

Company registration number: 08151033

Charity registration number: 1151243

Ealing Law Centre

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2022

Field Sullivan Limited
9 Hare & Billet Road
Blackheath
London
SE3 0RB

Ealing Law Centre

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Ealing Law Centre

Reference and Administrative Details

Chair	Sue James
Trustees	Peter Bartram Richard Gowthorpe Sue James Puja Patel Jane Batalona Adam Partington Kareena Talwar
Charity Registration Number	1151243
Company Registration Number	08151033
Registered Office	Hanwell Community Library Cherington Rd Hanwell London W7 3HL
Independent Examiner	Field Sullivan Limited 9 Hare & Billet Road Blackheath London SE3 0RB

Ealing Law Centre

Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 March 2022.

Structure, governance and management

Ealing Law Centre is constituted as a Charity and a Company Limited by Guarantee, registered with the Charity Commission on 14th March 2013. The year covered by these accounts is therefore the Charity's ninth full year of operation. The Trustees who held office during the financial year are set out on page 1. Trustees are elected at the Law Centre's Annual General Meeting; Trustees are both directors of the Company and Trustees of the Charity. Ealing Law Centre works closely with other local voluntary advice-giving organisations to support the development of an effective network of advice services for the people of Ealing. The Law Centre employs staff to provide legal and other services, and also benefits from the work of volunteers, to whom we are very grateful. We are especially indebted to the volunteers and steering group who have transformed Hanwell Community Library into such a vibrant community space during the course of this financial year.

Objects and activities

Ealing Law Centre exists to tackle unmet legal need. Its principal activity is the provision of legal advice and assistance to people in need - mainly, those living or working in the London Borough of Ealing.

The Law Centre aims to relieve poverty, suffering and distress, to advance the education of individuals and community organisations on legal issues in the area of social welfare law, and to work with other charities to advance charitable purposes which are beneficial to people in need living or working within its area of operation.

Ealing Law Centre was set up to fill an advice desert in the London Borough of Ealing. As we approach our 10th anniversary, we have reflected on to what extent this has been achieved and what we still have to do. We have entered an exciting new phase co-located in and running Hanwell Community library. We are proud to have kept open a vital community space enabling us to resolve longstanding constraints in respect of our premises but more importantly facilitate access to justice for members of the local community.

Throughout the Covid pandemic we worked hard to adapt services to the needs of the community while keeping our staff and volunteers safe. Now, as things open up and we face an ongoing costs of living crisis, we are committed to making the Law Centre and the physical library space welcoming and inviting for the local community. We aim to provide excellent specialist legal advice, to make sure those who are digitally excluded are supported, to help to navigate complex bureaucratic systems and empower the community by sharing knowledge about their legal rights. The library itself, run by a team of local volunteers, is keeping open a cultural venue and essential resource for the community.

Our vision for the Law Centre places it at the heart of the community within the context of the community library. The natural synergy between these activities brings exciting opportunities for development.

Aims and objectives

Our aims and objectives are to:

- I. Increase access to justice for the local community primarily in the areas of housing, immigration, and welfare rights law;
- II. to manage a thriving community library space with the assistance of volunteers from the local community;
- III. to engage in partnership work and influence policy;
- IV. to combat digital exclusion by supporting the community with accessing online services;
- V. to develop services in additional areas of law family and employment where funding opportunities allow;

Ealing Law Centre

Trustees' Report

VI. to engage the local community through our work at the community library in knowing their rights and improving access to justice;

VII. to train and develop the next generation of social justice lawyers.

In planning the Charity's activities for the year, the Trustees keep in mind the Charity Commission's guidance. The Charity aims to provide its services to people who are in need of them, regardless of personal background, faith, gender or personal circumstances, and welcomes volunteers and staff on the same basis. We believe this philosophy of openness to all enriches everyone through the sharing of the skills, aptitudes and life experiences of our service users and volunteers. There is an appropriate induction procedure for new Trustees which is designed to encourage, enthuse and suitably equip people who have no previous knowledge about the formalities and customs associated with serving on the Board of a voluntary organisation.

