UNAUDITED

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

for the year ended

31 May 2022

Registered Charity Number 1161274 Little People UK

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CHARITY REFERENCE AND ADMINISTRATIVE DETAILS

for the year ended 31 May 2022

Trustees Samantha Davis (Chair)(Resigned 17/1/22)

Simeon Dyer (co-opted Acting Chair 20/2/22)

Emma Belcher (Vice Chair) Stuart Walker (Treasurer)

Annabelle Davis (resigned 12/1/22)

Belinda Thompson Charlie McGreal

Denise Walker (resigned 9/9/21) Laura Smith (elected 31/8/21) Jessica Hornsey (elected 31/8/21) Andrew Moyes (elected 31/8/21) Darren Todd (resigned 28/8/21) Sarah Griffiths (resigned 28/8/21) Colleen Ewart (resigned 10/1/22)

Charity Registered

Number 1161274

Registered Office PO Box 1292

Peterborough PE2 2NT

Administrator Rebecca Nuttall

Accountants Duncan & Toplis

Enterprise Way Pinchbeck Spalding Lincolnshire PE11 3YR

TRUSTEES' ANNUAL REPORT for the year ended 31 May 2022

The Trustees present their annual report together with the financial statements of Little People UK (the Charity) for the year ended 31 May 2022. The Trustees confirm that the Annual report and financial statements of the Charity comply with the current statutory requirements, the requirements of the Charity's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015).

Change of status

On 1st of June 2018 the charity converted to a Charitable Incorporated Organisation (CIO). The charity was previously an unincorporated charity.

STRUCTURE, GOVERNANCE AND MANAGEMENT

a. Constitution

Little People UK is governed by our constitution, adopted on 1 June 2018. This was written following the guidance of and to comply with the charity commission.

The principal object of Little People UK is to provide friendship and support to people with dwarfism, their families and friends, and help build a positive future for those individuals.

b. Method of appointment or election of Trustees

The management of Little People UK is the responsibility of the Trustees who are elected and co-opted under the terms of the Trust deed, forming a committee.

It is such that there are currently 8 trustees, all of who are nominated to join the committee prior to the annual general meeting and then subsequently voted on to the committee by Little People UK members during the annual general meeting. Each trustee effectively resigns from the committee at the annual general meeting, requiring nomination and election for a subsequent term.

c. Policies adopted for the induction and training of Trustees

The charity provides new Council of Management members with an induction pack and mentoring from the Chair.

d. Organisational structure and decision making

Currently, there are 8 Trustees, including a Chair, Vice Chair, Secretary and Treasurer. All decisions are put to the vote at committee meetings or via poll using email.

e. Risk management

The Trustees have assessed the major risks to which the Charity is exposed, in particular those related to the operations and finances of the Charity and are satisfied that systems and procedures are in place to mitigate our exposure to the major risks.

TRUSTEES' ANNUAL REPORT continued... for the year ended 31 May 2022

Annual Convention

In August 2021 we held our first event since the COVID pandemic, the emphasis was on meeting again, with elements of social and fun activities following lockdown including Science, Photobooth, children's activity room, disco, this was heavily subsidised by LPUK to ensure it was affordable for lots of members to attend. This was attended by 201 people, including 24 new members. At this event we also held our certificate giving where we acknowledged our long list of fundraisers and donors since our last Annual Convention.

Committee

At this event we held our first AGM in just under 2 years, whereby a new committee was nominated. Joining at this AGM were Laura Smith, Jess Hornsey and Andy Moyes, there was a change in vice-chair positions with Emma-Jayne Belcher and Simeon Dyer taking up a joint position. Sam Davis and Stuart Walker remained as Chair and Treasurer respectively.

During January of 2022 Sam Davis stepped down from chairperson position, Simeon Dyer was voted by the committee to take on this position in a temporary role until the next AGM (to be held Aug 2022). We would like to take this opportunity to thank Sam Davis for all the work she has put into this position creating and developing LPUK.

Due to family commitments other resignations were received from Colleen Ewart, Denise Walker and Annabelle Davis, we would also like to thank them for their support throughout the years.

Committee Development

All committee members have undertaken online Adult and Children Safeguarding Training, this will be renewed every 3 years and all new committee members will be required to take this training. This is a requirement from the Charity Commission.

A new Finance Policy was written to combine previous policies include, including; financial control, claiming expenses, fundraising and other minor policies. This provides a more consistent approach and makes reviewing easier.

LPUK has recently joined the National Council for Voluntary Organisations (NCVO) and we have taken advantage of their training sessions, along with those from Foundation for Social Improvement (FSI). NCVO offer a wide range of support and advice to small charities such as ours, and have significant online resources which we have utilised.

