

Howard Watson Symington Memorial Charity

REPORT AND FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2022

Charity Registered Number 512708



Edward Thomas Peirson & Sons

CHARTERED ACCOUNTANTS

Howard Watson Symington Memorial Charity

Report and Financial Statements for the year ended 31 March 2022

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Howard Watson Symington Memorial Charity

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

The Trustees present their report along with the financial statements of the Charity for the year ended 31 March 2022. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Charity's governing documents, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 ("SORP (FRS 102)").

REFERENCE AND ADMINISTRATIVE DETAILS

Charity Name: The Charity's full name is the Howard Watson Symington Memorial Charity.

Charity Number: 512708

Principal Address: 86, St. Mary's Road, Market Harborough, Leicestershire, LE16 7DX

Website Address: www.hwsmcharity.org.uk

Independent Examiner: Adrian A. Bentley ACA
Edward Thomas Peirson & Sons, Chartered Accountants, 21 The Point,
Rockingham Road, Market Harborough, Leicestershire, LE16 7NU

Bankers: Lloyds TSB, 40 The Square, Market Harborough, Leicestershire, LE16 7PA

Investment Managers: Cazenove Capital Management, 1, London Wall Place, London, EC2Y 5AU
CCLA Investment Management, One Angel Lane, London, EC4R 3 AB

Trustees: The Trustees as at the date of this report and who served during the year are:

Roger Dunton MBE	Chairman
Peter Buckingham	
John Feavyour QPM	
Dr Sarah Hill	
Barbara Johnson	
Pamela Roberts	

The terms of Trustees' appointments are intended to be reviewed in rotation at their first meeting following June in any year and, in accordance with this practice, Pamela Roberts was reappointed in the year.

OBJECTIVES AND ACTIVITIES

Objectives

The objects of the Charity are to further such charitable purposes for the general benefit of the inhabitants of the former Urban District of Market Harborough, Leicestershire, in one or more of the following ways, or in such other ways as the Trustees see fit:

- In relieving persons who are in need, hardship or distress;
- In relieving persons who are sick;
- In providing and supporting with the object of improving the conditions of life for the said inhabitants in the interest of social welfare, facilities for recreation and other leisure time occupation; and
- In providing and supporting educational facilities.

Howard Watson Symington Memorial Charity

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

OBJECTIVES AND ACTIVITIES (continued)

Objectives (continued)

The Charity may apply its income in accordance with these objects either directly or by way of grants to individuals or organisations which undertake to apply the whole or part of their income for such charitable purposes.

Activities

The Charity furthers its charitable purposes for the public benefit through the payment of grants, in accordance with the grant making policy set out below.

Grant Making Policy

The aim of the Charity is to use the income that it raises to make grants to individuals and organisations that will be for the public benefit and which will improve the quality of life for all or certain sections of the population within its defined area of benefit.

The Charity has devised a standard form for applications for financial assistance, which is accessible through its website, and all applications are subjected to a validation process undertaken by the Trustees. This process, amongst other things: ensures compliance with the Charity's governing documents; confirms that all necessary and relevant supporting documentation is available; and checks the probity of the applicants and their history of previous applications. The Trustees reserve unto themselves the option to consider applications other than on the standard form, provided that an equivalent level of validation can be completed.

Valid applications are placed on the agenda for the next meeting of the Trustees who make a decision based on the resources available to the Charity and the perceived public benefit of the proposed use of the funds. The Trustees have also established a small grants policy to enable two of their number to expedite straightforward grants less than £1,000.

The progress of projects that are supported will be monitored subsequently, on an informal basis, to ensure that the level of public benefit claimed in the original application has been met.

Statement on Public Benefit

The Trustees are mindful that it is of paramount importance that the Charity's activities are carried out for the public benefit and the rigorous grant making policy and subsequent monitoring, as described above, ensures that grants are only awarded where the public benefit criteria are satisfied and delivered.

The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives, in planning future activities and in setting the grant making policy for the year.

ACHIEVEMENTS AND PERFORMANCE

During the year, as part of its normal grant making activity, the Charity awarded grants totalling £62,895 to ten institutions to be applied primarily for the purpose of social welfare, education, recreation and other leisure activities. A further £19,159 was awarded to twenty-four individuals for relief in need, sports, education, and personal development.

Furthermore, the trustees set aside £51,000 for four proactive initiatives to support a local befriending scheme, provide forest school sessions to primary schools, award book vouchers to young children and develop a town heritage trail to be accessed via a mobile app.

