



Kingston Community Refugee Sponsorship

A Charitable Incorporated Organisation

Registered charity number 1178647

Trustees' Report and Accounts for the Year Ended 31 March 2022

The trustees are pleased to present their annual report, together with the accounts of Kingston Community Refugee Sponsorship (KCRS or the charity). These are the accounts for the period from 1 April 2021 to 31 March 2022 prepared to meet the requirements of the Charities Act 2011.

Contents

Objects and activities.....	2
Public Benefit.....	2
Achievements and performance.....	2
Main achievements and performance from 1 April 2021 to 31 March 2022....	2
Plans for the near future.....	3
Structure, governance and management.....	3
Safeguarding.....	3
Reference and administrative information.....	4
Financial review.....	4
Policy on reserves.....	6
Trustees' responsibilities.....	6
Report of the independent examiner.....	8
RECEIPTS AND PAYMENTS.....	9
STATEMENT OF ASSETS AND LIABILITIES AT 31 MARCH 2022.....	10
NOTES TO THE ACCOUNTS.....	11

Objects and activities

The objects of the charity as set out in its constitution, for the public benefit, are:

“The relief of poverty and the preservation and protection of health of those seeking asylum or granted leave to remain in the UK who reside or wish to reside temporarily or permanently in the Royal Borough of Kingston upon Thames or the surrounding area by providing aid, accommodation, support and education and by facilitating the integration of refugees and asylum seekers into the wider community.”

Public Benefit

The trustees confirm that in managing all our activities, the KCRS trustees have had regard to guidance on public benefit issued by the Charity Commission. In order to achieve our objects we will seek to

1. Assist in the provision of accommodation and other requirements essential for security and wellbeing of our beneficiaries (as set out above in our charitable objects).
2. Work in a way that protects them and minimises the possibility of harm, exploitation or abuse.
3. Ensure their access to education, English language tuition and training leading to their fulfilment, skills development and employment.
4. Address health issues, working to develop wellbeing plans, to help them integrate and thrive.
5. Provide opportunities for volunteering and other social activities leading to their social integration.
6. Promote social inclusion through sharing of knowledge and skills, culture, art, goods and friendship.
7. Work with and support other organisations sharing any or all of the above charitable purposes.

Achievements and performance

Main achievements and performance from 1 April 2021 to 31 March 2022

KCRS completed the first phase of its plans during the year, achieving approval of its plan for receiving and resettling a family under the government scheme for community refugee sponsorship. Trustees took part in training workshops organised by the resettlement charity RESET which has been appointed by the government to support community sponsorship work. Supported by this learning, our enhanced resettlement plans were approved by the local authority and the Home Office.

We gratefully accepted the offer of renting a suitable 2 bedroom apartment in Surbiton as accommodation for a family for resettlement. The local authority, Kingston, approved the apartment and we arranged furnishing and equipment.

Our first resettled family - husband, wife and two small children, arrived in the UK in November 2021 from a camp in Lebanon. We were delighted to welcome them at Heathrow airport.

The work to support the family's resettlement has proceeded well, and we consider that progress has been in line with our plans and expectations. The children are at a school near their apartment and both parents are undertaking ESOL courses at Kingston College of Further Education. Our group of volunteers has been active in many ways in helping the family to become familiar with the area round their flat and the local resources. We have organised volunteer support in learning English. The family have made several friends among the local community and are generally dealing well with the benefits system and budgeting.

Plans for the near future

Our chief task for the next year is to help the family in their effort to become fully competent and independent in UK life so that at the end of the defined 2 year settling in period they will be able to continue without support from us. We shall also begin fund-raising and other preparations that would make us ready to resettle a second family. We shall maintain contact with officers of the Local Authority in case we might be able to offer assistance with refugee resettlement projects that are under their management.

Structure, governance and management

KCRS is a Charitable Incorporated Organisation (CIO) with voting members additional to its charity trustees. Its activities and remits are governed by its constitution, adopted by the KCRS trustees at its Trustee Meeting on 17 April 2018.

We recruit our trustees by election at the AGM of members or by appointment.

During this reporting period, the trustees' formal meetings have typically been held once or twice per month. Following the arrival of the family, we have instituted additional weekly management group meetings to ensure timely sharing of information between trustees and volunteers.

We have appointed a volunteer volunteers coordinator, Enrique Marten, who acts as a reporting point and a provider of information to our volunteers. The volunteers coordinator reports to and liaises with the trustees via the weekly management group meetings.

Safeguarding

We have appointed a volunteer safeguarding coordinator, Brenda Tyrell, to manage and implement our approved safeguarding policy.

Reference and administrative information

The principal address: c/o All Saints Church 14-16 Market Place Kingston KT1 1JP

Name: the charity's registered name is Kingston Community Refugee Sponsorship. The charity is also known as KCRS.

