

REGISTERED COMPANY NUMBER: 05081953 (England and Wales)
REGISTERED CHARITY NUMBER: 1169747

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 March 2021
for
The Haven Project

The Haven Project

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The Haven Project

Report of the Trustees for the Year Ended 31 March 2021

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

Our aim is to enable individuals with Personality Disorder and/or Complex Trauma to determine their own pathways to achieving fulfilled lives free from the challenges associated with their diagnosis.

Significant activities

We currently have 164 registered clients and have intermittent needs-based contact with 10 carers. We are planning to re-open for registration - Covid permitting by tackling our waiting list. In addition we have regular contact with 5-12 people who visit the Colchester and Clacton Crisis Café for support in resilience groups. During most of 2020 this work was carried out mainly by phone. We have also been doing in-reach virtually at the local mental health unit to prepare for discharge - Here we saw between 2- 5 individuals each week. This work is growing. Geographically we serve the Colchester and Tendring areas-corresponding to those who reside within the CO post code.

The Haven has tried throughout the Covid restrictive period deliver that same kind of services that we provided before but with modifications. During 2020 we started doing our recovery groups online on ZOOM and our 1:1 were done over the phone as was our out-reach. We managed to provide 3 recovery groups per week on Zoom and two with limited numbers when restrictions were lifted a little in the summer of 2020.

We have not been providing placements for new students during the pandemic but one who was finishing her placement stayed on and helped with the remote groups. She is now a P/T staff member, as from February 2021.

Our calls have remained largely the same at 4,491, but the group number are understandably lower. We had 313 attendances at Zoom and 111 in live groups (July 2020- November only (as lock-down prevented further face-to-face activities) 1:1 have been kept up with 743 1:1 contacts having been conducted on the phone. Out-reach contacts reached 229 calls made (albeit by phone).

Public benefit

During the pandemic we contributed much to keeping our clients stable at a time when anxiety was rising, and the flux of change was taking a significant toll on people's mental health generally and very much so for our client group. We have been able to keep our clients as safe as possible and keep most of them out of hospital and A&E.

Our support on the phone has been invaluable to many as have the groups we have been able to run. Their wellbeing has been sufficient to stay afloat at an exceedingly difficult time.

Future Plans

At the end of the year, we were in a position to develop more consistent plans to work with the Trust and reach more vulnerable people living with the diagnosis. These plans have included a trialing of extra support call for CMHT clients and in-reach at Ardleigh in-patient ward. We are hoping to combine the tracked benefits from these initiatives into a more structured plan. During 2020 the Crisis café at Clacton and Colchester also started up with our resilience work developing gradually from telephone contact to live groups as restrictions eased.

Funding

We are currently starting to negotiate with the Big Lottery for another, a third, three year grant but on a smaller scale as we upscale income from more sustainable sources as indicated above. In the first quarter of 2021 we hired a fundraiser on an hoc basis and she successfully secured a covid recovery grant of £20,000 from Essex Community Foundation charging only 5%. We are looking at further grant funding from Lloyds and Henry Smith foundation in the forthcoming year. New more consistent plans are being developed with the Trust.

The Haven Project

Report of the Trustees for the Year Ended 31 March 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Charity is controlled by its governing document a deed of trust, and constitutes a company limited by guarantee as defined by the Companies Act 2006. The governing document was updated in 2020.

Charity constitution

The organisation is a charitable company limited by guarantee incorporated in England and Wales on 23/10/2004 and registered as a charity on 18/10/2016. the company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association and amended by special resolution 23.5.01 (updated 2020).

Recruitment and appointment of new trustees

The trustees serve as directors as we are a charitable company. We continue to attract more diversity onto the board. We have a new member as of early 2021. We are trying out new routes to attract competent and enthusiastic individuals for the post.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

05081953 (England and Wales)

Registered Charity number

1169747

Registered office

10 St Peters Court
Middleborough
Colchester
Essex
CO1 1WD

Trustees

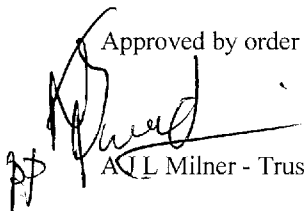
Ms K Magee
N J Tweed
A J L Milner
J Stone
M Rozier (appointed 15.8.20)

Independent Examiner

JTF
Chartered Certified Accountants
Electra House
1A Gilberd Road
Colchester
Essex
CO2 7LR

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 13 December 2021 and signed on its behalf by:


A J L Milner - Trustee

Independent Examiner's Report to the Trustees of The Haven Project

Independent examiner's report to the trustees of The Haven Project ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



P J T Frost
FCCA
JTF
Chartered Certified Accountants
Electra House
1A Gilberd Road
Colchester
Essex
CO2 7LR

