

ROMFORD DISTRICT SCOUT COUNCIL
INCORPORATING COLLIER ROW, GIDEA PARK, HAROLD HILL, HAVERING AND SQUIRRELS
HEATH
ANNUAL REPORT AND ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022
REGISTERED CHARITY NUMBER 303701

REPORT OF THE TRUSTEES

The Trustees present the annual accounts for the year ended 31 March 2022

Section A – Reference and Administration details

Registered Charity Number: 303701

District Registration Number 132545

Charity's Principal Address 24 Park Drive, Romford, RM1 4LH

Names of the Charity Trustees who manage the Charity:

Julien Rawle	District Chair
Colin Shepherd	District Treasurer
Penelope Williams	District Secretary
Sam Sparks	District Commissioner
Adam Vale	District Appointments Secretary
Geoffrey Hutton	Warden DHQ
Andrew Mann	Member
Elizabeth Godden	Member
Jack Tape	Member

Accountant: Louise Joubert

Section B – Structure, Governance and Management

Type of governing document: The District's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the Charity is constituted: The District is a trust established under its rules which are common to all Scouts.

Trustees' selection methods: The trustees are appointed in accordance with Policy, Organisation and Rules of The Scout Association.

The District is managed by the District Executive Committee, the members of which are the charity trustees of the District which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The District Executive Committee exists to support the District Commissioner in meeting the responsibilities of the appointment and is responsible for:

- Protecting and maintaining any property and equipment owned by and/or used by the District
- Managing District finances.
- Providing sufficient resources for Scouting to operate. This includes, but is not limited to, supporting recruitment, other adult support, and fundraising activities. Complying with Policy, Organisation and Rules of The Scout Association.
- Promoting and supporting the development of Scouting in the local area.
- Managing and implementing the Safety Policy locally.
- Ensuring that a positive image of Scouting exists in the local community.
- Appointing and managing the operation of any Sub-Committees, including appointing a Chair to lead the Sub-Committees.
- Ensuring that young people are meaningfully involved in decision making at all levels within the District.
- The opening, closure and amalgamation of Groups, Explorer Scout Units, Scout Network and District Supporters as necessary.
- Appointing and managing the operation of an Appointments Advisory Committee, including appointing an Appointments Committee Chair to lead it.
- Supervising the administration of Groups, particularly in relation to finance and the trusteeship of Property.

The Executive Committee must also:

Appoint Administrators, Advisers, and co-opted members of the Executive Committee.

Approve the Annual Report and Annual Accounts after their examination by an appropriate auditor, Independent examiner or Scrutineer.

Risk and Internal Control

The District Executive Committee has identified the major risks to which they believe the District is exposed. The main areas of concern that have been identified are:

Injury to leaders, helpers, supporters and members. The District members are insured through the Capitation fees and contribute to the Scout Association national insurance policy. Risk assessments are undertaken in all areas of Scouting activities.

The District has in place systems controls that are designed to provide reasonable assurance against material mismanagement or loss, these include a minimum of 2 signatories for all payments and comprehensive insurance policies to ensure risks are covered.

Section C - Objectives and Activities

Summary of the objectives of the charity set out in its governing body.

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity We act with integrity. We are honest, trustworthy and loyal.

Respect We have self respect and respect for others.

Care We support others and take care of the world in which we live.

Belief We explore our faiths, beliefs and attitudes.

Co-operation We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- Enjoy what they are doing and have fun.
- Take part in activities indoors and outdoors.
- Learn by doing.
- Share in spiritual reflection.
- Take responsibility and make choices.
- Undertake new and challenging activities.
- Make and live by their Promise.

Public benefit statement

The District meets the Charity Commission's public benefit criteria under both the advancement of education and advancement of citizenship or community development headings.

Section D – Achievements and Performance

This year our District has grown in Members and Adult Leaders from the 2 years of Covid restrictions. Scouting now face to face has seen significant growth. The District has been able to open a 6th Explorer Unit.

Section E – Financial Review

The District's policy on reserves is to hold bank balances and the interest rates received to ensure the District obtains maximum value from its banking arrangements. Sufficient resources to continue the charitable activities of the District should income and fundraising fall short.

Section F – Other Information

The District continues to redevelop Crow Camp, our District Camp Site and develop plans for the future of our District Headquarters.

