



FOREST OF DEAN UNIT 586 OF THE SEA CADET CORPS
TRUSTEES' ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

REGISTERED CHARITY NUMBER: 286701

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REPORT OF THE TRUSTEES OF FOREST OF DEAN UNIT NO 586 OF THE SEA CADET CORPS

The Charity Trustees present their report together with the financial statements of the charity for the year ended 31st March 2022. The financial statements comply with both the Charity's Constitution and the Charities Act 2011.

Aim of the Sea Cadet Corps

The aim of the Sea Cadets Corps is to give young people the best possible head start in life, through nautical adventure and fun

Charitable Purpose

The charitable purpose of the Unit is to promote the development of young people in achieving their physical, intellectual, and social potential as individuals and as responsible citizens. This is achieved by the provision of education and leisure time activities using a nautical theme, based on the traditions of the Royal Navy and in accordance with the principles, ethos, and practices of the Marine Society & Sea Cadets (MSSC).

In furtherance of the Purpose, the Unit offers young people a structured environment in which to develop; provides access to education and training including sailing, rowing, windsurfing, paddle sports, power boating, seamanship, navigation, marine engineering, cooking, music, first aid, drill, piping, and public services; it provides opportunities for young people to obtain a range of qualifications and a wide range of opportunities for community involvement.

Public Benefit

The trustees continue to give regard to the Charity Commission's general guidance on public benefit 'Charities and Public Benefit' provided by the Unit in relation to the charitable purpose of the Sea Cadets movement as set out in the activities and achievements as outlined in this report.

To achieve its aim the Unit encourages recruitment of young people from all backgrounds and abilities including where possible, and within the realms of Health and Safety, those with disabilities and develops their skills and abilities by:

- Regular structured activities with a nautical theme
- Enabling young people to take part in activities connected with the wider Sea Cadet Corps
- Movement such as waterborne activities, events and competitions at district, area and national levels
- Availability of formal achievements whilst completing courses to earn badges and promotions

TRUSTEES REPORT

With Covid restrictions easing, this year has been a little easier but by no means straight forward. Our dedicated instructors did a fantastic job getting our cadets out on the water & in the fresh air, which is so important for our young people's mental health.

Our use of Lydney Harbour is key to our boating success, however we are yet to finalise our own storage facility within the harbour. We have spent many hours negotiating with Lydney Yacht Club, briefing our architect and organising many surveys but we are still to get full agreement from all parties. I sincerely hope we can resolve this in the coming months to ensure we can build within the harbour and relieve the pressure on our CO & 1st Lt when constantly moving our craft back and forth each evening.

We are pleased to have provided a bursary for one of our cadets to take part in an offshore yachting week. A further bursary was obtained from MSSC to enable another cadet to spend a week offshore on Royalist, an unforgettable experience for her, particularly as the ship was visited by the Princess Royal whilst she was onboard.

A meeting in March with the Vasser-Smith Masonic Lodge led to a pledge to raise funds for our IT suite. So many of our young people do not have suitable laptops or PCs to access the training website. We will shortly learn how close we are to the £5k target to create an IT suite.

As always, I must thank each one of our unpaid volunteers who make T S Royal Forest a safe and happy place for our young people to come to learn new skills, make friends for life and most importantly have fun. Without the dedication of both the instructors and trustees this would simple not be possible.

Finally, a big thank you to all those organisations who support the charity financially, this enables us to maintain our building, provide boats and kayaks, plus the occasional treat for our cadets.

Carol Tiley MBE



Chairman

COMMANDING OFFICER REPORT

CO's Report

The unit has now returned to full parading with very little covid restrictions.

INSPECTIONS

April 22 was our UNIT Review. Unfortunately, due to unforeseen circumstances we are yet to have the Area officer visit which is scheduled for 6th December. This means the report is yet to be completed, so we are unaware of the score.

The summer was spent at the harbour working yet again closely with Ross and Monmouth unit to give the cadets as much boating experience as qualifications allowed. The cadets make use of the 2 new kayaks and the double. However, although we didn't enter the Kayaking competition this year, we did attend the rowing, entering in 3 different categories. This saw our boys team go onto to represent Severn District area in open boys.

The unit also entered the Drill and Piping competition in both Colour Party and piping. Again, a month later seeing us represent Severn District at the area competition in Rayleigh.

OTHER TRAINING

Earlier this year we ran a unit basic seamanship weekend. This meant we could qualify 11 cadets in a short period of time. This was such a success that we are running a First aid course in a few weeks on the same principle.

February this year LC Zara achieved Leading Cadet rank and will be attending her Petty officer cadet board in December this year. This has been a great achievement for her making her well respected within the District. She is also our cadet representative and is hoping to take over as District Cadet Representative in December

The juniors have embraced their training programme with enthusiasm. The juniors are the future of the unit of which I am fully aware to keep them engaged can be a challenge. However, thanks to PO

Meacher they are constantly motivated. 3 of them attended the junior summer camp, accompanied by LC Zara who assisted with their supervision.

Among the vast amounts of courses, the cadets and juniors have attending in the last 12 months, such as marine engineering and mountain biking and stem training, 3 cadets went offshore. Three have already booked TS John Jerwood for the start of 2023.

