



# Trustees' Annual Report for the period

From	Period start date		Period end date			
	1	04	2021	30	03	2022
<b>To</b>						

## Section A Reference and administration details

Charity name

Care For Kids North Devon

Other names the charity is known by

Registered charity number (if any)

1136399

Charity's principal address

Suite 6, 1 Bridge Chambers	
Barnstaple	
Devon	
Postcode EX31 1HB	

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jacky Massos	Treasurer		
2	Angelo Massos			
3	Fran Greenaway	Chair		
4	Jenny Birch			
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6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document

(eg. trust deed, constitution)

How the charity is constituted

(eg. trust, association, company)

Trustee selection methods

(eg. appointed by, elected by)

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

## Section C

## Objectives and activities

**Summary of the objects of the charity set out in its governing document**

To provide financial assistance for families within the jurisdiction of the primary sites of the North Devon District Hospital who have a child diagnosed with a life-threatening illness. To provide the "extras", over and above medical and primary care items, for the Caroline Thorpe Children's Ward of the North Devon District Hospital. To support the needs of hospitalised children in North Devon.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Provide a financial grant of £800 per family when a child is first diagnosed with a life-threatening illness, if awarding a grant is determined to be charitable. Provide an exceptional financial grant to further assist a family if still experiencing financial difficulties from diagnosis. Subject to further financial assistance being deemed to be charitable and all the trustee's agreeing.

Provide play equipment and have refurbished cub needing comfort/environment-enhancing furnishings for the Children's Ward of the North Devon District Hospital. Provide Car Parking permits for families staying on Children's Ward for a length of time. Provide guidance and information on respite care, other charities and the available state benefits that may assist a family with on-going financial and domestic concerns, when a child has entered a lengthy treatment programme away from home.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grant-making;
- policy programme related investment;
- contribution made by volunteers.

Grant-making must be determined as charitable; the Charity's Grant Application form must be completed and signed or authorised by a representative of the family, the family's medical Consultant and a member of the Nursing team. The trustees decision on any grant application is final. A grant making policy gives full details.

Encourage investment by supporters from the community e.g. local businesses with a Charity-giving policy. To ensure future funding of the Charity is assisted by targeting other Charitable funds for support e.g. Corporate business, Rotary clubs, grant applications. The extensive contribution made by volunteers to support events run by the Charity and to instigate events to fundraise on behalf of the Charity is recognised by the Trustees of the Charity. A Communication Officer is appointed to support each fundraising initiative. A publicity programme has been introduced to promote events and the aims of the Charity, to create greater awareness and ultimately, support.

**Summary of the main achievements of the charity during the year**

Charity Income obtained through: Sponsorship for 10k run a virtual event ,sponsorship Donations & Bequests Great North Run places -sponsorship and Christmas appeal. Grants from local authorities and Perrigo UK Foundation.

Expenditure included money for,Enhancement for Caroline Thorpe Ward Payments to Families Hospital Car Parking Permits Main achievements included: Supporting families with a child diagnosed with a life-threatening illness and exceptional circumstance grants. Supported the Caroline Thorpe Ward purchasing new distraction unit software and games. Also purchased new stools for the playroom.. Consumables were also purchased like DVD portable players,

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

To always have a reserve of £10,000 to ensure that in the event that funds dry up the charity is in a position to meet all of its financial commitments.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Charity's principal source of funding is donations. Grants Enables the funding of family grants and hospital project.

## Section F

## Other optional information

### Section G

### Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) J Massos

Full name(s) Jacqueline Massos


<b>Position (eg Secretary, Chair, etc)</b>	Trustee	
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<b>Date</b>	7/6/22
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**CARE FOR KIDS NORTH DEVON**

**UNAUDITED**

**TRUSTEES' REPORT**

**AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED  
31 MARCH 2022**

**CHARITY NUMBER  
1136399**



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**Care for Kids North Devon**  
**Charity Number 1136399**

**Legal and administrative information**

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**Status**

Care for Kids North Devon is an unincorporated charity governed by a formal constitution adopted 27/01/2009 as amended by resolution dated 18/05/2010 as amended on 06/09/2011.

