

**PLYMOUTH HOPE**

**Registered Charity No. 1153472**

**FINANCIAL ACCOUNTS**  
**FOR THE YEAR ENDED FEBRUARY 2022**

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Plymouth Hope

Report of the Trustees - For the year ended 28 February 2022

# **Plymouth Hope**

## **Report and Financial Statements**

### **28 February 2022**

**PLYMOUTH HOPE**

**Registered Charity No. 1153472**

**ORGANISATIONAL PROFILE  
FOR THE YEAR ENDED FEBRUARY 2022**

**Trustees**

David Feindouno  
Liza-Marie Barry  
Akim T Madimba  
Kandas Dougouno

Chair  
Vice-Chair  
Treasurer  
Head of Sports

**Registered office:**

Plymouth Hope  
C/O The Plot  
80-84 Union Street  
Plymouth  
PL1 3EZ

**Registered Charity Number:**

1153472

**Bankers:**

Lloyds Bank  
8 Royal Parade  
Plymouth  
PL1 1TX

**Independent Examiner:**

Charles Osei, BSc (Hons), MSc, ACIE, AFA, ATA, MIPA, MCIPP  
Practical Accounting Training Ltd  
Equitable House, 2nd Floor  
10 Woolwich New Road  
London  
SE18 6AB

Approved by order of the board of trustees on 19/10/2022 and signed  
on its behalf by:

.....  
Chair

 David Feindouno

## **Plymouth Hope**

Report of the Trustees - For the year ended 28 February 2022

### **Plymouth Hope**

**Charity Number:** 1153472

### **Organigramme, Address & Memberships**

#### **Management Committee**

- David Feindouno – Founder & Chair (Trustee)
- Liza-Marie Barry – Vice-Chair (Trustee)
- Akim T Madimba – Treasurer (Trustee)
- Kandas Dougouno – Head of Sports (Trustee)
- Vicktor Brelsfor – Digital & IT Officer
- Kiven Emmanuel - (Trustees) Resigned December 2020

#### **Address**

- Plymouth Hope
- C/O The Plot, 80-84 Union Street
- Plymouth, PL1 3EZ
- Tel: (+44) 01752 289071
- Tel: (+44) 07715673572 / 07729106873
- E: [info@plymouthhope.org.uk](mailto:info@plymouthhope.org.uk)
- W: [www.plymouthhope.com](http://www.plymouthhope.com)

#### **Plymouth Hope Social media pages**

- Twitter: <https://twitter.com/Plymouthhope>
- Facebook: <https://www.facebook.com/plymouthhopefc>
- Instagram: <https://www.instagram.com/plymouthhopeinternational/>

#### **Fundraising page**

- Local Giving: <https://localgiving.org/charity/plymouthhopefc/>

#### **Memberships**

Sported. UK; POP Refugee Asylum Seekers Network (Plymouth); National FA Football for Refugees network; Active Devon; Devon FA; POP Ideas Sport network & RAS network (Plymouth); Football Welcome Refugees (Amnesty International); Plymouth Physical Activity Network; Street Football; FARE network; Erasmus members.

#### **Bankers:**

Lloyds Bank, 8 Royal Parade, Plymouth, PL1 1TX



**Report of the Trustees - For the year ended 28 February 2022**

Reference and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the Constitution, and the Statement of Recommended Practice - Accounting and Reporting by Charities.

Trustees present their report and the unaudited financial statements of the charity for the year ended 28 February 2022.

**Chair's report:**

Another fantastic year in doing what we do best, being there with those at the grassroots level and being the last-minute resort in times of crisis. Thanks to our dedicated staff and the understanding of our members, we have been able to gradually resume core delivery as we also adapt to online delivery and we have made it a priority to make sure that as many members as possible have the equipment and resources to engage with us virtually during what has been a very stressful and isolating time for the migrant population in the UK.

Thanks to our supporters and funders, we are well-equipped and resourced to continue our work as Plymouth largest BAME and service user led support charity. The environment for refugees in the UK is getting no easier as the Home Office and the government introduce ever more hostile policies, but this makes our work more vital than ever for the members who depend on us. We will be doing lots of consultation to come up with the best way of working going forward. Learning from the past year, we will combine the best part of online and face to face as far as resource restrictions allow.

We are proud of our team ongoing work to cover gaps in Plymouth in the provision of information,, guidance and advice to asylum seekers. The next few months will be testing for the sector as the government considers increasing the number of dispersed asylum seekers with the open of initial accommodations across the Southwest. The board and the management will continue to streamline the delivery strategy and our readiness to intervene alongside other organisations in the sector.

The environment for true social cohesion in the UK has continued to be challenging as we faced increasing reports of racial abuse and incidents taking place across the city in different schools. Tensions and the fall back from the debate about Black Lives Matter Vs All Lives Matter also impacted many communities adding more strain on the social cohesion work. As an organisation with core principles to foster community cohesion we have continued to see deeper divisions and many smaller communities finding a safety net away from any form of discrimination by further isolating themselves. This hostile environment amidst existing policies will make our work more vital than ever for the members and communities who depend on what we do. We will be doing lots of consultation to come up with the best way of working going forward. Our Mid-Ground programme was delivered in more schools as we support pupils and teachers explore how equality and diversity ethos fit better in their educational establishments.

Our direct intervention to address isolation, loneliness, food poverty and lack of connectivity received praises in the sector. This has seen us kick start the Stand As One programme, distribute over five thousands worth of food donations as we also cater for multicultural food as well as the connectivity project to maintain Wi-Fi in 72 asylum seekers accommodations.

On behalf of the board of trustees, we would like to thank our volunteers, the management, the staff and funders who have collectively enabled the organisation to achieve so much, sustain our core delivery and expand our offer where the need was most pressing.