Risk management

The identification of potential risk and plans to manage the occurrence of risk is an integral part of work plans for all the Law Centre's activities and the risks facing the organisation are reviewed regularly as part of the Board's ongoing work. Consequently, the major risks to which the Charity is exposed, as identified by the Trustees, have been reviewed and actions have been taken to mitigate those risks.

Public benefit in planning and overseeing the delivery of its work.

ELC's Trustees have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission and consider that the Charity exists for the purpose of public benefit as defined in Section 4 of the Charities Act 2011.

Review of the year 2021-2022

This financial year has seen ELC enter an exciting new phase co-located in and running Hanwell Community library. We are proud to have kept open a vital community space enabling us to resolve longstanding constraints in respect of our premises but more importantly, facilitate access to justice for members of the local community.

Throughout the Covid pandemic we worked hard to adapt services to the needs of the community while keeping our staff and volunteers safe. Now, as things open up and we face an ongoing costs of living crisis, we are committed to making the Law Centre and the physical library space welcoming and inviting for the local community. We aim to provide excellent specialist legal advice, to make sure those who are digitally excluded are supported, to help to navigate complex bureaucratic systems and empower the community by sharing knowledge about their legal rights. The library itself, run by a team of local volunteers, embodies (?) a cultural venue and essential resource for the community.

Our vision for the Law Centre places it at the heart of the community within the context of the expanding library resource. The natural synergy between these activities brings exciting opportunities for development.

We are now seeing the ongoing effects of the pandemic on our client group, the nature of crises seen by our crisis navigators has deepened. In particular, low paid and insecure work and the removal of the £20 uplift for Universal Credit as well as high levels of debt are hitting the most vulnerable hardest. The foodbank has recently commissioned services from Cross light for debt advice and we have developed a referral pathway. Our aim to work holistically with our clients and the ongoing limitations of legal aid funding are evident. We will continue to work to bring in grants that will assist us resolving a legal issue from the outset.

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Objectives and activities

During the course of the year the Law Centre opened 2200 cases and enquiries. 220 new cases were taken on. This is in addition to cases which were ongoing at the start of the financial year. We have assisted clients of over 70 nationalities. The Law Centre provides specialist case work in the areas of Housing, Immigration and Welfare Rights. Specialist legal casework involving preparation, advocacy and representation at court is crucial to enforce our clients' rights. We have legal aid contracts in Housing, Immigration and Welfare Rights.

In addition to specialist casework during the past financial year we have continued to develop our triage and crisis navigator services. Our triage services aim to prevent those who need legal advice from being lost in the system; note however, they are not a replacement for specialist legal advice and representation. The highest area of demand continues to be for specialist housing casework. We also continue to provide second tier advice to other local agencies. We take referrals from a wide range of sources including Social Workers, MPs and teachers.

The effects of Brexit are still coming to light for our most vulnerable clients. Our EUSS settlement scheme partnership that is funded by the Home Office continues to assist those who need to apply for settled status. This in turn unlocks housing rights and welfare rights.

We continue to work in partnership with other agencies in the borough. The Help through Crisis partnership was granted continuation funding from the Big Lottery and we continue to provide wraparound support at the foodbank and at Brentford County Court. This is a model that has been replicated by other Law Centres and we remain proud of this holistic approach to advice.

Our Trustees recognise that digital exclusion is often a barrier to seeking legal advice for the most vulnerable in our community. We are working in partnership with Ealing Advice Service and GOSAD in delivering a Greater London Authority 'Advice in the Community Project' assisting clients with using online forms to access housing and benefit services.

In terms of financial benefits to our clients of the Law Centres' activities on cases closed in this financial year, we gained £176,640.93 in financial benefits. This includes lump sum payments of benefits and ongoing entitlements.