Howard Watson Symington Memorial Charity

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

ACHIEVEMENTS AND PERFORMANCE (continued)

Certain of the grant awards referred to above represent pledges, made by the Trustees, where payment is conditional upon the fulfilment by the applicants of certain conditions. A designated reserve is maintained, by transfer from the general fund, in respect of such pledges. Upon payment of these grants, or in the event of failure to satisfy the conditions, the designated reserve is released back to the general fund. During the year there was a net transfer of £98,320 from the designated reserve, such that at 31 March 2022 the balance of grants conditionally pledged was £101,750.

Details of the grants paid in the year are shown at Note 3 to the financial statements and the principal institutions to have benefited from the Charity's support (including awards which were conditional at the year-end) are as follows:

Market Harborough Rugby Club was awarded £25,053 towards the cost of upgrading its electricity supply for pitch-side floodlights. The club was restricted in the number of training sessions it could run in the evenings because only a minority of its pitches was covered by effective lighting. This grant, alongside others, enabled a new power supply to be installed. The trustees were also pleased to learn of the improved joint working between the rugby club, football club and others as a result of their liaison to develop the application.

Market Harborough Tennis Club also developed its capacity by floodlighting its fourth court with a grant of £5,000.

During their consideration of the above applications, the trustees were pleased to note that both clubs gave emphasis to the involvement of young people and the community more generally.

Harborough Christian Counselling Service was awarded a grant of £18,000 towards alterations to improve disabled access and toilet facilities. HCCS provides almost 3,000, free at the point of use, counselling sessions per year provided by fully trained and trainee volunteer counsellors.

Homestart South Leicestershire, a local family support charity was awarded £5,000 towards its post-natal support project and a joint bid from **Ridgeway and Great Bowden Primary** schools was approved for £2,500 each to install sensory gardens.

Further grants were awarded to: **St. Hugh's Parochial Church Council** (£2,250) to create a community garden, **Market Harborough Historical Society** (£2,000) to publish a book, **Harborough Leisure Centre** (£1,810) towards a hydrotherapy pool, **T@3** (£600) to pay for transport to a monthly Sunday tea social and **Arts Fresco** (£735) to help pay for a community arts event.

For the proactive schemes mentioned earlier, the Charity worked with other organisations to deliver the initiatives namely:

Voluntary Action South Leicestershire (VASL), a local voluntary sector coordination charity who are running a befriending scheme to combat loneliness and isolation. A one-off grant of £5,000 was made.

Leicestershire and Rutland Wildlife Trust (LRWT) were commissioned to deliver Forest School sessions to all primary schools in the area of benefit who wanted to participate. These events provide fun, engaging opportunities for children to experience the natural world and discover nature through a range of wild activities. Three quarters of the budget of £10,000 had been used by the end of 2022.

Quinns bookshop agreed to administer a book voucher scheme. The trustees made a £10 voucher available to all 2,100 primary school aged child in the area of benefit via the seven primary schools. The scheme closed at the end of 2022 with 1,080 vouchers redeemed at a total cost of £10,449.

Infonote, a local IT company, has developed a 'wiki' style app at a cost of £18,000 which the trustees hope will be populated with historical facts and heritage information linked to key points in the area of benefit. They hope to release the app publicly early in 2023.

Howard Watson Symington Memorial Charity

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

ACHIEVEMENTS AND PERFORMANCE (continued)

A further 24 grants of between £188 and £3,000 were awarded to individuals for relief in need, education, or personal development. These grants covered the purchase of items such as: laptops for primary-schoolchildren, a mobility scooter, furniture, white goods, school uniform, education costs and an adaptation to a wheelchair.

The Trustees are satisfied that the grants that they have awarded have proved to be of benefit to the local community and are pleased to report that since the end of the financial year they have received applications from numerous other good causes, which the Charity has been in a position to support.

FINANCIAL REVIEW

Total incoming resources for the year were £75,024 (2021: £74,342) of which £75,024 (2021: £74,242) was generated from the investment portfolio. A single donation of £100 was received in 2020/21 from a former Trustee.

The grants awarded and paid/accrued in the year, as detailed above, were £34,734 (2021: £44,994) and a further £2,286 (2021: £2,622) was incurred in operational expenses comprising: Website design and maintenance; and Independent Examiner's fees.

As a result, the net incoming resources of the general fund for the year were £38,004 (2021: £26,726). Following the transfer of £98,320 to the designated reserve for grants pledged conditionally, as referred to above, there was a net decrease of £60,316 in the General Fund reserves during the year.