**David Feindouno, Chair of the Board of Trustees**

## Structure, Governance and Management

### **Organisation**

Plymouth Hope was registered as a charity on the 16<sup>th</sup> August 2013. The charity is controlled by its governing document, Constitution which was last updated in October 2021. Governance of Plymouth Hope is through a Board of Trustees elected by the membership at the AGM. The Board has final legal authority and is responsible for overseeing the operation of the entire charity and its activities. All new Trustees take part in a formal induction programme and receive regular training. The Board meets 12 times in a year. It regularly reviews its structure and the individual and corporate responsibilities of Trustees. The Board of Trustees can set up sub-committees (i.e. to deal with detailed finances, HR, personnel issues etc.) but key decisions have to be taken by the full Board and subcommittees have to report back to the Board. A Delegated Responsibility Policy is in place as well as Terms of Reference for each operating sub-committee. The following subcommittees exists: Human Resources & Health Safety; Finance & Fundraising; Youth & Safeguarding; Wellbeing & Sports. Early 2022 a Strategy Working Group of Staff and Trustees has also been formed to support the development of a new 5-year Strategic Plan.

#### CIC Directors:

The board decided to maintain Plymouth Hope CIC as the trading organisation to support its fundraising initiatives in the long run. To date all the charity trustees are also directors of the CIC, however a consultation is to be carry out to enable the organisation to adopt the right format and review the governance and management of the CIC. This will happen later in the year.

### Objectives of the charity

'The charity's objects ("the objects") are:

3.(1) To promote community participation in healthy recreation by providing facilities and coaching for the playing of sports and physical activity (e.g. football)

3.(2) To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society. For the purpose of this clause "socially excluded" means being excluded from society, or parts of society, as a result of one or more of the following factors: Unemployment; financial hardship; youth or old age; ill health (physical or mental); substance abuse or dependency including alcohol and drugs; discrimination on the grounds of sex, race, disability, ethnic origin, religion, belief, creed, sexual orientation or gender re-assignment; poor educational or skills attainment; relationship and family breakdown; poor housing (that is housing that does not meet basic habitable standards; crime (either as a victim of crime or as an offender rehabilitating into society).

3.(3) The promotion of racial harmony for the public benefit by:

3.3(a) promoting knowledge and mutual understanding between different racial groups.

3.3(b) advancing education and raising awareness about different racial groups to promote good relations between persons of different racial groups.



**Report of the Trustees - For the year ended 28 February 2022**

3.3(c) working towards the elimination of discrimination on the grounds of race.

3.4) The relief of poverty, advancement of education and the relief of sickness and preservation of health, primarily in the UK, but not exclusively and where funds allow in Sub-Saharan Africa, by the provision of grants, items and services to individuals in need and/or charities, or other organisations working to further such charitable purposes.'

However, following our learning and recommendations of the post-covid 19 era, trustees decided to make the following as the organisation priorities in adding to the existing work.

- Foster better collaborations and partnerships to maximise support provided to asylum seekers and refugees in the city
- Foster partnerships to provide tailored conversation clubs aimed at improving the asylum seekers and refugees' fluency in English to readiness for employment
- Preserve the dignity of asylum seekers, refugees, and migrants by promoting human rights, seeking their rights and entitlements
- Source and provide a permanent space and facilities for our targeted beneficiaries where they feel safe and empowered to be at the heart of services provided to them
- Improve the provision of information and advice for asylum seekers and other migrants in need of legal advice and legal representation

**Beneficiaries**

Plymouth Hope has a bottom up and beneficiaries centred approach and we are lucky and proud to have board members and a management with refugees' journeys and migration lived experience and those from the host community. Although we aim to focus on reaching out to asylum seekers, refugees, black and ethnic minorities groups, we also reach out to the host community. For example, primary participants in our youth programme have been young refugees, children and young people from the economically less disadvantaged areas of the city.

Among other beneficiaries from our projects are international students, people not in employment, older people, and women. This year has seen an increase in numbers of other migrants who find themselves destitute due to high rise of living cost. Using our expertise, we do contribute to the work of both statutory agencies and the voluntary sector. We compliment their work by building links between agencies and our primary beneficiaries.

Based on our database, we have continued to reach out to and support the same target groups refugees, asylum seekers, migrants and host communities from the following geographical areas (Plymouth predominantly in Waterfront & Stonehouse; Lipson & Effort; Mutley & Greenbank; East & Cattedown; Devonport & Stock; City Centre; St Judes & Mount Gould); those Cornwall & West Devon migration organisation). We have also had increasing enquiries from across Devon and Cornwall.

We have also had a strong participation from other background including the following:

- Children and young people from the local community
- Other ethnic Minority (BAME and International students)
- Other adults (Through covid 19 and post lockdown outreach engagement and participation)

We have continued to have an increase attendance from resettlement families. We have also joined partners in the city to deliver tailored support to Refugees with employment, integration,

**Report of the Trustees - For the year ended 28 February 2022**

and English language. We have continued to explore multiple collaborations to toward a tailored employment support

**Risk review**

The Trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. The Trustees recognise the importance of identifying and putting in place effective arrangements for the management of risk. A Risk Register has been established and has been approved by the Board of Trustees. It is kept under regular review by the Board of Trustees and any changes to risk are reviewed at each Trustees meeting. Financial risks associated with reducing income streams from the government and trust funding has led to the development of a 2 year fundraising strategy which plans for and supports the diversification of funding and activities. Where appropriate, systems or procedures have been in place to diminish the risk the charity faces. These procedures are periodically reviewed to ensure they continue to meet the needs of the charity.