So far as concerns activities in the community library, the library is now open 27 hours a week with the assistance of over 50 volunteers. Regular activities include book clubs, story time, school visits, local history display, scrabble club, craft groups and a youth group. These activities are all facilitated by volunteers who are wonderfully supported by our library development worker. We wish to thank our/the library steering group for their ongoing time, support and commitment to the library.

The Trustees also wish to thank our funders for their continued support for the Law Centre and for their steadfastness during the Covid pandemic.

In May 2021 our longstanding Chair Lynn Knowles resigned. The Law Centre would not have got to where it is today without her unfailing hard work and dedication and we wish to thank her for her huge contribution to the development of the Law Centre. In particular, her support for staff during the early days of the pandemic cannot be underestimated. We also said goodbye to Suchitra Hammond and again we wish to thank her for her dedication and support over the years.

During the course of the year the board embarked on a renewal process and was joined by Adam Partington, Jane Batalona and Kareena Talwar.

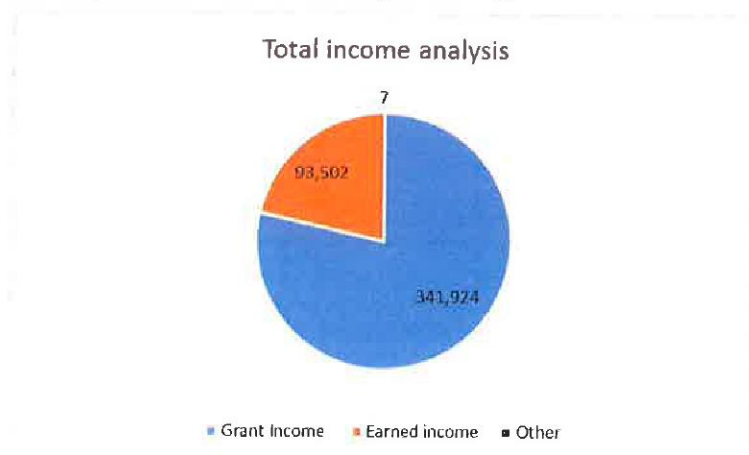
The Statement of Financial Activities for the year is set out on page 8 of the accounts.

Ealing Law Centre

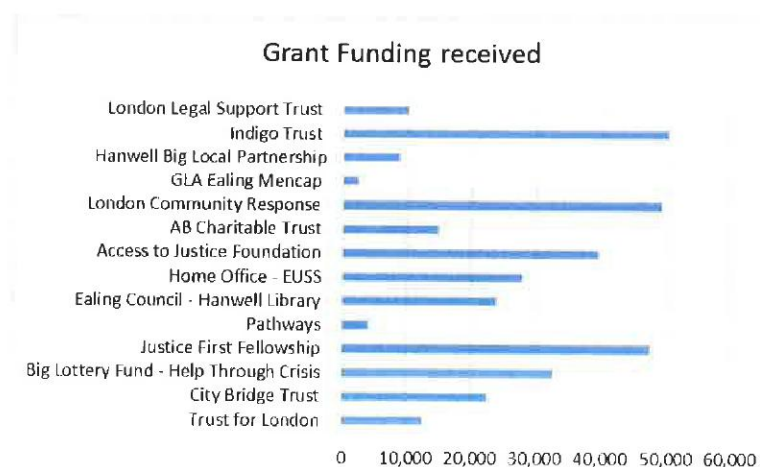
Trustees' Report

Summary of key points

The ninth year of Ealing Law Centre year continues to have its core services funded from grants, donations and fees earned through its Legal Aid contracts in Housing and Immigration.



An analysis of the Grant Funders are shown in the following chart



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Trustees' Report

Work in Progress Comments

£53,030 of the income (£471,873) shown in ELC's accounts is 'Work in Progress' - 11% of the total. This is income to be received in cash at some point in the future, rather than having tangibly arrived in the bank account.

This is an important way in which a Law Centre differs from most other charities - their accounts can suggest that their finances are significantly healthier than is actually the case on a day to day basis. This is a factor which needs to be borne in mind by potential donors and others with an interest in assessing charities' financial performance and needs.

