# REGISTERED COMPANY NUMBER: CE022294 (England and Wales) REGISTERED CHARITY NUMBER: 1190086

# Report of the Trustees and Unaudited Financial Statements for the Year Ended 31st March 2022 for The King's Royal Hussars Museum CIO

Wheeler & Co Ltd Chartered Accountants The Shrubbery 14 Church Street Whitchurch Hampshire RG28 7AB

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# Report of the Trustees for the Year Ended 31st March 2022

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st March 2022. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

#### REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

CE022294 (England and Wales)

#### Registered Charity number

1190086

#### Registered office

Home Headquarters The King's Royal Hussars Peninsula Barracks Winchester Hampshire SO23 8TS

#### **Trustees**

Colonel G H R Tilney MBE
General Sir Adrian Bradshaw KCB OBE DL Colonel of the Regiment
Brigadier A T L Potts
Mrs C D Beresford MBE
Mrs J Sutcliffe
Colonel M J H Vickery OBE
Major T C Tayler
Captain F E T Burnett

Adjutant (ex officio)

Chairman

(ex officio)

#### **Museum Mentor**

Mr S D A Butler Mr J Wylie

Mrs K Kremmida

#### Secretary

Major S Penkethman

In accordance with the Trust Deed, future co-opted trustees shall be appointed for such terms as the trustees from time to time think fit by resolution made at a special meeting of their body called for that purpose and for which not less than 21 days' notice has been given.

#### Independent examiner

Kevin Wheeler FCA Wheeler & Co Ltd Chartered Accountants The Shrubbery 14 Church Street Whitchurch Hampshire RG28 7AB

#### **Bankers**

Lloyds Bank plc Guards and Cavalry Branch PO Box 10000 BX1 ILT

#### Report of the Trustees for the Year Ended 31st March 2022

### REFERENCE AND ADMINISTRATIVE DETAILS

Investment advisor

Investec Wealth and Investment Limited 2 Gresham Street London EC2V 7OP

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

#### **Governing Document**

The King's Royal Hussars Museum CIO was registered with the Charity Commission on 24th June 2020 with the Registered Charity Number 1190086 and constituted by a signed Constitution of The King's Royal Hussars CIO also dated 24th June 2020.

Following this, the Museum of the King's Royal Hussars in Lancashire (14th/20th King's Hussars) Registered Charity Number 272107 was merged with The King's Royal Hussars Museum in Winchester Trust Registered Number 271942 in order to initially merge both KRH collections prior to their subsequent merger into the new CIO detailed above.

#### **Organisational Structure**

The trustees listed above have overall control and manage the CIO. They meet formally twice a year and Minutes from the Meetings are held in the Minutes Book. The King's Royal Hussars (serving Regiment) is represented by the Adjutant who is an ex-officio trustee. The staff of the charity comprise the Hon Curator/Secretary who is employed part-time in this appointment, a full-time Museum Assistant/Archivist, and an Administrative Officer who carries out part-time secretarial support. All are funded by MOD(A), which also provides the building and utilities at no cost to the charity. Volunteer staff assist in caring for the Collection, opening the museum on weekends and public (bank) holidays and when the Museum Assistant is working on the Collection, attending training or absent on leave.

#### **Connected Charities**

The charity is connected with the King's Royal Hussars Officers' Trust (No: 1052828) and the C B Wilson Bequest (No: 200524), both registered charities, by virtue of some common trustees. The independence of the charity is ensured due to there being a majority of trustees who serve only as trustees of the KRH Museum CIO.

#### Risk Management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

#### **OBJECTIVES AND ACTIVITIES**

#### **Objectives and Aims**

The objects of the charity are to educate the public and members of the Regiment in the history and military accomplishments of the King's Royal Hussars and its former Regiments, to promote military efficiency and encourage recruitment by public exhibition of the Collection in a Museum or Museums or such other places as the charity trustees may from time to time decide, and to conserve, restore, repair, re-construct and preserve articles in the Collection.

#### **Public Benefit**

The trustees have given serious consideration to the Charity Commission's general guidance on public benefit when reviewing the CIO's aims and objectives and in planning activities. This year, following the general easing of Covid restrictions, the museum has re-opened to the public, and has also welcomed several school groups for educational visits. Direct research enquiries from the public have increased, and the WW1 era archives have been made accessible to the public through The Ogilby Muster (TOM), a digitisation project, led by the Army Museums Ogilby Trust (AMOT).

#### ACHIEVEMENT AND PERFORMANCE

The museum has experienced a difficult year in the post COVID-19 period. Many of the pre-Covid museum volunteers have not returned, and some have retired altogether, thereby reducing the museum's capacity to open every weekend. In addition, the university student volunteers stopped during Covid, highlighting the need to re-establish the volunteer programme with the University. This is now in-hand with the hope that new student volunteers will be recruited this Sep - Dec 22.