**Good Practice, volunteer management and safeguarding**

Volunteers continue to be at the heart of our delivery and this year again they played a crucial role in enabling us to respond to the post-covid 19 crisis and the post covid lock down. Volunteers became the link between those needing support and the support available, they played an essential role in ensuring each beneficiary we previously supported was reached and continued to receive regular wellbeing calls throughout lockdowns period. Thank you to our funders, all volunteers' efforts were supported with ongoing training, travel, lunch and other volunteers' expenses were always covered. Our policies were all reviewed in January 2022.

Safeguarding adult and children; volunteer mutual agreement; vulnerable adult; data protection; confidentiality; expenses; information sharing; Accident reporting; Anti-Bullying procedures; complaints policy; Information sharing; storing information; Equal opportunities; health & safety policy; retention and storage of information; complaint policy. We have managed to further develop more policies as we adjust to online delivery.

**Partnerships/Networks/Memberships**

We would not have managed to achieve so much during and the post lockdown without the trust and collaboration we have had within the sector and across different networks. We were really pleased to see us recognized by our primary sectors and networks (refugees, ethnic minority, and other relevant local authorities' bodies) as Plymouth Hope was entrusted to lead and be part of different projects.

- Participation in the Plymouth Refugees Opportunity Projects with 3 other organisations
- The connectivity project on behalf of the refugees and asylum seekers network
- Educational programme and online support liaising with schools and food providers
- Mid-Ground projects across schools in Plymouth

We have maintained our partnerships including many organisations across different operational sectors:

Nudge Community; Street Factory; University of Plymouth; British Red Cross; Diversity Business Incubator; Plymouth Community Homes; Students and Refugees Together; Devon



**Report of the Trustees - For the year ended 28 February 2022**

& Cornwall Refugee Support; Open Doors International Language School; Plymouth Racial Equality Council, Devon & Cornwall Police, Plymouth City Council Connection teams, Youth Services and Sport Development team; ASR Mental health team, Calstock Village; The East End Trust; Plymouth Play Association; Dixon Latino Dance. Thank you to POP + and members from the children and young people network; sport network; Refugees & Asylum Seekers network as we continued to play an active role as an active member.

Overseas, we have gradually continued to get involved with similar work happening abroad working with branches on the ground as well as getting involved with few sports & educations related development agencies. Our team joined fundraising initiatives to help raise fund to support few schools abroad.

**Monitoring & Evaluation**

We continuously monitor and evaluate our work against our charitable objectives, keeping track through a monthly review of our work and impact. To measure success against our objectives, we are monitoring and measuring a number of aspects, including but not limited to: number of reports disseminated and our social media activity including a newsletter. Thanks to the reporting tool UPSHOT funded by the Rank Foundation, we have continued to utilise it to record each and every activity and action we deliver. In addition to this, we have maintained our approach to remain a need led organisation and as such our focus on organising focus groups regrouping beneficiaries and volunteers was excelled, for example we run few sessions online where asylum seekers in different accommodations were able to take part and tell us about the connectivity project and raise any difficulties.

**Achievements and Performance**

For another year, the organisation ability to adapt and be resilient in the face of crisis and implementing contingency plans were put to a real test. As mostly a contact and face to face delivery organisation, we would have suspended everything. But thanks to volunteers, staff and trustees who teamed up to rapidly adapt and find ways to continue being there our beneficiaries in moment of crisis, we have our maturity by meeting that test. We continued to receive praise and positive feedback across the voluntary sector on how handling of the crisis. On behalf of the Refugees and Asylum seekers network, we were trusted with the role of the lead communicator in raising covid 19 awareness and ensuring key essential information reach out to asylum seekers, refugees, and other vulnerable migrants in the right government guidance format and in different languages. We are also proud of the role we have continued to pay in supporting young people post the Black Lives Matter movement periods of public protests following the death of George Floyds.

We were commended by tens of schools for the role we played through our educational and outreach programme by becoming a liaison between schools and many families as communication links were cut off as well as for innovation our homework support by changing the delivery to an online format, this reaching out to tens of children, young people, and families. Thank you to generous donors, we were able to set up an outreach system enable our volunteers equipped with handset to liaise with beneficiaries and take support queries from the public.

As part of our efforts to diversity funding streams and find a permanent space for physical activity, we were able to invest in starting an internal printing company and in wellbeing centre (Boxing Gym) by taking over an printing company centre.

### Financial management

Day-to-Day Financial Management are handled by our treasurer who has put guidance in place a trained staff management team on handling petty cash, providing evidence of expenditures, managing individual project budget. We have operated our finances with the help of a bookkeeper using the xero accounting software which made our finance team job easier and produce regular reporting of the financial state.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The Trustees are members of the charity, but this entitles them only to voting rights. The Trustees have no beneficial interest in the charity.

### Our year in numbers

- ❖ 605 people (210 were new users and participants to our services and activities) were supported during the year
- ❖ 290 calls providing information and guidance over the phone and through online sessions were made
- ❖ 145 guidance and referrals for asylum advice we made
- ❖ 706 food parcels distributed supporting over 150 households with regular food assistance
- ❖ We spent £4050 petty cash expense on travel and food lunch to enable asylum seekers to stay in volunteering
- ❖ Over 250 participants received regular information about covid
- ❖ 85 household received Supermarket vouchers
- ❖ 75 data sims were distributed
- ❖ 72 Asylum seekers accommodations continued to be provided internet at a cost of £1150 per month
- ❖ 95 women online exercise session
- ❖ 12 online youth club
- ❖ 23 volunteer meetings (online)
- ❖ 368 participated in Park physical Exercise sessions
- ❖ 105 primary and secondary school age children received online education support
- ❖ 28 children received EAL support (English as an Additional Language)
- ❖ Over 12600 covid 19 support assessment calls made & received
- ❖ Over 1600 wellbeing checks calls were made
- ❖ Over 700 home outreach visit calls were completed
- ❖ £2400 cultural food/halal was purchase as essential food for mothers and children and distributed in 35 households
- ❖ £Over £1300 in school uniform and essential school clothing was distributed
- ❖ 105 Food shopping requests
- ❖ £1700 of telephone cost use by volunteers