Registration: KCRS became a body corporate, a CIO, on 5 June 2018, charity number 1178647.

Trustees

The trustees who served during this reporting period were:

- Dr Frederick Scott Ashmore (Re-elected 25/11 2020)
- Reverend Sandra Anne Cragg (Re-elected 24/06 2021)
- Professor Vincent David Daly (Chair) (Re-elected 25/11 2020)
- Gillian Mary Holdsworth (Hon. Secretary) (Re-elected 24/06 2021)
- Rashid Ali Ismail Laher
- Isobel Joan Robinson
- Reverend Karl Aidan Rutledge (Hon. Treasurer) (Re-elected 25/11 2020)
- Grant Frederick Vanstone

Rashid Ali Ismail Laher retired due to health reasons at the end the reporting period.

Honorary Independent Examiner

Rebecca Singerman-Knight, 19 Sydney Road, Teddington, TW11 8PQ

Bankers: Reliance Bank Limited, Faith House, 26-3-24 Lovat Lane, London EC3R 8EB

Financial review

KCRS began this reporting period with reserves of £19,606 significantly exceeding the minimum threshold required by the Home Office when considering whether to approve a Community Sponsorship group's resettlement plan. Approval was given and a family arrived in November 2021 for resettlement by KCRS. Initial costs of resettlement, described below, have been substantial so that reserves were reduced to £8,537 by the end of the reporting period.

In their financial review for 2020-21 trustees signalled their expectation that resettlement costs might exceed the Home Office threshold amount. Going forward, the trustees do not expect resettlement costs to continue at the level experienced during this reporting period and are identifying £5,000 as a resettlement reserve to ensure that we are able to cover resettlement expenses for the current family.

Free reserves are now below the minimum required by the Home Office if KCRS should plan to resettle another family.

Financial Summary

Our receipts were £3199 (2021: £807)

- Membership subscriptions were £160 (2021: £150)
- Donations were £2696 (2021: £529)

The increase relative to 2021 is due in part to private donations (£310, £300) that were given on the condition that they be used to directly benefit the family currently being resettled. Additionally, KCRS made a successful bid for a donation (£500) from the "Magic Little Grants" scheme organised by Local Giving.

- Fundraising Events raised £69 (2021: £0)
- Interest and Gift Aid receipts £273 (2021: £128)

KCRS subscribes to Local Giving, an online fund-raising platform. As part of their services, Local Giving reclaim for KCRS, from HM Revenue & Customs, any applicable Gift Aid on donations made through their platform. Local Giving retains processing charges of (i) a fixed 10p "Payment_Provider_Fee" plus (ii) a 5% "Donation Commission" on each donation and (iii) a 5% "Gift_Aid_Commission" on applicable Gift Aid reclaimed on behalf of KCRS.

Our payments were £14268 (2021: £138)

Significant items were:

Housing Costs £10,427 (2021 £0)

These include

- a one-off payment to the landlord of £1750 in recognition of the fact that the family's accommodation was being offered at the Local Authority Housing Allowance rate, significantly below the market rate;
- a tenancy deposit of £1220;
- void costs of £2439 for rental and utilities when the property was made available but the family had not yet arrived;
- £3558 rent covering November, December, January whilst the family was in residence but not yet in receipt of Universal Credit benefits
- Miscellaneous expenditures required to make the (unfurnished) accommodation ready for the family

- Professional Services £577 (2021: £96)

The increase relative to 2021 is largely due to the use of interpreting services (£387) and a membership subscription (£129) for thirty-one-eight which provides support and training related to the statutory safeguarding obligations that apply to KCRS.

Family Support £3036 (2021 £0)

This includes initial cash advances (2 x £400), weekly continuing support (6 x £200) whilst waiting for Universal Credit benefits to start, monthly payments (£310, £300) to mitigate the Universal Credit benefit cap, purchase of TV licence (£159), purchase of school uniforms (£267), sundry other provisions for the family.

Policy on reserves

All KCRS funds are unrestricted. Free reserves are defined as unrestricted funds less the net book value of any fixed assets held. As at 31 March 2022, KCRS had free reserves of £8.537 (2021 £19,605).

KCRS policy is to set a minimum free reserve in order to facilitate future sustainability of the charity's activities. This minimum free reserve is currently set at £3,350.

The trustees have set out their intended use of the KCRS reserves in note 5 to the accounts. KCRS reserve policy will be reviewed annually, or more frequently if major changes of circumstance require this.

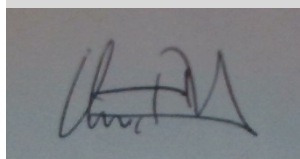
Trustees' responsibilities

The trustees are responsible for keeping proper accounting records and for ensuring that the accounts comply with the Charities Act 2011 and the KCRS constitution.

