

**Colliers Wood
Community Association
Community Centre**

Annual Report

And

Accounts

2021/2022

**66 – 72 HIGH STREET, COLLIERS WOOD,
LONDON SW19 2BY
TELE: 020 8543 6470
Registered Charity No: 303157**

Colliers Wood Community Association

Report and Financial Statements For the year ended 31st March 2022

CONTENTS	PAGE
Legal and Administrative Information	3
Report of Trustees	4 - 8
Statement of Trustees' Responsibilities	9
Report of Independent Examiner	10
Statement of Financial Activities	11
Balance Sheet	12
Notes to the Financial Statements	13-15

**Colliers Wood Community Association
Report and Financial Statements
For the year ended 31st March 2022**

Trustees:

Chair	Peggy Toomey
Treasurer	Peter Dauncey
Secretary	Tom Searle
Minute Secretary	Jacqui Lewis (Admin Worker)
General Committee	Connie Huxtable Sue Stone George Tudor-Hart Tony Townsend June Skinner Slawek Szczepanski
Lay Members	Sabina Ludlow Vicki Lansdale John Cass
Advisors	Councillor Laxmi Attawar
Staff	Jacqui Lewis

Principal Address

66/72 High Street
Colliers Wood
LONDON
SW19 2BY

Independent Examiner

L. Osborn
7 South Croxted Road
West Dulwich
LONDON
SE21

Bankers

CAF Bank Ltd
25 Kings Hill Avenue
West Malling
KENT
ME19 4JQ

Report of the Trustees and Members of Colliers Wood Community Association

The Trustees, who are also the members of the Management Committee, present their Annual Report and the financial statements for the year ended 31st March 2022

Aims of the Colliers Wood Community Association

Colliers Wood Community Centre is for the use of the Community Association, which was formed to promote the benefits of the inhabitants of Colliers Wood and the neighbourhood. Without distinction of sex, or of political, religious or other opinions by the advancement of education and the provision of facilities in the interest of social welfare. For recreation and leisure time, with the object of improving the condition of life for the inhabitants of Colliers Wood and the neighbourhood.

Annual Report

Since our last AGM we have welcomed back all bar three of the groups, which we had at the beginning of the Covid-19 pandemic. The Childminders Network regrettably closed after many years here. The U3A Speaking and Debating group seem to have more regular attendees via Zoom and are still unsure about meeting face to face at this time. The U3A Science Group still get together outdoors and the occasional Zoom meeting but they also are not prepared to meet indoors at this time. We will continue to keep the lines of communication open with these groups. We were unsure a year ago what lay ahead as we learned to live with Covid-19 and its subsequent variants, which had affected so many and completely altered the way of living and interacting with friends, loved ones and acquaintances. Groups have worked hard and consistently to reassure and maintain a safe environment to bring their members back. Hand sanitising is still encouraged. Some groups still encourage their members to take a Covid test, regularly, if possible, but definitely as soon as they feel unwell, before coming to the Centre. We have acquired two new groups this year: Inner Artist Dance group for Under 8's, who meet on a Tuesday and Friday. This group is doing well. The second group is Get Fit With Abbie. Numbers in this group are low due to the inconsistency of the sessions. Hopefully things will settle down after the holiday season. Membership: this year we agreed to waive the membership and resume collection from January 2023. As I will not be able to visit every group, I will be working closely with the Group Leaders and instructing them on what needs to be done to gather the information. Ongoing maintenance repairs during the past year have been very challenging. I had hoped by now that we would not be hearing the word Covid being used as to why we are having to wait so long or why engineers are not turning up. Unfortunately it seems that it will be around for a long time to come. On behalf of the Colliers Wood Community Association, we would like to thank all the volunteers and members who give so freely of their time to either run groups, undertake repairs, attend sessions, participate in one way, shape or form to make this community centre the thriving, bustling hub, welcoming all to mix, mingle, make new friends, catch up with old friends and have a few laughs along the way.

AFTERNOON WHIST DRIVE

This group meets once a week on a Monday afternoon, 1.30 to 4pm, to play whist and socialise.

BADMINTON

This group meets on Sundays from 2.30-4.30 pm. This diverse group is open to all ages and abilities.

BALLET (ADULTS)

This group meets on Thursday evenings, 8.15 to 9.30pm and has a tutor to teach all abilities.

