

Airedale Voluntary Drug and Alcohol Agency Limited

operating as

Project 6

(A company limited by guarantee)

Trustees' Annual Report and Financial Statements
For the year ended 31st March 2022

Company number: 3430925

Charity Number: 1173006



Airedale Voluntary Drug and Alcohol Agency Limited
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for the year ended 31st March 2022

Company number 3430925

Charity number 1173006

Registered office and operational address 11/19 Temple Street
Keighley
West Yorkshire
BD21 2AD

Trustees Trustees, who are also directors under company law, who served during the year and up to the date of this report were as follows:

Quentin Marris: Chair
Anthony Ball: Treasurer
Pam Essler
Enid Feather (resigned 10 May 2021)
Kes Lewis
Emma Wells (resigned 10 June 2021)
Jane McGeagh (appointed 10 May 2021)
Joanne Morley (appointed 10 May 2021)
Julie Petereit (appointed 10 May 2021,
resigned 2 December 2021)
Gurprit Singh Jabbal (appointed 10 May 2021,
resigned 6 October 2022)

Senior Leadership team	Vicki Beere	Chief Executive
	Lynn Lawson	Director of Development and Communications
	Caroline Britton	Director of Operations
	Shaun Rafferty	Director of People
	Akram Ahmed	Director of Finance

Bankers Unity Trust Bank
Nine Brindleyplace
4 Oozels Square
Birmingham B1 2HB

Auditor BHP LLP
2 Rutland Park
Sheffield S10 2PD

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The Trustees (who are also directors of the charity for the purposes of the Companies Act) present their report and the audited financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities:

Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

Objectives and activities

Purpose and Aims

The trustees review the aims, objectives and activities of the charity each year. This report looks at what the charity has achieved and the outcomes of its work in the reporting period. The trustees report the success of each key activity and the benefits the charity has brought to those groups of people that it is set up to help. The review also helps the trustees ensure the charity's aims, objectives and activities remained focused on its stated purposes.

In setting plans and priorities for areas of work, the trustees have referred to the guidance from the Charity Commission on the provision of public benefit in accordance with section 17 of the Charities Act 2011. In particular the trustees consider how activities will continue to meet the objectives they have set and focus on the services which will deliver the greatest benefit to the most vulnerable of the potential service users. In delivering these services we clearly identify, and measure where possible, the benefits that have been delivered.

We monitor progress to ensure that benefits are accruing as planned, and to learn any lessons that can be fed back into the planning and delivery cycle. Throughout this report, and particularly in the Headline Outcomes and Achievements sections, we note the numbers and categories of service users who have benefitted.

Our work benefits society as a whole as well as the direct service users by our activities in support of families and groups which assist the reintegration of service users into

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for the year ended 31st March 2022

wider society. In doing so the trustees believe that they are meeting the public benefit requirement as set out in section 4 of the Charities Act 2011.

Our core purpose remains as follows:

To provide opportunities and choices for individuals, families and communities to create meaningful and sustainable change in their wellbeing.

Our **Objectives** are described in our governing documents as being:

To promote the relief of sickness and the protection and preservation of good health of persons in the area of benefit who are misusing or at risk of misusing such substances as alcohol, illicit and prescribed drugs, in particular but not exclusively by the provision of information, advice, counselling and support;

To promote the protection and preservation of good health and the advancement of the education of the public within local communities to facilitate, support and sustain positive change for those of all ages affected by substance use, multiple and complex health and social care needs and their families by the provision of information and advice concerning the prevention of the misuse of alcohol, illicit and prescribed drugs and other substances which are capable of misuse in a manner harmful to health.

Project 6's value statements are as stated below, having been reviewed during the year. These values drive our strategic and operational work and guide how we behave internally and externally to the organisation. The people and families we work with are at the heart of our organisation.

The organisation is committed to our Values which are as follows:

- **People Matter**
- **Everyone can Change**
- **We care about doing things well**

In order to meet our charitable objects and our core purpose our activities are structured in to the following services delivered both in West and South Yorkshire through a wide variety of income sources.

Alcohol and Complex Needs support
Children, young people and family support
Recovery Support
Training and Enterprise

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We have continued to use the 5 Ways to Wellbeing across the organisation both internally and externally to promote the well-being of everyone who works for us, volunteers for us or receives our service.

Summary of Achievements and Impact on Beneficiaries



CEO
Introduction
Vicki Beere,
CEO Project 6

In my 2021 reflections I described the impact of the pandemic still being felt up to 5-10 years later, the world feeling more volatile than ever and the huge amounts of change being experienced by health and social care. 2022 feels very similar.

This has been an extremely challenging year for Project 6, coming out of the pandemic with a gradual relaxation of restrictions, which were sometimes reversed, and dealing with the impact of delivering services over 18 months of a Pandemic. We made the decision early on to maintain a slow but steady opening up of services to provide consistency and safety for the people who use our services. We aimed to get back to 80% face to face and 20% digital delivery by the middle of the year, which we achieved and have maintained.

We have experienced the impact of the global phenomenon of the “great resignation”. During this year we have built an entirely new Senior Leadership Team, and have had to manage significantly increased staff turnover across the rest of the organisation. Financially, we had to manage a series of unexpected financial circumstances, such as no market for delivering training, multiple delayed starts to projects and a series of significant redundancy costs. This has impacted our bottom line for 2021/2022. However, our ability to bring in new income and manage costs remains very effective and our reserves remain healthy.

Despite these challenges, our project delivery has remained excellent, we have continued to design, develop and deliver with partners and the people who use our services some amazing, award winning projects. We have supported really high numbers of people to make and sustain positive change to their wellbeing, despite everything the pandemic has thrown at us.

The impact of our services on people's lives has remained impressive, despite the challenges and disadvantages that impact on the people who use our services. More on this can be seen in the impact and outcomes section.

Partnership-wise, we have designed and developed new projects in Craven, Keighley, Sheffield and Doncaster, and continue to lead and develop new partnerships across all of our areas. The new drug strategy and associated investment has provided much needed light at the end of our tunnel after 12 years of austerity for our sector, and we look forward to developing new ideas and partnerships to deliver some of this much needed work.

Finally, in 2021 we took the time to review our governance and board make up. We have recruited and inducted several new board members, increasing our board diversity in terms of race, age, LGBTQ+ and neurodiversity, and have started diversity training and a process of self review – on our way to becoming a more inclusive organisation.



Chair Introduction

Quentin Marris,
Chair of the Board of Trustees

At the end of 2020/21, with widespread vaccination and falling hospitalisation rates, we had a sense that COVID-19 was on the way out. We would be able to pick up the pieces and things would go back pretty much to how they had been. How wrong we were!

Not only did Covid persist into 2021/22 but by the end of the year there was war in Europe. Inflation was soaring and energy prices were going through the roof. The final sealing of Brexit led to many Europeans leaving the UK's job market and recruitment of experienced staff became more difficult. It was clear that the huge sums of money expended by government on tackling Covid would impact on future public spending capacity. Here was another set of challenging circumstances for the care sector in general, and Project 6 in particular, to navigate.

The thing about crises is that they can bring out the best in people. We saw it during the worst days of Covid in 2020/21 and how well Project 6 staff and managers responded. We saw the same resilience and adaptability from our people this year. They got on with it. They continued to deliver high quality services to people in need and achieved impressive results. On behalf of the Board, I congratulate them.

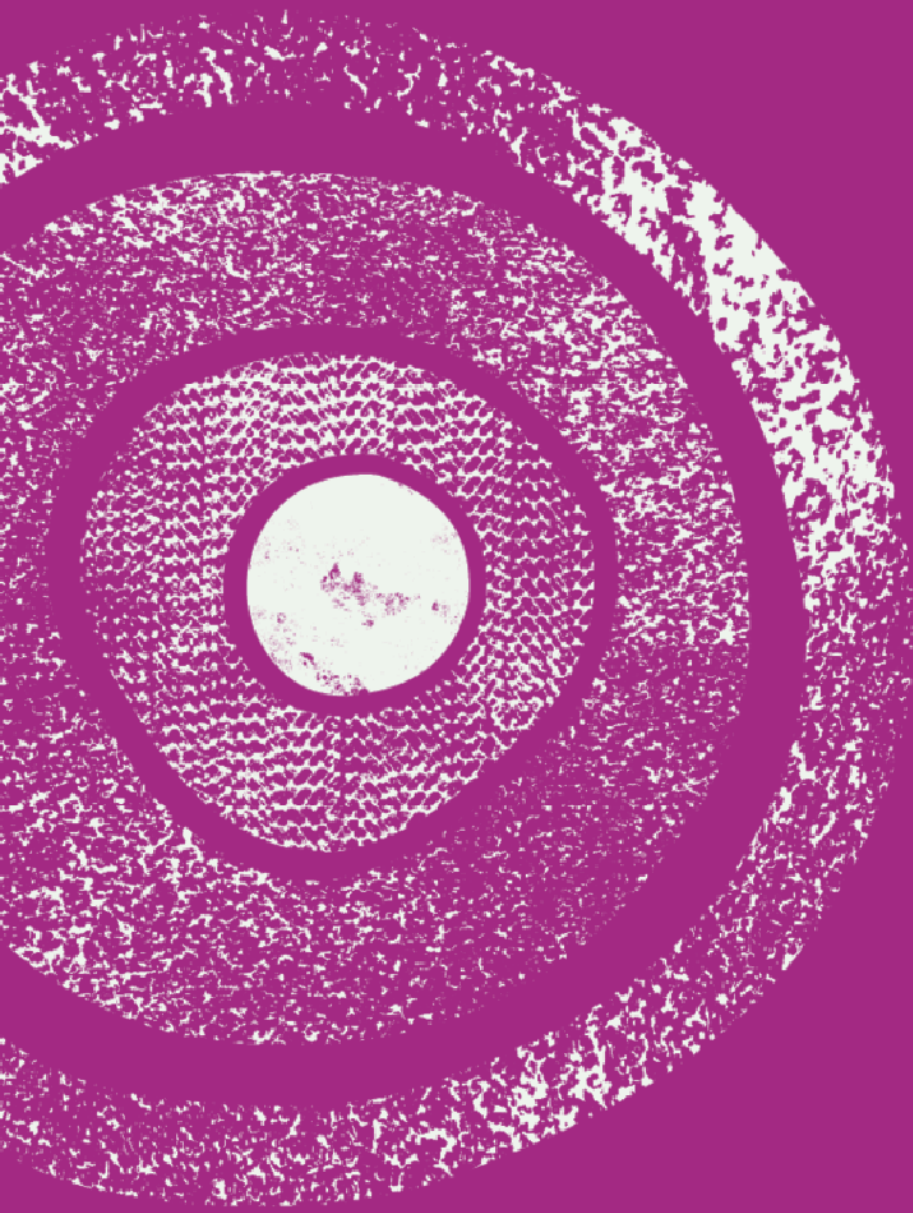
There were a couple of unforeseen financial hits in 2021/22, which required dipping in to organisational reserves. This showed the importance of building up and maintaining sufficient funds to deal with the unexpected. The Board keeps a tight focus on finance and Project 6 remains financially sound.

