

**EXETER PHOENIX LTD.**  
**ANNUAL REPORT AND**  
**CONSOLIDATED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**Exeter Phoenix Ltd.**

**Year End 31 March 2022**

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**Contents**

	<b>Page</b>
Company Information	3
Directors' report	4
Independent auditors' report	12
Consolidated group statement of financial activities	16
Balance sheets	17
Notes to the financial statements	18
Management Profit and Loss Accounts	32

**Exeter Phoenix Ltd.**

**Year End 31 March 2022**

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**Company Information**

**Charity Name**

Exeter Phoenix Ltd.

**Company Registration number**

01844169

**Charity Registration Number**

290011

**Registered office**

Bradinch Place  
Gandy Street, Exeter  
EX4 3LS

**Directors**

O Pearson (resigned 5 May 2022)  
A Dean  
D Coxon (resigned 22 September 2021)  
H Noye  
E Connett (resigned 24 November 2021)  
N Benson  
S Khuri (appointed 21 July 2021)  
P Macpherson (appointed 20 December 2021)  
S Bebbington (appointed 23 February 2022)  
S Barbato (appointed 25 April 2022).

**Secretary**

P Cunningham

**Senior Management Team**

P Cunningham	Secretary
J Hawkins	Digital Manager
A Peel Cusson	Visitor Services Manager
M Coulson	Finance Manager
M Burrows	Galleries Manager
R Wolkers	Technical Manager
H Lawrence	Fundraiser

**Bankers**

Bank of Scotland  
17 Dix's Field, Exeter  
EX1 1UZ

**Auditors**

Haines Watts Accountants (Exeter) Limited  
3 Southernhay West, Exeter  
EX1 1JG

**Solicitors**

Stephens & Scown  
Southernhay West, Exeter  
EX1 1RS

**Exeter Phoenix Ltd.**

**Year End 31 March 2022**

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## **Directors Report**

**Company Number 01844169**

## **Structure, Governance and Management**

### **Governing Structure**

The organisation is a charitable company limited by guarantee, Incorporated on 29 August 1984 and registered as a charity on the 6 September 1984. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up each member is required to contribute an amount not exceeding £10.

### **Directors holding office in the year**

For directors holding office in the year see Company Information on page 1.

### **Recruitment and Appointment of Board Members**

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as the Board of Directors. Each director serves a three year period and can be co-opted for a further three years. The Articles stipulate that the Board should contain a minimum of six directors, one of which will be nominated by Exeter City Council. During this year the nominee was Mr O Pearson. Board members are requested to provide a list of their skills and in the event of particular skills being lost due to retirements individuals are approached to offer themselves for election to the Board, either through advertisement or by recommendation.

### **Directors' Induction and Training**

New directors are informally interviewed by a sub-committee of the Board, fully familiarised with the operation and activities of the company and supplied with a pack of documents which includes:

The Board Profile – which sets out the obligations of Board members;

Audited Accounts – for the latest year plus current management accounts;

Minutes of recent Board meetings.

### **Organisational Structure**

The company has a Board of Management with a maximum of eight members which meets six times a year and is responsible for strategic direction, policy and financial robustness of the charity. Members have a variety of professional backgrounds relevant to the work of the charity. Also in attendance at the meetings are the Company Secretary, who is also the executive director but has no voting rights, a staff representative and the company's accountant. The day-to-day responsibility for the provision of events, activities and services is delegated to the executive director who, with the help of the senior management team – who form an Executive – manages and delivers the output. The Board has two sub-committees, one for finance matters and one for fundraising/development.

## **Exeter Phoenix Ltd.**

**Year End 31 March 2022**

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### **Subsidiary undertakings**

Exeter Arts Trading Services Limited (EATS) (company number 06280657) is a wholly owned subsidiary. EATS operates the café and bar and all commercial trading operations carried on at the premises. It donates all of its profits to the company.

### **Related Parties**

The company has a nominated representative from Exeter City Council on its Board. The company leases its building from the City Council. The Council is also the largest single grant provider to the organisation and a service level agreement exists between the company and them.

### **Pay policy for senior staff**

Exeter Phoenix is committed to ensuring that we pay our staff fairly and in a way which ensures we attract and retain the right skills to have the greatest impact in delivering our charitable objectives.

There is a Finance/Staffing Sub-Committee of the Board – composed of the Chair and one other Board member – which recommends the pay for all staff and also considers annual cost of living increases. The Director and Finance Manager attend these meetings but no members of the Executive are members of the committee. All decisions have to be ratified by the full Board.

### **Risk Management**

The directors are continuing to carry out a detailed assessment of the risks faced by the company, both financial and non-financial. As part of this process, the directors are implementing a risk management strategy comprising of:

An annual review of the risks which the charity may face;

The establishment of systems and procedures to mitigate those risks;

The implementation of procedures designed to minimise any potential impact on the charity should any of those risks materialise.

### **Objective and Activities**

The objects of the company are:

To promote, maintain, improve, encourage and provide public education in the arts of drama, music, singing, dance, painting, sculpture, literature, cinematography and handicrafts.

The provision of facilities in the interest of social welfare for the recreation and leisure time occupation of the public with particular regard to Exeter and its surrounding districts with the object of improving the conditions of life of the persons for whom the facilities are primarily intended.

The company carries out the objects through the promotion of arts events and exhibitions, the provision of film and video resources, the provision of community arts services, and arts development work.

### **Vision and Mission**

## **Exeter Phoenix Ltd.**

**Year End 31 March 2022**

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The vision of the organisation is:

Creative spaces that inspire, support and enable connections between artists and audiences.

We will deliver the vision by:

- Maintaining a regional creative hub where artists, audiences and cultural partners meet, create and thrive.
- Commissioning, hosting and developing exciting new work from the best emerging artists.
- Embracing diversity, accessibility and artistic rigour in everything we do.
- Supporting and nurturing the creative community and providing opportunities and platforms to develop its skills and talents.
- Constantly innovating and seeking ways to develop the quality and scope of a sustainable balance of cultural activity.