BALLROOM DANCE CLASS

This group meets once a week on a Sunday from 5 to 10pm and has a tutor to teach ballroom dancing to beginners, intermediate and the advanced.

CLIMBING WALL

The climbing wall is open to the public on Sundays between 2pm and 4pm, when people of all ages and abilities can have a go.

COLLIERS WOOD ART GROUP

This group meets on Monday afternoons from 2 to 4pm. This is a small intimate group, with some 12 artists coming together in a relaxed, welcoming atmosphere to share their knowledge and improve their skills.

COLLIERS WOOD UKULELE ORCHESTRA

This group meets on Thursday evenings from 8.30 – 10.30 pm, to practise for their concert shows, which they perform at various local functions and charity events.

EVERY WEDNESDAY CLUB

This group meets weekly on Wednesday afternoons from 1.30 to 3.30pm, to meet old friends and make new ones, have a cup of tea and a biscuit and play bingo. They have Bring and Buy Sales and Raffles during the year to raise funds. They are then able to have Luncheons twice a year and go out for a Christmas Dinner.

FUNTIME BABY AND TODDLER GROUP

This Baby and Toddler group meets on Thursday mornings from 9.30am to 11.30am, providing a safe and welcoming venue for local parents and their children to meet socially, share knowledge and ideas, and work together to provide learning opportunities for the many babies and toddlers who attend.

FUSION

This group's main focus is on bringing people together. They meet every Friday for Health and Well Being Sessions from 1 – 7 pm. They have tried their hand at Line Dancing, Aerobics, Polynesian Dancing, African Drum Workshops and Folk Dancing. They have a separate session on a Wednesday for yogalates.

LADIES KEEP FIT

They meet once a week on Tuesday evenings, 8 to 9pm, with a regular group of active members. The session is adaptable to suit all levels of fitness and has members of all ages.

MODERN JAZZ DANCE

This group meets for beginners and intermediate 8-9pm, intermediate and advanced 9-10pm every Monday.

OVER 50's

This group meets most Monday mornings, from 9.30am to 1pm. They enjoy a keep fit session, and social interaction; a cooked lunch is partly prepared on the premises. They regularly invite visitors to take part in their various festivals.

POLISH FAMILIES ASSOCIATION

Fruity Fridays Baby and Toddler Group meet from 10 am until 12 noon.

SEQUENCE DANCE CLUB

Meet once a week on a Wednesday night from 7.45 to 10pm for an enjoyable evening of dancing and socialising. They have weekly raffles and an occasional coach outing if numbers allow.

SOUTH LONDON TAMIL WELFARE GROUP

Little Tigers Karate Class on Sundays from 10 am to 1pm.

TAP DANCING FOR ADULTS

This group meets weekly on a Wednesday from 7.30 to 9.30pm. It is a small group with those attending having a good time with enough space for them to practice.

TUESDAY AFTERNOON TEA DANCE

This group meets on Tuesday afternoons from 1.30 to 4pm, to dance, socialise, have a cup of tea, meet old friends and of course make new ones.

U3A PAINTING AND SKETCHING WORKSHOP

This group meets alternate Thursday afternoons. It gives artists the opportunity to practice working in a style they know and to try a method unknown to them.

U3A SCIENCE GROUP

This group meets 4-weekly on Thursday mornings from 10.30am to 12.30pm. Meetings are based around an illustrated talk with contributions, questions etc from the audience.

U3A SPEAKING AND DEBATING

Meeting once a fortnight on Thursdays from 2 to 4pm this group has two aims and activities; Firstly, to build confidence in standing up and speaking to a small group and secondly to improve debating skills.

U3A TABLE TENNIS WEDNESDAY AND FRIDAY

(The University of the Third Age) this group meets alternate Wednesdays from 9 to 11.30am and Fridays 3-5 pm. With an increasing group of active members, it houses members of varying abilities, beginners, intermediate and advanced. They run their own in-house tournaments.

UNISON RETIRED MEMBERS

This group gets together on the first Friday of the month from 1 to 4pm, to meet old friends, make new ones, socialise and arrange regular outings. They have quizzes, raffles, Bring and Buy Sales and catch up on events over a cup of tea. They regularly have visiting Speakers, who cover a wide range of interesting topics.

WOODCRAFT FOLK

This group accommodates four age groups (0-5 year olds on Wednesdays, 6-9 year olds and 13-16 year olds on Thursdays and 10-12 year olds on Mondays). The organisation encourages social change in children and young people and at its weekly sessions offers a programme including drama, arts and crafts and co-operative games, to name but a few. The young people go camping in the better weather and often get together to go ice-skating or take trips to museums.