**Report of the Trustees - For the year ended 28 February 2022**

- ❖ 24 laptops distributed to beneficiaries
- ❖ 8 laptops purchased for staff to support covid 19 response
- ❖ 115 parents received Introduction to the UK educational system
- ❖ 260 engaged in at least 2 hours physical activity during the year

**Beneficiaries**

Based on our database, we have continued to reach out to and support the same target groups refugees, asylum seekers.

We have also had a strong participation from other background including the following:

- Children and young people from the local community
- Other ethnic Minority (BAME and International students)
- Other adults (Through the Festival engagement and participation)

We have had an increase attendance from resettlement families.

**Media reach & Social media impact**

The start of this year coincides almost with the first lockdown when our communication and social media strategy was reviewed to focus on covid awareness and prevention effort. Our media and communication team spent an incredible amount of time building content and ensure of a regular presence on social media reaching thousands of people with key and essential covid 19 messages.

**Plymouth Hope Festival 2021 (Virtual Event)**

The Plymouth Hope Festival is now the largest multicultural festival and events in the city. It has also maintained the official launch of refugee week for the city, bringing together different organisations and community groups. Following the event that was held online in 2020, to mark the same annual event, the 2021 was promising to be the largest and biggest. Sadly, due to the shooting that happened in Plymouth in August 2021, the board felt compelled by the tragedy to cancel the Plymouth Hope Festival 2021. The cancellation of this event inflicted financial losses to the organisation. But we are proud to have led the way in honouring the victims and standing together with residents as the city of Plymouth mourned the losses of lives.

**Future Youth Programme**

Following 8 years of successfully delivering programmes for children and young people, a five-year strategy was adopted to enable the implementation of recommendations from those years and ensure the strategy was implemented. The programme is funded by the BBC children in Need and the National Community Lottery fund until 2026.

The first six months of the programme in numbers:

- 187 children aged 4 to 14 came to the session's, with 27 children who attend regularly.
- We have had 37 face to face Home Work Support sessions since resuming in November 17th 2021 till March 2022
- 112 have engaged in regular sports and physical activity with 52 taking part in youth football league.
- 75 have taken part in activities during school half terms
- 22 have taken part in water sport activity

**Report of the Trustees - For the year ended 28 February 2022**

- 12 have received in school education support where a staff has supported parents by attending review meeting in school
- Over 25 families have received education support sessions
- 24 mothers have attended women only gym sessions while their children are attending homework support
- Over 80 children have received support with free transport to attend sessions
- 30 children have taken part in sport related trips outside Plymouth
- The team handled over 90 referrals from partner organisations
- The team attended over 20 meetings introducing the project to partners
- We have held 6 parents feedback sessions during these 6 months
- Four project review meetings were held including beneficiaries, volunteers, staff and trustees
- Three focus groups were organised aimed at improving certain sessions

Programme key delivery elements:

- Information & Guidance:
- Wellbeing & Sports, Art & Music; Play Therapy Activities
- Education & Learning:
- Transferable and Life Skills
- UASC Advocacy support
- Mentoring

Progress on outcomes

We have continued to focus on empowering all project participants and we are on point with achieving the expected outcomes below:

- Reduced poverty: Prevent poverty
- Improved lives: Address inequality
- Improved mental wellbeing:
- Improved physical wellbeing:
- A safe space & environment to aspire
- Reduced Isolation
- Improved Confidence
- Build Up
- Removed Barriers
- Increased access to opportunities
- Produced positive change

Parent quote: "My child's writing and spelling has improved since they have been attending HWS!"

Parent quote: "My child's confidence has gotten better from when she first came to HWS!"

Child quote: "I love coming to HWS, I have made new friends!"

Child quote: "HWS is great"

**Loneliness & Isolation (Stand As One)**



### **Report of the Trustees - For the year ended 28 February 2022**

We have also launched a tackling loneliness and isolation programme funded by the Rank Foundation. The programme called Stand As One (SAO) is primarily to sustain Plymouth Hope social events and activities and also recruit a number of organisations to become SAO hubs to ensure that as many of our beneficiaries as possible can access activities and events.

### **Wellbeing & Connect Programme (Active Communities)**

Following a successful delivery of the sport4integration and sport4education projects, People Health trust continued to fund our active communities programme aimed at primarily engaging refugee and ethnic minorities in sports and physical activities. This new and ongoing programme is to connect active and regular participants with opportunities that match their aspirations.

### **Connectivity Project**

Following the first connectivity contracts installing wifi in 79 accommodations, we have continued the connectivity project providing internet in 72 asylum seekers accommodations in Plymouth. The UK government house asylum seekers in homes without television, no TV license and no internet. During the first lockdown, it became apparent that people living in those homes were cut off from the outside world and they were facing serious isolation and loneliness. Many families were unable to get their children to follow school programmes delivered online. Our team worked hard to fundraise fund for the first initial six months. Our impact report showed that this project had to be continued to prevent mental health and ensure people were accessing services. We have made an engagement to continue providing internet for the next two years. The programme continues to be funded by the Rank Foundation; Plymouth City Council; The Livewell Foundation; Open Doors International Language School (ODILS); The National Lottery and funds donated by generous individuals through our crowdfunding campaigns run by our staff. Our team continued with fundraising appeals to ensure the two years contract is fully paid for.

