

ST MARY'S UNDER FIVES

CHARITY REGISTRATION NUMBER 900445

REPORT AND ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF

ST MARY'S UNDER FIVES

ANNUAL ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

I report to the trustees on my examination of the accounts of St Mary's Under Fives Trust for the year ended 31 March 2022, which are set out on pages 3 to 6.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records .

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



T A Limond AFA, ATT(Fellow)

Dated 13 September 2022

21 Manton Hollow
Marlborough
Wiltshire
SN8 1RR

ST MARY'S UNDER FIVES
TRUSTEES ANNUAL REPORT
FOR THE YEAR ENDED 31ST MARCH 2022

Charity
Registration
Number: 900445

Address: Marlborough St Mary's
George Lane
Marlborough
SN8 4BX

Trustees;	Sarah Hart (Chair from 29/4/20 – 1/9/21)	No longer in role
	Marie O'Shaugnessy (Vice chair from 14/10/20 – 1/9/21)	No longer in role
	Hannah Mann (Treasurer from 14/10/20 – 1/9/21)	No longer in role
	Ruth Smith (Secretary from 14/10/20 – 1/9/21)	No longer in role
	Katy Sigrist (Ofsted Nominated person 14/10/19 – 1/9/21)	No longer in role
	Rachel Priest (member from 14/10/20 – 1/9/21)	No longer in role
	Kieran Dobie (member from 14/10/20 – 1/9/21)	No longer in role
	Charlotte Sawyer (Chair from 1/9/21)	In role
	Eleanor Field (Secretary from 1/9/21)	In role
	Ross Murawski (Ofsted from 1/9/21)	In role
	Coralie Nash (Treasurer from 1/9/21)	In role

Structure, governance & management

The charity is an unincorporated association and is governed by its constitution.

Trustees are appointed at the AGM, and if necessary, during the year, in accordance with the constitution and are drawn from the membership of the charity.

Objects of the Charity

The object of the charity is to:

- To establish a partnership between the group and its families
- To encourage parents to take responsibility for their child's education
- To provide a broad and balanced curriculum which meets Foundation Stage curriculum
- To provide a safe, secure and stimulating environment in which a child can develop physically, linguistically, intellectually, socially and emotionally at his/ her own pace.

- To meet the needs of all the children, boys, girls, children with special educational needs, children who are more able and children from all social, ethnic, cultural or linguistic backgrounds.

Activities undertaken during the year.

The charity runs a fully inclusive pre-school setting that provides foundation stage education for 2 to 4-year-olds.

This financial year, a level of equilibrium returned to the school following a few years being impacted by Covid. However, issues surrounding Covid remain, and we had to close the pre-school for 5 days throughout the year due to Covid outbreaks amongst the pupils and staff.

We have seen an increase in the number of children on role and believe that this is due to the closure of several local pre-school providers over the last few Covid years. Our maximum number of children in any specific session is 28.

The pre-school delivered the following number of hours per week supervised on a generous staff/children ratio (prior year figures shown in ()).

	No of Children	No of hours a week
Summer 2021	45 (46)	793 (650)
Autumn 2021	35 (27)	547 (433)
Spring 2022	44 (39)	679 (589)

Achievements

- We have been getting to grips with the new Early Years Foundation Stage 2021 which came into effect in September. This led us to giving the pre-school a makeover during the summer holidays to incorporate a natural environment.
- We have introduced loose parts play with open ended resources to inspire the children to use their imaginations and creative skills.
- We have purchased some welcome additions such as water bottles for each child and some extra snack resources to promote more independence from our little learners.
- We have been on Talk Boost training and have started to deliver these lessons to the children to boost communication and listening skills.
- We have also purchased whole setting safeguarding training, including committee members.

Staffing

Unfortunately, we lost three long term members of staff this year with Linda retiring after almost 22 years working at the preschool. Andrea and Claudia also left us for pastures new after a combined total of 21 years at the setting.

This allowed for some fresh blood and Shaunie earned a well-deserved promotion to deputy manager. With increased hours for some members of the remaining staff, we

recruited one qualified staff member, two un-qualified (for one-to-one supervision where required for specific children) and took on a level 2 apprentice who is due to finish her qualification in December 2022.

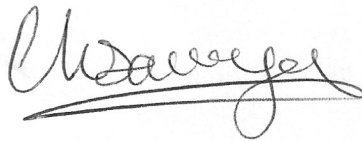
Although it does not impact these accounts, at the end of March 2022 the committee agreed to a generous 7% pay rise for all staff. This came into effect after the Easter holidays and in effect was driven by the increase in National Living Wage rates from 6th April. The level of pay rise was high but the committee stated that this reflected the fact that no pay rise had been given since 2019 and any future pay rise would not be so impressive.

Reserves policy

It is the charity's policy to keep 3 months running costs in reserve, to ensure the survival of the group for one term should funding fail to be received. In addition to this the group's policy is to keep in reserve enough to cover any redundancy costs should the need arise.

Approved by the Trustees on 5th October 2022

and signed on their behalf by: CHARLOTTE SAWYER

A handwritten signature in black ink, appearing to read 'Charlotte Sawyer', with a horizontal line drawn underneath the signature.

ST MARY'S UNDER FIVES

RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022

	<u>2022</u>	<u>2021</u>
<u>RECEIPTS</u>		
Council funding	111,424	94,474
Fees	10,586	2,904
Grants and donations		
Fundraising	825	101
Bank interest	198	263
Sundry income	<u>98</u>	<u> </u>
 TOTAL INCOME	 123,131	 97,742
 <u>PAYMENTS</u>		
Wages	81729	71359
PAYE and NIC	4869	2568
Rent	5700	4750
Pension	2286	1917
Toys and equipment	3603	999
Fundraising	17	-
Snacks	388	153
Training	782	340
Stationery, postage and telephone	599	549
Insurance	721	755
Professional fees	406	178
IT Expenses	379	677
Bank charges	96	69
Building and maintenance work	90	42
Other expenses	218	310
Recruitment	<u>-</u>	<u>25</u>
 TOTAL PAYMENTS	 101,883	 84,691
 Surplus for the year	 <u><u>21,248</u></u>	 <u><u>13,051</u></u>

ST MARY'S UNDER FIVES

BALANCE SHEET AS AT 31ST MARCH 2022

	<u>2022</u>	<u>2021</u>
Bank balances:		
CAF Cash account	42,083	22,230
CAF Gold account	33,213	33,207
Petty cash	1,338	143
60 day Notice account	31,412	31,219
	<u>108,046</u>	<u>86,799</u>
 Represented by:		
Capital brought forward	86,799	73,748
Surplus/(deficit) from income	21,248	13,051
	<u>108,047</u>	<u>86,799</u>