**Charity number** 1136399

**Business address** Care for Kids North Devon  
1 Bridge Chambers  
Suite 6  
Barnstaple  
EX31 1HB

**Trustees** Mrs Jenny Birch  
Mrs Frances Greenaway  
Mr Angelo Massos  
Mrs Jacky Massos

**Accountants** Westcotts  
47 Boutport Street  
Barnstaple  
Devon  
EX31 1SQ

**Report of the trustees**  
**for the year ended 31 March 2022**

The trustees present their report and the financial statements for the year ended 31 March 2022. The trustees who served during the year and up to the date of this report are set out on page 1.

**Structure, governance and management**

*Organisational Structure*

The legal and administrative details are listed on page 1. The trustees who served during the year are listed on page 1. Care for Kids North Devon trustees are appointed by elected founder members.

During the year, the charity benefited from the contribution of 40-50 volunteers.

One Trustee is paid for their work within the charity. Jacky Massos is employed by the charity as a charity manager, run director and project manager for project on The Caroline Thorpe Ward. No Trustees receive any remuneration for their work as a Trustee.

*Governance, Internal Control and Risk Management*

The trustees have reviewed the major risks of the charity and have taken action and established systems which will mitigate any known risks. All policies and procedures are updated regularly.

**Objectives and activities**

*Charitable Objects*

To provide financial assistance for families within the jurisdiction of the primary sites of North Devon District Hospital who have a child diagnosed with a life-threatening illness.

To provide 'extras' over and above medical and primary care items, for the Caroline Thorpe Children's Ward of the North Devon District Hospital.

To support the needs of hospitalised children in North Devon.

**Care for Kids North Devon**  
**Charity Number 1136399**

**Report of the trustees**  
**for the year ended 31 March 2022**

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*Charitable Activities*

Care for Kids North Devon provides a financial grant of £800 per family when a child is first diagnosed with a life-threatening illness, if awarding a grant is determined to be charitable.

The Charity will provide a second financial grant in exceptional circumstances, at least 6 weeks after the first payment, the amount being agreed by the Trustees on a case-by-case basis.

Care for Kids North Devon provides play equipment and comfort/environment enhancing furnishings for the Children's Ward of the North Devon District Hospital.

The charity provides Car Parking permits for families staying on the Children's Ward for a length of time.

Care for Kids North Devon provide guidance and information on respite care, other charities and the available state benefits that may assist a family with on-going financial and domestic concerns, when a child has entered a lengthy treatment programme away from home.

Grant-making must be determined as charitable, for all grants the Charity's Grant Application form must be completed and signed or authorised by a representative of the family, the family's medical consultant and a member of the Nursing Team.

**Achievements and performance**

*Review of Activities and Achievements*

As Lockdown and Covid restrictions were lifted, we reintroduced some events but still were unsure how well supported they would be. We decided to make the Care for Kids Barnstaple 10k virtual, as supporters were still concerned about Covid and it would be difficult to manage. Runners could complete their 10K at any time or location on the day. We had a presence in Rock Park with a finishing line to support runners if they chose to run in the town.

Other events included an online auction in late summer, a Christmas Appeal, Christmas raffle, bucket collection and a Valentines raffle.

In January, our virtual event "Beat the Winter Blues" was not so well attended and it is unlikely we will continue with this next year. We also attended several events held by other organisations on our behalf, such as the Barnstaple Town Council's Christmas Fayre and the Bideford Bike Show. About 10-20 volunteers supported us throughout the year at various events.

The charity has supported seven families with grants in 2021-22, with both first and exceptional circumstances payments being made.

We also began the transformation project of cubicle 3 on the Caroline Thorpe children's ward at NDDH. We will be using digital wall art and adding a smart TV, shelving, and strong protective panelling around the cubicle, which is brightly coloured. A chair bed was also purchased for the room, for parents staying overnight. The project is due to be completed in Spring/Summer 2022.

