

**REPORT OF THE TRUSTEES AND**  
**UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**  
**FOR**  
**ST ERME PLAYING FIELD TRUST**

**St Erme Playing Field Trust**  
**Registered Charity No: 1101129**  
**Trustees' Annual Report**  
**1<sup>st</sup> April 2021 to 31<sup>st</sup> March 2022**



**Reference and administration details**

**Charity Name:** St Erme Playing Field Trust

**Other names charity is known by:**

St Erme and Trispen Recreation Field Committee

**Registered charity number:** 1101129

**Charity's Principal address:** The Community Centre. Castle Field, Trispen TRURO TR4 9JQ

**Names of the charity trustees who manage the charity:**

Trustee name	Office	Name of person (or body) entitled to appoint trustee (if any)
Mr Robert Trethewey BEM	Chairman	
Mr Phil Hodgkinson		St Erme Parish Council
Mr Steve Hitchman		St Erme Cricket Club
Mr Michael Edwards	Hon Secretary/Treasurer	
Mrs Patricia Bowerman		
Mr Tristan Jewell		
Mrs Jennifer Gill	Resigned 19.10.21	
Mr Nick Light		
Vacancy		St Erme FC
Mr Edwin Riggs		
Mrs Susan Mounter		St Erme Silver Circle

**Name of the trustees for the charity, if any (for example, any custodian trustees)**

Name
Mr Robert Trethewey
Mr Colin Pound
Mr Kevin Wilcocks
Mrs Rosemary Janette Gray

## **Structure, governance and management**

### **Description of the charity's trusts**

#### **Type of governing document:**

Trust deed dated 11<sup>th</sup> July 1984 as amended by scheme dated 11<sup>th</sup> July 2008  
And resolutions at the AGM 2019.

#### **How the charity is constituted:** Trust

#### **Charity selection methods:**

Trustees can be appointed or by another body, or appointed/reappointed by the existing trustees at their AGM

## **Objectives and activities**

### **Summary of the objects of the charity set out in its governing document:**

The objects of the charity are

In the interests of social welfare, to improve the conditions of life of the inhabitants of the parish of St Erme, Cornwall. Without distinction of political, religious or other opinions by the provision and maintenance of:

- A Sports and Community Centre for the use of inhabitants, including use for:
  - Meetings, lectures and classes
  - Other forms of recreation and leisure-time occupation
  - A recreation ground for use by the inhabitants

### **Summary of the main activities undertaken for the benefit in relation to these objects**

#### **Coronavirus Emergency 2020-2022:**

This issue continued to dominate the year, with the Community Larder, which is run as part of the Parish Emergency Plan needing constant attention. The profile changed to an 'open to all' approach.

There are some 22 volunteers dealing with the distribution of food and collections from local supermarkets- Lidl and Marks and Spencer. We are very grateful for this support.

Food was also obtained from Fareshare and the Chaos Hub and there were generous donations and grants from the public and organisations such as ALDI , Co-Op and The Cornwall Community Foundation which enabled us to buy food to top up the Larder. Some special provision was made for food for children.

Our figures indicate that we are regularly supporting up to 50 families and it is expected that our work will be needed for some time.

The Trust has borne the extra electricity costs and some of these will need to be recovered when an accurate assessment can be made.

The need to support others in the village has been paramount and the Emergency Plan work still dominates

### **Structure and Financial review**

Our accounts show that the net unrestricted cash funds this year stand at £51787 but as they are prepared on a 'Receipts and Payment' basis some further detail is needed.

#### **Income.**

The largest single item was hire income at £21578. The previous year which was badly affected by the Covid lockdowns showed £2784 but the 2020 figure was £28248. The income stream has grown back steadily with booking picking up but we were hit by many cancellations because of Omicron outbreak and this may cause our next year to have less income. Some regular clients such as the NHS Blood Donor Service have maintained their activities, giving us some steady income and we are grateful for this.

Our pricing level has been reviewed and a 10% increase was arranged from April 2022.

Fundraising yielded £4612 with £2904 coming from Bonfire Night where we had a large attendance after missing previous years and other similar events locally cancelled. Bingo was successful.

