



# Trustees' Annual Report for the period

Period start date	Period end date
From 01 04 2021	To 31 03 2022

## Section A Reference and administration details

Charity name	Cylch Meithrin Bethel
Other names charity is known by	
Registered charity number (if any)	1056176
Charity's principal address	Y Caban Ysgol Bethel Bethel, Gwynedd Postcode LL55 1AX

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Nia Davenport Owen	Treasurer	February 2020- Present	Cylch Meithrin Bethel Committee Members (the Trustees)
2	Haf Williams Llinos Jones	Chairperson 2 <sup>nd</sup> Chairperson	February 2022- Present May 2021-Present	Cylch Meithrin Bethel Committee Members (the Trustees)
3	Catrin Jones	Secretary	June 2021- Present	Cylch Meithrin Bethel Committee Members (the Trustees)

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Not applicable	

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B

## Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Associated Charity, our Constitution includes promoting the aims of Mudiad Meithrin
Trustee selection methods (eg. appointed by, elected by)	Officers and members of the committee shall be elected at the Annual General Meeting.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

All of our trustees are parents of children who currently or have recently attended our sessions. Parents are encouraged to provide input into the running of the Cylch whether for fund raising or as committee or sub-committee members. All parents are encouraged to attend the Annual General Meeting.

New committee members/trustees receive a comprehensive handover from existing members and also a period of shadow working is carried out to ensure a seamless transfer.

We are associated with Mudiad Meithrin who will also give an induction training session to new committee members.

We regularly consult the Mudiad Meithrin support officer who is available for advice for organisational, policy making and staffing issues. They support us in appointing staff but do not make any decisions.

We are also supported by the Local Authority appointed education support officer who gives out staff support with our aims. We are registered with the Care Inspectorate Wales, and work within their rules and regulations

## Section C

## Objectives and activities

### Summary of the objects of the charity set out in its governing document

Pre-school education is an important step towards full time education. Our aim is to introduce a range of different learning and developmental experiences which will provide an educational foundation for the children. Good communication with parents is important to us. A close working relationship with parents benefits the children who attend. The service provided is through the medium of Welsh and the children and parents are encouraged to follow a Welsh medium education following their time with us at the Cylch



The Cylch Meithrin follows the foundation phase and provides education through play indoor and outdoor within seven key areas:

- Mathematics
- Language (Welsh Language development)
- Language, Literacy and Communication, Personal and Social Development
- Creative Development
- Knowledge and Understanding of the World
- Physical Development

The leader plans the education for the children with support from the local authority support teacher that comes in to the Cylch on a regular basis. The activities provided are focused around the child, providing opportunities to learn individually as well as with their peers, (e.g. stories, singing, outdoor play areas, indoor play areas, exploring ideas, sharing ideas and including the children in the planning). Learning and socialising with their peers is encouraged through play, stories and singing through the medium of Welsh

The Cylch can register for nineteen children within one academic year from the age of two and a half years to pre-school age. We provide 3 sessions to satisfy the need of the families within our community:

- Cylch Meithrin: foundation phase structured learning
- Lunch Session (Clwb Cinio): Children from the Cylch stay to have lunch at the school and childcare is provided. Children that attend the school in the morning also join the Cylch for this session.
- Afternoon session (Meithrin Mwy): Children are cared for at the care session. This session is available for Cylch Meithrin children as well as children that attend the School in the morning.

During the year, we work in partnership with the school, offering opportunities for the children and the parents to visit the school that is located on the same grounds as the Cylch Meithrin. There are also opportunities to join with the school pupils to have school dinner provided daily. This supports the children and the parents when transitioning to the school.

We depend on fundraising and support from the parents and the community, during this year we had a range of different fundraising activities including a Halloween disco, a Christmas pack, and a sponsored walk.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

## Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Additional details of objectives and activities (Optional information)

## Section D

## Achievements and performance



## Section D

## Achievements and performance

Summary of the main achievements of the charity during the year

We have continued to have good attendance at the Cylch and have a stable workforce.

The wraparound sessions work well and serve the community and the needs of the parents. We have also attracted parents from further afield due to the service and reputation that we have.

New volunteer trustees have taken over some of the roles and the handover has been successful.