Fundraising

In October 2021 we had two places in the London Marathon, which were transfers from the Ride London (which had been cancelled due to the pandemic) and these were taken up by average height parent members of LPUK Gareth Jenkins and Natalie Dicks who did a fantastic job completing the run, raising funds and awareness in the process. We also have one space for the 2022 London Marathon.

Meetings

We held out first in-person committee meeting in June 2021 where we discussed the event and focussed on priorities of the committee. All other meetings have continued to be conducted via Zoom.

TRUSTEES' ANNUAL REPORT continued... for the year ended 31 May 2022

Online activities

The LPUK Book Club has been ongoing and continues to meet monthly on Zoom. We held a Christmas Party for our members on Zoom where we had a quiz, crafts, scavenger hunt and allowed the opportunity for attendees to meet virtually before the festive period.

Equipment Loan Scheme

The LPUK Equipment Loan Scheme has had negligible take up in the past 12 months and the committee have taken the decision to close this down as it is no longer viable. Remaining assets were advertised to members and the majority have been sold, at face value.

Medical developments

Many people will have seen the program with Ellie Simmonds when she was looking at the drug treatments for people with achondroplasia and we have received enquiries about it. We are keeping in contact with National Institute for Clinical Excellence (NICE) to ensure we are keeping up to date with developments and we have been in contact with Ellie Simmonds in April/May to raise awareness and possibly work together with other organisations within the dwarfism community regarding this.

We have also started work to develop hospital booklets to raise awareness and improve the experience when people go to hospital, for both children and adults with dwarfism. Questionnaires have already been sent out for adult member and parents and we are now in the process of arranging meetings for focus groups, to develop the project further.

Outreach

The Museum project with Blackpool Council has been delayed due to the council having structural issues at the chosen site. We are picking this back up within the next few weeks. We are keen to see people with dwarfism portrayed in a positive manner, whilst telling our history.

We recently attended the Motability Big Event at the Birmingham NEC, to raise awareness of LPUK, whilst also seeking out information for our members regarding adaptations to vehicles and mobility scooters. Many connections were made, some of whom may attend our future events and promote LPUK to their clients.

In April we were contact by MP Andrew Percy, who wanted us to join in a discussion regarding improving the perception of people with dwarfism in society. We have been invited to cross party meeting to look into this further. This is a project we are excited about and we look forward to seeing how it develops.

We continued to attend the Peterborough Physical Disabilities Partnership Board and as a result of this have been invited to Hate Crime events to raise awareness, again with the aim of improving perceptions in society and reducing hate crime towards people with dwarfism.

TRUSTEES' ANNUAL REPORT continued... for the year ended 31 May 2022

FINANCIAL REVIEW

a. Reserves policy

A reserves policy is in place that sees the charity hold sufficient reserves to cover 2 years employment costs, convention subsidies and loan scheme costs. This equates to approximately £73,000.

b. Principal funding

The charity's principal funding source is the receipt of unrestricted donations.

PLANS FOR THE FUTURE

We intend to move forward with all of the projects listed above and make more grant applications to support our work. We will encourage our members to continue to fundraise and raise awareness across their communities about the work of LPUK. We are looking forward to new committee members joining us following the AGM in August and we anticipate a productive year for LPUK.

TRUSTEES' ANNUAL REPORT continued... for the year ended 31 May 2022

Trustees' responsibilities statement

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that period. In preparing these financial statements, the Trustees are required to:

- · select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015 (FRS102);
- · make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Trustees on 22 December 2022 and signed on their behalf by:

Stuart Walker, Treasurer

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INDEPENDENT EXAMINER'S REPORT

for the year ended 31 May 2022

Independent examiner's report to the Trustees of Little People UK

I report to the charity trustees on my examination of the financial statements of the Charity for the year ended 31 May 2022 which are set out on pages 8 to 17.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- 2. the accounts do not accord with those records [; or
- 3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: Dated: 22 December 2022

Alistair Main FCA
Duncan & Toplis Limited
Chartered Accountants
Enterprise Way
Pinchbeck
Spalding
Lincolnshire
PE11 3YR

STATEMENT OF FINANCIAL ACTIVITIES for the year ended 31 May 2022

				2022	2021
		Unrestricted		Total funds	Total funds
		funds	Restricted fund		
		£	£	£	£
INCOME AND ENDOWMENTS FROM	_				
Donations and legacies	2	15,017	=	15,017	25,827
Charitable activities	3	25,146	-	25,146	955
Other trading activities	4	984	-	984	130
Investment income	5	7	-	7	31
Other income	6	96		96	2,700
		41,250	-	41,250	29,643
EXPENDITURE ON					
Raising funds		501	-	501	233
Charitable activities	7	40,237	-	40,881	25,958
Other		<u>6,133</u>	-	<u>6,130</u>	<u>5,393</u>
Total		46,871	-	47,512	31,584
NET (EXPENDITURE)		(5,621)	-	(6,262)	(1,941)
RECONCILIATION OF FUNDS					
Total funds brought forward		105,745	-	105,745	107,686
TOTAL FUNDS CARRIED FORWARD		100 124		00.403	105.745
TOTAL FUNDS CARRIED FORWARD		100,124		99,483	105,745

All income and expenditure derive from continuing activities.