To ensure that ELC has sufficient working capital, the Trustees' policy is to build its reserves to the point where they cover 6 months' operating costs. The level of reserves has decreased during 2021-22 - from £241,292 to £222,187. This was due to planned expenditure to continue services while grant funding was sourced following the end of significant funding for the immigration department.

Statement of trustees' responsibilities

The trustees (who are also the directors of Ealing Law Centre for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including its income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards, comprising FRS 102 have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

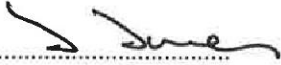
The trustees are responsible for keeping proper accounting records that can disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Ealing Law Centre

Trustees' Report

The annual report was approved by the trustees of the charity on 8 December 2022 and signed on its behalf by:

A handwritten signature in black ink, appearing to read 'Sue', written over a horizontal dotted line.

Sue James
Chair and trustee

Ealing Law Centre

Statement of Financial Activities for the Year Ended 31 March 2022 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted £	Restricted £	Total 2022 £	Unrestricted £	Restricted £	Total 2021 £
Income and Endowments from:							
Donations and legacies	3	87,999	229,300	317,299	92,826	360,831	453,657
Charitable activities	4	154,567	-	154,567	73,138	-	73,138
Investment income	5	7	-	7	-	-	-
Total income		242,573	229,300	471,873	165,964	360,831	526,795
Expenditure on:							
Charitable activities	6	(261,678)	(229,300)	(490,978)	(58,394)	(360,831)	(419,225)
Total expenditure		(261,678)	(229,300)	(490,978)	(58,394)	(360,831)	(419,225)
Net movement in funds		(19,105)	-	(19,105)	107,570	-	107,570
Reconciliation of funds							
Total funds brought forward		241,292	-	241,292	133,722	-	133,722
Total funds carried forward	17	222,187	-	222,187	241,292	-	241,292

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2021 is shown in note 17.

The notes on pages 11 to 24 form an integral part of these financial statements.

Ealing Law Centre

(Registration number: 08151033)
Balance Sheet as at 31 March 2022


	Note	2022 £	2021 £
Fixed assets			
Tangible assets	12	9,228	11,638
Current assets			
Debtors	13	155,990	90,849
Cash at bank and in hand	14	168,679	255,137
		324,669	345,986
Creditors: Amounts falling due within one year	15	(111,710)	(116,332)
Net current assets		212,959	229,654
Net assets		222,187	241,292
Funds of the charity:			
Unrestricted income funds			
Unrestricted funds		222,187	241,292
Total funds	17	222,187	241,292

For the financial year ending 31 March 2022 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The financial statements on pages 8 to 24 were approved by the trustees, and authorised for issue on 8 December 2022 and signed on their behalf by:


Sue James
Chair and trustee

The notes on pages 11 to 24 form an integral part of these financial statements.

Ealing Law Centre

Statement of Cash Flows for the Year Ended 31 March 2022

	Note	2022 £	2021 £
Cash flows from operating activities			
Net cash (expenditure)/income		(19,105)	107,570
Adjustments to cash flows from non-cash items			
Depreciation		4,880	4,262
Investment income	5	(7)	-
		(14,232)	111,832
Working capital adjustments			
(Increase)/decrease in debtors	13	(65,141)	19,322
(Decrease)/increase in creditors	15	(3,789)	2,876
Decrease in deferred income		(833)	(17,717)
Net cash flows from operating activities		(83,995)	116,313
Cash flows from investing activities			
Interest receivable and similar income	5	7	-
Purchase of tangible fixed assets	12	(2,470)	(14,236)
Net cash flows from investing activities		(2,463)	(14,236)
Net (decrease)/increase in cash and cash equivalents		(86,458)	102,077
Cash and cash equivalents at 1 April		255,137	153,060
Cash and cash equivalents at 31 March		168,679	255,137

All of the cash flows are derived from continuing operations during the above two periods.

The notes on pages 11 to 24 form an integral part of these financial statements.