Section G – Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Julien Rawle
District Chair

Colin Shepherd
District Treasurer

Date

Romford District Scouts

Statement of Financial Activities for the year ended 31 March 2022

INCOME AND EXPENDITURE ACCOUNT

	31/03/2022	Notes	31/03/2021
INCOME - UNRESTRICTED			
Member Fee (Net) - District	0		14,967.80
District HQ and Crow Camp Rental Income	180		100
Adult Training & Development	0		0
Beaver Activities	0		0
Cub Activities	7,745.10	1	0
Scout Activities	0		0
Explorer Activities	18,677.00	1	969
Scout Shop	239.54		31.56
Donations, Fund Raising, Gift Aid	11,973.83	2	27,148.47
Investment Income and Bank Interest	2,424.70	3	3,350.14
TOTAL INCOME	41,240.17		46,566.97
EXPENDITURE			
Member Fees Net - District	1,999.50	4	0
District HQ and Crow Camp Costs	12,421.10	5	5,696.07
Training	260.45		0
Beaver Activities	0		20
Cub Activities	7,729.06	1	20
Scout Activities	0		0
Explorer Activities	12,177.75	1	5,061.85
Explorer International Camp Expenses	3,048.56	6	16,508.84
Network Activities	0		4.5
Scout Shop	20		80
District Events	550.48	1	0
Jack Petchey	1,441.78		787.83
Officers & Sundry Expenses	481.09		2,564.12
Equipment	302.99		0
Minibus and Van	2,362.70	7	395
Crow Camp Development	3,962.21		3,552.06
TOTAL EXPENDITURE	46,757.67		34,690.27
(DEFICIT) / SURPLUS FOR THE YEAR	-£5,517.50		£11,876.70

Romford District Scouts

Statement of Financial Activities for the year ended 31 March 2022

STATEMENT OF ASSETS, LIABILITIES AND FUNDS			
	31/03/2022	Notes	31/03/2021
ASSETS			
Barclays Bank Current Account	17,121.45		33,339.43
Barclays Bank Reserve Account	100,010.01		100,000.00
District Shop Account	4,324.60		1,008.19
Lloyds Explorer Account	79,424.12	A1	72,394.36
Bank Accounts	200,880.18		206,741.98
Hampshire Trust Bank	106,105.76	A2	105,055.21
Cambridge Building Society	103,418.15	A2	103,103.19
Teachers Building Society	100,000.00	A3	100,000.00
Skipton Building Society	100,000.00	A3	100,000.00
Nationwide Building Society	20,000.00	A3	20,000.00
Nationwide Building Society	66,826.65	A2	66,544.34
Investment Accounts	496,350.56		494,702.74
Shop and Badge Stock	5,001.50		8,098.37
Prepayments	584.5		0
Accrued Investment Interest	869.74	A2/A3	765.55
	6,455.74		8,863.92
TOTAL ASSETS	703,686.48		710,308.64
LIABILITIES			
Accrued Expenses	115.8		1,102.16
International Trip Member Balances	40,018.70	L1	33,060.00
Membership Fees	0	L2	7,077.00
TOTAL LIABILITIES	40,134.50		41,239.16
NET ASSETS LESS LIABILITIES	£663,551.98		£669,069.48
FUNDS			
Total Accumulated Fund	83,261.43		84,816.72
RESTRICTED FUNDS:			
Bunny Warren Legacy	36,931.93	F1	36,931.93
DHQ Redevelopment	451,210.14	F2	451,210.14
Crow Camp Redevelopment	92,148.48	F3	96,110.69
TOTAL FUNDS	£663,551.98		£669,069.48

Notes to the Financial Activities for year ending 31st March 2022

Income and Expenditure

- 1 Cubs and Explorer activities resume.
- 2 Fewer Covid grants received
- 3 Interest rates were lower
- 4 District subsidised the youth membership fee for Groups.
- 5 Tree surgery cost at Crow Camp of £4655 increased expenditure.
- 6 Fewer costs incurred due to cancelled trip.
- 7 Minibus back on the road

Assets

- A1 Explorer bank account holds deposits and savings for international trips.
- A2 Investments that pay interest directly to the funds.
- A3 Investment that pay interest to the District bank account
- All investments have been reviewed where appropriate.

Liabilities

- L1 Deposits and savings for Explorer overseas trips
- L2 Year ending March 2021 some Groups paid youth membership fee early.

Funds

- F1 Bunny Warren legacy fund – no movement in the year
- F2 DHQ Redevelopment Restricted fund- no movement in year
- F3 Unspent Balance of Crow Camp restricted redevelopment fund

Statement of Accounts - year ending 31st March 2022

Romford District Scouts

Independent Scrutineers Report for the Statement of Financial Activities for the year ended 31st March 2022

I report on the accounts of the Trust for the year ended 31st March 2022.

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that there are any material items,
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts,
3. which give me reasonable cause to believe that the finance function, as defined in the Scout District Constitution, are not being met.

Louise Joubert

Ms L Joubert