15 December 2021

The Haven Project

Statement of Financial Activities for the Year Ended 31 March 2021

	Notes	Unrestricted funds £	Restricted funds £	31.3.21 Total funds £	31.3.20 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		10,013	-	10,013	19,989
Charitable activities					
Maximising the recovery of people diagnosed with personality disorder		164,500	-	164,500	123,162
Other trading activities	2	5,038	-	5,038	11,411
Investment income	3	70	-	70	594
Other income		-	-	-	90
Total		179,621	-	179,621	155,246
EXPENDITURE ON					
Raising funds		-	-	-	1,768
Charitable activities					
Maximising the recovery of people diagnosed with personality disorder		129,717	4,615	134,332	157,997
Total		129,717	4,615	134,332	159,765
NET INCOME/(EXPENDITURE)		49,904	(4,615)	45,289	(4,519)
RECONCILIATION OF FUNDS					
Total funds brought forward		47,521	4,907	52,428	56,947
TOTAL FUNDS CARRIED FORWARD		97,425	292	97,717	52,428

The notes form part of these financial statements

The Haven Project

Balance Sheet 31 March 2021

	Notes	Unrestricted funds £	Restricted funds £	31.3.21 Total funds £	31.3.20 Total funds £
FIXED ASSETS					
Tangible assets	8	5,243	-	5,243	4,859
CURRENT ASSETS					
Debtors	9	8,667	-	8,667	9,063
Cash at bank and in hand		89,905	292	90,197	49,550
		<u>98,572</u>	<u>292</u>	<u>98,864</u>	<u>58,613</u>
CREDITORS					
Amounts falling due within one year	10	(6,390)	-	(6,390)	(11,044)
NET CURRENT ASSETS		<u>92,182</u>	<u>292</u>	<u>92,474</u>	<u>47,569</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>97,425</u>	<u>292</u>	<u>97,717</u>	<u>52,428</u>
NET ASSETS		<u>97,425</u>	<u>292</u>	<u>97,717</u>	<u>52,428</u>
FUNDS	12				
Unrestricted funds				97,425	47,521
Restricted funds				292	4,907
TOTAL FUNDS				<u>97,717</u>	<u>52,428</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.


The notes form part of these financial statements

The Haven Project

Balance Sheet - continued 31 March 2021

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 13 December 2021 and were signed on its behalf by:


A J L Milner - Trustee

The notes form part of these financial statements

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Equipment	- 25% on cost
Office equipment	- 25% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

In the event of restricted funds being used to purchase a fixed asset which can then be used for the general purposes of the charity, the purchase is included within fixed asset additions and a transfer is shown from restricted funds to unrestricted funds.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

The Haven Project

Notes to the Financial Statements - continued for the Year Ended 31 March 2021

2. OTHER TRADING ACTIVITIES

	31.3.21	31.3.20
	£	£
Fundraising events	953	11,411
Services provided	4,085	-
	<u>5,038</u>	<u>11,411</u>

3. INVESTMENT INCOME

	31.3.21	31.3.20
	£	£
Bank interest receivable	70	594
	<u>70</u>	<u>594</u>

4. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.3.21	31.3.20
	£	£
Depreciation - owned assets	2,526	1,820
Other operating leases	17,000	17,000
	<u>19,526</u>	<u>18,820</u>

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2021 nor for the year ended 31 March 2020.

6. STAFF COSTS

The average monthly number of employees during the year was as follows:

	31.3.21	31.3.20
Crisis workers	3	3
Therapeutic and support	2	2
Finance and administration	2	2
	<u>7</u>	<u>7</u>

No employees received emoluments in excess of £60,000.

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	19,989	-	19,989
Charitable activities			
Maximising the recovery of people diagnosed with personality disorder	112,750	10,412	123,162
Other trading activities	11,411	-	11,411
Investment income	594	-	594
Other income	90	-	90
Total	144,834	10,412	155,246
EXPENDITURE ON			
Raising funds	1,768	-	1,768
Charitable activities			
Maximising the recovery of people diagnosed with personality disorder	152,779	5,218	157,997
Total	154,547	5,218	159,765
NET INCOME/(EXPENDITURE)	(9,713)	5,194	(4,519)
Transfers between funds	5,617	(5,617)	-
Net movement in funds	(4,096)	(423)	(4,519)
RECONCILIATION OF FUNDS			
Total funds brought forward	51,617	5,330	56,947
TOTAL FUNDS CARRIED FORWARD	47,521	4,907	52,428

The Haven Project

Notes to the Financial Statements - continued for the Year Ended 31 March 2021

8. TANGIBLE FIXED ASSETS

	Equipment £	Office equipment £	Totals £
COST			
At 1 April 2020	241	13,419	13,660
Additions	-	2,910	2,910
At 31 March 2021	241	16,329	16,570
DEPRECIATION			
At 1 April 2020	241	8,560	8,801
Charge for year	-	2,526	2,526
At 31 March 2021	241	11,086	11,327
NET BOOK VALUE			
At 31 March 2021	-	5,243	5,243
At 31 March 2020	-	4,859	4,859

9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.21 £	31.3.20 £
Trade debtors	4,265	-
Prepayments and accrued income	4,402	9,063
	8,667	9,063