COMMUNITY EVENTS

Since November 2021 the unit participated in nine community events. The cadets paraded in Lydney for Remembrance Day, we also paraded in Bream this year. Although this was a long day, especially for some of the younger ones, they presented themselves well. Although we may be based in Lydney, I felt this was an opportunity to broaden our profile.

NUMBERS

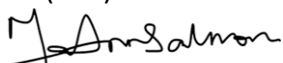
Cadet number had declined in the last 12 months. Some of this is due to cadets be coming of age. Due to covid previous years although we have made a presence in various community events we have not attacked recruitment. This is something we need to address in the coming year.

Staff numbers are also slightly down from 2021. A number of the volunteers are young and are only just starting on their career with the sea cadet corps. This is putting added pressure on some of the more experienced volunteers.

PO Terrell is in the early stages of the Officer Development Programme to which the unit and I give him our full support.

This has been another remarkable year for TS Royal Forest and I look forward to what the next 12 months bring, in what will be the units 40th birthday.

PO(SCC) T Salmon BEM



Reserves Policy

The trustees continue to review the charity's requirements for reserves in light of the main risk to the organisation, that being a reduction of income. The trustees have established a policy whereby the reserves in total that are not invested in tangible fixed assets held by the Unit, should be up to the equivalent to 3 months overhead costs of the charity.

The level of these reserves has been determined by the need to meet the working capital requirements of the charity and also for the charity to carry out all of its legal obligations.

At the end of March 2022, the total of the charity's reserves stood at £28901.50 of which £28901.50 was unrestricted and £0 restricted.

The financial strategy of the trustees continues to be that of building the reserves which will be achieved by continually reviewing overheads, exploring additional means of income and further fundraising. The trustees will continue to take all necessary actions with regard to the prevailing economic climate.

Structure, Governance and Management

Units of the SCC are formed solely by volunteers in local communities. Each Unit is a self-supporting youth organisation and an independent charity with a central support management and training structure provided primarily by the Marine Society and Sea Cadets (MSSC). The unit becomes a part of the SCC by virtue of its' affiliation to the MSSC, the parent body of the SCC. In accepting this affiliation, the unit undertakes to comply with all regulations issued by, or on behalf of, the MSSC Council.

The Unit was registered as an unincorporated charity on 7th April 1983 and is governed by a constitution approved by the Charity Commission of England and Wales. A revised constitution issued by the Marine Society and Sea Cadets was ratified by the Board of Trustees between meetings in December 2017 in order to meet the deadline of 31st December 2017.

Recruitment and Appointment of the Trustees

Trustees serve and are re-elected on an annual basis. A minimum of 4 office holders: Chair, Secretary, Treasurer and Commanding Officer. UMT office holders are elected at the first meeting following the Annual General Meeting (AGM). UMT members are elected from the membership of the Sea Cadets Unit which is drawn loosely as being those with an interest in the unit. The constitution lays down specific controls for UMT membership and will be observed for all future recruitment.

In the event of a vacancy arising during the year (known as a casual vacancy), the trustees have the power to appoint new trustees. A trustee will serve until the date of the next AGM, after which the post will be filled by election.

The trustees are represented by a wide range of individuals from various aspects of the community. Trustees have the power to appoint additional trustees to act jointly with them for all purposes. A trustee whose term of office has expired can be appointed for a further term of office.

Responsibilities of the Trustees

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charity (Accounts Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees and signed on its behalf on 21/11/2022

Carol Tiley

A handwritten signature in black ink, appearing to be 'CT' followed by a stylized flourish.

Chair of the Board of Trustees

Legal and Administrative Information

Charity Details:

Charity Name:	Forest of Dean Unit no 586 of the Sea Cadets Corps
Charity Status:	Unincorporated
Registered Charity No:	286701
Registered Office and Operational Address:	Youth & Community Centre, Naas Lane, Lydney Glos GL15 5AT
Telephone Number	01594 841058
Email:	forestofdeanscc@btinternet.com
Website	sea-cadets.org/forestofdean

Trustees:

Chair: Carol Tiley

Treasurer: Kay Warner

Secretary: Mike Chard

Trustees:

Graeme Terrell

Nicola Terrell

Sophie Jones

Toni-Ann Salmon

Holding (Custodian) Trustees: The Marine Society & Sea Cadets (MSSC)

Independent Examiner: Cecile Hunt FMAAT

Bank: Lloyds Bank, Newerne Street Lydney

Acknowledgements

Forest of Dean Unit no 586 of the Sea Cadets Corps would like to publicly acknowledge and thank the following organisations and donors for their financial support during 2020/2022.

Rotary Club – Forest of Dean
Lions Club – Forest of Dean
Marine Society & Sea Cadets
Masonic Lodge – Vasser-Smith

No final report would be complete without acknowledging the efforts and dedicated service of the adult volunteers who make the unit a success. For any Sea Cadet Unit to succeed it is fully reliant on its teams to work together. Our uniformed and civilian instructors, management team and unit assistants all have one common aim, that of delivering the best experience for our young people.