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Notes to the Financial Statements for the Year Ended 31 March 2022

1 Charity status

The charity is limited by guarantee, incorporated in , and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

The address of its registered office is:

Hanwell Community Library
Cherington Rd
Hanwell
London
W7 3HL

These financial statements were authorised for issue by the trustees on 8 December 2022.

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102) - Second edition October 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

Basis of preparation

Ealing Law Centre meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Notes to the Financial Statements for the Year Ended 31 March 2022

Judgements and key sources of estimation uncertainty

In the application of the company's accounting policies, the director/s is/are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

In the application of the charity's accounting policies, the directors are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the periods in which the estimate is revised where revisions affects only that period, or in the period of the revision and future periods where the revisions affects both current and future periods.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Deferred income

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which, it has been received. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

Investment income

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

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Notes to the Financial Statements for the Year Ended 31 March 2022

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees meetings and reimbursed expenses.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £500.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Ealing Law Centre

Notes to the Financial Statements for the Year Ended 31 March 2022

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Borrowings

Interest-bearing borrowings are initially recorded at fair value, net of transaction costs. Interest-bearing borrowings are subsequently carried at amortised cost, with the difference between the proceeds, net of transaction costs, and the amount due on redemption being recognised as a charge to the Statement of Financial Activities over the period of the relevant borrowing.

Interest expense is recognised on the basis of the effective interest method and is included in interest payable and similar charges.

Borrowings are classified as current liabilities unless the charity has an unconditional right to defer settlement of the liability for at least twelve months after the reporting date.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

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Notes to the Financial Statements for the Year Ended 31 March 2022

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

3 Income from donations and legacies

	Unrestricted funds General £	Restricted funds £	Total 2022 £	Total 2021 £
Donations and legacies;				
Donations from individuals	2,667	-	2,667	8,791
Grants, including capital grants;				
Government grants	-	-	-	10,143
Trust for London	-	12,500	12,500	50,000
Big Lottery Fund - Help Through Crisis	-	-	-	25,382
Henry Smith Charity	-	-	-	24,650
LCN - EUSS Fund	-	-	-	14,056
Justice First Fellowship	-	47,404	47,404	42,661
Pathways	-	4,000	4,000	8,000
Ealing Council - Hanwell Library	-	24,017	24,017	22,000
Other	-	-	-	27,400
Indigo Trust	50,000	-	50,000	50,000
London Legal Support Trust	11,892	-	11,892	10,392
Home Office - EUSS	-	27,972	27,972	14,396
Access to Justice - Community Justice	-	39,420	39,420	72,886
Access to Justice - Community Justice	-	-	-	5,400
AB Charitable Trust	20,000	-	20,000	-
London Community Response	-	49,113	49,113	-
Hanwell Locality	3,000	-	3,000	-
GLA Ealing Mencap	440	2,374	2,814	-
City Bridge	-	22,500	22,500	67,500
	<u>87,999</u>	<u>229,300</u>	<u>317,299</u>	<u>453,657</u>

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Notes to the Financial Statements for the Year Ended 31 March 2022

4 Income from charitable activities

	Unrestricted funds General £	Total 2022 £	Total 2021 £
Ealing & Hounslow CVS	32,625	32,625	-
Hanwell Big Local Partnership	5,845	5,845	-
Legal aid agency	80,947	80,947	40,467
Other income	35,150	35,150	32,671
	<u>154,567</u>	<u>154,567</u>	<u>73,138</u>

5 Investment income

	Unrestricted funds General £	Total 2022 £
Interest receivable and similar income;		
Interest receivable on bank deposits	<u>7</u>	<u>7</u>

6 Expenditure on charitable activities

	Note	Total 2022 £	Total 2021 £
Draftsman		2,980	1,691
Project - Translation / Interpreter Fees		2,263	1,386
Travelling		995	781
Volunteer expenses		492	-
Compliance		11,583	13,137
Legal and professional		4,993	2,935
Support costs	7	<u>467,672</u>	<u>399,295</u>
		<u>490,978</u>	<u>419,225</u>

In addition to the expenditure analysed above, there are also support costs of £467,672 (2021 - £399,295) which relate directly to charitable activities. See note 7 for further details.