During 2020/21 the Board had reviewed its governance arrangements, which proved to compare well with other similar organisations, and this year we worked through an action plan for improvement. The new members of the Board settled into their roles and we conducted an internal review, to make sure we were carrying out our responsibilities effectively. We take very seriously our standard-bearing role in relation to the organisation's mission and values. Finally, we were able to start holding some of our meetings face-to-face again. My thanks go to my fellow Trustees for volunteering their time and expertise and for providing excellent governance to the organisation.

2022/23 brings more of the same challenges for Project 6. As ever, we need more good people and more money, in order to do more of what we are set up to do. We are fortunate to be well-led by our tireless Chief Executive, Vicki, and her newly-enhanced and capable Senior Leadership Team. There are development opportunities on the horizon and the organisation is well placed to benefit from them.

We will carry on doing what we do well, partnering with like-minded organisations and funding providers, delivering excellent care services through a well trained and committed workforce, working to professional policies and procedures, evidencing our effectiveness and striving always to be a fair employer.

On behalf of the Board, I am delighted to present this Impact Report as evidence of why Project 6 exists and thrives.



Core Purpose

We work with people with drug and alcohol problems and experiencing multiple disadvantage. These issues don't just impact on the individual, they also affect families and communities.

Our core purpose is therefore:

To provide opportunities and choices for individuals, families and communities to create meaningful and sustainable change in their wellbeing.

To achieve this, we deliver services in 4 key areas:

- Alcohol and Multiple Disadvantage Services
- Family Support and Services, including Children and Young People
- Recovery Communities
- Training Services

Our Values

Our values are integral to how we do business and underpin every piece of work we undertake.

People matter

- We instil hope
- We create safe caring spaces where people can flourish
- We trust each other
- We welcome difference and treat people equally, honestly and fairly
- We recognise and stand up for people's rights

Everyone can change

- We help people to bring about positive change in their lives
- We don't give up when things are difficult
- We help people to help themselves

We care about doing things well

- We say what we mean and we listen to what people tell us
- If we say we are going to do something we do it
- We are always working to do things better

Headline Achievements 2022

During the last year we have moved our service to predominantly face to face, while learning from the pandemic, and have a blended offer of delivery. Headlines include:

- We continue to deal with increases in referrals and complexity to both our crisis and alcohol services
- **8062** individuals received services, **751** above our contracted target of **7311**
- **7013** (87%) individuals demonstrated positive changes in one or more of our core outcome areas
- We continue to support staff to cope through a range of wellbeing initiatives
- We have developed the Pathways Service to be delivered in Wharfedale and Sheffield within the Primary Care Service
- We have developed partnership in Craven to place alcohol support within Horton Housing projects and successfully delivered Active Citizens in the Skipton Community
- We started to deliver our Skills House project, to provide support to people leaving recovery services with skills to access education and employment
- We increased our Harm Reduction offer in Keighley, providing additional support in the Needle Exchange and outreach into the community



Our Services

We work with individuals and families to achieve meaningful and sustainable impact and improve life chances.

The communities we work in have suffered disproportionately as a result of inequalities and stigma. We are proud that we have managed to meet the needs of our local communities by increasing capacity, finding resources for practical support such as food, shelter and digital inclusion, whilst continuing to develop our offer with new services. We continue to deliver a blended offer of services to meet the needs of those most vulnerable.

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Alcohol and Multiple Disadvantage Services

Our Alcohol and Complex Needs Services work within primary and secondary care services and provide open door access across the whole community. They offer crisis interventions, structured alcohol treatment, health and wellness interventions and information and awareness.

Our **Keighley Pathways Service** is a partnership project offering open access specialist support to all the Keighley community at a time of crisis. Working with local partners, we offer support with domestic abuse, welfare advice, food poverty, health and wellbeing, mental health and substance misuse issues. Keighley Pathways Service has received **1127** visits, providing **1331** bespoke interventions. By offering the right support at the right time, we deflected people from the local health and social care services at a time when those services were under extreme pressure. **99%** of people asked reported an improvement in health and wellbeing as the result of the intervention and **91%** say they know where to go in the future to deal with a crisis.

MAST (Multi-Agency Support Team)

MAST was a new initiative piloted on winter pressures money to support the pressure points in the health systems, helping to reduce frequent attendance and admissions at the Emergency Department in AGH and BRI. It has now been fully funded to continue its current delivery and expand the team moving into 2022.

Project 6 coordinates VCS partners to provide specialist alcohol liaison, mental health peer support, and Frailty/Older peoples support throughout Emergency Departments, Wards and key services of Airedale General Hospital, Bradford Royal Infirmary, and out in the community. The team screened and assessed **2703** people. They also provided intensive case support for **869** of the people referred, making **897** onward referrals to access community support, to help reduce readmissions.

ASIST (Alcohol Specialist Interventions and Support Team) works in partnership with Airedale General Hospital. We worked with **77** people admitted to hospital due to alcohol related issues, supporting them from the ward back in to their homes and the community. The pandemic and restrictions meant that we were slightly below our target this year but, of those people we did see, **70%** engaged in the service and went on to a positive discharge. We have received additional funding to deliver a comparable service in Bradford.

The Third Place Project

Our Third Place project works with street drinkers and some of the most vulnerable and excluded people in Keighley. Building on last year's Covid restricted service, we have opened up our buildings, increased one to ones, groups, and included a Pathways and mental health offer. This year we have seen with **142** individuals, providing a range of harm reduction interventions, food and pathways into treatment. **85%** of participants showed improvements in mental and physical health through contact with the project.

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Families, Children and Young People's Services

Our Families Services work with some of the most vulnerable families in Keighley and Sheffield. The interventions provide direct benefit to families, concerned others and grandparents/kin carers. By working with parents, children and other concerned family members, we achieve sustainable positive outcomes for the whole family. Our **Fresh Start** service (Sheffield) supports women who have had one or more children removed, to take time out from parenting, deal with loss and learn new skills for the future. This year the service worked with **21** mothers who have had children removed, providing over **2429** hours of contact.

In Keighley, our **Family Support Service** worked with **85** Concerned Others, to build skills in understanding and managing feelings, increase resilience and reduce risk. Our Maternity and Alcohol Service worked with **14** pregnant women to reduce the impact of drugs and alcohol on the unborn child.

We work with vulnerable young people to increase resilience and reduce risk, using evidence-based approaches which inspire the individuals to take more responsibility for themselves and their own actions. In Keighley, our **Young Persons Resilience Service – RISE** worked with **184** young people, providing weekly one to one interventions to young people experiencing mental health issues who are below the threshold for CAMHS. **80%** showed an improvement in resilience.

Our **Trusted Relationships** service (Keighley) works in partnership with Barnardo's, J.A.M.E.S. and YMCA to provide one to one work with young people at risk of exploitation who are referred through the Bradford C.S.E. Hub. We worked intensively with **17** young people, **81%** of whom showed an improvement on the Young Persons Outcomes Star.

Recovery Services

Our vibrant recovery communities in Doncaster, Sheffield and Keighley exist as a result of the on-going support of the Big Lottery Community Fund and aim to provide long term and sustainable recovery from drug and alcohol problems. We achieve impressive results through a range of therapeutic groups, health and wellness activities, Active Citizens programmes, peer support, training and volunteering opportunities.

Over the year a total of **799** people were supported by our recovery services, with **496** being new to services. Across all three areas we have delivered **1672** groups, with a focus on the 5 Ways to Wellbeing, Increasing Skills and Recovery Capital, with **85%** of people reporting improvements

Recovery services provide a pathway from the drug and alcohol treatment systems into sustainable recovery. We started a new multi-agency skills project, Skills House, to provide support for people in recovery who are furthest from the labour market and experience significant barriers to employment.

We have made significant steps to retain and build on our volunteer capacity within our Recovery Services, delivering Peer Mentor & Volunteer Training. We have had **79** active volunteers across the organisation supporting our delivery.

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Waypoint Training Services

Waypoint is our social enterprise training service. We have a proven track record of delivering high-quality vocational training that promotes excellence in working with people experiencing substance use, multiple disadvantages, troubling behaviour and emotional distress. Keeping up to date with the latest evidence-based approaches for working with people, we devise innovative, interactive training courses.