PUBLIC MEETINGS, WEDDINGS AND ANNIVERSARIES

The hall was made available for a number of public meetings held in the evenings. Local residents/tenants groups took this up, the local council for neighbourhood meetings, planning consultations and policing and safety issues. On Saturdays the building was available to residents and tenants of the local community for weddings and anniversaries.

MAJOR DONORS

London Borough of Merton
Colliers Wood Surgery
Burge and Gunson

Transactions and financial position

The total income of the charity generated from all sources amounted to £ 76,671 leaving a surplus of £13,811 and reserves of £116,120.

Tangible fixed assets for use by the charity

Details of movement in fixed assets are set out in note 7 to the accounts.

Investments policy and returns

Under the constitution, the charity has the power to make any investment which trustees see fit, some £57,000 have been invested by the trustees.

Reserves

The Charity Commission requires charities to determine and explain their policy for free reserves. The trustees have reviewed its free reserve policy and have designated part of its unrestricted fund as a Development Fund for future improvements to the building, with the remainder serving as an emergency reserve to enable Colliers Wood Community Association to meet its obligation in the event of a shortfall in income or sudden upturn in expenditure.

Trustees

All of the trustees on page 3, except where stated, served throughout the year. The management committee has the power to appoint additional trustees as it considers fit.

Risk management

The trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining reserves at current levels, combined with an annual review of the controls over key financial systems, will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks faced by the charity and confirm that they have established systems to mitigate any significant risks.

Statement of Trustees' Responsibilities

The role of the trustees is to safeguard the money as given by members of the public and any other donors and to ensure they are properly spent in accordance with the aims of the charity.

As part of their duties, law applicable to charities in England and Wales requires of trustees to prepare our financial statements for each financial year, which give a true and fair view of the charity's financial position at the end of the year. In preparing financial statements giving a true and fair view, the trustees should follow best practice and;

- * select suitable accounting policies and then apply them constantly;
- * make judgements and estimates that are reasonable and prudent;
- * state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements;

and

- * prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the charity and which comply with the Charity Act 1993. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Examiner

A resolution proposing Linda Osborn is appointed as Independent Examiner of the charity was put to the Annual General Meeting.

Approval

This report was approved by the trustees and signed on its behalf on 19 July 2022

Chairperson

Colliers Wood Community Association

Report and Financial Statements for the Year Ended 31 March 2022

Report of the Examiner to the Trustees of Colliers Wood Community Association

I have examined the financial statements on pages 11 to 15 which have been prepared under the historical cost convention and the accounting policies set out on page 13.

Respective responsibilities of Trustees and auditors

As described on page 11, the trustees are responsible for preparation of financial statements. It is my responsibility to form an independent opinion, based on my examination, on those financial statements and to report my opinion to you. I have been appointed as the examiner under section 43(2) of the Charities Act 1993 and report in accordance with regulations made under section 43(7) of the Act.

Basis of opinion

I conducted my examination in accordance with auditing standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant of the amounts and the disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

I planned and performed my examination so as to obtain all the information and explanations which I considered necessary in order to provide me with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming my opinion I also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In my opinion the financial statements give a true and fair view of the charity's state of affairs as at 31 March 2022 and of its income and resources and application of resources in the year then ended and have been properly prepared in accordance with the Charities Act 1993.

L. Osborn

Examiner

L. Osborn
7 South Croxted Road
West Dulwich
London SE21

Colliers Wood Community Association

Statement of Financial Activities for the Year Ended 31 March 2022

	Note	Unrestricted Funds 2021/22 £	Restricted Funds 2021/22 £	Total Funds 2021/22 £
INCOMING RESOURCES				
Grants	4	16,000	38,234	54,234
Donations and contributions		14,301		14,301
Hire of Hall		8,086		8,086
Bank Interest		50		50
		<hr/>	<hr/>	<hr/>
TOTAL INCOMING RESOURCES		38,437	38,234	76,671
RESOURCES EXPENDED				
Direct charitable expenditure	5	24,172	38,234	62,406
Management & Administration	6	454	Nil	454
		<hr/>	<hr/>	<hr/>
TOTAL RESOURCES EXPENDED		24,626	38,234	62,860
NET(OUTGOING)/INCOMING RESOURCES BEFORE TRANSFERS		13,811	nil	13,811
NET MOVEMENT IN FUNDS		95,309	nil	95,309
Funds Balance Brought Forward at 1 April 2021				
Funds balance carried Forward at 31 March 2022		109,120	nil	109,120