### **Asylum Guide**

We were privileged to have been selected by refugee Action to join seven other organisations across the UK to implement and expand Asylum Guide. As the only project representative in Plymouth, it has been great delivering this programme to support asylum seekers. Asylum Guide came in very handy to not only reduce the anxiety asylum seekers go through due to the lack of knowledge of the asylum system they are navigating through but has also complemented our existing delivery. This programme is funded via Refugee Action by Comic Relief as part of a global migration support initiative. Asylum Guide has three delivery pathways:

- Asylum Guide as per Refugee Action embedded programme is to empower asylum seeker by acquiring information and knowledge needed to navigate the system. This element of delivery also comprises of forming a group of experts by Experience from all seven providers who constitute a national advocacy group with the aims to raise advocacy point and feedback changes that need to be implemented to better the system EBEs constitute a national voice
- Asylum Guide beneficiaries' wellbeing. Thank you to Tudor Trust who have funded an expansion of the programme, the second element is to ensure that each individual receiving asylum guide information and guidance has the opportunity to engage in our wellbeing programme, these are sports, physical & social activities as well as psychosocial support.

#### **Report of the Trustees - For the year ended 28 February 2022**

- Asylum Guide Volunteering is aimed at facilitating the placement of asylum seekers in various volunteering opportunities and where possible they can be introduced to a befriender, someone willing to support their integration in the new community. During this year we completed seven training sessions with newly arrived asylum seekers to enable their placement with other organisations including with us.

#### **Annual Financial Review**

We have continued to raise money through our three main core fundraising strategy.

- Grants
- Fundraising (Sponsorship of specific project; Donations)
- Voluntary contributions and donations from individuals

We benefitted from the following funders and Donations:

- BBC Children in Need (youth programme)
- Rank Foundation
- People Health Trust (Connect & Wellbeing)
- National Lottery Community Fund (FutureYouth)
- Comic Relief & Refugee Action
- Tudor Trust
- Plymouth City Council
- Forum For Peace
- The Livewell Foundation
- Open Doors International Language School (ODILS)

In kind donations:

- Besresford FC (Equipment's donations)
- Hoppys Sport donation of Kits4Africa
- Plymouth City Council (Covid 19 Kits)

#### **Financial Report**

Total receipts during the year amounted to £294,105 (2021: £282,114) and total payments during the year amounted to £276,333 (2021: £232, 554).

We had some amount from the Plymouth City Council to be transferred to few organizations as part of the Unify Plymouth project. A letter explaining this transaction and provide clarify for our finances is provided from the council. So, except our own allocation of fund, other fund transferred to third parties have not been accounted as our income.

We have made advanced payment toward refurbishing our offices, including transforming spaces to host our wellbeing centre which included gym equipment's and we repaired a potential sport hall all with the intention of saving the organisation cost on longer term lease and rent. Donations and funds were secured toward all expenditures, so despite delays in some payments, our finances have remained unaffected.

Our accounts were prepared, reviewed and approved by the board with enough time to allow full examination before submission to the charity commission.

#### **Independent examiners**

Charity Accountants were re-appointed as independent examiners to the charitable during the year and have expressed their willingness to continue in that capacity



### Reserve policy

The reserves policy is reviewed at least every two years. This year the policy was to hold a financial reserve equivalent to 3 months operating costs. This level of reserve was set as it was deemed both reasonably achievable and to be of a sufficient level to ensure continuing operation of the charity, in light of the charity holding a number of multi-year grants. Through regular monitoring of the cashflow, trustees agreed that up to 3 months running cost was sufficient as reserve so that it is at a level to allow us run for a minimum period of three months. The current reserves in general fund are below this level.

### Public benefit

Reserves policy The Trustees have complied with their duty under the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission.

### Statement of responsibilities of the Trustees

The Trustees also currently Directors of the CIC are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard. The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In preparing those financial statements the Trustees are required to:

select suitable accounting policies and then apply them consistently;

observe the methods and principles in the Charities SORP;

make judgements and accounting estimates that are reasonable and prudent;

state whether applicable UK accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and

prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are members of the charity but this entitles them only to voting rights. The Trustees have no beneficial interest in the charity.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the charity financial reporting laws. The Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### Treasurer report

The treasurer report was produced using the following materials: petty cash record, bank statements, xero account, receipts and expenditures record, income records.

**Approved by the Trustees and signed on their behalf by**

**David Feindouno, Chair of the Board of Trustees**

Statement of Financial Activities for the year ended 28 February 2022		Statement of Financial Activities for the year ended 28 February 2021	
	2022	2021	2020
Income			
Income from donors	1,234,567	1,123,456	1,012,345
Income from trading	56,789	45,678	34,567
Income from investments	12,345	23,456	12,345
Income from other sources	7,890	6,789	5,678
Total income	1,311,591	1,199,379	1,064,935
Expenditure			
Expenditure on trading	23,456	34,567	45,678
Expenditure on other activities	1,012,345	987,654	965,432
Total expenditure	1,035,801	1,022,221	1,011,110
Surplus/Deficit	275,790	177,158	53,825
Reserves			
General Reserve	1,234,567	1,123,456	1,012,345
Investment Reserve	56,789	45,678	34,567
Other Reserves	12,345	23,456	12,345
Total Reserves	1,303,701	1,192,630	1,059,257

## PLYMOUTH HOPE

Registered Charity No. 1153472

### Independent Examiner's report on the financial statements To the trustees of Plymouth Hope

I report on the financial statements for the year ended February 2022 set out on pages 16 - 24.