Waypoint during 2021-2022

The long term impact of Covid, after 18 months of restrictions, has been significant across health and care (our main customers) and has had a significant impact on Waypoint this financial year. Challenges included organisations not prioritising training, significant recruitment challenges, a reduced and burnt out work force, continued illness and not being able to release people for training.

We also faced our own challenges internally this year with staff taking the opportunity to move on from Waypoint and take up new roles. This meant we were not able to meet our income generation targets for the year. However this has given us a great opportunity to develop our offer, both internally and externally. We undertook a full review towards the latter part of the year with a consultant, who has given us a number of recommendations to work towards.

Key to these were focusing on Waypoint's two equally important roles; firstly, to provide expert, quality psycho-educational learning to meet the needs of practitioners, volunteers, and staff in support of Project 6 as a centre of psychosocial interventions. Secondly, to ensure a well-run training enterprise that covers all costs and has a sustainable, flexible model for the future. We plan to harness the opportunities in South and West Yorkshire, deliver more training locally to our services, to maximise opportunities through partnerships and create a pool of associates (including some with lived experience) to assist us in developing a flexible business model.

Online and Blended Learning

Waypoint built on its ability to deliver both online and face to face learning and has successfully developed and delivered a number of blended learning opportunities this year. We created new content and delivered accredited training to our MAST team in Bradford and Keighley, working with a number of VCSE partners, and a considerable amount of internal training to our volunteers and peer mentors. We continued delivery of our Social Prescribing courses in the Midlands.

Internal Workforce Development

We have to enhance this considerably in the future, under the leadership of the new SLT. A organisation wide training needs analysis is underway.

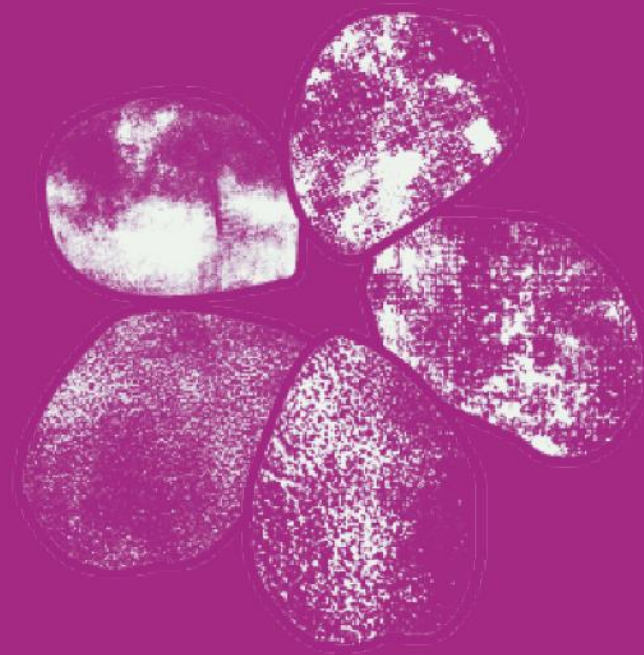
‘Everyone can change’ is one of our core values – when individuals and families start to make positive changes the whole community benefits



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Our Outcomes and Impact

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We build on the assets in our recovery communities and engage with the local community in working together to improve things for everyone.

Individuals: In our annual Satisfaction Survey – **87%** of individuals reported improvements in mental health and wellbeing and **74%** reported improved physical health.

Families: Drug and alcohol misuse and complex needs don't only affect the individual user, the harm can extend to the whole family. By adopting a family-focussed approach across our services, we believe we achieve a greater impact – **67%** of our service users in our annual Satisfaction Survey reported improved relationships with families and friends.

Communities: The impact of drug and alcohol misuse and complex needs on the local community can be high in terms of the cost to local services and social cohesion. We believe that by being a visible and active presence in the local community we can reduce stigma and show the positive side of recovery. **88%** of our service users in our annual Satisfaction Survey felt accepted as part of the community and able to give back to their community, and **93%** felt optimistic about their ability to have a positive future.

Core Outcomes

Our services, activities and interventions are designed to facilitate positive change, which leads to meaningful and sustained impact through our core outcomes.

Improved mental health and wellbeing

- **87%** of individuals reported improvements in mental health and wellbeing in our annual Satisfaction Survey
- **75%** of people using our ARC (Alcohol Recovery Community) project reported improvements in their mental health and wellbeing
- **80%** of young people using our RISE Service reported increases in resilience

Improved physical health and wellbeing

- **74%** of individuals reported improvements in physical health and wellbeing in our annual Satisfaction Survey
- **80%** of people using the ARC report decreased drinking on Audit to below 8
- **95%** of people using the ARC report improved physical health and wellbeing

“I feel that my recovery is at its peak all thanks to Project 6 and the community what’s involved. It’s opening new opportunities.”

Anthony

32 years old

Anthony has been accessing the needle exchange service at Project 6 for a few years now...

...I first met him when I began working at Project 6 in June 2020. He would come in around once or twice a month on average. What was notable about Anthony was his unwillingness to engage. He would pick up injecting equipment and would want to leave as soon as possible. Often, he would be wearing sunglasses making it even more difficult to talk with him. I would however, attempt to engage with him about critical issues such as overdose risk, naloxone and accessing treatment. He had divulged that he was not on a substitute medication prescription.

Anthony usually didn't look in the best of health and it had been anecdotally reported from another service user that he had been in an overdose incident.

It is common for engagements in needle exchanges to be short: people are managing competing priorities and often have a distrust of services. It is therefore important to always be ready when an opportunity arises to help people make steps towards change.

In the last couple of months, Anthony has started to engage. Several times he has sought the assurance that the service is confidential and has started to talk about treatment. He also has asked questions about injecting practices and the dangers of going in the groin.

Anthony is now on a methadone script. He has been struggling with the transition from an initial 30mls up to the current 60mls. His goal is to stop injecting completely and feels smoking isn't a realistic option for him. I have encouraged him to have an honest relationship with his prescriber so that the optimum level of methadone that works for him can be reached. If that is achieved then hopefully he can become more stable and start to consider how he can make further progress.

Partners and Supporters:

Supporters

Ethical collaboration and partnership working is central to our approach to ensuring the best outcomes for the people who use our services and our local communities.

We'd like to say thank you to our partners and stakeholders who have supported us in numerous ways. A special thanks to all our volunteers, to FareShare, Kid Acne, TJ Smith, Emma Snell, Tom Kidder and the family of Ant Allen for their support over the last year.

Our thanks to the Peter Sowerby Foundation and the Hobson Charity for their donations, that along with funding from the British Arts Council allowed us to develop Landmark, a year long project in collaboration with artists Emilie Taylor and Christopher Jarratt, sharing journeys of recovery and healing in Sheffield.

Thanks everyone who fund-raised and donated to our work. Everything we receive is used to enhance the delivery of front-line services.

Partnerships

Project 6 is embedded in many local multi-agency delivery and strategic partnerships across West and South Yorkshire and has informal partnership arrangements with the wider Voluntary and Community sector. They include;

West Yorkshire:

- Airedale NHS Foundation Trust
- Bradford NHS Foundation Trust
- Bradford Metropolitan District Council
- Bradford and Craven CCG
- The Cellar Trust
- Keighley Healthy Living
- Carers Resource
- Roshni Ghar
- HALE
- BMDC C.S.E. hub
- Change Grow Live
- Barnardo's
- J.A.M.E.S.
- Citizens Advice
- Bangladeshi Community Association
- Modality Partnership
- Wharfedale, Airedale & Craven Alliance (WACA)

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South Yorkshire

- Sheffield Health and Social Care Trust
- Sheffield City Council
- Sheffield Hallam University
- Sheffield Teaching Hospitals Foundation Trust
- Voluntary Action Sheffield
- Aspire Doncaster
- Voluntary Action Doncaster
- Doncaster Metropolitan Borough Council
- Well Doncaster

Business Planning

This is our second year of our recently reviewed strategic objective and operational business plan. The plan is reviewed on a quarterly basis, the targets are RAG rated and all reds/exceptions are discussed at Performance Management and Quality Committee and Board meetings. In this financial year, we made good progress against all five strategic objectives. SLT have individual work plans, with activities that feed into these objectives. Our operations and objectives were successful and all targets were managed, monitored and achieved through the use of Framework and the quarterly Performance Management Meetings.

The charity has achieved these exceptional outcomes despite operating in a very challenging external environment post COVID. We remain focused on delivering excellent outcomes for our beneficiaries and achieving the charities aims at all times.

All our contracts have KPIs which are used to monitor performance and value for money on the contracts. The minimum standard is set by the commissioner or funder.

We monitor the KPI's for all projects on a monthly basis and report quarterly or bi-yearly to commissioner and funders as agreed.

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Financial

The results for the year are shown on page 45. These show that there has been a decrease in total income from £2.2m to £1.9m, a rise in expenditure from £1.9m to £2.2m giving a total deficit of £226k, during a challenging external environment for the sector.

Unfortunately, two significant services unexpectedly came to an end during the financial year, Community Led Local Development and Waypoint. Because these were both unexpected, there was little time available to mitigate the shortfalls. This left us in a challenging position and these were both the main contributors to the deficit.

However new income rose in the year and we outperformed our new income expectation. We have maintained healthy reserves and have a strong leadership team to grow the outcomes and objectives of the organisation. We have more robust financial controls to help us mitigate unexpected shortfalls in income and we have a healthy income generation pipeline that we only anticipate to grow. Our outcomes remain excellent and exceptional value for money.