In this modern age, time is a precious commodity and like with all teachers and trainers there is a lot goes on behind the scenes, outside of parade times and over weekends that is not observed but makes the difference.

Thank you for your commitment and continued support.

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF

Forest of Dean Unit No 586 of the Sea Cadet Corps

CHARITY No:286701

I report on the accounts of Forest of Dean Unit No 586 of the Sea Cadet Corps for the year ended 31st March 2022.

Respective Responsibilities of Trustees and Examiner

The Charity's Trustees are responsible for:

- The preparation of the accounts.
- The Trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 and that an Independent Examination is needed.

It is my responsibility to:

- Examine the Accounts under Section 145 of the Charities Act
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145 (5) of the Charities Act), and
- To state whether particular matters have come to my attention

Treasurer Report AGM October 2021

Basis of Independent Examiner's Report

My examination included a review of the accounting records kept by the Charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures I undertake do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statements

In connection with my examination, no matter has come to my attention:

- (1) Which give me reasonable cause to believe that in any material respect the requirements:
- to keep proper accounting records in accordance with section 130 of the Charities Act;
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- (2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Cecile Hunt FMAAT

Date: 05/09/2022

aat AAT Licensed
Accountant

Licensed and regulated by AAT

under licence number 3129

Forest of Dean Sea Cadet accounts 2021/2022	2022	2021
INCOME		
Fundraising	3131.49	971.19
Cadet course fees	177.00	25.00
Donations	484.00	1152.00
Gift Aid	1174.82	1681.00
	16299.0	18823.2
Grants	0	1
Interest	2.46	0.00
Stand Easy sales	0.00	30.60
Cadet Contributions	5600.00	4534.00
Training weekends	0.00	0.00
Travel refunds	26.64	0.00
Uniform payments	30.00	60.00
Cadet party/summer camp	0.00	40.00
Uniform sales	0.00	0.00
Kayak Trailer Loan	0.00	750.00
		10000.0
NDR Rate Rebate	0.00	0
cadet course refund	90.00	430.00
	27015.4	38497.0
	1	0
EXPENDITURE		
Training weekends Hall Hire	0.00	67.25
Training materials	433.37	0.00
Summer camp/ cadet party -(2021 refunds)	0.00	260.00
Advertising	0.00	89.38
Cadet courses & refunds	188.00	618.00
Bike Maintenance/Accredited centre	0.00	0.00
Boat maintenance/storage	949.05	309.55
Stand easy costs	0.00	0.00
Badges purchased	105.82	7.81
Uniform purchased	158.91	164.59
MSSC Unit Contribution	100.00	0.00
Utilities	2201.59	3596.43
Minibus/travel costs	1699.74	1236.31
postage	0.00	32.50
Telephone & Broadband	745.03	786.48
Stationery	44.97	54.99
Equipment purchased	0.00	555.89
Premises repairs/maintenance & checks	4767.82	6274.18
Insurance	1844.59	1675.11
Professional fees	2170.00	185.00
Covid Protection costs	145.20	2589.67
Staff Training	1008.00	0.00
Poppy wreath	60.00	0.00
Basement rent	120.00	120.00
Yacht club fees	111.50	42.50
Kayak Trailer Purchase & expenses	0.00	1053.15

Business rates	157.02	0.00
Loan repayment	0.00	750.00
Flags	248.74	0.00
Membership	96.00	45.00
Cadet xmas gifts/parties	297.92	300.00
Office equipment/costs	340.68	456.93
Laptops for cadets x 2	0.00	657.99
	17993.9	21928.7
	5	1
		16568.2
Surplus/deficit	9021.46	9

Balance Sheet 2021/2022	2021/22	2020/21
ASSETS		
Current a/c	3509.38	1554.74
Deposit a/c	24016.52	21014.11
Bursary a/c	1375.60	129.49
	28901.50	22698.34
Unreserved Funds	28901.50	15598
Reserved Funds	0.00	7100
	28901.50	22698
 FIXED ASSETS		
Heads portacabin	1250.00	1388
Classroom Portacabin	763.00	848
 OTHER ASSETS		
The Rotarian	731.00	871
Pooh Stix	731.00	871
Compass	2045.00	2406
Minibus	6294.00	7875
Equipment	1187.00	1319
Mountain Bikes	1063.00	1181
Kayaks/canoes	2518.00	2798
Bike Trailer	1458.00	1620
Kayak Trailer	900.00	1000
	18940.00	19941

**FOREST OF DEAN UNIT NO 586 OF
THE SEA CADET CORPS.**

The financial statements were approved
by the Board of Trustees at their meeting
on 03/09/2021 and were signed on its
behalf by:

Carol Tiley MBE , Chair

Kay Warner,

Treasurer

Signature:

A handwritten signature in black ink, appearing to be 'Kay Warner', written over a dotted line.

Signature: Kay Warner

FOREST OF DEAN UNIT NO 586 OF THE SEA CADET CORPS.

The financial statements were approved by the Board of Trustees at their meeting on 03/09/2021 and were signed on its behalf by:

Carol Tiley MBE , Chair

Kay Warner, Treasurer

Signature:.....

Signature: Kay Warner