



Trustees' Annual Report for the period								
From		Period start date			To		Period end date	
		1 st	April	2019			31 st	March

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Section A Reference and administration details

Charity name Sefton Unit Sea Cadet Corps

Other names charity is known by Sefton Sea Cadets

Registered charity number (if any) 521143

Charity's principal address 3 Field Lane

Litherland

Liverpool

Postcode L21 9LU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Julia Garner	Chairperson		
2	Wendy Reilly	Treasurer		
3	Robert Bridge	Trustee		
4	Philip Cave	Commanding Officer		
5				
6				
7				
8				
9				
10				
11				
12				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Sea Cadets Standard Constitution 2017
How the charity is constituted (eg. trust, association, company)	Unit Management Trustee Committee
Trustee selection methods (eg. appointed by, elected by)	Elected

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Unit Management Team (UMT), elected Trustees and appointed Commanding Officer, are responsible for the management and administration of the Unit and for all its financial, legal, regulatory and charity aspects. In conducting its business, the UMT are required to act in accordance with Sea Cadet regulations of which the constitution forms a part, and which are issued by the Marine Society and Sea Cadets (MSSC) Council, the Law of the Country in which the Unit is established, and to have regard to any guidance issued by the Charities Commission.

Before a new UMT member is elected, it remains conditional until they have completed a UMT Trustee application form, which includes a declaration that they are a fit and proper person to be charity trustee, have provided two references and undergone a Criminal Records check.

Summary of the objects of the charity set out in its governing document

The Charitable purpose of the Sea Cadets Unit is to promote the development of young people in the Sefton area in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society and Sea Cadets.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Purpose of the unit as set out in the constitution is to

- Offer young people a structured environment in which to develop;
- Provide access to education and training including (but not restricted to) sailing, paddle sports, power boating, seamanship, navigation, marine engineering, cooking, music, first aid, drill, piping and public service;
- Provide opportunities for young people to obtain a range of qualifications; and
- Provide opportunities for community involvement

The above is within the realms of the guidance issued by the Charities Commission for Public Benefit, covering both the benefit and public aspects.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

We currently support 63 young people within Sefton Unit ranging from 10-18 years.
The Unit is supported by 34 qualified volunteer instructors and trustees.

In 2021, the cadets were able to achieve awards in boating assessments including windsurfing, rowing, paddle sports and sailing, with some of the senior cadets achieving Duke of Edinburgh awards and also BTEC qualifications

2021 was a year where we Sefton Sea Cadets was recovering post covid, were received funds from many of our supporter to ensure that the Sea Cadet training facilities were a safe environment for the cadets to learn. Unfortunately, we were unable to fundraise with the public due to covid restrictions still being in place on face to face events. We purchased 2 marquees for the cadets to training outdoors whilst they were protected from the elements and we introduced rigorous hygiene procedures.

We are still undergoing a refurbishment in the galley and surrounding areas as this was delayed due to Covid restrictions. The refurbishment will allow us to become health and safety compliant for the cadets to have weekend stays at the unit.

Section E

Financial review

Brief statement of the charity's policy on reserves

There is no formal policy of unit reserves, however, Trustees have decided to transfer funds into a higher interest business account when the current account is in credit of more than £10,000

Current balance in the reserve account is £13,609

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Sefton Sea Cadets principal source of funding is provided by subscriptions of £2.00 per session by each member throughout the year and grant funding applied to specific projects. The core funding is supplemented by fund raising activities throughout the year in the form of bucket collections and sponsored events.

We have recently undertaken refurbishment work to improve instruction and staff areas in order to maintain the buildings and ensure that all hygiene is to a high standard.

Section F Other optional information

There is no liability for loans, creditors or any bank overdrafts.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Julia Garner</i>	<i>Wendy Reilly</i>
Full name(s)	Julia Garner	Wendy Reilly
Position (eg Secretary, Chair, etc)	Chairperson	Treasurer
Date	30/10/2022	

Sefton Sea Cadets -Trading Account for financial year April 2021- March 2022

Opening Balances

Cash	£518.56	
Current Account	£15,201.76	
Savings account	£5,108.00	£20,828.32

Income

Donations	£21,742.34	
Fundraising	£0.00	
Generated	£4,021.59	
Grants	£10,900.00	
Training	£148.40	
Unearned	£3,020.10	£39,832.43

Expenditure

Overheads	-£13,369.99	
Operating	-£5,745.38	
Grant Purchases	-£22,534.73	
Charitable Activity	-£2,820.40	
Fees / Charges	-£945.83	-£45,416.33

Closing Balance

£15,244.42

Closing balance figures

Cash	£303.56	
Current Account	£1,332.86	£1,636.42
Savings Account		£13,609.28
Total Cash assets		£15,245.70

I have examined the foregoing accounts and statement of balances as of 31/03/2022 with the books and vouchers obtained and all the information and explanations required.
In my opinion the statement of balances and accounts are properly drawn up to exhibit the true and correct view of the financial position as shown by the books of the unit.