The continued recovery in stock markets around the World following the Coronavirus pandemic resulted in unrealised gains of £214,805 in the investment portfolio for the year. In addition, there were realised gains of £6,219 on the disposal of investments in the year compared with their opening values. At 31 March 2022 the value of the investment portfolio was £2,822,607, which was £586,543 above the original cost of the investments. Investment management charges of £6,148 (2021: £5,291) were incurred, with the result that the closing balance of the Endowment Fund was £2,819,643 (2021: £2,604,767).

Reserves Policy

There was a brought forward balance of £110,996 on unrestricted and undesignated general reserves and the effect of the transactions described above has been to reduce the balance carried forward on the General Fund at 31 March 2022 to £50,680.

The Trustees aim to find projects worthy of support, in accordance with the Charity's objects, such that the grants that they award are approximately equal to the Charity's income net of operational expenses.

FINANCIAL REVIEW (continued)

Reserves Policy (continued)

However, reserves are required:

- to allow for unforeseen reductions in annual income such as may arise as a consequence of the Coronavirus pandemic; and
- to enable the Charity to provide funds for specific projects so that these projects can be undertaken at short notice.

During the year the Trustees reviewed their reserves policy to ensure it remains relevant and appropriate. The Trustees believe that the current level of reserves are sufficient for the Charity's immediate needs.

Howard Watson Symington Memorial Charity

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

On 4 June 1946 Market Harborough Urban District Council (“the UDC”) resolved to accept the offer of a gift, from W. Symington and Company Limited, of a freehold property known as Brooklands, Northampton Road, Market Harborough in commemoration and to perpetuate the memory of Mr Howard Watson Symington.

The deed contained a declaration on the part of the UDC that it would hold the property “on trust for the perpetual use and benefit of the inhabitants of Market Harborough”. Although it was not appreciated at the time, the form of words used created a charitable trust.

This led to a charitable trust with the UDC as Trustee, regularised by a Scheme (The Scheme) executed by the Charity Commission in September 1981. The Scheme was amended by the Commission on 22 December 2009 which had the effect of updating the Objects of the Charity and giving the Trustee a limited power to amend the charitable trust if it is in the interests of the Charity to do so.

The Charity is administered and managed in accordance with the provisions in the Conveyance and the Scheme, as amended. When the former Trustee retired in October 2017, the new Trustees resolved that any references in the trust documents to “the Trustee” shall be taken as references to “the Trustees” to give effect to the proper administration of the Charity by the new Trustees and any future Trustees.

Recruitment, appointment and training of Trustees

When any future vacancy arises, the Trustees intend to follow a recruitment process to identify persons who have, by virtue of their residence, occupation, employment, or otherwise, knowledge of the area of benefit and/or have the necessary skills relevant to the management of the Charity’s business. The process will include consideration of a candidate’s CV, background enquiries, interview by an existing Trustee and formal appointment by the Board.

New trustees will be briefed on their legal obligations under charity law; the content of the governing documents; the committee and decision making processes; and the future plans and recent financial performance of the Charity. They will be encouraged to attend appropriate external training events where these will facilitate the undertaking of their role.

Organisation

The Trustees meet on a regular basis throughout the year. Matters concerning the management of the Charity will be included in the agenda of those meetings, as necessary. Decisions will be taken on the basis of a majority vote.

At each meeting a Trustee will declare if they have any conflict of interest in any of the matters on the agenda and, if so, will absent themselves from taking part in the discussions and decision-making process concerning that matter.

Risk Management

The Trustees have developed a ‘Forward Look’ document to ensure they regularly review and if necessary update their corporate governance policies.

Howard Watson Symington Memorial Charity

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

Risk Management (continued)

The document sets out the schedule for the year and includes:

- April Resilience and business continuity planning
Spending plans
- June Tenure reviews and appointment of trustees
Risk management
- October Safeguarding policy
Vulnerable beneficiaries' policy
- January Annual report due
- February Finance committee meetings
Investment policy
Reserves policy

All of these non-grant making matters have been discussed and approved during the year accordingly.