As in previous years our biggest expense has been Staff costs. At £1.5m staff costs account for 68% of our total expenditure.

During this financial period, we have made a deficit of £225,879 (2021 Surplus £308,470)

Our principal funding sources remain as follows, and they fund our core services as detailed above.

- Partnerships including the delivery of the New Directions Substance Misuse Contract in Keighley
- Bradford and Craven Clinical Commissioning group
- Bradford Metropolitan District Council
- National Lottery Community Fund: this includes 3 Reaching Community grants

In addition to these we are committed to the generation of earned income through the sale of specific expertise in the form of training. This has been redesigned for the current financial year and we have and aim to making this a key contributor to building unrestricted reserves.

We have multiple funding streams across a diverse range of services which provides us with a level of sustainability. Each of our service areas has a substantial income and this provides us with some stability and a base from which to grow. During this year we have continued our aim to grow a sustainable and flexible funding structure through the diversification of income streams.

More information is available in our Income Generation Plan and our Training Business Plan.

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The Trustees have taken note of the directive made by the Fundraising Regulator and consider that they are compliant. The charity has no contracts or other arrangements with professional fund-raisers or commercial participators, and had received no complaints about fundraisers apparently acting on behalf of the charity.

Fundraising activities may be undertaken by staff, volunteers or service users. The charity management are always made aware of these activities and ensure that proper fundraising practice is followed and that there is no risk to the charity's reputation or vulnerable people.

Reserves:

The Reserves held by the charity at the end of this reporting period are:

- Total: £989,125
- Restricted: £261,493
- Designated: £75,000
- Unrestricted General: £727,632
- Free reserves: £271,696

Reserves policy

Given the type of services provided by Project 6 and given the responsibilities associated with employing staff, the Trustees consider it prudent to aim to build up reserves to a minimum of £250,000. This figure would enable the organisation to continue to meet its legal and moral commitments for a defined period of time. We also will review this policy to consider taking a risk based approach over the coming year and use both approaches to ensure P6 maintains a healthy level of reserves. The Trustees have therefore deemed it prudent to aim to hold unrestricted general reserves equal to three months actual spend from the previous financial year.

For the upcoming financial year, we have designated £75,000 to help support the investment for a new premises in Doncaster.

Investment Policy

The trustees invest the surplus liquid funds in short term interest bearing accounts to maximise funds in a liquid form. We will undertake an investment review during 2022/23. Project 6 takes social,

environmental and ethical considerations into account in its investment policy. In the current financial year Project 6 holds one investment fund with M&G Investments, these are included in note 12.

Income Policy

Project 6 recognises income from donations or government grants when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.

The Future

We are heading in to further uncertain and extremely challenging times. The cost of living crisis, without significant intervention from the government could create a health and social care crisis of a similar scale to the COVID Pandemic.

This will result in greater economic inequalities, increased structural poverty which will continue to drive the health inequalities we have been working so hard to reduce. Project 6 is considering what our response might be, locally with our communities and more strategically across the Integrated Care Systems we work within.

Linked in part to the cost of living crisis is the climate emergency we are facing, hotter summers and colder winters have a disproportionate harmful impact on the vulnerable people we support, so a key role of our business improvement team in the second part of 2022 will be to consider our response to both the cost of living crisis and our impact on the climate crisis.

There are, in our sector, some signs of a light at the end of the 12 year austerity tunnel. The new Drug Strategy brought with it an increasing 3 year investment plan, with the areas we work in being prioritised in the top 50 for funding. Whilst the process of developing any new projects has been challenging and time consuming this is still a move in the right direction. We are well positioned in the health and care systems in all of our areas to be able to influence and be involved in decision making, to ensure that this funding ends up where it needs to on the front line, and is also used to build back up the ecosystem of our sector and is invested in smaller and local charities. Levelling up has so far proved a disappointment as a significant amount is for hard infrastructure, we will be watching what happens with a new cabinet in the autumn.

To genuinely level up areas that have experienced significant under investment over 12 years of austerity requires a genuine levelling up across health and social care and is much wider than infrastructure projects.

Trustees' annual report

for the year ended 31st March 2022

Internally within Project 6 we are ready to face these challenges.

- Our income is stable and we have put robust systems in place to manage unexpected costs such as fuel and utilities as effectively as possible
- Our work to develop further partnerships will stand us in good stead for developing our delivery over the next couple of financial years, as demonstrated by some of our recent award-winning projects
- We aim to use new pots of the drug strategy funding to design and deliver innovative projects that support some of the most vulnerable and disadvantaged people in our society over the next 2-3 years
- Our new staffing structure, which will be in place from the 5th September, will make us fit for the future. Our now established Senior Leadership Team will start work on developing our next level of leadership – our Operational Leadership team
- We have exciting plans for a refreshed workforce development strategy, a new wellbeing plan and for Waypoint training, and an opportunity to make system change within the Changing Futures Programme in Sheffield and to develop a much needed “grow your own drugs worker” course
- We are developing a new Recovery Strategy across the organisation to align our recovery services and through evaluation will create a solid evidence base.
- Finally, we are launching a series of podcasts around tackling stigma around substance use, and these will be launched in the autumn, leading up to the return of our Recovery In the Community conference next spring

Going Concern

We do not have any going concern worries. Despite an extremely challenging year, we have been able to grow new income and create a healthy income pipeline with many opportunities ahead of us.

Over the past 12 months, our partnerships with other charities and grant funders have developed and we are expecting income to grow year on year. We are away of upcoming challenges regarding the cost of living crisis and have and have work plans in place to help mitigate them

Structure, governance and management

The organisation is a charitable company limited by guarantee, incorporated on 3rd September 1997 and registered as a charity on 23rd June 1989. The company was established under a memorandum of association which established the objects and powers of the charitable company and is governed under its articles of association and its charitable constitution.

Members of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up. The total number of such guarantees at 31st March 2022 was 7 (2021: 6). The trustees are members of the charity but this entitles them only to voting rights. The trustees have no beneficial interest in the charity.

All trustees give their time voluntarily and receive no benefits from the charity. Any expenses reclaimed from the charity are set out in note 8 to the accounts.

The charity is managed by a Board of Trustees who meet regularly as a full Board and in sub-committee groups to set and monitor the strategic direction of the charity, steer the planning of the organisation and to manage its work and risk.

There are two key roles at the top of decision making chain within Project 6 – Chair of Trustees and the Chief Executive. The Chair is responsible for representing the views of the Board in their role as charity governors, along with ensuring a good trustee induction and professional development. Day-to-day management and leadership responsibilities of Project 6 are delegated to the Chief Executive who is named as Vicki Beere. The Chief Executive will ensure good information flows between The Board, the senior leadership team and Project 6 projects. The Chair also provides support and supervision to the Chief Executive on behalf of the Board. Staff are employed to manage and deliver direct services to beneficiaries and administer the charity's work.

The roles of Chair and Chief Executive will never be exercised by the same individual and a Chief Executive will not go on to become Chair of Project 6. The division of responsibilities between The Chair and Chief Executive will be clearly established and agreed by The Board. Project 6 has a comprehensive Governance Handbook which deals with all aspects of Trustees, including, recruitment, induction, training and roles/responsibilities.

Recruitment and Induction of Trustees

The Board will ensure that Board recruitment adheres to the spirit and the letter of Project 6 values and Code of Conduct. This includes actively promoting diversity and equal opportunities in the appointment

Trustees' annual report

for the year ended 31st March 2022

of Board members. The Board will actively seek Trustees from areas that add significant value to Project 6 and review current skills through an annual skills audit. The Board will strive to increase the breadth and diversity of experience that can in turn increase its effectiveness. Appointment to the board will follow the processes set out in the Governance Handbook and include reference to the appropriate governing documents.

Board members will undertake an induction to the organization which will include completing a skills audit, reviewing the annual report and previous accounts, reviewing the business plan, completing a trustee declaration form and conflicts of interest register, meeting with the CEO and spending the minimum of an afternoon with members of the wider organisation.

Related parties and relationships with other organisations

Ethical collaboration and partnership working is central to our approach to ensuring the best outcomes for the people in our local communities. We've worked together with a range of partners this year to develop new services and enhance service delivery. This year we have worked in partnership with the following organisations:

In Keighley: Airedale NHS Foundation Trust, The Cellar Trust, Keighley Healthy Living, CRUSE, Staying Put, Citizens Advice, Change Grow Live and the Bangladeshi Community Association, Bradford and Craven CCG, Carers Resource, Roshini Gar.

In Sheffield: Phoenix Futures, Sheffield Hallam University, Sheffield Teaching Hospitals Foundation Trust, Voluntary Action Sheffield, Endeavour, Sheffield Flourish, Sheffield Housing Association

In Doncaster: Doncaster Metropolitan Borough Council, Age UK, Doncaster Art, Flourish.

Remuneration policy for key management personnel

In 2022 Project 6 undertook a pay review, which resulted in a new pay structure and a scale with fixed points. All pay and reward for individual posts is delegated to the Chief Executive, who will make the decision in consultation with the Senior Leadership Team, unless it has significant financial implications.

Trustees' annual report

for the year ended 31st March 2022

The role of the Trustees to set pay is restricted to:

Decisions with significant financial implications

The agreement of the overall pay envelope on an annual basis and the awarding or not of an appropriate cost of living increase

The level of Chief Executive pay, which should be reviewed annually by the Remuneration Committee

The level of Senior Leadership pay, which should be reviewed annually by the Remuneration Committee

No one in the organisation is currently earning in excess of £60,000.