### **Achievements and Performance**

#### **Headline Achievements during the pandemic**

Like most organisations, the impact of Covid-19 on Exeter Phoenix has been huge and we are still recovering in 2022. Here's how we responded in 2021 – 22 and the impact on 2022 – 23:

- Managed to retain the vast majority of staff
- Re-opened the building and delivered as much activity as possible between each Lockdown.
- Successfully applied for various grants to ensure viability and sustainability

#### **The impact of the pandemic**

Up until the pandemic we had been steadily increasing the proportion of generated income, reaching an historic high of 84% of total income in 2019. As a result of the pandemic and the resulting restrictions trading income streams were decimated in 2020 – 21 and these reductions were seen in the first five months of 2021 – 22:

Café Bar – much reduced income in the Spring and Summer, building back up from September onwards

Events – minimal number of events until late May, when the cinema re-started, and government restrictions making many other events unviable until the autumn

Rentals & Workshops – reduced demand even when restrictions were lifted

#### **Our response:**

Our strategy was to:

- *Protect* staff, our building and our financial viability
- *Support* artists, film makers & freelancers and keep audiences engaged with a programme of online, streamed activity and events, labelled Front Room Phoenix
- *Recover* our programme of activity and plan for the future

In particular, to:

- Retain a team of valued and experienced staff that has taken many years to assemble
- Safeguard the building that has had considerable recent investment

## **Exeter Phoenix Ltd.**

**Year End 31 March 2022**

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- Support the implementation of a step-by-step re-opening of our building and re-start our many streams of activity

### **Viability**

In order to remain viable we cut costs and found new sources of income:

- Government schemes – Job Retention Scheme – we furloughed 90% from Spring 2020, moving staff in and out of furlough as required during the following year; Deferral of HMRC payments – we used the VAT Payment Deferral scheme; Bounce-Back Loan – we took one of these out in order to save on overdraft interest costs but generally our policy was not to take out loans because we would have been unable to repay them.
- Grants – we successfully applied for ACE Emergency Response Fund and Culture Recovery Fund grants, various government Business Support Grants and a BFI Resilience Fund grant
- Donations – we had some minor success in converting ticket income into donations and through selling face masks and T-shirts
- Costs – we reduced our overheads and deferred, cancelled or staggered payments; halted all planned maintenance and repair work; made permanent savings on leases, insurance and service contracts; and reduced some casual box office and café bar staffing costs.
- Reduced/flexible opening hours – to meet the customer/user demand.
- Cautious budgeting – costs budgeted for this period were proportionate to our needs and cost effective and income projections cautious but reasonable based on our experiences in 2020.

### **Recovery 2021– 22**

In 2020 – 21 the activity we undertook enabled us to test ideas, re-build public confidence and also provide support and income to artists and freelancers – all on a viable, low cost/risk basis, standing us in good stead for the year ahead. We learnt from this as we re-started again from April 2021 onwards.

A gradual re-opening took place in the period April – July, re-starting our hospitality offer and socially distanced events and activity, aligning our timetable to the government's Road Map process.

We took a cautious approach and built on lessons learnt from the first steps towards re-opening taken back 2020, necessarily taking different approaches to each activity type:

- Re-opening the building – we re-opened the outdoor café bar terrace and box office first (April) then took it in stages – galleries, indoor bar, studios, cinema, live events etc (May) and less social distancing and larger capacities from June/July.
- Cinema – re-started with a reduced capacity of 35% – which is financially viable for film screenings – and began scaling it back up in September.
- Live programme – the bulk of the postponed schedule of national touring performances from 2020 and up to April 2021 had already been pushed back again into Autumn 2021 and Spring 2022, when a return to normal capacities and attendance was expected with greater confidence by artists and agents.

## **Exeter Phoenix Ltd.**

**Year End 31 March 2022**

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This process was managed carefully, involving some versatility and a degree of caution. We created flexibility in the way we use our spaces, adapting activity accordingly and also cut the financial risk with more box office splits and fee adjustments. In the Spring we conducted a second audience/customer survey and the results were used to inform our re-opening process.

During the summer we concentrated on what we knew would work well from previous years. These included indoor events that could be scaled up and down as required (classes, performances, screenings); outdoor activity, including live events in our Secret Garden and maximising the use of our Café Bar Terrace, which worked particularly well last summer. Headline events included our outdoor film season Big Screen in the Park (re-titled Big Screen in the Garden to suit a smaller space); Reason To Create, a week-long platform for new work; Summer Film School and the Exeter Street Arts Festival (breakdance & music).

Progress was difficult with many staff unavailable at various times due to infection. Due to Covid anxiety and high infection rates visitor attendances were up to 50% down on 2019 levels. This all impacted on our ability to particularly staff the café bar and income levels were lower than expected. However, in the autumn we increased capacities and finally delivered a number of live events previously re-scheduled. Attendances improved and trading income increased to levels comparable to 2019, despite a number of customers/audiences proving slower to return than expected.

The uplift in attendances and trading income was unfortunately curtailed in December and January as the Omicron variant led to a sharp upturn in Covid infections. As a result, yet again, more live shows had to be re-scheduled and those that did go ahead experienced much reduced attendances. From February onwards the situation improved again.

### **Activity**

In the end in total in 2021 – 22 we were able to deliver:

823 film screenings (164 titles)

3 festivals (2 Short Nights, Big Screen in the Garden, Exeter Fringe)

17 exhibitions

222 live performances (music, theatre, dance, literature)

### **Financial Sustainability**

The company is partly dependant on the continuing support of its funding partners (Arts Council England and Exeter City Council) to enable it to continue operating and to meet its liabilities as they fall due. Annual funding from the Arts Council is in place at least until March 2023. As a result the City Council are providing support at the same level and for the same period. Post year-end we successfully applied to Arts Council England for core funding for the period April 2023 to March 2026.

In response to the Covid-19 pandemic the company has successfully met its financial commitments by raising new income from a mix of grants (including the largest from the Culture Recovery Fund) and other government funding schemes, plus implemented the measures outlined above.