St. Erme Playing Fields Ltd, which runs the bar and catering and manages the Community Centre was not able to receive any government grants

For the Covid emergency. Charges for the management of the hire bookings and all the billing and management for the Trust are shown in the accounts.

The income in the restricted funds is made largely of grants for our Community Larder (£13336) and grants from Cornwall Council under a S106 Fund arrangement that cover the new equipment installation at Tren creek Park (£24073)

#### **Expenditure.**

The utility costs look lower but our 3 year fixed rate for electricity expired on the 31<sup>st</sup> December and because of the issues in the energy market we could not get a suitable fixed deal. The variable rate that applies will not be shown yet so there could be an accrued cost of say £5000 that we will have to deal with in 2022/23. The regular payments for Performing Rights are still under discussion and a cost of some £1700 for two years will probably be settled in the next year and a revised system for calculation arranged. The past system was based on total turnover and appears to be unfair to smaller organisations such as ours.

Government grants associated with Covid-19 came as a re-start grant of £8000, which came to all organisations of a similar size, and a final one of £2667 at the end of the year. We are grateful for this support.

Maintenance was high last year at £14304 which included some kitchen improvements and re-painting outside. This year, the figure was £5576 with the main items being fire protection at £895, hall floor repair at £899, ground maintenance £1077 and Tren creek park maintenance £695.

## **General Review.**

The focus continues to be on community activity in line with our original Trust deed.

The football and cricket clubs have got back to normal after the seasons being interrupted in 2020. Our football pitch was used by other local clubs during the year. Regular hall hire has built up over the year, with users including fitness organisations, parts of the NHS, Blood Donors and community groups and organisations carrying out regular training sessions. There were bookings for private parties and events.

We continue to allow discounts for local and charitable bodies.

The bar was open at weekends and there were regular music and entertainment events and all of the above were part of our commitment to community benefit.

The work to replace two old pieces of equipment at Tren creek Park started in February but it was disappointing to see this was not completed fully. It is hoped to sort out various bits of snagging very soon.

The Trustees have needed to review operations and finance because of these events

In the longer term we would still like to add an indoor sports hall, additional changing rooms and the possibility of acquiring further land for a 3G pitch but in the light of increasing costs and the need to focus on other issues, this has been deferred for the time being.

There has been an in-depth discussion regarding the provision of electric vehicle charging points, taking into account the government grant situation and the apparent need in the village. This will be an on-going discussion as the position evolves.

During the year, some of our policies were reviewed and some renewal of our training for Trustees took place.

Safeguarding was always on the agenda and remains a constant consideration.

## **Achievements and performance**

It was hoped that this would be a recovery year as the covid-19 restrictions eased. It was good to see more events and the variety of hirings and the return of football and cricket

St Erme Playing Fields Ltd was paid a fair maintenance fee of £5000 and waste collection costs were also passed on. Some of this was allocated to restricted covid grant funds as our costs were inflated by the Community Larder management.

There is no doubt that the Trust has incurred electricity costs as a result of the continuation of the Community Larder, as extra refrigeration and freezer capacity has been set up. This has been looked at carefully and a system to measure the extra usage has been established and some costs may be recovered over the next year.

There was a cost of £1556 for the building works at the new cricket score box but this was all covered by payments from the club

### **Statement of the charity's policy on reserves**

The trust has a Reserves Policy to ensure that the future needs are considered for maintenance, contingencies and risk management. This is reviewed regularly and a constant tally has been made of overheads during the year, underlining the need to maintain a Reserve figure of £20000.

### **Summary**

This has been a recovery year and the Trust has been fortunate in receiving the grants provided under government schemes and these have helped with our fixed costs although the sharp rise in energy costs in early 2022 will need careful consideration and constant review.

The main income stream has been the regular hall hire through functions and we will need to monitor the situation here. Many organisations may reduce their use and stay with new ways of working.