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Notes to the Financial Statements for the Year Ended 31 March 2022

7 Analysis of governance and support costs

Support costs

	Total 2022 £	Total 2021 £
Staff costs		
Wages and salaries	326,103	281,943
Social security costs	24,694	21,004
Pension costs	13,094	11,721
Staff training	2,573	3,165
Other staff costs	196	180
Rent and rates	33,457	31,436
Light, heat and power	5,562	801
Other premises and equipment	18,831	27,784
Printing, postage and stationery	8,528	2,055
Cleaning	7,886	1,053
Depreciation of fixtures and fittings	4,880	4,262
Repairs and maintenance	702	-
IT and communications	18,014	11,871
Sundries	244	322
Advertising	812	-
Independent examination	1,904	1,698
Bank charges	192	-
	<u>467,672</u>	<u>399,295</u>

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Notes to the Financial Statements for the Year Ended 31 March 2022

8 Net incoming/outgoing resources

Net (outgoing)/incoming resources for the year include:

	2022 £	2021 £
Depreciation of fixed assets	<u>4,585</u>	<u>4,262</u>

9 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

10 Staff costs

The aggregate payroll costs were as follows:

	2022 £	2021 £
Staff costs during the year were:		
Wages and salaries	326,103	281,943
Social security costs	24,694	21,004
Pension costs	<u>13,094</u>	<u>11,721</u>
	<u>363,891</u>	<u>314,668</u>

The monthly average number of persons (including senior management / leadership team) employed by the charity during the year expressed as full time equivalents was as follows:

	2022 No	2021 No
Charitable activities	<u>11</u>	<u>9</u>

No employee received emoluments of more than £60,000 during the year.

The total employee benefits of the key management personnel of the charity were £43,000 (2021 - £40,750).

Ealing Law Centre

Notes to the Financial Statements for the Year Ended 31 March 2022

11 Taxation

The charity is a registered charity and is therefore exempt from taxation.

12 Tangible fixed assets

	Furniture and equipment £	Total £
Cost		
At 1 April 2021	25,183	25,183
Additions	2,470	2,470
Disposals	<u>(6,753)</u>	<u>(6,753)</u>
At 31 March 2022	<u>20,900</u>	<u>20,900</u>
Depreciation		
At 1 April 2021	13,545	13,545
Charge for the year	4,880	4,880
Eliminated on disposals	<u>(6,753)</u>	<u>(6,753)</u>
At 31 March 2022	<u>11,672</u>	<u>11,672</u>
Net book value		
At 31 March 2022	<u>9,228</u>	<u>9,228</u>
At 31 March 2021	<u>11,638</u>	<u>11,638</u>

13 Debtors

	2022 £	2021 £
Trade debtors	14,525	1,896
Prepayments	4,296	5,756
Accrued income	101,844	74,867
Other debtors	<u>35,325</u>	<u>8,330</u>
	<u>155,990</u>	<u>90,849</u>

14 Cash and cash equivalents

	2022 £	2021 £
Cash at bank	<u>168,679</u>	<u>255,137</u>

Ealing Law Centre

Notes to the Financial Statements for the Year Ended 31 March 2022

15 Creditors: amounts falling due within one year

	2022	2021
	£	£
Trade creditors	7,669	13,826
Other taxation and social security	-	723
Other creditors	19,456	21,750
Accruals	6,985	1,600
Deferred income	<u>77,600</u>	<u>78,433</u>
	<u>111,710</u>	<u>116,332</u>

16 Pension and other schemes

Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £13,094 (2021 - £11,721).