In particular, the trustees' risk management strategy has due regard to the Charity Commission's guidance on charities and risk management (CC26). The strategy identifies and mitigates three key areas of risk:

- Disaster Recovery & Planning (operational risk);
- Potential short-term fall in income (external risk);
- Inability to respond to urgent needs/crisis (financial risk); and
- Low public awareness of the Charity (external risk)

Additionally, the Trustees have taken steps to protect the value of the Charity's endowment to enable it continue to operate in perpetuity. To this end the Trustees have appointed two separate firms of Investment Managers to manage the investment portfolio. Investments are spread over a portfolio of equities, bonds and cash to reduce the impact of volatility in the equity market and Trustees meet with investment managers on a regular basis to review the portfolio and consider their recommendations.

FUND-RAISING STANDARDS INFORMATION

The Charity does not carry out any significant fundraising activities involving the general public.

DECLARATION

I declare, in my capacity of Charity Trustee, that:

- The Trustees have approved the report above; and
- Have authorised me to sign it on their behalf



Roger Dunton MBE - Chairman
30 January 2023

Independent Examiner's Report to the Trustees of Howard Watson Symington Memorial Charity

I report to the Charity Trustees on my examination of the accounts of the Charity for the year ended 31 March 2022 which are set out on pages 8 to 17.

Responsibilities and basis of report

As the Charity's Trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

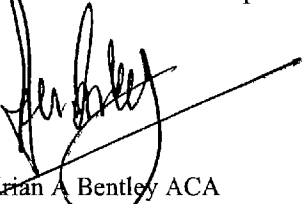
Independent examiner's statement

Your attention is drawn to the fact that the Charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in extant regulations but has since been withdrawn. I understand that this has been done in order for the accounts to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for accounting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Adrian A Bentley ACA
Edward Thomas Peirson & Sons
Chartered Accountants
21 The Point
Market Harborough
Leicestershire LE16 7NU

30 January 2023

Howard Watson Symington Memorial Charity

Statement of Financial Activities for the year ended 31 March 2022

	Note	General Fund £	Designated Fund £	Endowment Fund £	Total 2022 £	Total 2021 £
INCOME AND ENDOWMENTS FROM:						
Donations and legacies		-			-	100
Investments:						
Investment portfolio	2	75,024	-	-	75,024	74,242
Total income and endowments		<u>75,024</u>	<u>-</u>	<u>-</u>	<u>75,024</u>	<u>74,342</u>
EXPENDITURE ON:						
Raising funds:						
Investment management charges		-	-	6,148	6,148	5,291
Charitable activities:						
Costs in furtherance of charitable activities	3	37,020	-	-	37,020	47,616
Total expenditure		<u>37,020</u>	<u>-</u>	<u>6,148</u>	<u>43,168</u>	<u>52,907</u>
Net income/(expenditure) before gains/(losses) on investments		38,004	-	(6,148)	31,856	20,708
GAINS/(LOSSES):						
On investment portfolio:						
Realised		-	-	6,219	6,219	10,175
Unrealised		-	-	214,805	214,805	449,384
Net income/(expenditure) before transfers		<u>38,004</u>	<u>-</u>	<u>214,876</u>	<u>252,880</u>	<u>480,267</u>
Net transfers between funds		(98,320)	98,320	-	-	-
Net income and net movement in funds		<u>(60,316)</u>	<u>98,320</u>	<u>214,876</u>	<u>252,880</u>	<u>480,267</u>
Total funds brought forward		110,996	3,430	2,604,767	2,719,193	2,238,199
Total funds carried forward		<u>50,680</u>	<u>101,750</u>	<u>2,819,643</u>	<u>2,972,073</u>	<u>2,718,466</u>

All activities relate to continuing operations

The notes on pages 10 to 17 form part of these financial statements

Howard Watson Symington Memorial Charity

Balance Sheet

As at 31 March 2022

	Note	2022		2021	
		£	£	£	£
Fixed Assets					
Investments	7		2,822,607		2,607,571
Current Assets					
Cash at bank and in hand:					
Current accounts			163,048		119,404
Petty cash			-		-
			<u>163,048</u>		<u>119,404</u>
Creditors: Falling due within one year	8		<u>13,582</u>		<u>7,782</u>
Net Current Assets			149,466		111,622
Net Assets			<u><u>2,972,073</u></u>		<u><u>2,719,193</u></u>
Funds	9				
Unrestricted funds					
General fund			50,680		110,996
Designated fund			101,750		3,430
			<u>152,430</u>		<u>114,426</u>
Restricted funds					
Endowment Fund			2,819,643		2,604,767
Total Funds			<u><u>2,972,073</u></u>		<u><u>2,719,193</u></u>

The financial statements were approved by the trustees on 30 January 2023 and signed on their behalf by:

Roger Dunton MBE
Chairman



The notes on pages 10 to 17 form part of these financial statements

Howard Watson Symington Memorial Charity

Notes forming part of the Financial Statements For the year ended 31 March 2022

1 Principal Accounting Policies

(a) Basis of preparation and assessment of going concern

The financial statements have been prepared in accordance with:

- Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 (“SORP (FRS 102)”);
- The Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) (“FRS 102”);
- The Charities Act 2011; and
- UK Generally Accepted Practice as it applies from 1 January 2015.