## **Exeter Phoenix Ltd.**

**Year End 31 March 2022**

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The company is also reliant on an overdraft that is renewed on an annual basis and we have no reason to believe that the bank would not renew this at a level that meets the needs of the charity.

The accounts do not include any adjustments which would result if continued support is not available. Such adjustments would reduce the value of the assets of Exeter Phoenix Ltd. to their realisable value and to provide for liabilities not presently included in the financial statements.

### **Financial Review**

The Group's operating surplus for the year, amounts to £23,996. After allowing for a depreciation charge of £137,996 the net outgoing resources for the year amounted to £161,992 and are dealt with as shown in the Consolidated Statement of Financial Activities on page 16. Exeter Phoenix Ltd meets the day to day running costs from generated income and grants from its funding partners.

The general support fund, which is an unrestricted fund, has a deficit of £77,008 at 31 March 2022. The directors are trying to obtain additional income streams and reviewing all of the company's expenditure with a view to recovering the position in due course.

### **Reserves Policy**

The directors have forecast the level of unrestricted reserves needed to sustain the charity's operations over a period when its anticipated income generated from activities may be temporarily curtailed. The directors consider the most appropriate level of free reserves which should be retained is in the region of £85,000 which would represent approximately 3 months of fixed overheads. At the year end, the charity had not built up reserves to this level, but the directors continue to regularly review the budgeting and financial performance of the organisation with a view to achieving this target in due course.

### **Principal funding sources**

Grants received – our two main funders are Exeter City Council and Arts Council England. With the former we have a three year funding agreement to provide a targeted programme of activity; with the latter we have an agreed programme plan.

Income from trading activities – income from our room rentals, tenants and ticket agency sales helps to underwrite the cost of our charitable work.

Events and exhibitions – the ticket income and sales commission both underpin our budgets and helps support artists.

Film and Video Resource – income earned from hires and rentals enables us to support artists. Courses, classes and related activities – income from these helps us to offer concessionary rates.

### **Statement on fundraising activities**

## **Exeter Phoenix Ltd.**

**Year End 31 March 2022**

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In carrying out its fundraising activities the charity has not behaved unreasonably towards vulnerable people or any other members of the public.

### **Disabled persons**

The charity operates an Equal Opportunities Policy for its staff, users and audiences, which includes the following provisions governing the employment of disabled persons:

- Adherence to the Disability Discrimination Act 1995
- Adoption of a Code of Good Practice on the employment of disabled persons, including recruitment, selection, training and promotion. This includes: 'Reasonable adjustments will be taken where a disabled person is put in a detrimental position and such reasonable adjustments remove the detriment.'

### **Plan for Future Periods**

The charity intends to continue the activities outlined above in the forthcoming years subject to satisfactory funding arrangements.

### **Public benefit**

The directors confirm that they have complied with the duty in Section 4 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit.

We have referred to the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the directors consider how planned activities will contribute to the aims and objectives they have set.

### **Financial Instruments**

#### **Price risk, credit risk, and cash flow risk**

The company's principle financial instruments comprise bank balances, trade creditors and trade debtors. The main purpose of these instruments is to raise funds for the company's operations and to finance these operations.

Due to the nature of the financial instruments used by the company there is no exposure to price risk. Trade debtors are managed in respect of credit and cash flow risk through policies regarding the credit offered to customers and the regular monitoring of amounts outstanding. Trade creditors liquidity risk is managed by ensuring sufficient funds are available to meet amounts due.

#### **Responsibilities of the Board of Directors**

The directors (who are also trustees of Exeter Phoenix Ltd for the purposes of company law) are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of

**Exeter Phoenix Ltd.**

**Year End 31 March 2022**

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the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

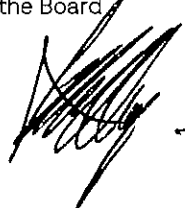
**Auditors**

A resolution to re-appoint Haines Watts Accountants (Exeter) Limited as the company's auditors will be put to the forthcoming Annual General Meeting.

On behalf of the Board

H Noye

Date:



14-12-22

**Exeter Phoenix Ltd.**

**Year End 31 March 2022**

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**Independent Auditors' Report to the Members of Exeter Phoenix Ltd.**

We have audited the financial statements of Exeter Phoenix Ltd. for the year ended 31 March 2022 which comprise the Consolidated Group Statement of Financial Activities, the Group and the Parent Charitable Company Balance Sheet and the related notes. The financial reporting framework that has been applied in the preparation is applicable law and United Kingdom Generally Accounting Standards including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the Group's affairs as at 31 March 2022 and of its profit for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

**Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the Group in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the directors' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the directors with respect to going concern are described in the relevant sections of this report.

**Exeter Phoenix Ltd.**

**Year End 31 March 2022**

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**Other information**

The directors are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**Opinion on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Directors for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Directors has been prepared in accordance with applicable legal requirements

**Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Directors.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the directors were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Directors.

**Responsibilities of directors**

As explained more fully in the Statement of Directors' Responsibilities, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the directors determine necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

**Auditors' responsibilities for the audit of the financial statements**

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes the auditor's opinion. Reasonable assurance is a high level of assurance, but it is not a guarantee that an audit conducted in accordance with International Standards on Auditing (UK) (ISAs UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. Owing to the inherent limitations of an audit, there is an unavoidable risk that material misstatements in the financial statements may not be detected, even though the audit is properly planned and performed in accordance with the ISAs (UK).

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, our procedures included the following:

- We obtained an understanding of the legal and regulatory frameworks applicable to the Company and the sector in which it operates. We determined that the following laws and regulations were most significant: The Companies Act 2006, UK GAAP, UK corporate tax law, Charity Commission regulations, GDPR, Occupational Health and Safety regulations and Food Safety Standards.
- We obtained an understanding of how the Company are complying with those legal and regulatory frameworks and made enquiries to the management of known or suspected instances of fraud and non-compliance with laws and regulations. We corroborated our enquiries through our review of board minutes, other relevant meeting minutes and review of correspondence with regulatory bodies.
- We assessed the susceptibility of the Company's financial statements to material misstatement, including how fraud might occur. Audit procedures performed by the audit team included:
  - identifying and assessing the controls management has in place to prevent and detect fraud;

- Understanding how those charged with governance considered and addressed the potential for override of controls or other inappropriate influence over the financial reporting process;
- Challenging assumptions and judgments made by management in its significant accounting estimates and judgments, in particular depreciation, accruals and prepayments;
- Identifying and testing journal entries, in particular journal entries posted with unusual account combinations; and
- Assessing the extent of compliance with the relevant laws and regulations.