**Report of the trustees**  
**for the year ended 31 March 2022**

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**Financial review**

During the year ended 31 March 2022 the charity had net receipts of £27,765 (2021: Net receipt of £7,992).

As at 31 March 2022 the bank balances totalled £91,758 (2021: £63,994).

*Reserves*

Our reserves policy is to always have a reserve of £10,000 to ensure that in the event that funds dry up the charity is in a position to meet all of its financial commitments.

*Further Financial Review Details*

The Charity's principal source of funding is donations; Enabled the funding of family grants and hospital projects.

**Plans for future periods**

Our aims for 22/23 include the reintroduction of in-person events (relaunching the Barnstaple 10K) and the completion of the Cubicle 3 transformation project. We also aim to explore more avenues for core funding from Trusts and Foundations.

**Statement of trustees' responsibilities**

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of charity and of the incoming resources and application of resources of the charity for that year. In preparing these financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

**Care for Kids North Devon**  
**Charity Number 1136399**

**Report of the trustees**  
**for the year ended 31 March 2022**

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The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the board



**Mrs Jacky Massos**  
**Trustee**

**Dated:** 15/11/22

**Independent examiner's report to the trustees on the unaudited financial statements of Care for Kids North Devon.**

**Independent examiner's report to the trustees of Care for Kids North Devon.**

I report to the trustees on my examination of the accounts of Care for Kids North Devon for the year ended 31 March 2022.

**Responsibilities and basis of report**

As the charity's trustees of Care for Kids North Devon you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the act').,

I report in respect of my examination of Care for Kids North Devon accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Care for Kids North Devon as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examinations to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**Catherine Williams ACA DChA**

**Independent Examiner**

**Westcotts**

**47 Boutport Street**

**Barnstaple**

**Devon**

**EX31 1SQ**

**Date:** 17<sup>th</sup> November 2022

**Care for Kids North Devon**  
**Charity Number 1136399**

**Receipts and Payments Account**

**For the year ended 31 March 2022**

	Notes	Unrestricted funds £	Restricted funds £	2022 Total £	2021 Total £
<b>Receipts</b>					
Incoming resources from generating funds:					
Activities for generating funds	2	19,061	-	19,061	24,174
Other incoming resources	3	13,609	33,060	46,669	26,539
<b>Total receipts</b>		<u>32,670</u>	<u>33,060</u>	<u>65,730</u>	<u>50,713</u>
<b>Payments</b>					
Staff costs	4	11,348	-	11,348	8,984
Promotional costs		859	-	859	922
Event costs		1,448	-	1,448	459
Establishment costs		3,847	1,500	5,347	3,981
Parking and petrol		40	-	40	40
Accountancy fees		510	-	510	498
Licences		57	-	57	20
Telephone		324	-	324	321
Fundraising fees		-	-	-	-
Family Support		5,300	-	5,300	9,000
Miscellaneous expenditure		718	-	718	1,001
Caroline Thorpe - Projects		-	12,015	12,015	17,066
Caroline Thorpe - Consumables		-	-	-	429
<b>Total payments</b>		<u>24,451</u>	<u>13,515</u>	<u>37,966</u>	<u>42,721</u>
<b>Net of receipts/(payments)</b>		8,219	19,545	27,764	7,992
Cash funds brought forward		63,818	176	63,994	56,002
<b>Cash funds carried forward</b>		<u>72,037</u>	<u>19,721</u>	<u>91,758</u>	<u>63,994</u>

All of the above amounts relate to continuing activities.

The notes on pages 9 to 11 form an integral part of these financial statements.



**Care for Kids North Devon**  
**Charity Number 1136399**

**Statement of Assets and Liabilities**

**As At 31 March 2022**

	Notes	2022	2021
		£	£
<b>Cash funds</b>			
Bank and cash		91,758	63,994
		91,758	63,994
<b>Assets and liabilities</b>		91,758	63,994
<b>Funds</b>			
Restricted income funds		19,721	176
Unrestricted income funds		72,037	63,818
<b>Total funds</b>		91,758	63,994

The financial statements were approved by the trustees on 15/11/22 and signed on its behalf by

**Mrs Jacky Massos**  
**Trustee**

*JDMassos*

The notes on pages 9 to 11 form an integral part of these financial statements.