BALANCE SHEET at 31 May 2022

			2022		2021
	Note	£	£	£	£
Current assets Stock Cash at bank		2,007 <u>99,580</u>	101,487	1,920 <u>105,444</u>	107,364
Creditors: amounts falling due within one year	11	<u>(1,463</u>)		(1,619)	
Net current assets			100,124		<u>105,745</u>
Net assets			100,124		<u>105,745</u>
Charity funds Unrestricted funds	12		100,124		<u>105,745</u>
Total funds			100,124		105,745

The financial statements were approved and authorised for issue by the Trustees on 22 December 2022 and signed on their behalf, by:



Stuart Walker, Treasurer

The notes on pages 10 to 15 form part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS For the year ended 31 May 2022

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

1.1 GENERAL INFORMATION AND BASIS OF PREPARATION

Little People UK is a Charitable Incorporated Organisation whose principle office is in England. The address of the registered office is given in the charity information on page 1 of these financial statements. The nature of the Charity's operations and principal activities are to provide friendship and support to people with dwarfism, their families and friends, and help build a positive future for those individuals.

The Charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, and UK Generally Accepted Practice as it applies from 1 January 2015.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are prepared in sterling which is the functional currency of the Charity and rounded to the nearest £1.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

As of 1 June 2018, the charity has converted to a Charitable Incorporated Organisation with all assets of the existing charity transferred to this new entity.

1.2 FUNDS

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

1.3 INCOME RECOGNITION

All incoming resources are included in the Statement of Financial Activities (SoFA) when the Charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably, and it is probable that the income will be received.

For donations to be recognised the Charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained, then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the Charity and it is probable that they will be fulfilled.

Income tax recoverable in relation to donations received under Gift Aid is recognised at the date of the submission of the claim.

NOTES TO THE FINANCIAL STATEMENTS continued For the year ended 31 May 2022

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

1.4 EXPENDITURE RECOGNITION

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required, and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as an expense against the activity for which expenditure arose.

1.5 DEBTORS AND CREDITORS RECEIVABLE / PAYABLE WITHIN ONE YEAR

Debtors are recognised when the Charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably, and it is probable that the income will be received.

Creditors are recognised when the Charity has a present legal or constructive obligation resulting from a past event and the settlement is expected to result in an outflow of economic benefits.

1.6 FINANCIAL INSTRUMENTS

The Charity holds basic financial instruments.

Section 11.35 of FRS102 SORP 2015 for basic financial instruments requires an entity to disclose the carrying amounts of its financial assets and financial liabilities at the reporting date.

Cash at bank - is classified as a basic financial instrument and is measured at face value.

Liabilities - accruals will be classified as financial instruments and are measured at amortised cost.

1.7 GOING CONCERN

The financial statements have been prepared on a going concern basis as the Trustees believe that no material uncertainties exist. The Trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the Charity to be able to continue as a going concern.

1.8 STOCK

Valuation and work in progress are valued at the lower of cost and estimated selling price less costs to complete and sell and after making due allowance for obsolete and slow-moving items. Cost is calculated using the first-in, first-out method and includes all purchase, transport, and handling costs in bringing valuation to their present location and condition.

NOTES TO THE FINANCIAL STATEMENTS continued For the year ended 31 May 2022

1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

1.9 JUDGEMENTS AND KEY SOURCES OF ESTIMATION UNCERTAINTY

The following judgements (apart from those involving estimates) have been made in the process of applying the above accounting policies that have had the most significant effect on amounts recognized in the financial statements:

Basis of valuation of financial instruments.

2.	DONATIONS AND LEGACIES		
		2022	2021
		£	£
	Fundraiser	11,249	22,841
	Donations	3,768	2,986
		<u>15,017</u>	<u>25,827</u>
3.	CHARITABLE ACTIVITIES		
		2022	2021
		£	£
	Convention fees	950	170
	LPUK birthday party	21,771	-
	Membership fees	20	35
	Events	-	-
	Loan scheme	<u>2,405</u>	750
		2 <u>5,146</u>	955
4.	OTHER TRADING ACTIVITIES		
		2022	2021
		£	£
	Sales of merchandise	984	130
		984	130
5.	INVESTMENT INCOME		
		2022	2021
		£	£
	Deposit account interest		31
		7	31