Risk management

Project 6 has a robust approach to Risk Management. Risk is identified and managed through our Annual Business Plan and quarterly Business Plan reviews which feed in to our Risk Register. Our Risk register is a live document and is structured in to the domains suggested by the charity commission.

1. Governance
2. Operational
3. Financial
4. People
5. Health & Safety
6. Politics
7. Property

Regular Senior Leadership meetings plus quarterly reviews at Board Meetings, HR / Finance/ Quality and Performance Sub group meetings review these risks. These reviews include a review of the following:

- Our Service Delivery Targets monitored via Framework
- Our Organisational and Strategic Objectives which are monitored via the quarterly reporting process
- HR issues which are monitored via Perform.

Exceptions are identified, added to the risk register and reviewed quarterly or more frequently as appropriate at Board Meetings.

Trustees' annual report

for the year ended 31st March 2022

The Board, alongside the Senior Leadership Team are therefore able to identify and consider major risks to the organisation and be satisfied that systems and procedures are established to manage the risks.

Key risks are currently considered to be:

The ongoing risks around income, sustainability and growing unrestricted reserves

- Risks around managing staff wellbeing and operations in the midst of a cost of living crisis
- The continued and increased effects of austerity on funders and commissioners, especially funding that comes from the Local Authorities.
- There will be an increased risk to public sector funding as a consequence of a the current economic instability
- Increased demand on services with reducing funding.
- The diminishing pots of funding from grant funders and increased competition in a very crowded market place dominated by large nationals.

Statement of responsibilities of the trustees

The trustees (who are also directors of Airedale Voluntary Drug and Alcohol Agency Limited operating as Project 6 for the purposes of company law) are responsible for preparing the trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP 2019 (FRS 102)
- Make judgements and estimates that are reasonable and prudent
- State whether applicable UK Accounting Standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

Trustees' annual report

for the year ended 31st March 2022

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Disclosure of information to auditor

In so far as the trustees are aware:

- There is no relevant audit information of which the charitable company's auditor is unaware; and
- The trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the charitable company's auditor is aware of that information

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Auditor

BHP LLP were re-appointed as the charitable company's auditor during the year and have expressed their willingness to continue in that capacity.

This report has been prepared in accordance with the provisions applicable to companies subject to the small companies' regime of the Companies Act 2006.

The trustees' annual report has been approved by the trustees on 8th December 2022 and signed on their behalf by

Quentin Marris

Chair

Independent Auditor's Report
to the Members of
Airedale Voluntary Drug and Alcohol Agency Limited operating as Project 6

Opinion

We have audited the financial statements of Airedale Voluntary Drug and Alcohol Agency Limited operating as Project 6 (the 'charitable company') for the year ended 31 March 2022 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue

Other information

The Trustees are responsible for the other information. The other information comprises the information included in the Annual report, other than the financial statements and our Auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report (incorporating the Directors' Report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Directors' Report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Directors' Report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the Directors' Report and from the requirement to prepare a Strategic Report.

Responsibilities of trustees

As explained more fully in the Trustees' responsibilities statement, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our Auditor's report.

Independent Auditor's Report
to the Members of
Airedale Voluntary Drug and Alcohol Agency Limited operating as Project 6

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an Auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members, as a body, for our audit work, for this report, or for the opinions we have formed.

Jane Marshall (Senior statutory auditor)

for and on behalf of

BHP LLP

Chartered Accountants
Statutory Auditor

2 Rutland Park
Sheffield
S10 2PD
Date:

Statement of Financial Activities incorporating an Income and Expenditure Account
For the year ended 31 March 2022

		Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
	Note				
Income from:					
Donations and legacies	2	61,573	-	61,573	277,274
Charitable activities	3	9,667	1,795,676	1,805,343	1,808,486
Other trading activities	4	77,554	-	77,554	76,528
Investments	5	1,992	-	1,992	1,400
Total income		150,786	1,795,676	1,946,462	2,163,688
Expenditure on:					
Raising funds		177	-	177	11,409
Charitable activities	6	405,459	1,766,909	2,172,368	1,843,108
Total expenditure		405,636	1,766,909	2,172,545	1,854,517
Net income before investment gains and losses		(254,850)	28,767	(226,083)	309,171
Net gains/(losses) in investments		204	-	204	(701)
Net income/ expenditure		(254,646)	28,767	(225,879)	308,470
Transfers between funds		20,563	(20,563)	-	-
Net movement in funds		(234,083)	8,204	(225,879)	308,470
Reconciliation of funds:					
Total funds brought forward		961,715	253,289	1,215,004	906,534
Total funds carried forward		727,632	261,493	989,125	1,215,004

The notes on pages 48 - 77 form part of these financial statements

Balance Sheet
As at 31 March 2021

	Note	2022	2021
		£	£
Fixed Assets			
Tangible assets	11	505,446	494,487
Investments	12	19,539	19,299
		524,985	513,786
Current assets			
Debtors	13	36,888	213,024
Cash at bank and in hand		833,103	859,975
		869,991	1,072,999
Creditors: amounts falling due within one year	14	(405,851)	(371,781)
Net current assets		464,140	701,218
Net assets		989,125	1,215,004
Charity Funds			
Restricted funds	15	261,493	253,289
Unrestricted funds	15	727,632	961,715
Total funds		989,125	1,215,004

The company's financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees on 8th December 2022 and signed on their behalf, by:

.....
Quentin Marris (Chair)

The notes on pages 48 - 77 form part of these financial statements.

Statement of Cash Flows
For the year ended 31 March 2021

	Note	2022 £	2021 £
Cash flows from operating activities			
Net cash provided by operating activities	17	<u>16,628</u>	<u>432,340</u>
Cash flows from investing activities:			
Dividends, interest and rents from investments		1,992	1,400
Purchase of tangible fixed assets		<u>(45,492)</u>	<u>(113,577)</u>
Net cash used in investing activities		<u>(43,500)</u>	<u>(112,177)</u>
Change in cash and cash equivalents in the year		(26,872)	320,163
Cash and cash equivalents brought forward		<u>859,975</u>	<u>539,812</u>
Cash and cash equivalents carried forward	18	<u>833,103</u>	<u>859,975</u>

The notes on pages 48 - 77 form part of these financial statements.

Notes to the Financial Statements
for the year ended 31 March 2022

1. Accounting Policies

1.1 Basis of preparation of financial statements

Airedale Voluntary Drug and Alcohol Agency Limited is a charitable company in England and Wales. The address of the registered office is given in the charity information on page 1 of these financial statements. The nature of the charity's operations and principal activities are on page 2 of these financial statements.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) published October 2019), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

1.2 Company status

The company is a company limited by guarantee. The members of the company are the Trustees named on page 2. In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per member of the company.

1.3 Going concern

The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern, as explained in the Trustees report. The trustees have made no key judgements which have a significant effect on the accounts.

Notes to the Financial Statements
for the year ended 31 March 2022

1. Accounting Policies (continued)

The Board have prepared forecasts of income and expenditure and cash flow for 12 months from authorising these financial statements which shows that they have sufficient reserves to be able to continue for the foreseeable future. The Board will continue to monitor the impact on income and take appropriate action as necessary. The Trustees therefore continue to adopt the going concern basis of preparation for these financial statements.

1.4 Income

All income is recognised once the company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

For legacies, entitlement is taken as the earlier of the date on which either the company is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the company that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the company has been notified of the executor's intention to make a distribution.

Where legacies have been notified to the company, or the company is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Donated services or facilities are recognised when the company has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use of the company of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), the general volunteer time is not recognised. Refer to the Trustees' report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the company which is the amount the company would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

Notes to the Financial Statements
for the year ended 31 March 2022

1. Accounting Policies (continued)

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Costs of raising funds are costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds.

Charitable activities are costs incurred on the company's operations, including support costs and costs relating to the governance of the company apportioned to charitable activities.

Governance costs are those incurred in connection with administration of the company and compliance with constitutional and statutory requirements.

1.6 Tangible fixed assets and depreciation

All assets costing more than £500 are capitalised.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of financial activities incorporating income and expenditure account.

Notes to the Financial Statements
for the year ended 31 March 2022

1. Accounting Policies (continued)

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Leasehold improvements	10%	straight line or length of lease
Freehold improvements	10%	straight line
Fixtures and fittings	25%	straight line
Freehold property	2%	straight line

Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the company; this is normally upon notification of the interest paid or payable by the Bank.

1.7 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.8 Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.9 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

Notes to the Financial Statements
for the year ended 31 March 2022

1. Accounting Policies (continued)

1.10 Financial instruments

The company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

1.11 Pensions

The company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the company to the fund in respect of the year.

1.12 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

1.13 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

1.14 Accounting estimates and areas of judgment

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Notes to the Financial Statements
for the year ended 31 March 2022

1. Accounting Policies (continued)

1.15 Employee benefits

The cost of short term employee benefits are recognised as a liability and an expense.

