | 147,809 | (147,809) | - | - |
| Resettlement Work | - | 59,040 | (59,040) | - | - |
| AMIF | - | 16,414 | (16,414) | - | - |
| BBO | - | 18,333 | (18,333) | - | - |
| Health Activities | 3,083 | 16,000 | (9,083) | - | 10,000 |
| IT Support | - | 2,000 | (2,000) | - | - |
| Ukraine Fund | - | 1,000 | - | - | 1,000 |
| Youth Activities | 9,176 | 57,808 | (54,984) | - | 12,000 |
| Housing Advice | 44,391 | - | (12,900) | - | 31,491 |
| Covid Support | 7,838 | 5,150 | (12,988) | - | - |
| Employment Support | 24,503 | 20,000 | (24,503) | - | 20,000 |
| Womens Groups | 6,000 | 6,000 | (8,500) | - | 3,500 |
| Sundry restricted funds | 17,505 | - | - | (17,505) | - |
| Advice Work | 8,000 | 56,131 | (46,964) | - | 17,167 |
| Total restricted funds | <u>120,496</u> | <u>405,685</u> | <u>(413,518)</u> | <u>(17,505)</u> | <u>95,158</u> |
| Total funds | <u><u>442,297</u></u> | <u><u>640,935</u></u> | <u><u>(520,274)</u></u> | <u><u>-</u></u> | <u><u>562,958</u></u> |

Unrestricted funds

The transfers from the restricted funds to the General fund represent a correction to the treatment of funds in the prior period.

The detailed funds analysis of the prior period is not presented as the analysis is not compatible with the fund structure adopted in 21-22.

Suffolk Refugee Support

Notes to the Financial Statements for the Year Ended 31 March 2022

13 Analysis of net assets between funds

| | Unrestricted | | 2022 |
|---------------------|----------------|-----------------|------------------|
| | General £ | Restricted £ | Total funds £ |
| Current assets | 518,173 | 95,158 | 613,331 |
| Current liabilities | (50,373) | - | (50,373) |
| Total net assets | <u>467,800</u> | <u>95,158</u> | <u>562,958</u> |

| | Unrestricted | | 2021 |
|---------------------|----------------|-----------------|------------------|
| | General £ | Restricted £ | Total funds £ |
| Current assets | 392,233 | 120,496 | 512,729 |
| Current liabilities | (70,432) | - | (70,432) |
| Total net assets | <u>321,801</u> | <u>120,496</u> | <u>442,297</u> |

14 Fees payable to independent examiner

During the period, the fees payable (excluding VAT) to the charity's independent examiner Community Accounting Plus are analysed as follows:

| | 2022 £ | 2021 £ |
|-------------------------|--------------|-----------|
| Independent examination | 1,100 | - |
| | <u>1,100</u> | <u>-</u> |

15 Taxation

The charity is a registered charity and is therefore exempt from taxation.

16 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

17 Related party transactions

There were no related party transactions in the year.