NOTES TO THE FINANCIAL STATEMENTS continued... For the year ended 31 May 2022

6.	OTHER INCOME			
			2022	2021
			£	£
	Sundry income		96	2,700
			96	_2,700
			<u></u>	2,700
7.	EXPENDITURE			
		Direct costs	Support costs (See note 8)	Totals
		£	£	£
	Raising funds	501	-	501
	Charitable activities	40,238	_	40,238
	Other	2,407	3,726	6,133
				
		<u>43,145</u>	<u>3,726</u>	<u>46,871</u>
8.	SUPPORT COSTS			
			Governance	
		Other	costs	Totals
		£	£	£
	Meeting expenses	-	-	-
	Postage and stationery	366	-	366
	Telephone	102	-	102
	Insurance	-	560	560
	Data protection	-	-	-
	Sundry	940	-	940
	Accountancy and professional fees	-	1,758	1,758
	Justgiving			
		<u>1,408</u>	2,318	3,726
9.	STAFF COSTS			
	Staff costs were as follows:			
		2022		2021
		i	=	£
	Wages	18,084	1 1	9,260
	Social Security	1,664		1,420
	Pension	42!		388
		<u>20,173</u>	<u>2</u>	<u>1,068</u>

NOTES TO THE FINANCIAL STATEMENTS continued...

For the year ended 31 May 2022

The average monthly number of employees during the year as follows:

2022	2021
No	No
<u>_1</u>	<u>_1</u>

No employee received remuneration amounting to more than £60,000 in either year.

10. TRUSTEES' AND KEY MANAGEMENT PERSONNEL REMUNERATION AND EXPENSES

The Trustees nether received nor waived any remuneration in the year (2021 - £Nil).

The total amount of employee benefits received by key management personnel is £20,173 (2021 - £21,068). The Charity consider its key management personnel comprise the Trustees as named on page 1 and the Charity's administrator.

During the year, three Trustee received reimbursement expenses of £704 (2021 - one trustee received reimbursement expenses of £410).

11. CREDITORS:

AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021
	£	£
Accruals and deferred income	990	900
Other creditors	83	75
Payee & NIC Creditor	390	644
Net wages		
Total	<u>1,463</u>	<u>1,619</u>

12. STATEMENT OF FUNDS

	Brought			Carried
	forward	Income	Expenditure	forward
	£	£	£	£
UNRESTRICTED FUNDS				
General fund	<u>105,745</u>	<u>41,250</u>	(46,871)	100,124

NOTES TO THE FINANCIAL STATEMENTS For the year ended 31 May 2022

13. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds	Restricted funds	2022 £	2021 £
Net current assets	100,124	<u>-</u>	100,124	105,745
Total	<u>100,124</u>	=	<u>100,124</u>	105,745

14. RELATED PARTY TRANSACTIONS

There were no related party transactions in the year.

DETAILED STATEMENT OF FINANCIAL ACTIVITIES For the year ended 31 May 2022

All unrestricted		
All dill estileted	2022	2021
	£	£
INCOME AND ENDOWMENTS FROM		
Donations and legacies Fundraiser	11 240	22 041
Auction sales	11,249	22,841
Donations	<u>3,768</u>	<u>2,986</u>
	15,017	25,827
Charitable activities		
Convention fees	950	170
LPUK birthday party	21,771	-
Membership fees	20	35
Events	2.405	750
Loan scheme	<u>2,405</u>	<u>750</u>
Other trading activities	<u>25,146</u>	<u>955</u>
Sales of merchandise	984	130
	30.	
Investment income:		
Interest received	7	31
Other incoming resources	96	2,700
TOTAL RECEIPTS	<u>41,250</u>	29,643
	<u>. 1,133</u>	<u>=5,0.0</u>
PAYMENTS		
Raising funds		
Merchandise	501	233
Stock	_ _	
	501	233
Charitable activities:		
Convention expenses	16,033	-
Event costs	-	1,500
Advertising and marketing		-
Hotel expenses	534	7
Mileage	160 18,084	247 19,260
Wages Social Security	1,664	1,420
Birthday Party	2,740	-,420
Loan scheme	179	928
Pension (Nest)	425	388
Fundraising Costs	418	-
Web Hosting		2,208
	40.00=	25.050
	<u>40,237</u>	<u>25,958</u>

DETAILED STATEMENT OF FINANCIAL ACTIVITIES continued... For the year ended 31 May 2022

Other costs	£	£
Postage printing and stationery	366	236
Meeting expenses	0	0
Insurance	560	675
Data protection	0	35
Telephone	102	97
Justgiving	0	475
Sundry	940	2,463
Accountancy and professional fees	1,758	0
Web Costs	1440	1,412
Training	778	0
Checks	276	0
Stock movement	(87)	
	6,133	5,393
TOTAL PAYMENTS	<u>46,871</u>	<u>31,584</u>
EXCESS PAYMENTS OVER RECEIPTS	<u>(5,622)</u>	(1,941)