There are inherent limitations in the audit procedures described above and the further removed non-compliance with laws and regulations are from the events and transactions reflected in the financial statements, the less likely we would become aware of it. Also, the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery or intentional misrepresentations, or through collusions.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Report of the Auditors.

#### Use of our report

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in a Report of the Auditors and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Jade Quaintance BA FCA  
Senior Statutory Auditor

for and on behalf of:

Haines Watts Accountants (Exeter) Limited, Statutory Auditor  
Exeter  
EX1 1JG

Date: 20/12/22

**Exeter Phoenix Ltd.**

**Year End 31 March 2022**

**Consolidated Statement of Financial Activities  
(Including Income and Expenditure Account)**

	Notes	Unrestricted Funds £	Restricted Funds £	2022 Total Funds £	2021 Total Funds £
<b>Income:</b>					
Donations and legacies		15,083	-	15,083	11,143
<i>Income from charitable activities:</i>					
Grants receivable		522,328	64,994	587,322	1,043,918
Events and Exhibitions		221,275	-	221,275	63,119
Film and video resource		85,183	-	85,183	752
Courses, classes and related income		50,927	-	50,927	7,305
<i>Income from other trading activities:</i>					
Commercial trading operations	5	821,911	-	821,911	92,387
Other income	6	62,409	-	62,409	12,366
<b>Total Income</b>		<b>1,779,116</b>	<b>64,994</b>	<b>1,844,110</b>	<b>1,230,970</b>
<b>Expenditure:</b>					
<i>Cost of raising funds:</i>					
Commercial trading operations		(882,830)	-	(882,830)	(396,039)
<i>Expenditure on charitable activities</i>	7, 8				
Events and Exhibitions		(449,313)	(129,430)	(578,743)	(479,921)
Film and video resource		(237,988)	(37,966)	(275,954)	(171,557)
Courses, classes and related income		(69,444)	(5,177)	(74,621)	(19,392)
Governance costs	9	(7,966)	-	(7,966)	(10,963)
<b>Total expenditure</b>		<b>(1,647,541)</b>	<b>(172,573)</b>	<b>(1,820,114)</b>	<b>(1,077,873)</b>
<b>Net income/ (expenditure) for the year</b>		<b>131,575</b>	<b>(107,579)</b>	<b>23,996</b>	<b>153,097</b>
<b>Total funds brought forward</b>		<b>(208,580)</b>	<b>764,804</b>	<b>548,224</b>	<b>393,130</b>
<b>Transfers of funds</b>					
<b>Total funds carried forward</b>		<b>(77,009)</b>	<b>647,228</b>	<b>570,219</b>	<b>546,225</b>

The statement of financial activities includes all gains and losses recognised in the year.

All incoming resources and resources expended derive from continuing activities.



**Exeter Phoenix Ltd.**

**Year End 31 March 2022**

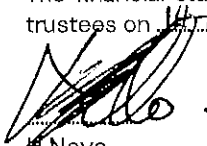
**Company Number 01844169**

**Consolidated Balance Sheet**

	Note	Group 2022 £	Group 2021 £	Charity 2022 £	Charity 2021 £
<b>FIXED ASSETS</b>					
Intangible fixed assets	16	3,000	6,000	-	-
Tangible assets	16	744,503	854,353	655,030	773,842
Investments	17	25,500	25,500	28,500	26,500
<b>Total fixed assets</b>		<b>773,003</b>	<b>885,853</b>	<b>681,530</b>	<b>800,342</b>
<b>CURRENT ASSETS</b>					
Stock		22,102	8,862	-	-
Debtors	19	48,569	62,220	39,396	52,719
Cash at hand and in bank		235,494	60,728	204,005	52,850
<b>Total current assets</b>		<b>304,164</b>	<b>131,811</b>	<b>243,400</b>	<b>105,569</b>
<b>CURRENT LIABILITIES</b>					
Creditors: amounts falling due within one year	20	(475,281)	(415,162)	(319,665)	(328,704)
<b>Net current assets/(liabilities)</b>		<b>(171,117)</b>	<b>(283,341)</b>	<b>(76,265)</b>	<b>(221,135)</b>
<b>Total assets less current liabilities</b>		<b>601,886</b>	<b>602,512</b>	<b>605,265</b>	<b>579,207</b>
Creditors: amounts falling due after more than one year	21	(31,667)	(58,288)	(31,667)	(41,887)
<b>Net assets</b>		<b>570,219</b>	<b>544,224</b>	<b>573,598</b>	<b>537,540</b>
<b>Represented by:</b>					
Unrestricted funds	22, 23	(77,009)	(208,580)	(73,627)	(217,265)
Restricted funds	22, 23	647,228	754,804	647,226	754,804
<b>Total Charity funds</b>		<b>570,219</b>	<b>546,224</b>	<b>573,598</b>	<b>537,540</b>

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements on pages 1 to 28 were approved and authorised for issue by the trustees on 14.12.22 signed on their behalf by:

  
H Noye  
Director

**Exeter Phoenix Ltd.**

**Year End 31 March 2022**

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**Notes to the financial statements**

**1. Accounting Policies**

**Statutory Information**

Exeter Phoenix Ltd is a private company, limited by guarantee, registered in England and Wales. The company's registered number and registered office address can be found on the Company Information page.

The presentation currency of the financial statements is the Pound Sterling (£).