The charity constitutes a public benefit entity as defined by FRS 102.

The financial statements have been prepared to give a ‘true and fair’ view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a ‘true and fair view’. This departure has involved following SORP (FRS 102) rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The going concern basis and historical cost convention have been used in preparing the financial statements. The Trustees consider that there are no material uncertainties about the Charity’s ability to continue as a going concern.

The most significant area of uncertainty, which affects the continuing income of the Charity, are the levels of investment return and performance of investment markets. Note 7 to the financial statements provides detail of the action taken by the Trustees to mitigate the risks involved.

The Covid-19 outbreak was widely detected in the UK from February 2020 and soon after was declared a global pandemic by the World Health Organisation. Initially, the pandemic created turmoil in the financial markets with the result that the investment portfolio, which forms the basis of the Endowment Fund, fell in value significantly. Fortunately, the markets largely recovered over the remainder of 2020 and the recovery continued throughout 2021, such that the value of the investments in the Endowment portfolio ended the year in excess of their pre-pandemic level. Subsequently, the war in Ukraine has created renewed uncertainty in the financial markets and values remain volatile.

Investment income fell in the year by over £12,000 in 2020/21 (compared with 2019/20) as companies sought to preserve cash during the pandemic and reduced or postponed dividends payments. Whilst there has been some small recovery in dividend income in 2021/22 it remains significantly below pre-pandemic levels, The Charity maintains reserves to allow for such unforeseen reductions in income and has continued to award grants which have made a meaningful difference to the recipients.

(b) Income recognition

Income is accounted for on an accruals basis and is reported gross of any related expenditure. It is recognised when the Charity has entitlement to the funds, any performance conditions attached to the items of income have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Howard Watson Symington Memorial Charity

Notes forming part of the Financial Statements For the year ended 31 March 2022

1 Principal Accounting Policies (continued)

(b) Income recognition (continued)

Investment income represents interest and dividends on stocks, shares and bank deposits held on the endowment and unrestricted funds. Such income is recognised on a receivable basis and where appropriate, this includes the income tax recoverable. Incoming resources from investments held as part of the endowment fund are unrestricted.

Wherever possible, income is reported gross of any related expenditure. However, in the case of investment management costs within managed funds it is not always practicable to identify such costs with reasonable accuracy and, therefore, the investment income is reported net of these costs.

In accordance with SORP (FRS 102) no amount is included in the financial statements for volunteer time.

(c) Expenditure recognition

All expenditure is included on an accruals basis and is recognised where there is a legal or constructive obligation to make payment to third parties, it is probable that settlement will be required and the amount of the obligation can be measured reliably. As the Charity is not registered for VAT, all expenditure is shown gross of irrecoverable VAT.

Expenditure is, as appropriate, classified under the following activity headings:

- Raising funds;
- Charitable activities; and
- Other expenditure

Charitable activity expenses comprise grants paid to individuals and organisations as approved by the Trustees in accordance with the Charity's governing documents and associated costs. Where unconditional grants are offered the expenditure is accrued as soon as the recipient is notified of the grant and there is a reasonable expectation that it will be paid. Where grants are pledged, but payment is conditional on the performance of the recipient, the amount is not recognised as an expense until the conditions have been fulfilled. However, an amount equivalent to that pledged is transferred to a designated reserve.

(d) Allocation of costs

Costs which are directly attributable to a single activity are allocated directly to that activity. Shared costs which contribute directly to more than one activity are apportioned between those activities on the basis of usage by each activity. Support costs represent the remaining costs that are not capable of direct attribution. They include Governance costs, which represent the expenses of Trustees' meetings and legal and professional fees related to the running and management of the Charity (including external examiner's fees). They are allocated to activities on the basis of the utilisation of the support costs by each activity. This allocation process involves a significant element of judgement as the charity has to consider the cost of detailed calculations and record keeping with the resultant benefit.