Further fundraising has taken place which helps to ensure the stability of the Cylch Meithrin in the long term.

**Section E****Financial review**

**Brief statement of the charity's policy on reserves**

Not applicable

**Details of any funds materially in deficit**

Not applicable

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Cylch's principle sources of funding include:

- Welsh Government 30 Hours Free Child Care
- Gwynedd Council Educational Grant
- Fees for children attending the Cylch
- Fundraising

**Section F****Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

**Signature(s)**

ND Owen

H Williams

**Full name(s)**

Nia Davenport Owen

Haf Williams

**Position (eg Secretary, Chair, etc)**

Treasurer

Chairperson

**Date**

11/01/22



**Cylch Meithrin Bethel**  
**Mantolen Ebrill 2021- Mawrth 2022**

Yn y banc dechrau blwyddyn ~~2020-2021~~  
Cyfrif cadw/business: 2020-2021 £26'476.40

Cyfrif cyfredol/community: £41'859.92

= £68'336.32

Yn y banc diwedd blwyddyn ~~2020-2021~~ x.  
Cyfrif cadw/business: 2021-2022 £26'480.14

Cyfrif cyfredol/Community: £59'445.72

= £85'925.86

Ennill am y flwyddyn: £17'589.54

Archwilwyd a chafwyd yn gywir

Arwydd Trysorydd:

*N. Davenport*

Dyddiad: 11/1/23

Nia Davenport Owen

Cadeirydd:

Haf Williams

*Haf Williams* Dyddiad: 11/1/23.

Blwyddyn Arianol 2021-22

Row Labels	Sum of Swm
<b>Balans</b>	
Balans a ddygwyd ymlaen	-£ 68,336.32
Balans yn cael ei gario ymlaen	£ 85,925.86
<b>Balans Total</b>	<b>£ 17,589.54</b>
<b>Derbyniad</b>	
Arall	£ 989.80
Ffioedd Plant	£ 12,987.00
Grantiau Eraill	£ 3,908.27
Gweithgarethau Codi Arian	£ 1,992.48
Ffioedd Plant - Cynllun 30 awr	£ 44,675.67
Llog Banc	£ 3.54
Rhoddion	£ 28.00
<b>Derbyniad Total</b>	<b>£ 64,584.76</b>
<b>Taliad</b>	
Arall	-£ 356.00
Cyflogau	-£ 41,120.53
Ffioedd Corffestru	-£ 58.80
Offer, Nwyddau ac Adnoddau	-£ 4,293.09
Ad-daliad Ffioedd	-£ 961.00
Codi Arian	-206
<b>Taliad Total</b>	<b>-£ 46,995.42</b>
<b>Grand Total</b>	<b>£ 35,178.88</b>

17589.54 GEN.  
28/1/23.





Report to the trustees/  
members of

Cylich Methrin Bethel

On accounts for the year  
ended

31.3.2022

Charity no  
(if any)

1056176

Set out on pages

I report to the trustees on my examination of the accounts of the above  
charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and  
basis of report  
As the charity trustees of the Trust, you are responsible for the preparation  
of the accounts in accordance with the requirements of the Charities Act  
2011 ("the Act").

Independent  
examiner's statement

I report in respect of my examination of the Trust's accounts carried out  
under section 145 of the 2011 Act and in carrying out my examination, I  
have followed the applicable Directions given by the Charity Commission  
under section 145(5)(b) of the Act.  
I have completed my examination. I confirm that no material matters have  
come to my attention (other than that disclosed below \*) in connection with  
the examination which gives me cause to believe that in, any material  
respect:  
• accounting records were not kept in accordance with section 130 of  
the Act or  
• the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection  
with the examination to which attention should be drawn in order to enable a  
proper understanding of the accounts to be reached.  
\* Please delete the words in the brackets if they do not apply.

Signed:

Gareth Jones

Date:

23-1-23

Name:

Gail Williams Tourney

Relevant professional  
qualification(s) or body  
(if any):

AAT

Address:

10 Crennys, Bognor

CAERNAFFON

GWYNEDD LSS 191

*All correct.*

Give here brief details of any items that the examiner wishes to disclose.

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).