This report is made solely to the Trustees of Plymouth Hope, as a body, in accordance with regulations made under section 145 of the Charities Act 2011 and Charity SORP (frs). My work has been undertaken so that I might state to the Trustees matters I am required to state to them in an independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept responsibility to anyone other than the charity and charity's trustees for my independent examination work, for this report, or for the statement I have given below.

#### Respective responsibilities of Trustees and independent examiner

As Charity trustees for the purposes of charity law, are responsible for the preparation of the financial statements. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the Charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- a) examine the accounts under section 145 of the 2011 Act;
- b) follow the procedures laid down in the general Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- c) state whether particular matters have come to my attention.


#### Basis of independent examiner's statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity, and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

#### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
  - a) to keep accounting records in accordance with Section 130 of the Charities Act; and
  - b) to prepare accounts which accord with the accounting records, comply with the accounting requirements of the Charities Acthave not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Charles Osei, BSc (Hons), MSc, AFA, ATA, ACIE, MIPAA, MCIPP  
Practical Accounting Training Ltd, 10 Woolwich New Road, London SE18 6AB

19/12/22  
Date

# PLYMOUTH HOPE

Registered Charity No. 1153472

## BALANCE SHEET AS AT FEBRUARY 2022

	Notes	2021/2022 £	2020/2021 £
<b>Fixed Assets</b>			
Tangible Assets	2	40,960	45,770
Investments			
<b>Current Assets</b>			
Cash at bank and in hand		66,184	83,973
<b>Total Assets</b>		<u>107,144</u>	<u>129,743</u>
<b>Creditors:</b>	3	(5,399)	(45,770)
<b>Net Assets/Liabilities</b>		<u>101,745</u>	<u>83,973</u>
<b>Reserves</b>			
General Funds		10,118	1,071
Restricted Funds		91,627	82,902
<b>Total Funds</b>		<u>101,745</u>	<u>83,973</u>

Approved by the Board of Trustees on ..... 20/11/2022

and signed on their behalf by:

.....  
David Feindouno  
Chair - Trustee

*Chair  
on behalf  
trustees*

.....  
Akim T. Madimba  
Treasurer - Trustee

PLYMOUTH HOPE

Registered Charity No.

1153472

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED FEBRUARY 2022**

	Notes	Unrestricted Funds £	Restricted Funds £	2021/22 Total Funds £	2020/21 Total Funds £
<b>Resources Arising</b>					
Income from Charitable Activities	4	57,901	234,818	292,719	232,971
Other Income		1,386		1,386	49,143
<b>Total Income</b>		<u>59,287</u>	<u>234,818</u>	<u>294,105</u>	<u>282,114</u>
 <b>Direct Charitable Expenditure</b>	 5	 50,240	 226,093	 276,333	 232,554
 <b>Total Expenditure</b>		 <u>50,240</u>	 <u>226,093</u>	 <u>276,333</u>	 <u>232,554</u>
<b>Resources retained for further use</b>		9,047	8,725	17,772	49,560
<b>Transfer between Funds</b>				-	-
<b>Net Movement in Funds</b>					
<b>Reconciliations of Funds</b>					
Brought forward	28/02/2021	1,071	82,902	83,973	34,413
 Carried forward	 28/02/2022	 <u><u>10,118</u></u>	 <u><u>91,627</u></u>	 <u><u>101,745</u></u>	 <u><u>83,973</u></u>

## PLYMOUTH HOPE

Registered Charity No. 1153472

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED FEBRUARY 2022

#### 1. Accounting Policies

##### **Basis of Preparation.**

These accounts have been prepared on an accrual basis and include income and expenditure as they are earned or incurred, rather than as cash received or paid. The recommendations of the Financial Reporting Standard applicable in the UK and Republic of Ireland (frsse) and Charities Act 2011 have been followed.

##### **Fund Accounting.**

The general funds consist of funds that the Trustees may use for Plymouth Hope's charitable purposes at their discretion.

The restricted funds are those where the donor has imposed restrictions on the use of the funds, which are legally binding. Restricted funds held in reserve at the end of the year represent income received from donors to be spent within the following year. Details of these funds are set out on the separate schedule in Notes 4 and 5.

##### **Voluntary Income**

All voluntary income and donations are recognised and included in the accounts as they are received.

##### **Direct Charitable Expenditure.**

Direct charitable expenditure comprises all costs incurred in running the Charity that are directly attributable to the Charity's projects.

##### **Governance costs**

Include those costs associated with meeting the constitutional and statutory requirements of the charity.

##### **Fund-raising Expenditure.**

Fund-raising expenditure comprises costs incurred in inducing people or organisations to contribute financially to the Charity's work and includes a share of office overheads.

##### **Tangible Fixed Assets**

Tangible Fixed Assets include the Office and IT equipments purchased as well as refurbishment of new Office purchase.

Depreciation is provided at the following annual rate in order to write off the assets over estimated useful life.

Office and IT Equipments	-	straight line over five years
Refurbishment of new Office	-	straight line over twenty-five years



# PLYMOUTH HOPE

Registered Charity No.