For the first time, both Collections are now housed in the Winchester Museum, where staff, volunteers, and trustees have made progress with the merger and rationalisation of both to form the King's Royal Hussars Collection. Much work has also been done in preparation for the launch of a Museum Appeal, which will raise essential funds to update and modernise the presentation of the museum layout in order to maximise the visitor experience.

#### Report of the Trustees for the Year Ended 31st March 2022

#### FINANCIAL REVIEW

The CIO recorded a surplus of £83,025 during this financial year, primarily resulting from the merger of both Museum Collections at the start of this period and converting the investment portfolio into cash which proved to have been sensible as it avoided the worst effects of the economic downturn resulting from the COVID-19 pandemic.

Approved by order of the board of trustees on  $\frac{21}{8/2022}$ , and signed on its behalf by:

Colonel GHR Tilney MBE - Trustee

#### Independent Examiner's Report to the Trustees of The King's Royal Hussars Museum CIO

I report on the accounts of the company for the year ended 31st March 2022, which are set out on pages five to eleven.

#### Responsibilities and basis of report

As the charity's trustees (and also the directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, I have examined your charity's accounts as required under section 145 of the Charities Act 2011 ('the Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

My role is to state whether any material matters have come to my attention giving me cause to believe:

- 1. that accounting records were not kept as required by section 386 of the Companies Act 2006; or
- 2. that the accounts do not accord with those records; or
- 3. that the accounts do not comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland; or
- 4. that there is further information needed for a proper understanding of the accounts.

#### Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission I have found no matters that require drawing to your attention.

Kevin Wheeler FCA Wheeler & Co Ltd Chartered Accountants The Shrubbery 14 Church Street

Whitchurch Hampshire

RG28 7AB

Date: 05/10/2022

# Statement of Financial Activities for the Year Ended 31st March 2022

		Year Ended 31.3.22 Unrestricted fund	Period 24.6.20 to 31.3.21 Total funds
DIGOTO CONTROL CONTROL	Notes	£	£
INCOMING RESOURCES			
Incoming resources from generated funds Voluntary income	2	27.200	25 001
Activities for generating funds	2 3	26,399	25,881
Other incoming resources	4	3,600	1,901
Other incoming resources	4	<del></del>	94,611
Total incoming resources		29,999	122,393
RESOURCES EXPENDED Costs of generating funds Costs of generating voluntary income	5	420	-
Fundraising trading: cost of goods sold and other			
costs		1,396	920
Governance costs		660	8,824
Other resources expended		32,071	29,624
Total resources expended		34,547	39,368
NET INCOMING/(OUTGOING) RESOURCES		(4,548)	83,025
RECONCILIATION OF FUNDS			
Total funds brought forward		83,025	
TOTAL FUNDS CARRIED FORWARD		78,477	83,025

# Balance Sheet At 31st March 2022

		31.3.22	31.3.21
		Unrestricted	Total funds
	Notes	fund £	£
	Notes	£	ř.
CURRENT ASSETS			
Stocks		947	305
Debtors	8	1,487	2,937
Cash at bank and in hand	9	<u>76,514</u>	80,888
		78,948	84,130
CREDITORS			
Amounts falling due within one year	10	(471)	(1,105)
Ç		<del></del>	
NET CURRENT ASSETS		78,477	83,025
TOTAL ASSETS LESS CURRENT			
LIABILITIES		78,477	83,025
			······································
NET ASSETS		78,477	83,025
FUNDS	11		
Unrestricted funds		78,477	83,025
TOTAL FUNDS		78,477	83,025

#### Balance Sheet - continued At 31st March 2022

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st March 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 31st March 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

The financial statements were approved by the Board of Trustees on  $\frac{21/8}{1022}$  and were signed on its behalf by:

Colonel G H R Tilney MBE -Trustee

# Notes to the Financial Statements for the Year Ended 31st March 2022

#### 1. ACCOUNTING POLICIES

#### **Accounting convention**

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

#### **Incoming resources**

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

#### Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

#### Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

#### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

#### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

#### 2. VOLUNTARY INCOME

		Period
	Wasu Ended	24.6.20
	Year Ended	to
	31.3.22	31.3.21
	£	£
Donations	968	1,400
Grants	22,872	22,822
Subscriptions	834	105
Admissions	1,485	1,524
Research fees	240	30
	26,399	25,881
	<del></del>	
Grants received, included in the above, are as follows:		
		Period
		24.6.20
	Year Ended	to
	31,3,22	31.3.21
	£	£
Grant in Aid - museum assistant funding	21,122	22,422
Other grants	1,750	400
out Brand	1,750	
	22,872	22,822

# Notes to the Financial Statements - continued for the Year Ended 31st March 2022

#### 3. ACTIVITIES FOR GENERATING FUNDS

		Period 24.6.20
	Year Ended	to
	31,3.22	31.3.21
	£	£
Fundraising events	798	540
Souvenir sales	2,802	360
Christmas card sales	<del></del>	1,001
	3,600	1,901

#### 4. OTHER INCOMING RESOURCES

Other income relates to the merger of the two predecessor charities; The King's Royal Hussars Museum in Winchester Trust and the Museum of the King's Royal Hussars in Lancashire (14th/20th King's Hussars) incorporated into this organisation. The income of £94,611 comprises the transfer of funds of £53,555 from the former and £41,056 from the later charity.

