

# Wanstead & Woodford Migrant Support

Registered Charitable Incorporated Charity (CIO)

Annual Report and  
Financial Statements

For The Year Ended  
31 March 2022

Charity Number  
1172757

**MFM Consultants Limited**  
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**Wanstead and Woodford Migrant Support**

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## **Wanstead and Woodford Migrant Support**

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### **Charity Information**

#### **Board of Trustees**

Clive Blackwood	Chairman
Piotr Pizepiora	
Kevin Rennie	Treasurer
Vivien Sanders	
Hattie Ditton	Appointed 7/06/2021
Joy Nwandu	Appointed 18/10/2021
Nicolas Kee Mew	Appointed 7/06/2021

#### **Administration Address**

357 Chigwell Road  
Woodford, Essex, IG8 8PE

#### **Charity Number**

1172757

#### **Independent Examiner**

Fort Acquaye, *ACMA*  
MFM Consultants Limited  
Unit 2, Fountayne Business Centre  
Broad Lane, London N15 4AG  
Tel 020 8801 4508  
Email: [info@mfmconsultants.com](mailto:info@mfmconsultants.com)

#### **Bankers**

Co-operative Bank  
1 Balloon Street  
Manchester  
M60 4EP

### **Structure, governance, and management**

Wanstead and Woodford Migrant Support is an incorporated charity constituted by a constitution executed on 15 May 2017. Charity Commission number is 1172757.

The Charity is run by the trustees who all act in an honorary capacity. A new trustee would receive copies of the previous years' Annual Report and Accounts and a copy of the Charity Commission leaflet 'The Essential Trustee: What you need to know'.

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### **Report of the Trustees**

The trustees have pleasure in presenting their report and the financial statements of the charity for the year ended 31 March 2022.

The accounts have been prepared in accordance with the accounting policies set out in note 3 to the accounts.

#### **Status and Administration**

The Charity is governed by its constitution dated 15th May 2017, which has not been amended and is a Charitable Incorporated Organisation (CIO).

#### **Charitable Objects**

The objects of the charity are:

- a. To relieve poverty among refugees, asylum seekers, migrant workers and their dependents living in the London borough of Redbridge and neighbouring boroughs.
- b. Offer interpreting/translating/advocacy/health and housing advice for refugees and asylum seekers.
- c. Provide general information and signpost services to those in need.
- d. Any other purpose as are charitable according to English law.

The trustees are pleased that the charity has performed in accordance with its objects during the year. It is envisaged that similar progress will ensue in the following year.

#### **Trustees**

The Trustees in office throughout the year were as in the Charity information page. All trustees give of their time freely and no trustee nor any person connected with them received any remuneration during the year.

#### **Reserves Policy**

The trustees retain reserves as necessary and where appropriate, consolidate funds to render more services to the targeted group of the Charity.

#### **Investment policy and returns.**

Under its constitution, the charity has the power to make any investment which the Trustees see fit.

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### **Risk Management**

The trustees have identified and reviewed the major risks to which the charity is exposed. Both manual and automated checks are regularly invoked, particularly those relating to the operations and finance of the charity. The trustees are satisfied that these systems and procedures mitigate any perceived risks.

### **Public Benefit Policy**

We have referred to the guidance in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities.

### **Achievements and performance**

The Charity works with more vulnerable migrants who would have difficulty obtaining good advice elsewhere. During the financial year the Charity provided advice to 72 service users. We have achieved the following immigration outcomes for our clients:

- 66 were provided with immigration advice.
- 6 were provided with housing advice.

51 were represented in their immigration cases.

We have achieved the following immigration outcomes:

- 13 have been granted fee waivers.
- 7 have been granted further leave to remain.
- 4 have been granted continuing access to public funds.
- 1 was granted settled status.
- 2 have been granted initial access to public funds.
- 1 was granted ECF (Exceptional Case Funding – access to legal aid)
- 2 have been granted initial leave to remain.
- 1 was granted Indefinite Leave to Remain (ILR)
- 1 child was registered as British.
- 15 were given initial advice only.
- 4 applications were refused\*
- 2 withdrew instructions.
- 1 ceased to give instructions.
- 2 cases were referred out.

\* These four went to appeal.

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We are more actively signposting and referring service users to other organisations. This has allowed us to indirectly assist in other matters such as debt issues and community care.