### **Declaration**

**The trustees declare that they have approved the Chairman's report above  
Signed on behalf of the charity's trustees**

**R Trethewey. Chairman**



**Date 25 /May /2022**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF**  
**ST ERME PLAYING FIELD TRUST**

**Independent examiner's report to the trustees of St Erme Playing Field Trust**

I report to the charity trustees on my examination of the accounts of St Erme Playing Field Trust (the Trust) for the year ended 31 March 2022.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mr J Mashen FCA  
Lang Bennetts Chartered Accountants  
The Old Carriage Works  
Moresk Road  
TRURO  
Cornwall  
TR1 1DG

Date: 12<sup>th</sup> September 2022



**Receipts and payments accounts**

For the period  
from

01/04/2021

To

31/03/2022

**Section A Receipts and payments**

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Hire of Hall	21,578	-	-	21,578	2,704
Other Hire Charges	-	-	-	-	80
Fundraising	3,952	660	-	4,612	518
Donations	587	737	-	1,324	2,577
Gift Aided Income - St Erme PF Ltd	-	-	-	-	-
Grants	10,667	37,909	-	48,576	69,405
Other Income	261	1,556	-	1,817	634
Interest	3	1	-	4	18
Covid Takeaways	-	-	-	-	2,986
Millenium Club	-	1,707	-	1,707	1,455
Loan Interest	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>37,048</b>	<b>42,570</b>	<b>-</b>	<b>79,618</b>	<b>80,377</b>
<b>A2 Asset and investment sales, (see table).</b>					
Repayment of Loan- St Erme PF Ltd	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>37,048</b>	<b>42,570</b>	<b>-</b>	<b>79,618</b>	<b>80,377</b>
<b>A3 Payments</b>					
Equipment	2,037	-	-	2,037	1,412
Millenium Club Payments	-	1,395	-	1,395	920
Utilities	6,442	-	-	6,442	8,052
Insurances and Licences	4,100	-	-	4,100	3,761
Maintenance	5,576	-	-	5,576	14,304
Fundraising	3,010	120	-	3,130	121
Entertainment-Events	2,213	-	-	2,213	-
Returned Deposits	-	-	-	-	250
Cleaning	252	-	-	252	275
Other Expenses	136	2	-	138	191
Defibrillator Mtce	113 #	427	-	540	192
Ind Examination Costs	540	-	-	540	-
Covid Protection costs	9	-	-	9	245
Covid Takeaway Costs	-	-	-	-	535
New Score-Box Costs	-	1,556	-	1,556	-
Youth work Grant payments	-	325	-	325	78
Covid Work -Grants and Donations	-	13,193	-	13,193	36,130
Cricket Field Purchase	-	-	-	-	-
New Equipment -Trencreek Park	-	24,073	-	24,073	-
Mgt Costs-Hall & Billing	6,884	-	-	6,884	-
<b>Sub total</b>	<b>31,312</b>	<b>41,091</b>	<b>-</b>	<b>72,403</b>	<b>66,466</b>
<b>A4 Asset and investment purchases, (see table)</b>					
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>31,312</b>	<b>41,091</b>	<b>-</b>	<b>72,403</b>	<b>66,466</b>
<b>Net of receipts/(payments)</b>	<b>5,736</b>	<b>1,479</b>	<b>-</b>	<b>7,215</b>	<b>13,911</b>
<b>A5 Transfers between funds</b>	<b>34</b>	<b>34</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>46,085</b>	<b>20,393</b>	<b>-</b>	<b>66,478</b>	<b>52,567</b>
<b>Cash funds this year end</b>	<b>51,787</b>	<b>21,906</b>	<b>-</b>	<b>73,693</b>	<b>66,478</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current A/C	17,511	19,506	
	Millenium Fund	4,071	1,725	
	Reserves	30,105	675	
	Petty Cash	100	-	
	<b>Total cash funds</b>	<b>51,787</b>	<b>21,906</b>	<b>-</b>

(agree balances with receipts and payments account(s))

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>			-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>	Independent Examination Fees	575	-	
	SSE -Electricity Nov21-March22	5558	-	
	PRS	1725	-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Robert Trethewey Chairman	25.5.2022