



DiverseCity

Development Trust

DiverseCity Development Trust (DDT)

Annual Report and Accounts 2021/2022

1 Riverside Court, Don Road, Sheffield S9 2TJ

Year Ended 31st March 2022

Charity Number: 1194452

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DiverseCity Development Trust (DTT)

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TRUSTEES AND PROFESSIONAL ADVISORS

Trustees: For the purpose of charity law and throughout this report are collectively referred to as The Trustees.

The trustees serving during the year were as follows:

Serving Trustees:

Andy Freeman

Shahida Siddique

Sabia Rehman

Treasurer and Accountant: Faithstar LLP, (Registered OC382964)

Examiners: FaithStar LLP, (Registered in England OC382964)

Bankers: Unity Trust Bank Plc, Four Brindley Place, Birmingham B1

Charity registered name: DiverseCity Development Trust

Charity registered address: 1 Riverside Court, Don Road, Sheffield S9 2TJ

Charity number: 1161866

Board of Trustees: The Board of Trustees have had no changes in personnel during this reporting period.

THE TRUSTEES PRESENT THEIR REPORT FOR THE YEAR ENDED 31st MARCH 2022.

The accounts have been prepared in accordance with accounting policies set out in Note 1 to the accounts and comply with the Charity's Memorandum and Articles of Association, applicable law, the requirements of the Financial Reporting Standard applicable in the UK – FRS 102 and follows the Charities Statement of Recommended Practice SORP (FRS 102) and with the Companies Act 2006.

Strategic Report

Brief Description and History:

DiverseCity Development Trust (DDT) is a Charity that aims to support socially excluded communities with a focus on racial and social equity. We achieve this by building meaningful relationships and partnership with communities.

- To promote social inclusion for the public benefit in the city of Sheffield and surrounding areas by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society.
- For the purpose of this clause 'socially excluded' means being excluded from society, or part of society, as a result of being a member of a socially and economically deprived community

We observe passion and respect, while working hard for policies that are holistic meeting the needs of communities. We advocate for and practice with tolerance, integrity, trust, respect and discretion.

DDT was born out of the need for Social and Racial Justice and Health Equity to be championed and implemented across the city and region.

Governance: DDT is a Charitable Incorporated Organisation, supported financially by grants and donations.

Vision and Mission:

- To improve equity in health for underserved communities in Sheffield and surrounding areas.
- To improve the infrastructure, governance and financial management of voluntary community and faith organisations working in the areas of racial and social equity in the region.
- To increase representation of underserved communities in the decision-making processes of the city and surrounding area
- To support the development of Community Engagement and co-development of underserved communities with them and by them across health, education, employment, and housing.

We do this is as follows:

- Improving organisation awareness of the strategic economic, social, and political landscape.
- Leveraging funding locally, regionally, and nationally.
- Enabling voice and influence
- Championing racial and social equity
- Transforming and respecting underserved communities

Values: DDT stands by its values and demonstrates them in all its activities by practicing.

- **Innovation**
- **Honesty**
- **Integrity**
- **Equity**

Ethos

To step-up and look back – we take a proactive approach to how we can work with and enable our colleagues, stakeholders, communities and individuals to benefit from our knowledge, skills, partnership and relationships.

Public Benefit: The Trustees comply with the duty contained in the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission. The Charity provides public benefit by safeguarding the recipients of its services, making the services accessible to all underserved communities.

REVIEW OF ACTIVITIES 2021 to 2022

Foreword by Andy Freeman Trustee

It has been an encouraging and busy year for Diversity Development Trust. We've been delighted to be able to pursue projects that develop our aims as a charity and to make a real difference with projects like the CiviAct partnership working with insertional partners.

One of the most pleasing aspects of our year has been to develop partnerships in the local community and genuinely empower local people and community groups to have a voice in the city.

We hope to build on this and continue this encouraging work in the year to come.

Policy and Operational Development

DDT has been closely involved in developing, implementing profound transformative change across the city, regionally and nationally in the following ways.

- LAC committees' development and consultations.
- Leadership development.
- Supported BAME community leaders in decision making roles.
- Reciprocal mentoring and supporting of diverse leaders in the city.
- Supporting diverse communities of Darnall to make links and have voice and influence within the Olympic legacy Park development.
- Levelling Up Bid and Developments in community engagement in Sheffield.
- Engagement and support of communities on the Levelling up agenda.
- Strategic Racial Equity and Inclusion Group for the Health care Partnership
- Supported the development and continuation of the BAME Health inequalities group.
- The REIG workforce development group.
- Covid 19 response work with communities through BAME Public Health Inequalities Group.
- South Yorkshire green prescribing grant panel support to communities across Sheffield involved in the green prescribing Network.
- Community transport panel webinar.
- Sheffield funders network presentation about racial equity in funding front line community organisation working ethnically diverse communities.
- End of life care national policy, and End of Life care locally in Sheffield.