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.21 £	31.3.20 £
Trade creditors	586	5,229
Social security and other taxes	1,498	1,375
Other creditors	57	1,421
Accruals and deferred income	4,249	3,019
	6,390	11,044

11. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	31.3.21 £	31.3.20 £
Within one year	17,000	2,833
Between one and five years	2,833	-
	<u>19,833</u>	<u>2,833</u>

12. MOVEMENT IN FUNDS

	At 1.4.20 £	Net movement in funds £	At 31.3.21 £
Unrestricted funds			
General fund	47,521	49,904	97,425
Restricted funds			
Awards for All Grant	292	-	292
Lloyds Foundation Enable Grant	4,615	(4,615)	-
	<u>4,907</u>	<u>(4,615)</u>	<u>292</u>
TOTAL FUNDS	<u>52,428</u>	<u>45,289</u>	<u>97,717</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	179,621	(129,717)	49,904
Restricted funds			
Lloyds Foundation Enable Grant	-	(4,615)	(4,615)
	<u>179,621</u>	<u>(134,332)</u>	<u>45,289</u>
TOTAL FUNDS	<u>179,621</u>	<u>(134,332)</u>	<u>45,289</u>

The Haven Project

Notes to the Financial Statements - continued for the Year Ended 31 March 2021

12. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.19 £	Net movement in funds £	Transfers between funds £	At 31.3.20 £
Unrestricted funds				
General fund	51,617	(9,713)	5,617	47,521
Restricted funds				
Awards for All Grant	1,580	(1,288)	-	292
Essex Community Foundation	3,750	(3,750)	-	-
Lloyds Foundation Enable Grant	-	10,232	(5,617)	4,615
	<u>5,330</u>	<u>5,194</u>	<u>(5,617)</u>	<u>4,907</u>
TOTAL FUNDS	<u>56,947</u>	<u>(4,519)</u>	<u>-</u>	<u>52,428</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	144,834	(154,547)	(9,713)
Restricted funds			
Awards for All Grant	-	(1,288)	(1,288)
Essex Community Foundation	-	(3,750)	(3,750)
Lloyds Foundation Enable Grant	10,412	(180)	10,232
	<u>10,412</u>	<u>(5,218)</u>	<u>5,194</u>
TOTAL FUNDS	<u>155,246</u>	<u>(159,765)</u>	<u>(4,519)</u>

The Awards for All fund is in respect of a grant received for the provision of wellbeing activities.

The Lloyds Foundation Enable Grant is in respect of a grant received to pay for an IT upgrade and quality assurance of the organisation's governance and overall structure.

The Essex Community Foundation fund and the Tudor Trust fund were in respect of grants received towards the salary of therapeutic support workers.

13. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2021.

The Haven Project

Detailed Statement of Financial Activities for the Year Ended 31 March 2021

	31.3.21 £	31.3.20 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	10,013	19,989
Other trading activities		
Fundraising events	953	11,411
Services provided	4,085	-
	<u>5,038</u>	<u>11,411</u>
Investment income		
Bank interest receivable	70	594
Charitable activities		
Grants	164,500	123,162
Other income		
Acquired on conversion to charity	-	90
Total incoming resources	<u>179,621</u>	<u>155,246</u>
EXPENDITURE		
Other trading activities		
Fundraising costs	-	1,768
Charitable activities		
Wages	42,619	52,205
Social security	672	1,790
Pensions	2,574	3,773
Other operating leases	11,333	11,333
Rates and water	1,227	1,375
Insurance	3,135	4,047
Light and heat	2,831	2,147
Communications	2,769	3,455
Postage and stationery	557	1,522
Sundries	268	957
Service user activities	-	967
Training	812	1,924
IT support services	3,788	1,966
Cleaning	576	608
Office consumables	183	972
Office supplies	89	329
Agency workers	-	154
Carried forward	<u>73,433</u>	<u>89,524</u>

This page does not form part of the statutory financial statements

The Haven Project

Detailed Statement of Financial Activities for the Year Ended 31 March 2021

	31.3.21 £	31.3.20 £
Charitable activities		
Brought forward	73,433	89,524
Property service charge	1,086	1,499
Repairs and maintenance	475	684
Supervision	410	520
Travel	66	1,271
Dues and subscriptions	35	35
Equipment	-	1
Office	2,526	1,075
	<u>78,031</u>	<u>94,609</u>
Support costs		
Management		
Wages	42,730	47,806
Social security	491	1,766
Pensions	3,323	3,360
Other operating leases	5,667	5,667
Rates and water	613	521
Light and heat	1,415	1,074
Property service charge	543	749
	<u>54,782</u>	<u>60,943</u>
Finance		
Bank charges	117	177
Computer equipment	-	744
	<u>117</u>	<u>921</u>
Governance costs		
Accountancy fees	780	1,020
Payroll administration	504	504
Other professional fees	118	-
	<u>1,402</u>	<u>1,524</u>
Total resources expended	<u>134,332</u>	<u>159,765</u>
Net income/(expenditure)	<u>45,289</u>	<u>(4,519)</u>

This page does not form part of the statutory financial statements