Ealing Law Centre

Notes to the Financial Statements for the Year Ended 31 March 2022

17 Funds

	Balance at 1 April 2021 £	Incoming resources £	Resources expended £	Balance at 31 March 2022 £
Unrestricted funds				
<i>General</i>				
General Funds	241,292	242,566	(259,972)	223,886
Restricted funds				
Trust for London	-	12,500	(12,500)	-
City Bridge Trust	-	22,500	(22,500)	-
Justice First Fellowship	-	47,404	(47,404)	-
Pathways	-	4,000	(4,000)	-
Ealing Council - Hanwell Library	-	24,017	(24,017)	-
Home Office - EUSS	-	27,972	(27,972)	-
Access to Justice Foundation	-	39,420	(39,420)	-
London Community Response	-	49,113	(49,113)	-
GLA Ealing Mencap	-	2,374	(2,374)	-
	<u>-</u>	<u>229,300</u>	<u>(229,300)</u>	<u>-</u>
Total funds	<u>241,292</u>	<u>471,866</u>	<u>(489,272)</u>	<u>223,886</u>

Ealing Law Centre

Notes to the Financial Statements for the Year Ended 31 March 2022

	Balance at 1 April 2020 £	Incoming resources £	Resources expended £	Balance at 31 March 2021 £
Unrestricted funds				
General				
General Funds	133,722	165,964	(58,394)	241,292
Restricted funds				
Trust for London	-	50,000	(50,000)	-
City Bridge Trust	-	54,000	(54,000)	-
Big Lottery Fund - Help Through Crisis	-	25,382	(25,382)	-
Henry Smith Trust	-	24,650	(24,650)	-
Law Centres Network - EUSS	-	14,056	(14,056)	-
Justice First Fellowship	-	42,661	(42,661)	-
Pathways	-	8,000	(8,000)	-
Ealing Council - Hanwell Library	-	22,000	(22,000)	-
Other	-	27,400	(27,400)	-
Home Office - EUSS	-	14,396	(14,396)	-
Access to Justice Foundation	-	78,286	(78,286)	-
	-	360,831	(360,831)	-
Total funds	<u>133,722</u>	<u>526,795</u>	<u>(419,225)</u>	<u>241,292</u>

Ealing Law Centre

Notes to the Financial Statements for the Year Ended 31 March 2022

The specific purposes for which the funds are to be applied are as follows:

Trust for London - for work carried out by the Immigration Department

City Bridge Trust - for work carried out by the Anti Poverty Department

Big Lottery Fund - funding the Crisis Navigator

Allen and Overy - funds the salary costs for our legal inter placement from Brunel University

Henry Smith Charity - for the Anti Poverty Unit and charitable services of the Law Centre

Law Centre Network (LCN) - EUSS Fund - funding support of vulnerable EU citizens with completing their EU settlement scheme applications

Legal Education Foundation - funding Justice First Fellowship trainee solicitor

Pathways - funding the Crisis Navigator

Access to Justice Foundation - continuation funding for Anti poverty Staff, funding for new triage role, pandemic adaptations

Access to Justice Foundation (Community Justice) - training for Supervising Solicitor

Home Office (EUSS) - Immigration support for vulnerable EU citizens to complete their UK settlement

Ealing Council - funding to run a Community Managed Library

Greater London Authority Ealing Mencap - advice in the community project with Ealing Advice Service and GOSAID

London Community Response - funds Increasing access to specialist services

AB Charitable Trust - Core funding

Ealing Law Centre

Notes to the Financial Statements for the Year Ended 31 March 2022

18 Analysis of net assets between funds

	Unrestricted funds General £	Total funds at 31 March 2022 £
Tangible fixed assets	9,228	9,228
Current assets	324,669	324,669
Current liabilities	<u>(111,710)</u>	<u>(111,710)</u>
Total net assets	<u>222,187</u>	<u>222,187</u>
	Unrestricted funds General £	Total funds at 31 March 2021 £
Tangible fixed assets	11,638	11,638
Current assets	345,986	345,986
Current liabilities	<u>(116,332)</u>	<u>(116,332)</u>
Total net assets	<u>241,292</u>	<u>241,292</u>