Colliers Wood Community Association

Balance sheet as at 31 March 2022

		2021/22 £
	Note	
<u>Fixed Assets</u>		
Tangible fixed assets	7	nil
<u>Current Assets</u>		
Cash at Bank and in hand		116,120
Creditors: amounts falling due in less than one year		nil
		<hr/>
Net Current Assets		116,120
		<hr/>
Total assets less current liabilities		116,120
		<hr/> <hr/>
<u>FUNDS</u>		
Restricted Funds	8	nil
Development Fund		50,000
Pension Fund		7,000
Unrestricted Funds		59,120
		<hr/>
		116,120

The financial statements on pages 11 to 15 were approved by the Trustees on 20 July 2022 and signed on their behalf by:

..... (Trustee)

..... (Trustee)

The notes on pages 13 to 15 form part of these financial statements.

Colliers Wood Community Association

Notes to the Financial Statements for the year ended 31 March 2022

1. Accounting Policies

1.1 Basis of accounting

The financial statements have been prepared, under the historical cost convention, in accordance with the Statement of Recommended Practices, "Accounting by Charities".

1.2 Income

Income from grants, donations and contributions represents the amounts receivable in respect of the year. Grant income is deferred where it has been received in the current year, but relates to a project which will take place in the following or future years.

1.3 Charitable Expenditure

Expenditure is recognised in the period in which it is incurred.

Expenditure on charitable purposes is defined as all expenditure incurred which directly related to the objects of the charity. This includes appointment of staff, office and office costs where it is appropriate to do so. These costs have been analysed into the main cost components of the objects of the charity in the note to the accounts.

1.4. Voluntary Help

A considerable amount of time is expended on the charity's activities, which is donated free of charge. It is not possible to quantify the value of the time given and accordingly it is neither recorded as donation income nor as expense in the accounts.

1.5 Restricted Funds

Where income has been received with conditions attached, which are more specific than the general objectives of the charity, it is allocated to a restricted fund. Subsequent expenditure of this income is charged to the restricted fund as it is incurred.

2. Taxation Status

As a registered charity, the charity is exempt from Corporation Tax in respect of its investments and charitable income in respect of capital gains.

3. Change of Accounts Policy

There were no changes of accounts policy during the year.

4. Grants

	Unrestricted Funds 2021/22 £	Restricted Funds 2021/22 £	Total Funds 2021/22 £
London Borough of Merton		13,360	13,360
LBM Rate Relief Grant		9,088	9,088
LBM Rent Grant		11,000	11,000
Covid -LBM	16,000		16,000
Covid HMRC		4,786	4,786
Total	16,000	38,234	54,234

5. Direct Charitable Expenditure

	Unrestricted Funds 2021/22 £	Restricted Funds 2021/22 £	Total Funds 2021/22 £
Wages	6,256	18,146	24,402
Rates		9,088	9,088
Rent		11,000	11,000
Insurance	769		769
Light, Heating & Water	7,168		7,168
New Blinds	2,402		2,402
Repairs & Maintenance	5,513		5,513
Cleaning materials	325		325
Volunteer Expenses	nil		nil
Fun time mats	1,739		1,739
Total	24,172	38,234	62,406

6. Management and Administration Expenses

	Unrestricted 2021/22 £	Restricted 2022/21 £	Total Funds 2021/22 £
General office cost	358		358
Bank fees	96		96
Total	454	Nil	454

7. Tangible Assets

Net Book
Value at
31 March
2022

nil nil nil

8. Restricted Funds

	Movements during the year		Balance as at
	Incoming Resources	Outgoing Resources	31 March 2022
	£	£	£
London Borough of Merton	13,360	13,360	Nil
LBM Rate Relief Grant	9,088	9,088	Nil
LBM Rent Grant	11,000	11,000	Nil
Covid HMRC	4,786	4,786	Nil
Total	38,234	38,234	nil

9. Colliers Wood Community Association Members Remuneration and Expenses

The Trustees received no remuneration or expenses during the year.

10. Capital commitments

The charity had capital commitments of £ nil at 31 March 2022