**Going concern**

The company is partly dependant on the continuing support of its funding partners (Arts Council England and Exeter City Council) to enable it to continue operating and to meet its liabilities as they fall due. Annual funding from the Arts Council is in place at least until March 2023. As a result the City Council are providing support at the same level and for the same period. Post year-end we successfully applied to Arts Council England for core funding for the period April 2023 to March 2026.

In response to the Covid-19 pandemic the company has successfully met its financial commitments by raising new income from a mix of grants (including the largest from the Culture Recovery Fund) and other government funding schemes, plus implemented the measures outlined above.

The company is also reliant on an overdraft that is renewed on an annual basis and we have no reason to believe that the bank would not renew this at a level that meets the needs of the charity.

Post year-end the company has been able to continue trading successfully, with turnover levels comparable to 2019.

The accounts do not include any adjustments which would result if continued support is not available. Such adjustments would reduce the value of the assets of Exeter Phoenix Ltd. to their realisable value and to provide for liabilities not presently included in the financial statements.

**Accounting convention**

The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006\* and UK Generally Accepted Accounting Practice.

## **Exeter Phoenix Ltd.**

**Year End 31 March 2022**

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### **Group Financial Statements**

These financial statements consolidate the results of the charity and its wholly owned subsidiary Exeter Arts Trading Services Limited on a line by line basis. A separate Statement of Financial Activities and Income and Expenditure Account are not presented for the charity itself following the exemption afforded by section 408 of the Companies Act 2006.

### **Fund Accounting**

General support funds are unrestricted funds which are available for use at the discretion of the Board of Directors in the furtherance of the general objectives of the charity which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for the particular purposes.

### **Incoming Resources**

All incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be qualified with reasonable accuracy. For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received.

No amounts are included in the financial statements for services donated by volunteers.

### **Grants**

Grants are included in the Statement of Financial Activities in the accounting year to which they relate.

Grants received in advance are shown as deferred income at the year end.

### **Resources Expended**

All expenditure is accounted for on an accruals basis. Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure.

Overhead and other support costs not directly attributable to particular charitable activities are apportioned over the relevant activities pro rata to the value of the directly attributable costs of each category.

- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.

### **Investments**

Investments are stated at estimated market value at the balance sheet date. The Consolidated Statement of Financial Activities includes the net gains and losses arising on revaluation and disposals throughout the year.

## **Exeter Phoenix Ltd.**

**Year End 31 March 2022**

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### **Fixed Assets**

Fixed assets are included at cost less depreciation.

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost, less estimated residual value, of each asset evenly over its expected useful life, as follows:

Computer equipment	4 years
Fixtures, fittings and equipment	3 to 10 years
Motor vehicle	4 years
Gallery café equipment	2 years
Redevelopment costs	remaining period of the lease

Amortisation of Intangible assets is straight line over the useful life of the asset, which is 4 years.

### **Stock**

Stock is included at the lower of cost or net realisable value.

### **Leasing and hire purchase commitments**

Rentals paid under operating leases are charged to income on a straight line basis over the lease term.

Assets held under hire purchase contract are capitalised in the balance sheet and are depreciated over their useful lives. The capital element of future obligations under the hire purchase contracts are included as liabilities in the balance sheet.

The interest elements of the rental obligations are charged in the Consolidated Statement of Financial Activities over the periods of the hire purchase contracts.

### **Financial Instruments**

Financial Instruments are classified and accounted for, according to the substance of the contractual arrangement, as financial assets, financial liabilities and equity instruments. An equity instrument is any contract that evidences a residual interest in the assets of the company after deducting all of its liabilities.

### **Income and Expenditure Account**

The Consolidated Group Statement of Financial Activities on page 17 is considered to be equivalent to an Income and Expenditure Account and comply with the reporting requirements and consequently no separate income and expenditure statement has been prepared.

## Exeter Phoenix Ltd.

Year End 31 March 2022

### 2. Income

Income represents amounts derived from the provision of goods and services which fall within the company's ordinary activities.

The income and net resources are attributable to continuing activities.

### 3. Legal status of the Charity

The charity is a private company limited by guarantee and has no share capital. The liability of each member in the event of winding up is £10.

### 4. Financial Activities of the Charity (excluding the subsidiary)

	2022 £	2021 £
Gross Incoming Resources	982,610	929,569
Total Expenditure on charitable activities	(938,585)	(932,122)
Governance costs	(7,968)	(10,863)
	<u>36,059</u>	<u>(13,516)</u>
Net incoming/(outgoing) resources	36,059	(13,516)
Total Funds at 1 April 2021	537,539	551,069
Total Funds at 31 March 2022	<u>573,598</u>	<u>537,539</u>
Represented by:		
Unrestricted Funds	(73,627)	(217,265)
Restricted Funds	647,225	754,804
Total net assets	<u>573,598</u>	<u>537,539</u>

### 5. Incoming resources generated funds

The wholly owned trading subsidiary Exeter Arts Trading Services Limited (EATS), which is incorporated in the UK, donates all of its profits to the charity. EATS operates the café and bar and all commercial trading operations carried on at the premises of the charity. The charity owns the entire share capital of EATS of 1,000 ordinary shares of £1 each. A summary of the trading results of EATS is shown below:

Results of EATS	2022 £	2021 £
Turnover	861,498	301,401
Cost of sales and administration costs	(873,582)	(134,787)
Net loss	<u>(12,084)</u>	<u>166,614</u>
The assets and liabilities of EATS were:		
Fixed Assets	92,473	86,511
Current assets	60,767	26,242
Current liabilities	(155,619)	(88,447)
Long term liabilities	-	(14,621)
Total net assets	<u>(2,379)</u>	<u>9,685</u>
Aggregate share capital and reserves	<u>(2,379)</u>	<u>9,685</u>

**Exeter Phoenix Ltd.**

**Year End 31 March 2022**

**6. Other Income**

	2022 £	2021 £
Theatre lettings and conferences	19,313	938
Box office income	19,493	2,609
Sundry	28	2
Membership	45	45
Property rental and maintenance recharge	23,530	8,872
	<u>62,409</u>	<u>12,366</u>