Howard Watson Symington Memorial Charity

Notes forming part of the Financial Statements For the year ended 31 March 2022

1 Principal Accounting Policies (continued)

(e) Investments

Investments are initially recorded at their transaction price (including costs). Investments within the portfolio are revalued annually at their market value on the last day of the financial year. All investments are a form of basic financial instrument which are traded in quoted public markets. The Charity does not acquire put options, derivatives or other complex financial instruments.

Realised gains and losses on investments are calculated as the difference between the sale proceeds and their market value at the start of the year, or subsequent cost. Unrealised gains and losses represent the movement in market values between valuations. Both types of gains and losses are credited or charged to the Statement of Financial Activities in the year of gain or loss.

(f) Debtors and creditors receivable/payable within one year

Debtors and creditors receivable and payable within one year are recorded at transaction price. Any losses arising from impairment are included within expenditure.

(g) Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

(h) Fund Accounting

Unrestricted funds comprise those funds which the Trustees are free to use in accordance with the Charity's objectives.

Designated funds are unrestricted funds which the Trustees have earmarked for the specific purpose of the payment of grants which the Charity has pledged to make but where no binding commitment exists at the balance sheet date. Transfers are made to this fund from the General Fund for amounts pledged in the year which have not been paid by the year end. A transfer is also made from this fund to the General Fund for amounts pledged in previous years which have either been paid in the year or where the pledge has been withdrawn.

Endowment Funds are capital funds which the Trustees cannot spend. The income arising from the endowment funds is unrestricted.

Details regarding these funds, including the assets and liabilities by which the fund balances are represented, are included at Note 9 to these financial statements.

Howard Watson Symington Memorial Charity

Notes forming part of the Financial Statements for the year ended 31 March 2022

2 Income from Investments: Investment portfolio	2022	2021
	£	£
Dividends & interest receivable from COIF Collective Investments:		
Charities Fixed Interest	2,976	3,670
Charities Investment Fund	16,660	16,333
Global Equity Fund	18,129	17,783
Charities Property Fund	5,356	4,974
Dividends & interest receivable from other Collective Investments:		
Bond funds	4,819	4,885
UK Equity Funds	6,873	9,191
International Equity Funds	15,252	11,977
Multi-Asset Funds	162	1,193
Alternatives	4,797	4,236
Interest on cash awaiting investment	-	-
	<u>75,024</u>	<u>74,242</u>

Incoming resources from investments held as part of the endowment fund are unrestricted.

3 Costs in furtherance of charitable activities

Funded from the General Fund	2022	2021
	£	£
Grants payable:		
To institutions	15,145	26,982
To individuals	19,589	18,012
	<u>34,734</u>	<u>44,994</u>
Other direct costs of charitable activities:		
Website design and maintenance costs	486	516
Other Promotional Costs	-	252
Governance costs (Note 4)	1,800	1,854
	<u>37,020</u>	<u>47,616</u>

Grants payable are analysed as follows:

Grants to institutions for the purpose of social welfare, recreation and other leisure time activities.		2022	2021
		£	£
Institution	Purpose of Grant		
Voluntary Action South Leicestershire	Befriending scheme	5,000	
Homestart South Leicestershire	Post Natal Illness project	5,000	
Market Harborough Historical Society	Publication of a local history book	2,000	
		<u>12,000</u>	<u>24,282</u>
Others each less than £2,000	Various - 3 in total (2021:4)	3,145	2,700
		<u>15,145</u>	<u>26,982</u>

Howard Watson Symington Memorial Charity

Notes forming part of the Financial Statements for the year ended 31 March 2022

3 Costs in furtherance of charitable activities (continued)		2022	2021
Grants to individuals for the purpose of:		£	£
Coronavirus pandemic support	- Individuals (2021: 31)	-	3,000
Relief of persons in need, hardship or distress	8 Individuals (2021: 12)	5,882	8,741
Supporting educational and sporting needs	30 Individuals (2021: 8)	13,707	6,271
		<u>19,589</u>	<u>18,012</u>

4 Analysis and allocation of supports costs

Governance costs represent the only support costs incurred by the charity and are allocated entirely to the Cost of Charitable Activities on the basis on time spent. They comprise the following:

	2022	2021
	£	£
Fees payable for Independent Examination	1,800	1,854
	<u>1,800</u>	<u>1,854</u>

5 Trustee's remuneration and reimbursement of expenses

None of the Trustees received remuneration for their services as Trustee of the Charity in either of the years ended 31 March 2021 or 2022.

One Trustee (2021: One) was reimbursed £419 (2021: £30) for assets purchased in fulfillment of a grant (2021: website related expenses) incurred on behalf of the charity.