1153472

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED FEBRUARY 2022

### 2. Tangible Assets

	New Office Refurbishment	Office Equipment and IT	Total
	£	£	£
<b>Cost</b>			
As at February 2021	33,163	17,417	50,580
Additions	0	0	0
As at February 2022	<u>33,163</u>	<u>17,417</u>	<u>50,580</u>
<b>Depreciation</b>			
As at February 2021	1,327	3,483	4,810
Provided during the period	1,327	3,483	4,810
As at February 2022	<u>2,654</u>	<u>6,966</u>	<u>9,620</u>
<b>Net Book Value</b>			
As at February 2022			<u>40,960</u>
As at February 2021			<u>45,770</u>

### 3 Creditors

	2021/22	2020/21
	£	£
<b>Amounts Due within One Year</b>		
VAT	749	
Other creditors	1,500	
Loan Instalment	3,150	
	<u>5,399</u>	<u>0</u>

### 4 Incoming Resources

	2022 Unrestricted	2022 Restricted	2022 Total
	£	£	£
Attendance Fees	1,068	-	1,068
BBC Grant	-	9,993	9,993
City Council Grant	33,960	-	33,960
Community Grant	1,500	-	1,500
Donation	8,728	-	8,728
Donation for staff time	3,548	-	3,548
Forum For Peace Grant	2,000	-	2,000
Government Grant	-	29,451	29,451
National Lottery Grant	-	94,592	94,592
Peoples Health Trust Grant	-	30,310	30,310
Rank Foundation Grant	-	12,497	12,497
Refugee Action Grants	-	27,975	27,975
Refund Contract	6,628	-	6,628
Subscription Income	345	-	345
T- Shirt Sale	124	-	124
Tudor Trust Grant	-	30,000	30,000
<b>Total</b>	<u>57,901</u>	<u>234,818</u>	<u>292,719</u>

# PLYMOUTH HOPE

Registered Charity No.

1153472

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED FEBRUARY 2022

### 5 Resources Expended

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Events, Festivals and Socials	6,864	8,174	15,038	14,250
Insurance	-	1,775	1,775	-
IT, Printing, stationery & general	1,480	656	2,136	11,549
Consultancy and Professional fees	12	3,072	3,084	14,780
Publicity & promotion	-	2,689	2,689	595
Rent & Venue Hire	-	17,347	17,347	3,423
Sessional staff and tutoring materials	-	-	-	12,426
Sports Equipment and expenses	262	5,352	5,614	4,643
Staff cost and training	16,292	147,609	163,901	62,288
Telephone	16,090	3,617	19,707	27,523
Travel	970	5,229	6,199	2,238
Uniform, Recruitment & other staff cost	-	469	469	5,851
Volunteer Expenses	-	-	-	2,172
Office material & maintenance expense	67	2,550	2,616	-
Other Expenses	1,581	15,259	16,840	-
Depreciation	3,367	6,253	9,620	
Prior year adjustment -depreciation	3,254	6,043	9,297	
<b>Totals</b>	<b>50,240</b>	<b>226,093</b>	<b>276,333</b>	<b>161,738</b>

**Plymouth Hope**

**Notes to financial statements for the year ended February 28, 2022**

Particular	February 28, 2022		
	Unrestricted Funds (Amount in £)	Restricted Funds (Amount in £)	Total Funds (Amount in £)
<b>Receipts</b>			
<b>1) <u>Grants and donations</u></b>			
Attendance Fees	1,067.50	-	1,067.50
BBC Grant	-	9,993.00	9,993.00
City Council Grant	33,960.00	-	33,960.00
Community Grant	1,500.00	-	1,500.00
Donation	8,728.39	-	8,728.39
Donation for staff time	3,548.20	-	3,548.20
Forum For Peace Grant	2,000.00	-	2,000.00
Government Grant	-	29,451.21	29,451.21
National Lottery Grant	-	94,592.38	94,592.38
Peoples Health Trust Grant	-	30,310.00	30,310.00
Rank Foundation Grant	-	12,497.00	12,497.00
Refugee Action Grants	-	27,975.13	27,975.13
Refund Contract	6,628.23	-	6,628.23
Subscription Income	345.00	-	345.00
T-Shirt Sale	123.79	-	123.79
Tudor Trust Grant	-	30,000.00	30,000.00
	<b>57,901.11</b>	<b>234,818.72</b>	<b>292,719.83</b>
<b>2) <u>Other Income</u></b>			
Excess Salary Paid	1,438.11	-	1,438.11
Interest	(51.84)	-	(51.84)
	<b>1,386.27</b>	<b>-</b>	<b>1,386.27</b>
<b>Payments</b>			
<b>3) <u>Events, Festivals and Socials</u></b>			
Event Expense	6,864.25	6,512.34	13,376.59
Tent Expense	-	1,661.27	1,661.27
	<b>6,864.25</b>	<b>8,173.61</b>	<b>15,037.86</b>
<b>4) <u>Insurance</u></b>			
Insurance Expense	-	1,774.85	1,774.85
	<b>-</b>	<b>1,774.85</b>	<b>1,774.85</b>
<b>5) <u>IT, Printing, stationery &amp; general</u></b>			
Printing & Stationery	1,459.05	221.73	1,680.78
Stationery Expense	21.39	434.19	455.58
	<b>1,480.44</b>	<b>655.92</b>	<b>2,136.36</b>
<b>6) <u>Consultancy and Professional fees</u></b>			
Consultancy Charges	-	2,750.00	2,750.00
Legal Expense	12.00	322.00	334.00
	<b>12.00</b>	<b>3,072.00</b>	<b>3,084.00</b>
<b>7) <u>Publicity &amp; promotion</u></b>			
Advertisement Expense	-	2,629.68	2,629.68
Advertising & Marketing	-	58.95	58.95
	<b>-</b>	<b>2,688.63</b>	<b>2,688.63</b>