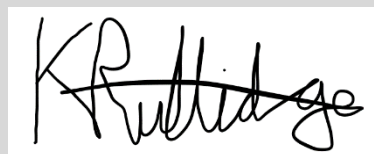
The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud or any other irregularities.

The trustees have determined that the audit requirement of section 144 of the Charities Act 2011 does not apply.

The trustees declare that they have approved the report given above:

A handwritten signature in black ink on a light blue background. The signature is stylized and appears to read 'Vince Daly'.

Trustee Vince Daly
Position Chair

A handwritten signature in black ink on a white background. The signature is stylized and appears to read 'Karl Rutlidge'.

Trustee Rev Karl Rutlidge
Position Treasurer

Report of the independent examiner

To the trustees of Kingston Community Refugee Sponsorship

I report on the accounts of the charity for the year ended 31 March 2022, which are set out on pages 10 to Error: Reference source not found below.

Respective responsibilities of trustees and examiner

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

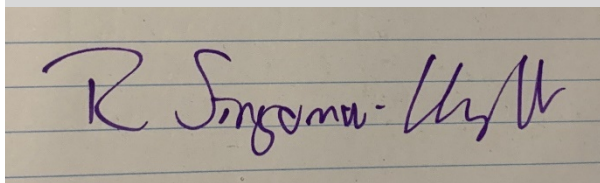
I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that, no material matters have come to my attention which gives me cause to believe that:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Rebecca Singerman-Knight

19 Sydney Road, Teddington, TW11 8PQ

24th May 2022

RECEIPTS AND PAYMENTS

	Notes	Unrestrict ed Funds	Total Funds 2022	Total Funds 2021
Receipts		£	£	£
Donations		2,696	2,696	529
Subscriptions				
- from individuals		60	60	50
- concession		-	-	-
- organisation		100	100	300
Events income		69	69	-
Gift Aid and Interest		273	273	128
Other income		-	-	-
Total receipts		3,199	3,199	807
Payments				
Housing costs		10,427	10,427	-
Professional services		577	577	128
Training costs		40	40	-
Family support		3,036	3,036	-
Events, room hire etc		25	25	-
Printing and publicity		-	-	-
Postage and stationery		-	-	-
Bank charges		67	67	10
Other costs		96	96	-
Total payments		14,268	14,268	138
Receipts net of payments		(11,069)	(11,069)	669
Cash funds at 1 April		19,606	19,606	18,937
Cash funds at 31 March		8,537	8,537	19,606

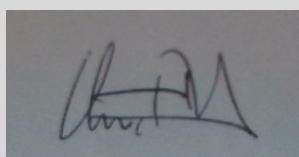
The notes beginning on page 12 form part of these accounts.

STATEMENT OF ASSETS AND LIABILITIES AT 31 MARCH 2022

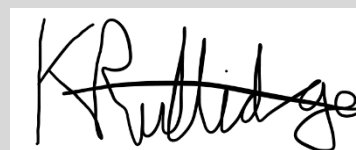
		2022	2021
	Details	£	£
		Unrestricted Funds	
Cash funds	Reliance Bank Limited	8,537	19,606
	<i>Total cash funds</i>	8,537	19,606
Other monetary assets	Gift aid receivable		
	• Local Giving	-	-
	• HMRC	-	-
Investment assets		None	None
Assets retained for the charity's own use		None	none
Liabilities		None	none

The following notes form part of these accounts.

Approved by the trustees on 31 May 2022
and signed on their behalf



Vince Daly
Trustee



Rev Karl Rutlidge
Trustee

NOTES TO THE ACCOUNTS

1 Basis of preparation

These accounts are prepared on a receipts and payments basis as permitted for charitable incorporated organisations with gross income of £250,000 or less per annum.

2 Independent examiner fees

The independent examiner provides her services free of charge and receives no other remuneration from the charity.

3 Trustee remuneration and expenses

There were no amounts paid to trustees for remuneration.

There were no amounts paid to trustees for personal expenses

Where a trustee was reimbursed after using personal funds to acquire approved items for the family this has been entered into the accounts under the relevant expenditure heading, e.g. "housing costs" or "family support".

	2022	2021
Number of trustees who were paid expenses	0	0

4 Allocation of reserves

	2022	2021
	£	£
Resettlement reserve	5,000	10,500
General reserves		
- Of which the minimum free reserve is £3,350	3,537	9,105
	<u>8,537</u>	<u>19,605</u>

Resettlement reserve: the trustees expect £5,000 to cover the remaining resettlement costs for the sponsored family currently present.

General reserve: KCRS will normally treat 50% of any large donation as a contribution to a minimum free reserve in order to smooth income flow and so facilitate future sustainability of the charity's activities. Minimum free reserve at 31 March 2022 was £3,350 (2021 £3,100).