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

2. Income from donations and legacies

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total Funds 2021 £
Donations	16,573	-	16,573	17,226
Beatherder	15,000	-	15,000	-
Garfield Weston	30,000	-	30,000	30,000
Sharegift	-	-	-	10,000
Doncaster Alcohol Services – on merger	-	-	-	220,048
Total	61,573	-	61,573	227,274
Total 2021	258,725	18,549	277,274	

Notes to the Financial Statements
for the year ended 31 March 2022**3. Income from charitable activities**

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Grants and Service Level Agreements				
Recovery Services				
ARC (National Lottery Community Fund)	-	151,739	151,739	156,032
New Directions (CGL)	-	186,784	186,784	206,676
Big Lottery WaVE / Progress	-	84,891	84,891	112,114
Big Lottery Sober Social	-	56,220	56,220	32,594
Skills House BMDC	-	32,374	32,374	13,522
CLLD ESF	-	(17,705)	(17,705)	71,485
Craven DC	-	25,000	25,000	-
Recovery Banners	-	13,500	13,500	-
Older Person Alcohol Worker	-	10,000	10,000	-
Coalfields Regeneration Trust	-	-	-	13,776
Non recurring grants	-	-	-	453
	-	550,336	550,336	606,199
Families Service				
Befriending (SCC)	-	11,094	11,094	30,448
The Spot (CAST) (SCC)	-	10,700	10,700	42,800
Fresh Start (Sheffield) (SCC)	-	88,000	88,000	88,000
The Forrester Trust	-	21,000	21,000	-
Family Support (Children in Need)	-	-	-	43,101
CSE Trusted Relationships	-	28,696	28,696	27,041
Resilience Support (WACA)	-	34,053	34,053	24,239
Doncaster Children in Need	-	7,000	7,000	-
SMS (SCC)	-	-	-	81,838
Non recurring grants	-	2,000	2,000	3,500
	-	202,543	202,543	340,967

Notes to the Financial Statements
for the year ended 31 March 2022**3. Income from charitable activities (continued)****Alcohol and Complex Needs**

KPS (Pathways)	-	89,000	89,000	89,000
Doncaster Pathways – PH				
Doncaster	-	-	-	16,827
Doncaster Pathways – DMBC	-	-	-	8,742
Complex Alcohol Project	-	162,000	162,000	162,000
The Third Place	-	14,988	14,988	24,978
MAST Bradford & Keighley				
hospitals	-	492,250	492,250	356,917
Care Farm	-	7,500	7,500	-
Public Health Universal				
Allocation	-	80,000	80,000	-
Wharfe Valley Pathways	-	41,768	41,768	-
Rough Sleepers Support	-	96,546	96,546	-
Wet garden Keighley	-	-	-	44,470
Needle Exchange – CGL	-	38,000	38,000	38,000
Keighley Inclusive Health	-	8,334	8,334	3,333
Jack's Snacks	-	861	861	3,166
Non recurring grants	-	11,550	11,550	1,123
	-	1,042,797	1,042,797	748,556

Emergency Services

Martin Lewis Covid Emergency				
Fund	-	-	-	10,000
Big Lottery - Covid funding	-	-	-	80,819
Other non recurring grants	-	-	-	17,945
	-	-	-	108,764

Core Services

SCC Covid support	-	-	-	4,000
City of Bradford	9,667	-	9,667	-
	9,667	-	9,667	4,000

Total	9,667	1,795,676	1,805,343	1,808,486
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Total 2021	14,000	1,794,486	1,808,486	
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Notes to the Financial Statements
for the year ended 31 March 2022**4. Other trading activities**

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Fees and other income	77,554	-	77,554	76,528
Total 2021	76,528	-	76,528	

5. Investment income

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Interest received	1,992	-	1,992	1,400
Total 2021	1,400	-	1,400	

Notes to the Financial Statements
for the year ended 31 March 2022**6. Analysis of expenditure on charitable activities**

	Core Recovery services	Core Recovery services	Family Alcohol & services complex needs services	Family Alcohol & services complex needs services	Training	Emerg- ency services	Total funds 2022
	£	£	£	£	£	£	£
Staff costs	245,267	418,600	177,263	575,110	67,183	-	1,483,423
Training and recruitment	12,826	285	7	348	796	-	14,262
Premises and administration	46,599	110,865	25,429	125,104	13,129	-	321,126
Project costs	18,031	36,201	15,718	236,504	1,142	-	307,596
Depreciation	34,051	-	-	-	482	-	34,533
Governance costs (note 7)	2,428	3,600	900	4,500	-	-	11,428
Total	359,202	569,551	219,317	941,566	82,732	-	2,172,368

Analysis of expenditure on charitable activities - prior year

	Core Recovery services	Core Recovery services	Family Alcohol & services complex needs services	Family Alcohol & services complex needs services	Training	Emerg- ency services	Total funds 2021
	£	£	£	£	£	£	£
Staff costs	90,592	415,743	375,454	327,947	30,454	120,494	1,360,684
Training and recruitment	8,149	-	1,162	38	170	-	9,519
Premises and administration	19,502	68,503	79,605	19,436	9,785	29,917	226,748
Project costs	7,122	5,936	24,356	164,445	626	11,055	213,540
Depreciation	24,136	-	-	-	188	-	24,324
Governance costs (note 7)	793	3,000	1,950	2,550	-	-	8,293
Total	150,294	493,182	482,527	514,416	41,223	161,466	1,843,108

Notes to the Financial Statements
for the year ended 31 March 2022**7. Governance costs**

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Auditor's remuneration	1,914	9,000	10,914	7,596
Accountancy fees	-	-	-	660
Other	514	-	514	37
	2,428	9,000	11,428	8,293
Total 2020	793	7,500	8,293	

8. Net income/(expenditure)

This is stated after charging:

	2022 £	2021 £
Depreciation of tangible fixed assets:		
- owned by the charity	34,533	24,324
Auditor's remuneration - audit	10,914	7,596
Operating lease rentals	3,223	1,442

During the year, no Trustees received any remuneration (2021 - £NIL).

During the year, no Trustees received any benefits in kind (2021 - £NIL).

During the year, no Trustees received a reimbursement of expenses (2021 - £NIL).

Notes to the Financial Statements
for the year ended 31 March 2022

9. Staff costs

Staff costs were as follows:

	2022	2021
	£	£
Wages and salaries	1,242,204	1,189,519
Social security costs	100,180	97,420
Other pension costs	62,117	57,203
Redundancy costs	78,922	16,542
	1,483,423	1,360,684

The average number of persons employed by the company during the year was as follows:

	2022	2021
	No.	No.
	58	55
Average headcount expressed as a full time equivalent	48	44

No employee received remuneration amounting to more than £60,000 in either year.

The total employee benefits of the key management personnel of the charity were £228,359 (2021: £241,121)

Notes to the Financial Statements
for the year ended 31 March 2022**10. Government grants**

	2022 £	2021 £
NHS Bradford Districts	706,917	374,167
Bradford MDC	128,920	-
Public Health Universal Allocation	55,287	-
CLLD ESF	(17,705)	71,485
	873,419	445,652

11. Tangible fixed assets

	Freehold property £	Freehold improvements £	Leasehold improvements £	Fixtures and fittings £	Total £
Cost					
At 1 April 2021	495,359	35,169	145,767	192,113	868,408
Additions	-	-	-	45,492	45,492
At 31 March 2022	495,359	35,169	145,767	237,605	913,900
Depreciation					
At 1 April 2020	77,773	5,937	142,495	147,716	373,921
Charge for the year	9,907	3,517	367	20,742	34,533
At 31 March 2022	87,680	9,454	142,862	168,458	408,454
Net book value					
At 31 March 2022	407,679	25,715	2,905	69,147	505,446
At 31 March 2021	417,586	29,232	3,272	44,397	494,487

Notes to the Financial Statements
for the year ended 31 March 2022**12. Fixed asset investment**

The charity holds an investment in M&G Investments.

	£
Market valuation at 31 March 2021	19,299
Gain in value	204
Market valuation at 31 March 2022	19,539

13. Debtors

	2022 £	2021 £
Trade debtors	27,000	116,733
Other debtors	4,801	9,264
Prepayments and accrued income	5,087	87,027
	36,888	213,024

14. Creditors: Amounts falling due within one year

	2022 £	2021 £
Trade creditors	43,660	57,472
Other taxation and social security	35,263	24,725
Other creditors	17,902	20,625
Accruals and deferred income	309,026	268,959
	405,851	371,781

Creditors include company contributions to pensions transferred as not yet paid over or transferred of £7,980 (2021: £6,448)

Notes to the Financial Statements
for the year ended 31 March 2022

14. Creditors: Amounts falling due within one year (continued)

Deferred income	£
Deferred income as at 31 March 2021	233,487
Resources released during the year	(216,702)
Resources deferred during the year	260,613
Deferred income at 31 March 2022	277,398

Deferred income balances at 31 March 2022:	£
Big Lottery Sober Social	26,904
Health watch – Speak up grants	485
MAST	167,000
Action for Children - Waypoint	2,400
Telford and Wreakin Council – Waypoint	2,810
Walsall Healthcare NHS Trust - Waypoint	16,300
Recovery Banners	11,500
Older Person Alcohol Worker	50,000
Total	277,398

Notes to the Financial Statements
for the year ended 31 March 2022**15. Statement of funds**

	Balance at 1 April 2021 £	Incoming Resources £	Expenditure £	Transfers £	Balance at 31 March 2022 £
Unrestricted funds:					
General Unrestricted funds	843,715	150,786	(367,163)	-	627,338
Transfer from Restricted funds	-	-	-	20,563	20,563
Transfer to Designated funds	-	-	-	19,231	19,231
Transfer to Designated funds	-	-	-	(14,500)	(14,500)
Total General Unrestricted funds	843,715	150,786	(367,163)	25,294	652,362
Designated funds:					
Premises Development	60,500	-	-	14,500	75,000
South Yorkshire Development	31,500	-	(27,769)	(3,731)	-
Business Improvement	26,000	-	(10,500)	(15,500)	-
Total Designated funds	118,000	-	(38,269)	(4,731)	75,000
Total Unrestricted funds	961,715	150,786	(405,432)	20,563	727,632

Notes to the Financial Statements
for the year ended 31 March 2022**15. Statement of funds (continued)****Restricted funds:****Charitable activities****Recovery Services**