#### 5. COSTS OF GENERATING VOLUNTARY INCOME

		Period
		24.6.20
	Year Ended	to
	31.3.22	31.3.21
	£	£
Support costs	420	-

#### 6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st March 2022 nor for the period ended 31st March 2021.

#### Trustees' expenses

There were no trustees' expenses paid for the year ended 31st March 2022 nor for the period ended 31st March 2021.

#### 7. STAFF COSTS

Penod
24.6.20
to
31.3.21
£
21,294

The average monthly number of employees during the year was as follows:

	Period
	24.6.20
Year Ended	to
31.3.22	31.3.21
Museum assistant 1	1

No employees received emoluments in excess of £60,000.

# Notes to the Financial Statements - continued for the Year Ended 31st March 2022

# 8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Other debtors Prepayments		31.3.22 £ 145 1,342 1,487	31.3.21 £ 145 2,792 2,937
			1,107	4,731
9.	CASH AT BANK AND IN HAND			
			31.3.22 Total funds £	31.3.21 Total funds
	Cash in hand		234	234
	Bank current account Investec deposit account		40,060 36,220	44,434 36,220
	Total		76,514	80,888
10.	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE	YEAR		
			31.3.22	31.3.21
	Accrued expenses		£ 471	£ 1,105
11.	MOVEMENT IN FUNDS			
		At 1.4.21	let movement in funds	At 31.3.22
		£ 1.4.21	£	£
	Unrestricted funds General fund	92.025	(4.5.40)	70 477
	General fund	83,025	(4,548)	78,477
	TOTAL FUNDS	83,025	(4,548)	78,477
	Net movement in funds, included in the above are as follows:			
			_	
		Incoming resources	Resources expended	Movement in funds
	Unrestricted funds	£	£	£
	General fund	29,999	(34,547)	(4,548)
			<u> </u>	-
	TOTAL FUNDS	29,999	(34,547)	(4,548)

### Notes to the Financial Statements - continued for the Year Ended 31st March 2022

### 11. MOVEMENT IN FUNDS - continued

<b>Comparatives</b>	for	movement	in	funds

Comparatives for movement in funds					
	Net	movement in funds £	At 31.3.21 £		
Unrestricted Funds					
General fund		83,025	83,025		
TOTAL FUNDS		83,025	83,025		
Comparative net movement in funds, included in the above are as follows:					
res	coming cources £	Resources expended £	Movement in funds £		
Unrestricted funds	••••	(00.040)			
General fund	22,393	(39,368)	83,025		
<del>-</del>	<del></del>				
TOTAL FUNDS	22,393	(39,368)	83,025		

# Detailed Statement of Financial Activities for the Year Ended 31st March 2022

	Year Ended 31.3.22 £	Period 24.6.20 to 31.3.21 £
INCOMING RESOURCES		
Voluntary income		
Donations	968	1,400
Grants	22,872	22,822
Subscriptions Admissions	834 1,485	105 1,524
Research fees	240	30
	26,399	25,881
Activities for generating funds		
Fundraising events	798	540
Souvenir sales Christmas card sales	2,802	360
Christinas card saies	<del></del>	1,001
	3,600	1,901
Other incoming resources Exceptional items		04.711
Exceptional nems		94,611
Total incoming resources	29,999	122,393
RESOURCES EXPENDED  Fundraising trading: cost of goods sold and other costs		
Opening stock	305	-
Christmas card costs	820	911
Shop stock	1,218	314
Closing stock	(947)	(305)
	1,396	920
Governance costs		
Accountancy	660	600
Legal fees	_	8,224
	660	8,824
Support costs		-,
Management		
Wages	22,018	21,294
Insurance	1,433	1,597
Sundries	(14)	57
Trustees' meeting expenses	-	64
Maintenance Conservation	185	591
Conservation Display	300 529	**
Carried forward	24,451	23,603
WHENEVER NAME OF THE STATE OF T	24,431	45,005

# <u>Detailed Statement of Financial Activities</u> <u>for the Year Ended 31st March 2022</u>

		Period
		24.6.20
	Year Ended	to
	31.3.22	31.3.21
	£	£
Management		
Brought forward	24,451	23,603
Museum collection acquisitions	-	2,356
Computer costs	3,391	1,431
Storage costs	3,070	773
Shop refit	-	344
Subscriptions	1,312	742
Volunteers' expenses	267	<u>375</u>
	32,491	29,624
Total resources expended	34,547	39,368
Net (expenditure)/income	(4,548)	83,025