We would like to say a big thank you to Trust for London and to the Access to Justice Foundation, without whose support this work would not have been possible. We would also like to thank Deighton Pierce Glynn Solicitors for their assistance.

**Financial review**

The Charity expresses its gratitude to all its donors and supporters over the past year.

The Charity received total grants, donations, and other income of £45,300 (2021 -£56,802) and spent £44,548 (2021 - £36,230) leaving a surplus of £751 (2021 - £20,572) for the year.


The total reserves for the Charity stood at £23,190 (2021 - £22,439) at the end of the year.

Approved by the Trustees on 24th January 2023



Clive Blackwood

Chairman



Kevin Rennie

Treasurer

**Wanstead and Woodford Migrant Support**

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**Independent Examiner's Report to the Trustees**

**Independent examiner's report to the trustees of Woodford and Wanstead Migrant Support on Financial statements for the year to 31 March 2022 set out on pages 7 to 14**

I report to the trustees on my examination of the accounts of the above charity ("the Charity") for the year ended 31 March 2022.

**Responsibilities and basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- a) the accounting records were not kept in accordance with section 130 of the Charities Act; or
- b) the accounts did not accord with the accounting records; or
- c) the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Fort Acquaye, ACMA

MFM Consultants Limited

Unit 2, Fountayne Business Centre

Broad Lane, London, N15 4AG

24 January 2023



**Wanstead and Woodford Migrant Support**

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Statement of Financial Activities

	<i>Notes</i>	Unrestricted Funds £	Restricted Funds £	2022 Total £	2021 Total £
<b>Incoming Resources:</b>					
Income and endowments:	5				
Donations Received		10,000	34,500	44,500	54,500
Fundraising & other		800	-	800	2,302
<b>Total Income</b>		<u>10,800</u>	<u>34,500</u>	<u>45,300</u>	<u>56,802</u>
<b>Resources expended</b>					
Expenditure on:					
Raising funds		(467)	-	(467)	(10)
Charitable activities	6.2	(13,673)	(29,889)	(43,562)	(35,770)
Governance costs	6.3	(520)	-	(520)	(450)
Investments costs		-	-	-	-
		<u>(14,660)</u>	<u>(29,889)</u>	<u>(44,548)</u>	<u>(36,230)</u>
<b>Accumulated Funds</b>					
Net income/(expenditure) for the year		(3,860)	4,611	751	20,572
Balance b/fwd		(13,254)	9,185	22,439	1,867
Balance c/fwd		<u>9,394</u>	<u>13,796</u>	<u>23,190</u>	<u>22,439</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.



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Statement of Financial Position  
As at 31 March 2022

	<i>Notes</i>	2022 £	2021 £
<b>Fixed Assets</b>	7	3,466	667
<b>Current Assets</b>			
Cash on hand & at Bank		21,348	23,328
Prepayment		550	515
		<u>21,898</u>	<u>23,843</u>
<b>Current Liabilities</b>	8		
Amounts falling due within 1 year			
Creditors		<u>(2,174)</u>	<u>( 2,161)</u>
<b>Net Current Assets</b>		19,724	21,682
<b>Total assets</b>		<u>23,190</u>	<u>22,439</u>
<b>Funds of the Charity</b>	9		
Unrestricted funds		9,394	13,254
Restricted funds		13,796	9,185
		<u>23,190</u>	<u>22,439</u>

Approved by the Trustees on 24<sup>th</sup> January 2023 and signed on behalf of all of them.

  
\_\_\_\_\_  
**Kevin Rennie**  
Treasurer

The Notes on page 8 to 14 form part of these financial statements

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### **Notes to the Financial Statements**

#### **General information**

The charity is a public benefit entity and a registered charity in England and Wales and is a Charitable incorporated Organisation (CIO). The address of the principal office is 357 Chigwell Road, Woodford Green, IG8 8PE.

#### **2.0 Basis of preparation of financial statements**

The financial statements have been prepared in compliance with FRS 102, The Financial Reporting Standard applicable in the UK and Republic of Ireland, the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102) and the Charities Act 2011.

#### **3. Accounting policies**

##### **Basis of preparation**

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in British pound sterling (£), which is the functional currency of the entity.

##### **Going concern**

There are no material uncertainties about the Charity's ability to continue operating.

##### **Judgements and key sources of estimation uncertainty**

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. There are no material uncertainties about the assets and liabilities in the financial statements.

##### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees to further any of the Charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

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Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal and fall into one of two sub-classes: restricted income funds or endowment funds.

### **3.2 Incoming resources**

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable, and its amount can be measured reliably.
- legacy income is recognised when receipt is probable, and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

### **3.3 Resources expended**

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource.

Direct costs attributable to a single activity are allocated directly to that activity. Shared

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costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

**3.4 Tangible fixed assets and depreciation**

Tangible fixed are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Equipment and furniture      - 25% Reducing balance method.

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**Notes to the Financial Statements (continued)****4. Taxation**

The Charity is exempt from taxation on its Charitable activities.

The Charity is not registered for VAT with HM Revenue and Customs.

**5. Analysis of income**

	£	£	2022 £ Total	2021 £ Total
	Unrestricted	Restricted		
Donations and legacies:				
Grants receivable	10,000	34,500	44,500	54,500
Fundraising	-	-	-	50
Donations	100	-	100	250
Other income	700	-	700	2,002
	<u>10,800</u>	<u>34,500</u>	<u>45,300</u>	<u>56,802</u>

**6. Analysis of expenditure****6.1 Expenditure on raising funds:**

Advertising & marketing	(467)	-	(467)	(10)
	<u>(467)</u>	<u>-</u>	<u>(467)</u>	<u>(10)</u>

**6.2 Expenditure on charitable activities:**

Staff costs	(4,214)	(20,244)	(24,458)	(25,808)
Office admin & training	(5,636)	(6,839)	(12,474)	(3,931)
Rent	-	(1,500)	(1,500)	(750)
Clerical costs	(163)	(1,109)	(1,272)	(341)
Insurance	(630)	-	(630)	(416)
Subscription & Member	(1,231)	(197)	(1,428)	(2,004)
Legal & professional	(1,800)	-	(1,800)	(2,520)
	<u>(13,674)</u>	<u>(29,889)</u>	<u>(43,562)</u>	<u>(35,770)</u>

**6.3 Governance costs**

Independent examiner's fee	(520)	-	(520)	(450)
Other costs	-	-	-	-
	<u>(450)</u>	<u>-</u>	<u>(520)</u>	<u>(450)</u>



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**7. Tangible Fixed Assets**

	<b>Equipment</b>
<b>Cost</b>	<b>£</b>
At 1 April 2021	1,233
Additions	3,864
At 31 March 2022	<u>5,097</u>
<b>Depreciation</b>	
At 1 April 2021	476
Charge for the year	1,155
	<u>1,631</u>
<b>Net book value</b>	
At 31 March 2022	<u>3,466</u>
At 31 March 2021	<u>757</u>

**8. Creditors**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
PAYE/NIC	(1,424)	(1,571)
Accruals	(750)	(590)
Other creditors & advances	-	-
	<u>(2,174)</u>	<u>(2,161)</u>

**9. Accumulated Funds**

	<b>£</b>	<b>£</b>	<b>2022</b>	<b>2021</b>
	<b>Unrestricted</b>	<b>Restricted</b>	<b>£</b>	<b>£</b>
			<b>Total</b>	<b>Total</b>
Balance brought forward	13,254	9,185	22,439	1,867
Net income/(exp) for the year	(3,860)	4,611	751	20,572
Balance carried c/fwd	<u>9,394</u>	<u>13,796</u>	<u>23,190</u>	<u>22,439</u>

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**10. Analysis of Charitable funds**

	As at 1/04/2021			As at 31/03/2022	
<b>Unrestricted funds</b>	Balance	Income	Expenditure	Balance	
	£	£	£	£	
General funds	13,254	10,800	(14,660)	9,394	
Restricted funds	9,185	34,500	(29,889)	13,796	
	<u>22,439</u>	<u>45,300</u>	<u>(44,548)</u>	<u>23,190</u>	

**11. Analysis of net assets between funds**

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Total fixed assets	3,466	-	3,466
Current assets	3,938	17,960	21,898
Current liabilities	(680)	(1,494)	(2,174)
	<u>6,724</u>	<u>16,466</u>	<u>23,190</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Total fixed assets		757	757
Current assets	50	23,793	23,843
Current liabilities	(590)	(1,571)	(2,161)
	<u>(540)</u>	<u>22,979</u>	<u>22,439</u>