ARC (National

Lottery Community
Fund)

5,219 151,739 (156,958) - -

New Directions

(CGL)

- 186,784 (186,784) - -

Big Lottery

WaVE/Progress

3,853 84,891 (88,744) - -

Big Lottery Sober

Social

- 56,220 (56,220) - -

Skills House BMDC

- 32,374 (28,661) - 3,713

CLLD ESF

24,797 (17,705) (7,092) - -

Craven DC

- 25,000 (25,000) - -

Recovery Banners

- 13,500 (13,500) - -

Older Person Alcohol

Worker

- 10,000 (3,592) - 6,408

Non recurring grants

3,773 7,533 (10,735) - 571

Family Services

Befriending (SCC)

- 11,094 (11,094) - -

The Spot (CAST)

(SCC)

- 10,700 (10,700) - -

Fresh Start (SCC)

- 88,000 (88,000) - -

Forrester Family

Trust

- 21,000 (21,000) - -

Family Support

(Children in Need)

9,745 - (9,745) - -

CSE Trusted

Relationships

- 28,656 (28,696) - -

Resilience Support

(WACA)

- 34,053 (34,053) - -

Doncaster

Children in Need

8,895 7,000 (15,895) - -

Non recurring grants

- 2,000 (133) - 1,867

Notes to the Financial Statements
for the year ended 31 March 2022**15. Statement of funds (continued)****Alcohol and
Complex Needs**

KPS (Pathways)	-	89,000	(87,224)	(1,776)	-
Doncaster Pathways					
- PH Doncaster	16,191	-	(16,191)	-	-
Doncaster Pathways					
- DMBC	8,742	-	(8,742)	-	-
Complex Alcohol					
Project	-	162,000	(162,000)	-	-
The Third Place	-	14,988	(14,988)	-	-
Care Farm	-	7,500	(7,500)	-	-
Public Health					
Universal Allocation	-	55,287	(55,287)	-	-
Wharfe Valley					
Pathways	-	17,403	(17,403)	-	-
Rough Sleepers					
Support	-	96,546	(96,546)	-	-
MAST Bradford					
Keighley Hospitals	-	455,917	(429,584)	-	26,333
Wet Garden Keighley	19,075	-	(288)	(18,787)	-
Needle Exchange					
(CGL)	-	38,000	(38,000)	-	-
Keighley Inclusive					
Health	-	8,334	(8,334)	-	-
Jack's Snacks	2,802	861	(873)	-	2,790
Non recurring grants	-	11,550	(11,550)	-	-

Emergency Services

Other non recurring grants	9,990	-	(9,990)	-	-
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Core Services

Premises capital	140,207	-	(5,807)	-	134,400
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**Total Charitable
activities**

253,289	1,710,265	(1,766,909)	(20,563)	176,082
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**Total Restricted
Funds**

253,289	1,710,265	(1,766,909)	(20,563)	176,082
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Total Funds

1,215,004	1,853,551	(2,172,341)	-	896,214
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Notes to the Financial Statements
for the year ended 31 March 2022**15. Statement of funds (continued)****Statement of funds – prior year**

	Balance at 1 April 2020	Incoming Resources	Expenditure	Transfers	Balance at 31 March 2021
	£	£	£	£	£
Unrestricted funds					
General Unrestricted funds	475,007	350,653	(177,082)	-	681,578
Transfer from Restricted funds	-	-	-	17,104	17,104
Transfer to Designated funds	-	-	-	263,033	263,033
Transfer to Designated funds	-	-	-	(118,000)	(118,000)
Total General Unrestricted funds	475,007	350,653	(144,082)	162,137	843,715
Designated funds:					
Covid Impact	161,638	-	-	(161,638)	-
Digital Innovation	120,000	-	(18,605)	(101,395)	-
Premises	-	-	-	60,500	60,500
South Yorkshire Development	-	-	-	31,500	31,500
Business Improvement	-	-	-	26,000	26,000
Total Designated funds	281,638	-	(18,605)	(145,033)	118,000
Total Unrestricted funds	756,645	350,653	(162,687)	17,104	961,715

Notes to the Financial Statements
for the year ended 31 March 2022**15. Statement of funds (continued)****Restricted funds:****Donations**Doncaster Alcohol
Service on
acquisition

-	18,549	-	(18,549)	-
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Charitable activities**Recovery Services**ARC (National
Lottery Community
Fund)

-	156,032	(150,813)	-	5,219
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New Directions
(CGL)

-	206,676	(206,676)	-	-
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Big Lottery
WaVE/Progress

-	112,114	(108,261)	-	-
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Big Lottery
Sober Social

-	32,594	(32,594)	-	-
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Coalfields
Regeneration Trust

-	13,776	(13,776)	-	-
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Non recurring grants

-	-	(4,004)	7,777	3,773
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Family ServicesMaternity and
Families (AWC
CCG)

-	92,000	(92,000)	-	-
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Befriending (SCC)
The Spot (CAST)

-	30,448	(30,448)	-	-
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(SCC)

-	42,800	(42,800)	-	-
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Fresh Start (SCC)

-	88,000	(88,000)	-	-
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Family Support
(Children in Need)

-	43,101	(33,356)	8,895	18,640
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CSE Trusted

Relationships

-	27,041	(27,041)	-	-
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Resilience support
(WACA)

-	24,239	(24,239)	-	-
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SMS (SCC)

-	81,838	(81,838)	-	-
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Bradford Youth Fund

5,000	-	(5,000)	-	-
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CLLD ESF

-	71,485	(46,688)	-	24,797
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Skills House BDMC

-	13,522	(13,522)	-	-
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Non recurring grants

-	3,500	(4,339)	839	-
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Notes to the Financial Statements
for the year ended 31 March 2022**15. Statement of funds (continued)****Alcohol and
Complex Needs**

KPS (Pathways)	-	89,000	(89,000)	-	-
Doncaster Pathways					
- PH Doncaster	-	16,827	(96)	(540)	16,191
Doncaster Pathways					
- DMBC	-	8,742	-	-	8,742
ASIST (AWC CCG)	-	70,000	(70,000)	-	-
The Third Place	-	24,978	(24,978)	-	-
MAST Bradford					
Keighley Hospitals	-	356,917	(356,337)	(580)	-
Wet Garden Keighley	-	44,470	-	(25,395)	19,075
Needle Exchange					
(CGL)	-	38,000	(38,000)	-	-
Keighley Inclusive					
Health	-	3,333	(3,333)	-	-
Jack's Snacks	-	3,166	(364)	-	2,802
Non recurring grants	-	1,123	(2,161)	1,038	-

Emergency Services

Big Lottery					
-Covid funding	-	80,819	(80,819)	-	-
Other non recurring					
grants	-	17,945	(7,955)	-	9,990

Core Services

Premises capital	144,889	-	(4,682)	-	140,207
Devonshire St					
Building PHE	-	-	(9,411)	9,411	-

**Total Charitable
activities**

149,889	1,794,486	(1,692,531)	1,445	253,289
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**Total Restricted
Funds**

149,889	1,813,035	(1,692,531)	(17,104)	253,289
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Total Funds

906,534	2,163,688	(1,855,218)	-	1,215,004
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15. Statement of funds (continued)

Purpose of restricted funds

Recovery Services:

ARC (National Lottery Community Fund) is an initiative focusing on activity and peer led support to enable people to recover from alcohol addiction and lead a fulfilling life.

New Directions (CGL) is a partnership between CGL and Project 6 to deliver elements of the Bradford Treatment Services.

Progress (National Lottery Community Fund) is an initiative to develop our recovery pathways, recruit and support peer supporters and volunteers and provide progression pathways in to the community.

Sober Social (National Lottery Community Fund) is an initiative to support people in Doncaster concerned around their alcohol use or in recovery from alcohol use and provide a safe place for activities and therapeutic groups in the community.

Skills House (BMDC) - service to support Keighley residents who require support accessing ETE provision and needs support around skills development following COVID related unemployment.

CLLD ESF - Community Led Local Development European Funding - aims to supporting those furthest from the Labour Market in Keighley to develop the skills needed to access Employment, Training and Education opportunities.

Coalfield Regeneration Trust - Sober Social staff hours and practical resources to provide digital packages and increase on-line engagement (£8,776). Additional Recovery Worker hours to counteract effect of pandemic (£5,000).

Craven Drug and Alcohol Recovery – Provision of 1-1 and group support to individuals residing in supported accommodation. A partnership project with Horton Housing.

Recovery Banners - The banner project is called “Landmark” and is a long term creative project with therapeutic value for the 10 (plus one staff member) people at different stages in their recovery to process their experiences from the depths of substance dependency to recovering life, well-being and themselves. The artists methods and creations are linked to pilgrimage and historical ways such as making banners and flasks to express their individual journeys.

15. Statement of funds (continued)

Recovery Services (continued):

Older Person Alcohol Worker (DMBC) - Funding for 1-1 support for individuals over 55 who are affected by alcohol use in Doncaster

Family, Children and Young Peoples Services:

Befriending (SCC) - a spot purchase arrangement to provide support and paid mentoring for vulnerable young people.

The Spot (SCC) - an initiative to provide support for young people leaving care via a youth club offer.

Fresh Start (SCC) - an initiative that works with women in Sheffield who have had multiple children removed to engage them and prevent repeat pregnancies and therefore removals.

Forrester Family Trust – this support for Project 6 made a tremendous difference in Doncaster, improving connection for a community of people who would otherwise have been incredibly isolated and at risk of relapse during the Covid-19 pandemic. The grant enabled us to recruit a Recovery Worker for 15 hours a week to meet the increased demand for our services.