**7. Costs of Charitable Activities**

	Support	Direct Staff	Other Direct	2022 £	2021 £
Event and exhibitions	299,431	130,900	148,412	578,743	479,921
Film and video resource	115,908	76,808	83,436	276,953	171,557
Courses, classes and related expenses	67,613	-	7,008	74,621	19,392
	<u>482,953</u>	<u>207,508</u>	<u>238,866</u>	<u>829,317</u>	<u>670,870</u>

**8. Support Costs**

Included in the cost of charitable activities are the following support costs:

	2022 £	2021 £
Administration and marketing salaries	226,100	228,542
Training and other staff costs	2,644	330
Rent	37,944	37,944
Service charge	27,050	27,050
Premises maintenance	2,094	2,928
Marketing costs	17,825	4,849
Printing, postage and stationery	3,108	2,207
Telephone	1,036	1,185
Box office costs	4,568	712
General insurance	13,362	11,007
Subscriptions	2,421	1,117
Hospitality	1,284	12
Sundries	2,471	468
Equipment hire and maintenance	9,050	3,749
Professional fees	-	1,702
Bank charges and interest	2,945	1,831
Hire purchase interest	9,375	4,957
Depreciation	119,678	131,109
	<u>482,953</u>	<u>461,499</u>

**Exeter Phoenix Ltd.**

**Year End 31 March 2022**

**9. Governance Cost**

	2022 £	2021 £
Auditors fees	7,966	10,963
	<u>7,966</u>	<u>10,963</u>

During the year the auditor charged audit fees of £6,800 (2021: £6,550) and other fees of £1,166 (2021: £3,413).

**10. Staff Costs**

	2022 £	2021 £
Wages and salaries	800,832	594,346
Social Security costs	35,158	21,950
Pension costs	18,876	13,233
	<u>854,866</u>	<u>629,529</u>

During the year key management personnel received remuneration and benefits totalling £147,513 (2021: £121,052).

No employee received emoluments exceeding £60,000.

The average staff employed by the Group were 60 (2021 - 54).

**11. Directors Remuneration**

The directors of the company did not receive any payments from the company in respect of their role as a director.

During the year ended 31 March 2022 expenses of £nil (2021: £nil) were reimbursed to directors.

Related party transactions involving the directors are set out in note 24.

**12. Net Incoming/(outgoing) resources is stated after charging**

	2022 £	2021 £
Depreciation of owned assets	<u>119,678</u>	<u>131,110</u>

**Exeter Phoenix Ltd.**

**Year End 31 March 2022**

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### **13. Government grants**

During the year the group received the following government grants:

– £34,444 (2021 £376,706) Coronavirus Job Retention Scheme

The amount of government grants recognised in the financial statements was £34,444 (2021 £376,706).

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### **14. Taxation**

Exeter Phoenix Ltd. is an exempt charity and is eligible for the exemptions from taxation available to charities on their charitable activities. No charge to corporation tax therefore arises.



**Exeter Phoenix Ltd.**

**Year End 31 March 2022**

**15. Comparatives for the consolidated statement of financial activities (including income and expenditure account)**

	Unrestricted Funds £	Restricted Funds £	2021 Total Funds £
<b>Income:</b>			
Donations and legacies	11,143	-	11,143
<i>Income from charitable activities:</i>			
Grants receivable	978,824	64,994	1,043,918
Events and Exhibitions	63,119	-	63,119
Film and video resource	752	-	752
Courses, classes and related income	7,305	-	7,305
<i>Income from other trading activities:</i>			
Commercial trading operations	92,367	-	92,367
Other income	12,366	-	12,366
<b>Total income</b>	<b>1,165,978</b>	<b>64,994</b>	<b>1,230,970</b>
<b>Expenditure:</b>			
<i>Cost of raising funds:</i>			
Commercial trading operations	(396,039)	-	(396,039)
<i>Expenditure on charitable activities</i>			
Events and Exhibitions	(360,266)	(129,665)	(479,921)
Film and video resource	(133,522)	(38,036)	(171,557)
Courses, classes and related income	(14,205)	(5,187)	(19,392)
Governance costs	(10,963)	-	(10,963)
<b>Total expenditure</b>	<b>(904,986)</b>	<b>(172,887)</b>	<b>(1,077,873)</b>
<b>Net income/ (expenditure) for the year</b>	<b>260,990</b>	<b>(107,893)</b>	<b>153,097</b>
<b>Total funds brought forward</b>	<b>(430,180)</b>	<b>823,310</b>	<b>393,130</b>
<b>Transfer of funds</b>	<b>(39,386)</b>	<b>39,386</b>	
<b>Total funds carried forward</b>	<b>(208,580)</b>	<b>764,804</b>	<b>546,228</b>

**Exeter Phoenix Ltd.**

**Year End 31 March 2022**

**16. Fixed Assets- Charity**

	Redevelopment Costs £	Leasehold Improvements £	Fixtures, Fittings & Equipment £	Computer £	Total £
<b>Cost</b>					
At 1 April 2021	2,686,728	7,033	820,860	60,638	3,386,257
Additions	-	-	749	429	1,178
Disposals	-	-	-	-	-
<b>At 31 March 2022</b>	<b>2,686,728</b>	<b>7,033</b>	<b>821,609</b>	<b>61,065</b>	<b>3,386,435</b>
<b>Depreciation</b>					
At 1 April 2021	1,969,803	5,883	576,743	59,186	2,611,415
Charge for the year	107,579	313	11,116	984	119,991
Eliminated on disposal	-	-	-	-	-
<b>At 31 March 2022</b>	<b>2,077,182</b>	<b>6,196</b>	<b>587,858</b>	<b>60,170</b>	<b>2,731,406</b>
<b>Net Book Value</b>					
At 31 March 2022	619,546	837	33,751	895	655,030
At 31 March 2021	727,125	1,150	44,117	1,450	773,842

The company operates from a short leasehold building. The company entered into a 25 year lease from 1 April 2004 with four yearly rental reviews. Exeter City Council has purchased various fixed assets which the company uses without charge.

