



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 01/04/2021 Period start date To 31/03/2022 Period end date

Charity name: Blandford Scout Group

Charity registration number: 1020421

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p><b>The Purpose of Scouting</b> Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p><b>The Values of Scouting</b> As Scouts we are guided by these values: <b>Integrity</b> - We act with integrity; we are honest, trustworthy and loyal. <b>Respect</b> - We have self-respect and respect for others. <b>Care</b> - We support others and take care of the world in which we live. <b>Belief</b> - We explore our faiths, beliefs and attitudes. <b>Co-operation</b> - We make a positive difference; we co-operate with others and make friends.</p> <p><b>The Scout Method</b> Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Committee / Group activities</p> <ul style="list-style-type: none"><li>• Clearing of the outside area, removal of rubble and stone, flattening the area and planting grass seed</li></ul> <p>Scout Section Activities:</p> <ul style="list-style-type: none"><li>• St George's Day District celebration and renewal of promises - Zoom</li></ul>

		<ul style="list-style-type: none"> <li>• Supported Mayoral Fun Day</li> <li>• Opening of 2<sup>nd</sup> Scout Troop in September</li> <li>• 80+ members attended Remembrance parade</li> <li>• Attended Yuletide festival with homemade recycled Christmas tree lanterns</li> <li>• Town Council Expo to promote Scouting in Blandford</li> <li>• Beaver section activities included – campfires, painting and hiding stones, Hazard Hike, trip to the local supermarket. Activity Day with archery, crate stacking and caving in a bus. Health and Safety, a sleepover and many more activities.</li> <li>• Cub section activities included – bike rides, outdoor games, community walks and orienteering. Cubs learned about Mexico, Geo-Caching, First Aid, Bike Maintenance, knots and lots more.</li> <li>• Scout section activities included - Scout skills; pioneering, knives &amp; saw skills, fire lighting and navigation. Hikes and night hikes, rifle shooting, visiting the Gurkha temple at Blandford Camp and an expedition with overnight camp, plus lots more</li> </ul>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

#### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<ul style="list-style-type: none"> <li>In April a working party got together to clear the area to the right of the entrance gate. Loads of rubble, stones, bricks, metal sheets, roots and weeds were removed to make it safer for any young people (and adults). The weeds have grown back, and we need to decide what to do with the area, but at least it is safe now.</li> </ul> <p>BSG took part in the Yuletide Festival, supporting the Yuletide Festival Committee as well as fundraising for our group.</p> <p>The group is fully inclusive, and we pride ourselves on giving everyone an equal opportunity.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Our financial position at the end of March 2022 was broadly the same as at the start of the period in April 2021. We have continued to be well supported by the families in the local area meaning that all our sections are oversubscribed and we have a waiting list for each which allows us to collect the maximum amount of membership payments to go towards the running of the scout hut and the activities which the young people undertake during their meetings. We have a number of regular hirers meaning our hut income is stable and covers most of the running costs. Overall our funds held has increased by £5,000 over the course of the year.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Our group, like most charities, hold some funds in reserve. Our level of reserves is set to ensure that there are sufficient resources to continue the core charitable activities of the group should income and fundraising activities fall short. The group executive committee considers that the group should hold a sum equivalent to three months running costs in Scouting account and a sum equivalent to six months running costs £4,000 in HQ account in reserve and this is held on deposit as detailed in article 2a of the Reserves policy. Should the level of reserves fall below the target level, the group executive committee will make efforts to restore the level within the next financial year. The amount of reserves held are: £4,000 in HQ a/c + three month running costs in Scouting a/c
Amount of reserves held	Para 1.22	Current combined bank balances total just over £29,000 at the end of the period, an increase of £5,000 from the start of the year. Reserves held are sufficient and meet the requirement to hold three months running costs in the scouting account and six months running costs in the HQ account.
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

**Additional information (optional)**

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The majority of our funds come from the membership fees our young people pay, regular hirers of our scout hut and fundraising for specific projects.
Investment policy and objectives including any social investment policy adopted	Para 1.46	The group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	The Group is a trust established under its rules which are common to all Scouts.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p>The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group. As charity trustees they are responsible and act collectively as Charity Trustees:</p> <ul style="list-style-type: none"> <li>• Comply with the Policy, Organisation and Rules of The Scout Association</li> <li>• Protect and maintain any property and equipment owned by and/or used by the Group</li> <li>• Manage the Group finances</li> <li>• Provide insurance for people, property and equipment</li> <li>• Provide sufficient resources for Scouting to operate. This includes, but is not limited to, supporting recruitment, other adult support, and fundraising activities</li> <li>• Promote and support the development of Scouting in the local area</li> <li>• Manage risk and implement the Safety Policy locally (review incidents to prevent further ones)</li> <li>• Ensure that a positive image of Scouting exists in the local community</li> <li>• Appoint and manage the operation of any sub- Committees, including appointing Chair to lead the sub-Committees</li> <li>• Ensure that Young People are meaningfully involved in decision making at all levels within the Group (under 18's can form a sub committee)</li> <li>• Appoint administrators, advisors and co-opted members</li> </ul>
--	-----------	---