6 Staff numbers and costs

The Charity had no employees in the year or the preceding year

7 Fixed Asset Investments

Movements in the listed investment portfolio are as follows:	31-Mar-22	31-Mar-21
	£	£
Market value at the beginning of the year	2,602,864	2,153,229
Acquisitions at cost	263,951	235,976
Sales proceeds from disposals	(266,557)	(245,900)
Realised gains/(losses) on disposals	6,219	10,175
Unrealised gains/(losses) on revaluation	214,805	449,384
	<u>2,821,282</u>	<u>2,602,864</u>
Cash at bank on deposit/awaiting investment	1,325	4,707
Market value at the end of the year	<u>2,822,607</u>	<u>2,607,571</u>
Historical cost at the end of the year	<u>2,236,064</u>	<u>2,239,864</u>

Howard Watson Symington Memorial Charity

Notes forming part of the Financial Statements for the year ended 31 March 2022

7 Fixed Asset Investments (continued)

All investments are UK listed and are represented by:

	31-Mar-22		31-Mar-21	
	£	%	£	%
Managed by CCLA Investment Management				
COIF UK Fixed interest fund	103,459	3.67%	111,386	4.27%
COIF Investment fund	607,446	21.52%	559,186	21.44%
COIF Global equity fund	708,078	25.09%	653,267	25.05%
COIF Charities property fund	124,081	4.40%	107,963	4.14%
Managed by Cazenove Capital Management				
UK Bond funds:				
Schroder Sterling Corporate Bond Fund	41,811	1.48%	68,104	2.61%
Schroder Strategic Credit Fund	56,296	1.99%	58,675	2.25%
International Bond Funds:				
Federated Hermes Unconstained Credi Fund	16,970	0.60%	-	0.00%
MU Lyxor Core US TIPS (DR) UCITS ETF	34,604	1.23%	-	0.00%
UK Equity funds:				
Charity Equity Income Fund	92,133	3.26%	115,835	4.44%
JO Hambro UK Equity Income Fund	-	0.00%	122,070	4.68%
Trojan Income Fund (Class S)	87,558	3.10%	-	0.00%
International Equity funds:				
Atlas Global Infrastructure Fund	19,806	0.70%	16,461	0.63%
BlackRock Euro Dynamic Fund GBP Inc	-	0.00%	20,926	0.80%
Fidelity Global Dividend Fund	123,948	4.39%	117,371	4.50%
HSBC FTSE All-World Index	65,430	2.32%	66,232	2.54%
Invesco EQQQ NASDAQ-100 UCITS ETF	20,988	0.74%	-	0.00%
M&G Global Dividend Inc. Fund	129,870	4.60%	130,471	5.00%
Ninety One III Global Environment Fund	15,823	0.56%	-	0.00%
Neuberger Berman US Large Value Fund	31,350	1.11%	-	0.00%
Polar Global Insurance Fund	20,689	0.73%	17,338	0.66%
Robeco BP Global Premium Equities Fund	41,369	1.47%	38,054	1.46%
Schroder Asian Income Fund	85,138	3.02%	85,060	3.26%
Schroder Global Equity Income Fund	26,935	0.95%	-	0.00%
Vanguard S&P 500 UCITS ETF	101,967	3.61%	84,327	3.23%
Wellington Global Healthcare Fund	33,869	1.20%	33,156	1.27%
Multi-Asset funds:				
Capita Financial Managers Trojan Fund	83,715	2.97%	97,781	3.75%
Alternative funds:				
Property Income Trust for Charities	91,577	3.24%	76,426	2.93%
Schroder Diversified Alternative Fund	25,734	0.91%	22,775	0.87%
WisdomTree Enhanced Commodity UCITS ETF	30,638	1.09%	-	0.00%
Cash on deposit/awaiting investment	1,325	0.05%	4,707	0.22%
	<u>2,822,607</u>	100.00%	<u>2,607,571</u>	100.00%

The investments in the portfolio are carried at their fair value which is the quoted market value in respect of equities and fixed interest securities and the bid price for units in common investment funds, unit trusts and open-ended investment companies. Investment sales and purchases are recognised at the date of trade at their transaction value, net of costs in the respect of sales and inclusive of costs in respect of purchases.

Howard Watson Symington Memorial Charity

Notes forming part of the Financial Statements for the year ended 31 March 2022

7 Fixed Asset Investments (continued)

All investments are basic financial instruments traded on quoted public markets, primarily the London Stock Exchange. The Charity does not make use of derivatives and similar complex financial instruments as the Trustees take the view that investments are held for their longer term yield and total return and that any short-term volatility in the markets will normally be corrected in any five year period.