**Fixed Assets – Group**

Tangible Fixed Assets – Group	Redevelopment Costs £	Leasehold Improvements £	Fixtures, Fittings & Equipment £	Computer £	Total £
<b>Cost</b>					
At 1 April 2021	2,696,728	55,343	806,023	60,636	3,618,730
Additions	-	13,489	14,982	429	28,900
Disposals	-	-	(888)	-	(888)
<b>At 31 March 2022</b>	<b>2,696,728</b>	<b>68,832</b>	<b>820,117</b>	<b>61,065</b>	<b>3,646,742</b>
<b>Depreciation</b>					
At 1 April 2021	1,969,603	12,084	723,604	59,186	2,764,377
Charge for the year	107,579	6,493	22,940	984	137,996
Eliminated on disposals	-	-	(133)	-	(133)
<b>At 31 March 2022</b>	<b>2,077,182</b>	<b>18,577</b>	<b>746,311</b>	<b>60,170</b>	<b>2,902,240</b>
<b>Net Book Value</b>					
At 31 March 2022	619,546	50,255	73,806	895	744,503
At 31 March 2021	727,125	43,259	82,519	1,450	854,353

**Exeter Phoenix Ltd.****Year End 31 March 2022****Fixed Assets – Group and Charity**

Intangible Fixed Assets – Group and Charity	Website	Total
	£	£
<b>Cost</b>		
At 1 April 2021	12,000	12,000
Additions	-	-
Disposals	-	-
At 31 March 2022	<u>12,000</u>	<u>12,000</u>
<b>Depreciation</b>		
At 1 April 2021	6,000	6,000
Charge for the year	3,000	3,000
Eliminated on disposals	-	-
At 31 March 2022	<u>9,000</u>	<u>9,000</u>
<b>Net Book Value</b>		
At 31 March 2022	<u>3,000</u>	<u>3,000</u>
At 31 March 2021	<u>6,000</u>	<u>6,000</u>

**17. Fixed Asset Investments**

	Works of Art	Unlisted Investments	Total
	£	£	£
<b>Value</b>			
At 1 April 2021	25,500	1,000	26,500
Disposals	-	-	-
At 31 March 2022	<u>25,500</u>	<u>1,000</u>	<u>26,500</u>

The historical cost of works of art as at 31 March 2022 is £36,901.

**18. Unlisted Investments**

The trading subsidiary, Exeter Arts Trading Services Limited (EATS), is wholly owned by the company registered in England and Wales. Its registered office is Bradninch Place, Gandy Street, Exeter, Devon, EX4 3LS.

The subsidiary has been valued in the accounts at the original cost of the shares. Financial figures for EATS are shown in note 5. The subsidiary has been included in these consolidated accounts.

The investment is primarily for charitable activities.

**Exeter Phoenix Ltd.**

**Year End 31 March 2022**

**19. Debtors**

	Group		Charity	
	2022 £	2021 £	2022 £	2021 £
Trade debtors	23,084	8,514	16,497	8,183
Other debtors	12,554	43,540	3,286	43,540
Prepayments and accrued income	10,951	4,632	10,344	2,996
Amounts owed by group undertakings	-	-	9,268	-
VAT	-	5,535	-	-
	<u>46,569</u>	<u>62,220</u>	<u>39,395</u>	<u>52,719</u>

**20. Creditors: Amounts falling due within one year**

	Group		Charity	
	2022 £	2021 £	2022 £	2021 £
Obligations under hire purchase contracts	2,239	15,828	-	11,136
Trade creditors	67,246	52,811	25,931	30,693
Other taxes and social security costs	28,197	29,887	16,909	24,882
Other creditors	247,708	255,849	200,014	210,817
Accruals and deferred income	97,367	52,443	66,811	40,843
Bank overdraft and loans	10,000	8,333	10,000	8,333
VAT	22,524	-	-	-
	<u>475,281</u>	<u>415,151</u>	<u>319,665</u>	<u>326,704</u>

**21. Creditors: Amounts falling due after more than one year**

	Group		Charity	
	2022 £	2021 £	2022 £	2021 £
Obligations under hire purchase contracts		2,239	-	-
Other Creditors		12,382	-	-
Bank Loans over 1 year	31,667	41,667	31,667	41,667
	<u>31,667</u>	<u>56,288</u>	<u>31,667</u>	<u>41,667</u>

**Exeter Phoenix Ltd.**

**Year End 31 March 2022**

**22. Movement in funds**

**Group**

	Total funds at 1 April 2021 £	Incoming resources £	Resources expensed £	Transfers £	Total funds at 31 March 2022 £
<b>Unrestricted funds</b>					
General funds	(208,680)	1,779,116	(1,647,640)		(77,004)
<b>Restricted funds</b>					
Capital Redevelopment	754,804		(107,579)		647,225
Other		64,994	(64,994)		-
<b>Total funds</b>	<u>546,224</u>	<u>1,844,110</u>	<u>(1,820,113)</u>	<u>-</u>	<u>670,219</u>

**Charity**

	Total funds at 1 April 2021 £	Incoming resources £	Resources expensed £	Transfers £	Total funds at 31 March 2022 £
<b>Unrestricted funds</b>					
General funds	(217,265)	917,616	(773,979)		(73,628)
<b>Restricted funds</b>					
Capital Redevelopment	754,804		(107,579)		647,225
Other		64,994	(64,994)		-
<b>Total funds</b>	<u>537,539</u>	<u>982,610</u>	<u>(946,552)</u>	<u>-</u>	<u>573,597</u>

**Comparatives for movements in funds**

**Group**

	Total funds at 1 April 2020 £	Incoming resources £	Resources expensed £	Transfers £	Total funds at 31 March 2021 £
<b>Unrestricted funds</b>					
General funds	(430,180)	1,165,976	(904,986)	(39,386)	(208,580)
<b>Restricted funds</b>					
Capital Redevelopment	797,957	-	(107,892)	64,739	754,804
Other	25,353	64,994	(64,994)	(25,353)	-
<b>Total funds</b>	<u>393,130</u>	<u>1,230,970</u>	<u>(1,077,872)</u>	<u>-</u>	<u>546,224</u>