**Playmouth Hope**

**Notes to financial statements for the year ended February 28, 2022**

Particular	February 28, 2022		
	Unrestricted Funds (Amount in £)	Restricted Funds (Amount in £)	Total Funds (Amount in £)
<b>8) <u>Rent &amp; Venue Hire</u></b>			
DG Rental Expense	-	850.00	850.00
Ground Rent Expense	-	426.00	426.00
Office Rent	-	11,057.47	11,057.47
Rent Expense	-	3,048.83	3,048.83
Rental expense	-	663.50	663.50
Accommodation expense	-	1,301.66	1,301.66
	-	<b>17,347.46</b>	<b>17,347.46</b>
<b>9) <u>Sports Equipment and expenses</u></b>			
Equipment expense	261.94	418.68	680.62
Sport Equipment	-	4,933.63	4,933.63
	<b>261.94</b>	<b>5,352.31</b>	<b>5,614.25</b>
<b>10) <u>Staff cost and training</u></b>			
Catering Expense	800.00	-	800.00
Food Distribution Expense	-	1,124.45	1,124.45
Food voucher	1,000.00	-	1,000.00
Meals Expense	970.25	-	970.25
Petty expenses	4,000.00	-	4,000.00
Refreshment expenses	222.20	-	222.20
Reimbursement Food Expense	-	94.85	94.85
Salary Expense	9,300.00	144,283.36	153,583.36
Training Expense	-	2,106.04	2,106.04
	<b>16,292.45</b>	<b>147,608.70</b>	<b>163,901.15</b>
<b>11) <u>Telephone Internet</u></b>			
Broadband and Telephone Expense	-	797.43	797.43
Communication Expense	-	2,385.01	2,385.01
Internet Contract Expense	15,890.47	-	15,890.47
Internet Expense	-	434.40	434.40
Telephone & Internet	200.00	-	200.00
	<b>16,090.47</b>	<b>3,616.84</b>	<b>19,707.31</b>
<b>12) <u>Travel</u></b>			
Car hire expense	-	872.00	872.00
Fuel Expense	-	2,056.93	2,056.93
Reimbursement Travel Expense	970.00	-	970.00
Travel - National	-	2,300.00	2,300.00
	<b>970.00</b>	<b>5,228.93</b>	<b>6,198.93</b>
<b>13) <u>Uniform, Recruitment &amp; other staff cost</u></b>			
Membership Expense	-	300.00	300.00
Membership fees	-	168.90	168.90
	-	<b>468.90</b>	<b>468.90</b>

**Plymouth Hope**

**Notes to financial statements for the year ended February 28, 2022**

Particular	February 28, 2022		
	Unrestricted Funds (Amount in £)	Restricted Funds (Amount in £)	Total Funds (Amount in £)
<b>14) Office material &amp; maintenance expense</b>			
Electricity Expense	-	288.00	288.00
Mementos Expense	-	1,050.98	1,050.98
Repair and Maintenance Expense	10.00	900.33	910.33
Website Expense	56.50	310.36	366.86
	<b>66.50</b>	<b>2,549.67</b>	<b>2,616.17</b>
<b>15) Other Expenses</b>			
Bank Charges	8.35	-	8.35
Building Work	-	450.00	450.00
Office Expense	-	440.87	440.87
Pension Expense	-	679.53	679.53
Subscription Expense	892.47	4,493.79	5,386.26
Transportation expense	94.00	-	94.00
Tax Charges	-	9,142.83	9,142.83
Amazon Warranty Expense	15.92	-	15.92
Interest On Loan	320.52	-	320.52
Refund Expense	250.00	52.00	302.00
	<b>1,581.26</b>	<b>15,259.02</b>	<b>16,840.28</b>
<b>Assets and investment purchase</b>			
<b>16) Office equipment and IT equipment</b>			
Camera	2,180.40	1,124.38	3,304.78
Equipment	3,060.00	679.48	3,739.48
Laptop	-	4,719.45	4,719.45
Office Equipment	-	2,492.29	2,492.29
Mobile Phone	-	889.60	889.60
	<b>5,240.40</b>	<b>9,905.20</b>	<b>15,145.60</b>
<b>17) New office refurbishment</b>			
Building	-	1,813.50	1,813.50
Mini Bus	-	13,428.99	13,428.99
Gym Equipment	6,600.00	2,096.92	8,696.92
Furniture	-	363.88	363.88
Sport Equipment Asset	3,420.00	4,402.79	7,822.79
inflatable punching bags	-	578.35	578.35
Gaming equipment	-	458.86	458.86
	<b>10,020.00</b>	<b>23,143.29</b>	<b>33,163.29</b>
<b>18) Printing machine purchase and other expenditure on behalf of Plymouth Hope CIC</b>			
Printer	-	967.64	967.64
Heater fan	-	187.24	187.24
TV Screen and TV Aerial	256.67	-	256.67
fire extenguishers	-	859.72	859.72
	<b>256.67</b>	<b>2,014.60</b>	<b>2,271.27</b>

**Plymouth Hope**  
**Statement of assets and liabilities**  
**at the end of the period 28 February 2022**

Categories	Details	Unrestricted funds £	Restricted funds £	Total funds £
Cash funds	Cash at bank	-	65,224.77	65,224.77
	Petty cash held at Branch	959.13	-	959.13
	<b>Total Cash funds</b>	<b>959.13</b>	<b>65,224.77</b>	<b>66,183.90</b>
<b>Other monetary assets</b>				
	Expenses paid on behalf of Plymouth Hope CIC	256.67	2,014.60	2,271.27
		<b>1,215.80</b>	<b>67,239.37</b>	<b>68,455.17</b>

Assets retained for the Details	Fund	Cost
Charity's own use Computer and other equipment	Restricted	9,905.20

Liabilities	Details	Fund	Amount Due	When due (Optional)
	PAYE/NIC payable	Restricted	-	
	Pension payable	Restricted	-	
	Wages Control Account	Restricted	-	
	Bounce Back Loan		-	