

## **Trustees' Annual Report for the period**

**From 1/11/21 To 30/9/22**

**Charity name: CLIFF VILLAGES CHRISTIAN FELLOWSHIP**

**A Charitable Incorporated Organisation**

**Charity registration number: 1196541**

The Cliff Villages Christian Fellowship was established as a new Charity in 2021 to be an independent group concentrating on sharing the Christian Faith with people from Navenby and the villages in the surrounding area.

### **Objects of the Cliff Villages Christian Fellowship**

To advance the Christian religion in Navenby and surrounding areas for the benefit of the public through the holding of worship and prayer meetings, religious education, Christian fellowship opportunities and pastoral activities and support of the charitable needs of the community as a practical expression of the Christian faith.

### **Advance the Christian religion for the benefit of the public**

During this first year of operation we have been feeling our way forward and have fulfilled our objects through the various means defined in our constitution.

### **Worship and Prayer meetings**

Regular Sunday Worship meetings including the opportunity for prayer

We also hold a regular online meeting "Connections" where we share participants experiences, concerns and prayers.

We provided local leadership for an ecumenical event centred on the 'Thy Kingdom Come' initiative which has been developed by the current Archbishop of Canterbury.

### **Religious Education**

Our worship meetings include religious education by default. We have also offered the opportunity for others to join in Bible Study examining the events leading to Christmas and Easter in meetings at the relevant times of year. These were shared with other local churches and attended by members of various churches and none.

We provide leadership for a monthly club for primary school children. We play games, engage in craft activities, and watch and discuss videos which always include Bible stories. This provides an opportunity to share Christian values with the children.

## **Christian fellowship opportunities**

Fellowship comes as part of the conversations we have before and after meetings and in the sharing of hopes and experiences during them.

## **Pastoral Activities**

Have included visiting of those experiencing continuing illness and the housebound throughout the year as we have been made aware of those who could benefit from some support.

## **Support of the Charitable Needs of the Community as a practical expression of the Christian faith.**

Through our website we have encouraged the support of the Lincoln Food Bank and the Nomad Centre for homeless people.

Have worked with other Christian Groups in the immediate area to develop the possibilities for a Warm Space to be provided to help those struggling with increased fuel bills and general increases in the cost of living. The warm space will operate from the Hall of Navenby Methodist Church and we intend it to be available throughout the winter months.

We have provided leadership and staff input to the Baby and Toddler Group which meets each week during term time. These sessions are designed for parents and carers with their babies and toddlers up to the age when they start attending a nursery or school. The sessions are free to the users and allow both children and adults to interact with others.

## **General Contributions to Fulfilling our Objects.**

Although listed under specific objects most of our activities also make an intrinsic contribution to our other objects

## **Publicity**

We have established a website [cvcf.org.uk](http://cvcf.org.uk) to provide information about our operations and placed regular adverts in the local village magazines. Both methods have produced interest and engagement.

## **Ecumenical Work and Relations**

Our activities and meetings are open to all and where appropriate we have liaised/worked with Navenby Methodist and Graffoe Parish Churches located locally and people who attend more distant churches but are interested in working with us.

## **Finance**

We do not charge for any of our activities nor actively seek contributions since we intend that they should be enjoyed and available to all irrespective of the ability to pay. Financial income for the charity has entirely consisted of unsolicited donations.

The accounts have been prepared on a simple income and expenditure basis.

Total income for this first year of operation was £6,486, which is below the thresholds requiring independent examination or audit but we have decided to arrange the former, for the purpose of transparency. A further £1,131 will be reclaimed from HMRC from Gift Aided donations. Total expenditure has been £2,190 leaving a net balance of £4,296 which is all held in a Cooperative Bank Charities Account.

## **Reserves Policy**

We intend to reserve the balance available at the end of this accounting period to ensure funding for costs and projects in our second year of operation. The economic conditions indicate that we are likely to encounter considerable increases in expenditure because of the present rate of inflation and we benefitted from some discounted rates for licences and fees as a charity in the first year of operation.

### **Trustees**

Stuart MacFarlane	First Trustee and Chair	Appointed 30/9/21 for 6 years
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#### **Contact details**

CVCF, c/o 7 HENSON DRIVE , NAVENBY , LINCOLN , LN5 0TL

Email: [contact@cvcf.org.uk](mailto:contact@cvcf.org.uk)

Tel: 01522811684

Website: CVCF.org.uk

Bill Russell		Appointed 27/4/22 for 5 years
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Liz MacFarlane	First Trustee	Appointed 30/9/21 for 5 years
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Kathryn MacFarlane	First Trustee	Appointed 30/9/21 for 7 years
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# Receipts and payments accounts

For the period 1/11/21 to 30/9/22

## Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Voluntary Donations	6,486	-	-	6,486	-
	-	-	-	-	-
<b>Total receipts</b>	<b>6,486</b>	<b>-</b>	<b>-</b>	<b>6,486</b>	<b>-</b>
<b>A3 Payments</b>					
Hire of Premises	410	-	-	410	-
Licences	519	-	-	519	-
Safeguarding	289	-	-	289	-
Equipment	741	-	-	741	-
Insurance	210	-	-	210	-
Promotion	20	-	-	20	-
<b>Total Payments</b>	<b>2,190</b>	<b>-</b>	<b>-</b>	<b>2,190</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>4,296</b>	<b>-</b>	<b>-</b>	<b>4,296</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>4,296</b>	<b>-</b>	<b>-</b>	<b>4,296</b>	<b>-</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds			Restricted funds		Endowment funds	
		to nearest £			to nearest £		to nearest £	
<b>B1 Cash funds</b>	Held in Coop Bank Account	4,296			-		-	
	<b>Total cash funds</b>	4,296			-		-	
	(agree balances with receipts and payments account(s))	OK			OK		OK	
		Unrestricted funds			Restricted funds		Endowment funds	
<b>B2 Other monetary assets</b>	Details	to nearest £			to nearest £		to nearest £	
	Gift Aid tax reclaim due	1,131			-		-	
<b>B3 Investment assets</b>	Details	Fund to which asset belongs			Cost (optional)		Current value (optional)	
					-		-	
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs			Cost (optional)		Current value (optional)	
	Musical Equipment	Unrestricted			714		-	
<b>B5 Liabilities</b>	Details	Fund to which liability relates			Amount due (optional)		When due (optional)	
					-			



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

CLIFF VILLAGES CHRISTIAN FELLOWSHIP

On accounts for the year  
ended

PERIOD FROM 1 NOVEMBER 2021  
TO 30 SEPTEMBER 2022

Charity no  
(if any)

1196541

Set out on pages

1-5

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/09/2022.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

The charity's gross income was less than £25,000 and therefore an independent examination is not required by law. However, you have requested me to carry out an examination on a voluntary basis. I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales..

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

9/1/2023

Name:

JEREMY A D MUMBY FCA

**Relevant professional qualification(s) or body (if any):**

FELLOW OF THE INSTITUTE OF CHARTERED ACCOUNTANTS IN ENGLAND AND WALES

**Address:**

WELLINGORE HALL

WELLINGORE

LINCOLN LN5 0HX

## Section B

### Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**