**Exeter Phoenix Ltd.**

**Year End 31 March 2022**

**22. Movement in funds – continued**

**Charity**

	Total funds at 1 April 2020	Incoming resources £	Resources expensed £	Transfers £	Total funds at 31 March 2021 £
<b>Unrestricted funds</b>					
General funds	(272,251)	864,575	(770,195)	(39,386)	(177,874)
<b>Restricted funds</b>					
Capital Redevelopment	797,957	-	(107,893)	64,739	690,064
Other	25,353	64,994	(64,994)	(25,353)	25,353
<b>Total funds</b>	<b>551,059</b>	<b>929,569</b>	<b>(943,085)</b>	<b>-</b>	<b>537,843</b>

The restricted funds are primarily represented by a capital redevelopment project funded by the lottery for the redevelopment of the building. The purpose of the fund was to pay for the building of the auditorium, media centre, bar area and other general refurbishments. As a condition of the fund, the company is restricted in its use of the building to its charitable purposes for at least another seven years.

The general funds reserve represents the free funds of the charitable company which are not restricted for particular use.

**23. Analysis of group net assets between funds**

	Tangible fixed assets £	Intangible fixed assets £	Investment assets £	Net current assets/liabilities £	Long term liabilities £	Total £
<b>Unrestricted funds</b>						
General funds	122,776	3,000		(171,117)	(31,667)	(77,008)
<b>Restricted funds</b>						
Capital redevelopment	621,727		25,500			647,227
Other						-
<b>Total net assets</b>	<b>744,503</b>	<b>3,000</b>	<b>25,500</b>	<b>(171,117)</b>	<b>(31,667)</b>	<b>570,219</b>

**Exeter Phoenix Ltd.****Year End 31 March 2022****Analysis of charity net assets between funds**

	Tangible fixed assets £	Intangible fixed assets £	Investment assets £	Net current assets/liabilities £	Long term liabilities £	Total £
<b>Unrestricted funds</b>						
General funds	33,303	-		(78,265)	(31,667)	(74,627)
<b>Restricted funds</b>						
Capital redevelopment	621,727		26,500			648,225
Other	-	-	-	-	-	-
<b>Total net assets</b>	<u>655,030</u>	<u>-</u>	<u>26,500</u>	<u>(78,265)</u>	<u>(31,667)</u>	<u>573,598</u>

**24. Operating Leases**

Non cancellable operating leases are as follows:

	2022 £	2021 £
Less than 1 year	85,984	85,984
2-5 year	53,008	138,992
	<u>138,992</u>	<u>224,976</u>

The annual amount due in respect of rent and service charges on Bradninch Place for 2021/22 is £53,008. Exeter City Council has agreed to pay a grant of £53,008 in that year. The lease expires on 31 March 2024. These costs are grant aided in full by Exeter City Council.

The company has a lease liability of £32,976 per annum until 31 March 2023 for premises. The company's subsidiary are operating from the premises and are paying the annual liability on behalf of the company.

**25. Related party transactions****Exeter City Council**

The company has a nominated representative from Exeter City Council on its Board. The company leases its building from the City Council. The rent and service charge charged during the year totalled £62,470 (2021 - £62,470). The Council is also a grant provider to the organisation granting £144,714 (2021 - £176,925) and a service level agreement exists between the Council and the company totalling £53,008 (2021 - £53,008).

A Senior Manager of Exeter Phoenix has a balance due from the company of £9,355 (2021 £38,938).

**Exeter Phoenix Ltd.**

**Year End 31 March 2022**

**Management Profit and Loss Account (Charity only)**

	2022		2021	
	£	£	£	£
<b>Income</b>				
Donations	15,083		11,143	
Grants	547,735		834,884	
Performance	177,164		58,202	
Hire of PA and technical	15,170		323	
Gallery	28,941		4,074	
Marketing	-		620	
Film	45,272		2,068	
Media centre	39,911		(1,316)	
Studio hire	41,862		2,026	
Education and access	9,065		5,280	
Bar franchise fee				
Theatre letting and conferences	19,313		938	
Box office	19,493		2,509	
Sundry	28		2	
Membership	45		45	
Property rental and maintenance	23,530		8,872	
		982,610		929,569
<b>Direct Costs</b>				
Gallery	35,598		10,262	
Performance	112,814		-	
Art salaries	130,900		119,234	
Media centre	41,024		7,640	
Media centre salaries	76,808		68,390	
Film costs	42,412		2,735	
Education and access	7,008		5,375	
		(446,364)		(203,636)
<b>Gross Profit</b>		536,246		725,933
<b>Overheads</b>				
Administration and marketing salaries	226,100		228,542	
Training, travelling and other staff costs	2,644		330	
Rent	37,944		37,944	
Service charge	27,050		27,050	
Premises maintenance	2,094		2,928	
Marketing	17,825		4,649	
Printing, postage and stationery	3,106		2,207	
Telephone	1,036		1,185	
Box office	4,568		712	
General Insurance	13,362		11,007	
Subscriptions	2,421		1,117	
Hospitality	1,284		12	
Sundries	2,471		468	
Equipment hire and maintenance	9,050		3,749	
Professional fees	-		1,702	
Bank charges and interest	2,946		1,831	
Overheads carried forward	353,900		325,433	



**Exeter Phoenix Ltd.****Year End 31 March 2022**

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Overheads brought forward	353,900	325,433
Bad debts	9,268	266,985
Hire purchase Interest	<u>9,375</u>	<u>4,957</u>
	(372,543)	(597,375)
<b>Operating Profit / (Loss)</b>	<u>163,703</u>	<u>128,568</u>
Depreciation	(119,678)	(131,109)
Audit and accountancy costs	<u>(7,966)</u>	<u>(10,963)</u>
<b>Net Profit / (Loss)</b>	<u><u>36,059</u></u>	<u><u>(13,514)</u></u>