		<ul style="list-style-type: none"> <li>• Approve annual report and accounts, present to Scout Council at AGM and submit to the charity commission</li> <li>• Maintain appropriate confidentiality - don't discuss committee business outside of meetings</li> <li>• The opening, closure and amalgamation of Sections in the Group as necessary</li> </ul>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>EX-OFFICIO MEMBERS:  Group Scout Leader  Group Chairperson  Group Treasurer  Group Secretary  Section Leaders</p> <p>Ex-officio members have a role on the Committee due to their role in Scouting.</p> <p>ELECTED MEMBERS:  Bookings Secretary  Trustee/Parent  Trustee/Community Volunteer</p>
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Blandford Scout Group
Other name the charity uses	n/a
Registered charity number	1020421
Charity's principal address	Blandford Scout Hut Eagle House Gardens Blandford Forum DT11 7BS

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sam Elliott	Group Scout Leader		
2	Sybil Maddock	Chairperson		
3	Amy Dennis	Treasurer		
4	Mike Booth	Group Secretary		
5	Jonathan Howell	Elected Member		
6	Rebecca Rodwell	Elected Member		
7	Christine Minchella	Elected Member		
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

## Corporate trustees – names of the directors at the date the report was approved

Director name		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	



## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

--

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

--



## Other optional information

--

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Sybille Maddock	Sam Elliott
Position (eg Secretary, Chair, etc)	Chairperson	Group Scout Leader
Date	06/01/2023	

### Scout Income

Deer Park Beavers	£	973.54
Riversdale Beavers	£	880.42
Portman Cubs	£	2,015.69
Shottsford Cubs	£	2,776.26
Stour Valley Scouts	£	2,176.55
Jack Thomas Scouts	£	1,076.12
Tuck Shop	£	-
Scout FR	£	231.96
Gift Aid	£	866.25
Misc	£	5,648.40
HQ related	£	-

Totals £ 16,645.19

### HQ Income

Float	£	-
HQ FR	£	-
Hall Hire	£	3,050.00
Charity Donations	£	-
Misc.	£	11,214.55

Totals £ 14,264.55

### Scout Expenditure

Deer Park Beavers	£	536.77
Riversdale Beavers	£	505.37
Portman Cubs	£	1,654.12
Shottsford Cubs	£	1,698.34
Stour Valley Scouts	£	1,018.64
Jack Thomas Scouts	£	612.23
Winterbourne Whitechurch	£	45.90
Adults & Leaders	£	439.71
Tuck Shop	£	-
Scout FR	£	-
Badges General	£	348.25
Supplies & Misc	£	2,177.54
Capitation	£	5,572.00
Transfer to HQ account	£	-

£ 14,608.87

### HQ Expenditure

Float	£	-
HQ FR	£	-
HQ Expenses	£	831.83
Grounds Maintance	£	470.08
HQ Maintance	£	1,191.29
HQ Projects	£	-
Equipment	£	8.49
Insurance	£	1,292.94
Power	£	1,153.01
Rates	£	130.70
Water	£	308.13
Misc	£	5,622.00

£ 11,008.47

### Scouting Account

Opening Balance	£	2,221.85
Income Total	£	16,645.19
Expenditure Total	£	14,608.87

Balance £ 4,258.17

### HQ Account

Opening Balance	£	22,004.06
Income Total	£	14,264.55
Expenditure Total	£	11,008.47

Balance £ 25,260.14

### Combined Accounts

Opening Balance	£	24,225.91
Income Total	£	30,909.74
Expenditure Total	£	25,617.34

Balance £ 29,518.31

24 May 22

Independent examiner



C. Westbrook 24th May 2022

BLANDFORD SCOUT GROUP  
Balance of Accounts - Financials 01.04.2021 to 31.03.2022

<u>Notes</u>		
<b>Scouting Income</b>		
Misc	£ 39.90	Winterbournes reimbursement for Activity day badges and refreshmenst
	£ 5.00	A Tanner Xmas meal
	£ 1.50	Uniform Donations
	£ 5,572.00	Transfer from HQ to cover Capitation payment
Fundraising	£ 117.96	Mayor's activity day
	£ 99.00	Yuletide
<b>HQ Income</b>		
Fundraising		
Misc	£ 8,000.00	Dorset Council - Leisure Grant
	£ 13.53	Amazon Smile received 24/05/21
	£ 11.09	Amazon Smile received 17/08/21
	£ 7.59	Amazon Smile received 13/12/21
	£ 8.00	SSE Wayleave
	£ 17.38	Amazon Smile received 23/02/22
	£ 489.96	Transfer from Scouting - September to December 2021 term
<b>Scouting Expenditure</b>		
Transfer to HQ account		
Supplies & Misc	£ 49.98	OSM Accountacy Tools & Waterproofing for tents
Scout Fundraising		
<b>HQ Expenditure</b>		
Misc	£ 50.00	Refund of hut booking due to cancellation
	£ 5,572.00	Transfer to Scouting to cover Capitation due to lack of funds in account
<b>Fundraising totals (inc prior years)</b>		
Works to Hut and Grounds	£ 5,111.63	
Nature Reserve	£ 1,000.00	
Scouting events	£ 758.31	

# INCOME AND EXPENDITURE ACCOUNTS

## Independent Examiner's Report

Report to the trustees/ members of	BLANDFORD SCOUT GROUP		
On accounts for the year ended	31 <sup>ST</sup> March 2022	Charity no	1020421

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act,
- Follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- State whether particular matters have come to my attention.

### Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- Accounting records were not kept in accordance with section 130 of the Charities Act or

The accounts do not accord with the accounting records. I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 24<sup>th</sup> May 2022

Name: Colin Westbrook. GSL St Mary Gillingham Scout Group

Address: The Cedars, Bay Lane, Gillingham, Dorset SP8 4ER