Families Together (SCC) is an initiative that supports families around substance misuses and/or parenting with the aim of enabling the children and/or young people to remain safely at home Funded by SCC.

Family Support (Children in Need) - funding for a Family Support Worker to deliver 1:1 and group-based interventions to substance users who are parents and children of substance using parents.

CSE Trusted Relationships –a partnership with Young Lives Bradford to provide targeted support to young people at risk of CSE.

Resilience Support (WACA) – an initiative to work in partnerships with GP practices to deliver support on an enhanced brief intervention basis to young people.

Co-operative Foundation – a short term piece of funding to explore solutions to Youth Loneliness.

Food parcels – a small initiative to provide food parcels to the vulnerable of Keighley.

Notes to the Financial Statements
for the year ended 31 March 2022

15. Statement of funds (continued)

Family, Children and Young Peoples Services (continued):

Specialist Mentoring Services (SMS) - a project to support young people experiencing challenges in life through the provision of mentoring services delivered by trained volunteers.

Bradford Youth Fund – provision of summer holiday activities to families receiving support through the Children in Need project.

Alcohol and Complex Needs Services:

Complex Alcohol Project – Providing provide specialist intensive alcohol services targeted at repeat attendees at Airedale General Hospital, women affected by pregnancy. The Third Place – Keighley - a new initiative to provide a service for people who are street drinking in Keighley and need additional support around acceding mainstream alcohol services.

DWAW (Big Lottery) is a project in partnership with RVS and Addaction to evaluate the effect of a targeted programme to increase awareness and reduce the adverse effects of alcohol in the over 50 age range.

Keighley Community Health Grants (funded Leeds Community Foundation) - project development for the Third Place

Keighley Pathways Service (KPS) (Pathways) – an initiative to provide crisis support for individuals across Airedale through working with multiple partners from the local VCS.

Wharfe Valley Pathways – a one day a week satellite service to those in Wharfedale to complement Keighley Pathways.

Doncaster Pathways (PHD/DMBC) - a crisis service aimed at supporting those who have barriers to accessing alcohol treatment services such as welfare benefits problems working in partnership with Primary Care.

ASIST (AWC CCG) – providing specialist intensive alcohol services targeted at repeat attendees at Airedale General Hospital.

The Third Place – Keighley - an initiative to provide a service for people who are street drinking in Keighley and need additional support around acceding mainstream alcohol services.

Notes to the Financial Statements
for the year ended 31 March 2022

15. Statement of funds (continued)

Alcohol and Complex Needs Services (continued):

Multi Agency Support Team (MAST) Bradford & Keighley Hospitals - Winter Pressure money from W Yorks and Harrogate ICS to set up and deliver a multi support team of workers focusing on supporting older people, people with alcohol issues and also mental health who are accessing hospital services during winter.

New Directions (BDMC) – is a partnership between CGL and Project 6 to deliver elements of the Bradford Treatment System.

Public Health Universal Allocation – an additional grant to support the delivery of the Bradford Treatment System.

Care Farm - an exploratory partnership with Airedale NHSFT around developing a project to be delivered between the hospital and Project 6 , at the hospital site, providing recovery and therapeutic interventions using horticulture and further down the line small animal care. Planning was carried out and a business case drawn up, it has had to be paused due to potential building work on site at the hospital.

Rough Sleepers Support – a project to ensure that people with multiple and complex disadvantages can have the opportunity of a settled home, positive health and wellbeing, access to education and employment, access to treatment services for drug and/or alcohol systems and trust in a positive future.

Wet Garden Keighley - funding to create a safe space for individuals who are street drinking in Keighley to attend services, access inclusion health opportunities and start to reduce their harm and make positive changes.

Needle Exchange - an addition to the New Directions Contract for the provision of clean needles and injecting equipment and delivering of harm reduction interventions to the Injecting drug using population of Keighley.

Keighley Inclusive Health - BDMC Public Health Team for supporting a COVID response to the most vulnerable street users and vulnerable housed in Keighley.

Jack's Snacks - fundraising initiative started by the family of a previous member of staff to support food provision in the Needle Exchange.

Notes to the Financial Statements
for the year ended 31 March 2022

15. Statement of funds (continued)

Emergency Services:

Big Lottery – Covid funding 2020 - Emergency Funding from the National Community Lottery Fund to provide support for Keighley Pathways, develop a similar response in Sheffield and provide core costs for our Training Team.

Core Services:

Premises Capital - Capital funds to purchase and renovate the charity's premises. The fund is expended by depreciation on the premises, and renovation costs. A charge on 11 19 Temple Street is held by the donor, such that if the premises are sold or no longer used for charitable purposes, the market value of the premises, in the proportion of the original cost that was given by the donor, is repayable to the donor.

City of Bradford Core Grant – grant provided to contribute to core activities

Designated Funds

Two designated funds have been utilised and one designated fund increased during the year.

Premises Development Designated Funds

Funds to support improvements to existing buildings increased in anticipation of future plans.

South Yorkshire Developments Designated Funds

Investment in strategic development in Sheffield and Doncaster through seed funding projects. This has been utilised in the year and unspent funds released to general funds.

Business Improvement Designated Funds

Funding to support a business support officer and Zoom rooms to enable more efficient mixed working. This has been utilised in the year and unspent funds released to general funds.

Notes to the Financial Statements
for the year ended 31 March 2022**15. Statement of funds (continued)****Transfers**

During 2019/20 Public Health England awarded Project 6 a grant of £249,910 to purchase and refurbish a building in Keighley. The purchase cost of the building, £205k, is included in the Balance Sheet as a tangible fixed asset. The refurbishment costs have also been capitalised. Each year the building will be depreciated at 2% on a straight-line basis and the freehold improvements will be depreciated over 10 years on a straight line basis. The depreciation cost of £5,807 has been charged to Core support costs in the year. To reflect this, £5,807 has been transferred from restricted to unrestricted reserves.

There was one transfer from General Unrestricted funds to Designated funds, being £14,500 relating to Premises Development. In addition there were two transfers from Designated funds to General Unrestricted funds, being underspends of £3,731 on South Yorkshire Development and £15,500 on Business Improvement.

Summary of funds - current year

	Balance at 1 April 2021	Income	Expenditure	Transfers in/out	Balance at 31 March 2022
	£	£	£	£	£
General funds	843,715	150,786	(367,163)	25,294	652,362
Designated funds	118,000	-	(38,269)	(4,731)	75,000
Restricted funds	253,289	1,795,676	(1,766,909)	(20,563)	261,493
	1,215,004	1,946,462	(2,172,341)	-	989,125

Notes to the Financial Statements
for the year ended 31 March 2022**15. Statement of funds (continued)****Summary of funds - prior year**

	Balance at 1 April 2020	Income	Expenditure	Transfers in/out	Balance at 31 March 2021
	£	£	£	£	£
General funds	475,007	350,653	(144,082)	162,137	843,715
Designated funds	281,638	-	(18,605)	(145,033)	118,000
Restricted funds	149,889	1,813,035	(1,692,531)	(17,104)	253,289
	<u>906,534</u>	<u>2,163,688</u>	<u>(1,855,218)</u>	<u>-</u>	<u>1,215,004</u>

16. Analysis of net assets between funds**Analysis of net assets between funds - current year**

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £
Tangible fixed assets	380,666	144,319	524,985
Current assets	473,149	396,842	869,991
Creditors due within one year	(126,183)	(279,668)	(405,851)
	<u>727,632</u>	<u>261,493</u>	<u>989,125</u>

Analysis of net assets between funds - prior year

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £
Tangible fixed assets	367,967	145,819	513,786
Current assets	759,497	313,502	1,072,999
Creditors due within one year	(165,749)	(206,032)	(371,781)
	<u>961,715</u>	<u>253,289</u>	<u>1,215,004</u>

Notes to the Financial Statements
for the year ended 31 March 2022**17. Reconciliation of net movement in funds to net cash flow from operating activities**

	2022 £	2021 £
Net (deficit)/income for the year (as per Statement of Financial Activities)	(225,879)	308,470
Adjustment for:		
Depreciation charges	34,533	24,324
Acquisition of investment on merger	-	(20,000)
Interest from investments	(1,992)	(1,400)
(Gain)/loss on investment	(240)	701
Decrease in debtors	176,136	33,522
Increase in creditors	34,070	86,723
<i>Net cash provided by operating activities</i>	16,628	432,340

18. Analysis of cash and cash equivalents

	2022 £	2021 £
Cash at bank and in hand	833,103	859,975
Total	833,103	859,975

19. Analysis of changes in net debt

	At 1 April 2021 £	Cash flows £	At 31 March 2022 £
Cash at bank and in hand	833,103	26,872	859,975
Total	833,103	26,872	859,975

Notes to the Financial Statements
for the year ended 31 March 2022

20. Operating lease commitments

At 31 March 2022 the total of the Charity's future minimum lease payments under non-cancellable operating leases was:

	2022	2021
	£	£
Amounts payable:		
Within 1 year	10,832	32,972
Between 1 and 5 years	5,827	7,050
Total	16,659	32,972

21. Related party transactions

Vicki Beere (CEO) is a Director of Bradford VCS Alliance, who paid £500 to Project 6 for consultancy activities during the year.

There were no other related party transactions in the year (2021: none).

22. Subsequent events

On 25th September there was an arson attack at our Abbeydale Road premises. The fire took place in the coach house which is detached to the main building. The appropriate services were contacted and the Police have subsequently confirmed this was a random attack that was not directed at Project 6. From the attack, the coach house had to be taken down and rebuilt. Our loss adjuster has confirmed that our insurance providers will pay for the rebuild.