Auditors signature	Amanda McNally
Unit Treasurers signature	Wendy Reilly
Unit Chairpersons signature	Julia Garner

Business Account

Balance at 1/4/21	£5,108.00	
Interest	£0.13	07/06/2021
Transfer from Community account	£15,000.00	01/09/2021
Interest	£0.15	06/09/2021
Interest	£0.50	06/12/2021
Interest	£0.50	07/03/2022
Transfer to community account	-£6,500.00	11/03/2022
Balance at 31/3/22	£13,609.28	

Sefton Sea Cadets -Summary Detail Report for the year April 2021- March 2022

Receipts	Budget Code	Amount	Total	Payments	Budget Code	Amount	Total
<u>Donations</u>				<u>Overheads</u>			
Cadet	DON01	£6,869.68		Rent and Rates	OVE01	-£2,356.80	
Bursaries	DON02	£0.00		Water	OVE02	-£3,491.71	
Cadet Socials	DON03	£0.00		Electricity and Gas	OVE03	-£3,181.67	
External - Unrestricted	DON04	£14,872.66		Telephone and Broadband	OVE04	-£586.20	
Stand Easy	DON05	£0.00	£21,742.34	Security	OVE05	-£1,354.99	
				Insurance - building	OVE06	-£1,474.11	
				Insurance - boats	OVE07	£0.00	
				Insurance - vehicles	OVE08	-£542.67	
<u>Fundraising</u>				Safety Certifications	OVE09	-£381.84	
Bucket Collections	FUN01	£0.00		Other	OVE10	£0.00	-£13,369.99
Social Events	FUN02	£0.00					
Community Events	FUN03	£0.00					
Cadet Sponsorship	FUN04	£0.00	£0.00				
				<u>Operating</u>			
<u>Generated</u>				Unit Health and Hygiene	OPE01	-£1,070.09	
Property Rental	GEN01	£0.00		Equipment	OPE02	-£1,026.51	
Sale of Assets	GEN02	£2,600.00		Office stationery and equipment	OPE03	£0.00	
Sale of Goods	GEN03	£160.00		IT consumables	OPE04	£0.00	
Course revenue	GEN04	£1,261.59		Building maintenance	OPE05	-£967.24	
Bar Offerings - Mess Account	GEN05	£0.00	£4,021.59	Boat Maintenance	OPE06	£0.00	
				Vehicle maintenance and costs	OPE07	-£1,309.90	
<u>Grants</u>				General maintenance	OPE08	-£432.00	
External - Unrestricted	GRA01	£0.00		Cadet uniform and branded clothing	OPE09	-£939.64	
Sefton MBC Roof repairs	GRA02	£500.00		Bar Offerings - Mess account	OPE10	£0.00	-£5,745.38
Insurance for Minibus replacement	GRA03	£10,400.00					
	GRA04	£0.00	£10,900.00	<u>Grant Purchases</u>			
				Unrestricted expenditure	GRA05	£0.00	
<u>Training</u>				Minibus purchases	GRA06	-£20,500.00	
Course Fees - Cadet Charge	TRA01	£148.40		Kitchen Refurbishment	GRA07	-£2,034.73	-£22,534.73
Other	TRA02	£0.00	£148.40				
				<u>Charitable Activity</u>			
<u>Unearned</u>				Course Fees - Cadets	CHA01	£0.00	
Bank Interest - business account	UNE01			Cadet Rewards	CHA02	-£1,523.15	
Gift Aid	UNE02	£3,020.10		Cadet Social Events	CHA03	-£151.02	
			£3,020.10	Travel Costs	CHA04	£0.00	
				Catering for events	CHA05	£0.00	
				Volunteer Rewards / Reimbursements	CHA06	-£79.74	
				Charitable Donations	CHA07	£0.00	
				Fundraising costs	CHA08	£0.00	
				Community Events	CHA09	-£1,066.49	-£2,820.40
				<u>Fees / Charges</u>			
				Izettle Costs	FEE01	£0.00	
				MSSC Membership Fees	FEE02	-£945.83	-£945.83
Total Income			£39,832.43	Total Expenditure			-£45,416.33