**Notes to the financial statements  
for the year ended 31 March 2022**

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**1. Accounting policies**

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

**1.1. Basis of accounting**

The financial statements are prepared under the receipts and payments basis and in accordance with FRS102, the Charities SORP (FRS102) and the requirement of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Charities SORP (FRS102) and the Charities Act 2011.

**1.2. Cashflow**

The charity has taken advantage of the exemption in FRS102 from the requirement to produce a cashflow statement as it is classed as a small charity.

**1.3. Fund accounting**

Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specific purpose and which the charity may use for its purpose at its discretion.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

**1.4. Incoming resources**

All incoming resources are included in the statement of financial activities when the charity receives the income. The following specific policies are applied to particular categories of income:

Grants, including grants for the purchase of fixed assets, are recognised in full in the Statement of Financial Activities in the year in which they are receivable.

**1.5. Resources expended**

Expenditure is recognised on a payments basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management.

Notes to the financial statements  
for the year ended 31 March 2022

2. Activities for generating funds

	Unrestricted funds £	2022 Total £	2021 Total £
Event Income	19,061	19,061	24,174
	<u>19,061</u>	<u>19,061</u>	<u>24,174</u>

3. Other incoming resources

	Unrestricted funds £	Restricted funds £	2022 Total £	2021 Total £
Local government grants	-	-	-	10,000
Gifts & Donations	11,730	-	11,730	10,125
Gift Aid Tax Rebates	1,638	-	1,638	2,212
Other fundraising / donations	241	33,060	33,301	4,202
	<u>13,609</u>	<u>33,060</u>	<u>46,669</u>	<u>26,539</u>

4. Employees

Employment costs	2022 £	2021 £
Wages and salaries	<u>11,348</u>	<u>8,984</u>

Number of employees

The average monthly numbers of employees during the year, calculated on the basis of full time equivalents, was as follows:

	2022 Number	2021 Number
Employees	<u>1</u>	<u>1</u>

Notes to the financial statements  
for the year ended 31 March 2022

5. Unrestricted funds	At 1 April 2021 £	Incoming resources £	Outgoing resources £	At 31 March 2022 £
Unrestricted funds	63,818	32,670	(24,451)	72,037

**Purposes of unrestricted funds**

Unrestricted funds are used to further the objects of the charity, but are subject to no restrictions on their use within those objects.

6. Restricted funds	At 1 April 2021 £	Incoming resources £	Outgoing resources £	At 31 March 2022 £
Digital Art	176	-	(176)	-
Cubicle 3 Project and distraction unit	-	31,560	(11,839)	19,721
Operating costs	-	1,500	(1,500)	-
	176	33,060	(13,515)	19,721

**Purposes of restricted funds**

Digital Art Project - these funds were raised to brighten up the playroom in Caroline Thorpe ward at NDDH. This was completed in April 2019.

Cubicle 3 project and distraction unit - The funds have been raised towards the refurbishment of Cubicle 3 on The Caroline Thorpe Ward alongside the seating in the playroom and a new PC for 3D pain distraction unit. This work was completed in Spring and Summer 2022.

Operating costs - fund received towards the operating costs of the charity.

**Independent examiner's report to the trustees on the unaudited financial statements of Care for Kids North Devon.**

**Independent examiner's report to the trustees of Care for Kids North Devon.**

I report to the trustees on my examination of the accounts of Care for Kids North Devon for the year ended 31 March 2022.

**Responsibilities and basis of report**

As the charity's trustees of Care for Kids North Devon you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the act').

I report in respect of my examination of Care for Kids North Devon accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Care for Kids North Devon as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examinations to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**Catherine Williams ACA DChA**

**Independent Examiner**

**Westcotts**

**47 Boutport Street**

**Barnstaple**

**Devon**

**EX31 1SQ**

**Date:** 17<sup>th</sup> November 2022