The significance of investments to the ongoing financial stability of the Charity is further discussed in the sections of the Report of the Trustees dealing with Investment Policy and Financial Review. The Charity relies on income from its investments to cover costs used in its operating activities and also on capital growth to ensure that the long-term value of the Endowment Fund keeps pace with inflation.

Investment returns are exposed to various risks which include credit, liquidity and market risks. Both credit and liquidity risks are assessed as low as the Charity invests predominantly in blue-chip securities in which the failure rate is historically low and all investments are traded on markets in which central banks and other regulators have an interest in ensuring continuation of orderly trading.

Market risk is the principal risk faced by the Charity due to a combination of uncertainty in investment markets and volatility in yields. This was highlighted recently by the effect of the global Covid-19 pandemic on the financial markets which resulted in sharp reductions in both prices and dividends, as further discussed in Note 1(a). In addition, despite some recent upward movements, interest rates remain at an all time low. These factors are of particular relevance to the Charity as it is reliant on investment returns to finance its grant making activities. As many of its collective investment funds include significant holdings in international equities and bonds which are denominated in foreign currencies, the Charity also has exposure to exchange rate risk.

The Trustees manage these risks by retaining the expert services of two separate fund managers, as shown in the above analysis of the portfolio, and in operating an investment policy which provides for a high degree of diversification of holdings within investment asset classes providing for a balance of income and long-term capital growth.

8 Creditors: Amounts falling due within one year

	31-Mar-22	31-Mar-21
	£	£
Grants Payable	6,592	2,752
Accrued Expenses	6,990	5,030
	<u>13,582</u>	<u>7,782</u>

9 Funds

The Charity's funds are as follows:

Endowment Fund: This represents the permanent capital of the Charity. Although the individual assets held within the fund may be sold any proceeds received must be reinvested and be held indefinitely. The Trustee has no power to convert the capital into income.

General Fund: These are unrestricted funds that the Trustee can freely apply in accordance with the Charity's objects.

Designated Fund: This is an unrestricted fund that has been earmarked for the specific purpose of the payment of grants which the Charity has pledged to make but where no binding commitment exists at the balance sheet date.

Howard Watson Symington Memorial Charity

Notes forming part of the Financial Statements for the year ended 31 March 2022

9 Funds (continued)

Transfers are made to this fund from the General Fund for amounts pledged in the year which have not been paid by the year end. A transfer is also made from this fund to the General Fund for amounts pledged in previous years which have either been paid in the year or where the pledge has been withdrawn.

Movements in the fund balances are summarised as follows:

	General Fund £	Designated Fund £	Endowment Fund £	Total Funds £
As at 31 March 2020	68,675	19,025	2,150,499	2,238,199
Income	74,342	-	-	74,342
Expenditure	(47,616)	-	(5,291)	(52,907)
Gains/(losses) on investments	-	-	459,559	459,559
Transfers	15,595	(15,595)	-	-
As at 31 March 2021	110,996	3,430	2,604,767	2,719,193

	General Fund £	Designated Fund £	Endowment Fund £	Total Funds £
As at 31 March 2021	110,996	3,430	2,604,767	2,719,193
Income	75,024	-	-	75,024
Expenditure	(37,020)	-	(6,148)	(43,168)
Gains/(losses) on investments	-	-	221,024	221,024
Transfers	(98,320)	98,320	-	-
As at 31 March 2022	50,680	101,750	2,819,643	2,972,073

The assets and liabilities of the Charity at 31 March 2022 are allocated between the funds as follows:

	General Fund £	Designated Fund £	Endowment Fund £	Total £
Investments	-	-	2,822,607	2,822,607
Cash at bank and in hand	61,298	101,750	-	163,048
Creditors	(12,046)	-	(1,536)	(13,582)
Loan Between Funds	1,428	-	(1,428)	-
	50,680	101,750	2,819,643	2,972,073

The allocation at the end of the previous financial year was as follows:

	General Fund £	Designated Fund £	Endowment Fund £	Total £
Investments	-	-	2,607,571	2,607,571
Cash at bank and in hand	115,974	3,430	-	119,404
Creditors	(6,406)	-	(1,376)	(7,782)
Loan Between Funds	1,428	-	(1,428)	-
	110,996	3,430	2,604,767	2,719,193