Partnership working

During the period of this Annual Report DiverseCity Development has worked in partnership with the following organisations and communities to name but a few:

- CCG
- Unity gym
- MA Education Consultancy CIC
- Kids of Colour
- Joint Enterprise Not Guilty by Association (JENGbA)
- The Hideaway
- The University of Sheffield
- Manchester Metropolitan University
- Sheffield Hallam University
- Sheffield City Council
- Attercliffe Business Forum
- VAS
- Pfizer
- Catholic Community
- Jewish Community
- Christian Community
- Hindu Community
- Pakistani Community
- Afro-Caribbean Community
- Somali Community
- Pagan Community
- Bangladeshi Community
- Humanist Community
- Sikh Community
- Buddhist Community
- Sheffield Teaching Hospitals
- Health Care Partnership
- Sheffield First Partnership
- Equalities Network Partners organisations – SAYIT, CARER Sheffield, Sheffield Futures, AGEUK Sheffield, Together Women.

In Partnership with the above organisations and communities, we have secured time limited funding, enabling the following projects to be delivered:

The CiviAct Consortium

The CiviAct consortium is a partnership project funded by the National Lottery Community Fund (Sept 2021 - Aug 2023). We partner activist organisations across Sheffield, Manchester and beyond to support youth and community-led civic action. Currently, our consortium includes six members (Unity Gym Project [Sheffield], MA Education Consultancy CIC [Sheffield], DiverseCity Development Trust [Sheffield], Kids of Colour [Manchester], Joint Enterprise Not Guilty by Association (JENGbA) [Manchester/National], The Hideaway [Manchester]) and two universities The University of Sheffield and Manchester Metropolitan University. We also have strong relationships with a number of organisations beyond Sheffield and Manchester including 4FRONT [London].



The CiviAct Consortium Aims:

CiviAct seeks to:

- (i) financially support a proportion of 'core' delivery costs for six community, led youth organisations
- (ii) connect the organisations with each other to create new co-learning opportunities
- (iii) consider new models of community-led university partnership.

Specifically, we aim to

- **Empower** and support young people to become future leaders in community-led civic action
- **Enhance** the representation of excluded and minority groups within local and regional decision making
- **Understand** and support youth and community-led responses to the wide-ranging impacts of Covid-19, particularly for those who are disproportionality effected
- **Develop** the sustainability and infrastructure of youth and community-led organisations
- **Reimagine** and create new and transferable models of community-led university partnership

CiviAct headlines from Sept 2021 – March 2022

1. Significant evidence of new collaboration across the CiviAct partnership
2. New youth and community-led projects underway in Sheffield and
3. Work with minoritized young people and families
4. Co-developed projects with children and young people
5. Exchange CiviAct visits and events between Sheffield and Manchester

The Here to Hear Multi-lingual Bereavement Helpline

The Sheffield based, multi-faith, multi-lingual bereavement helpline is for those struggling to come to terms with loss and grief.

The funding was secured for this helpline in January 2022 following a 3-month pilot of the helpline in 2020, during Covid-19. It is anticipated that the helpline will become live in September 2022 and full reporting of the helpline will be in the 2022/2023 Annual Report, it is mentioned here because the funding came to DiverseCity Development Trust in March 2022 and preparatory work was carried out in 2021/2022. The preparatory work included writing the original proposal and budget, negotiating terms and conditions with the CCG and recruiting for a Helpline Co-Ordinator.

Equalities Partnership

DDT have taken over the delivery of this work from Faithstar LLP, it's Partner organisation.

DDT supports the BAME (Black Asian Minority Ethnic) and the Religion, Belief and No Belief partnership. During the period of April 2021 and March 2022 DDT supported the Faith and BAME communities of Sheffield through the Sheffield City Council Partnership. The funding was for a 12-month period.

The aim of the piece of work was to help and support places of worship, communities and organisations feel safe and secure to open back up. There have been many people who have shielded, kept away from public spaces, and do not feel comfortable leaving their homes. As an organisation we supported these people back into some sort of normality, signposted them to other organisations and public bodies who could help with their anxiety.

The work also included supporting people through grief, loss and the aftermath of Covid-19. We had numerous conversations with places of worship who were going to be the first-place people go. Places of worship within the city have a key role to play and we have helped them by putting guidance in place to help keep people safe when people start to visit again.

We have supported organisations who have been worried about the mass gathering that have started to take place within the city including weddings and funerals. We helped the council write a check list on the changes and how to keep people safe.

During this time, we also we also did some work during interfaith week in November 2021. We supported Places of Worship across the city in opening their doors to people of other Faiths, making them welcome and sharing their spaces with people of other Faiths. To meet this aim, we contacted Leaders in all the Faiths in Sheffield and was successful in opening the doors of Christian, Islam and Jewish places of worship.

To celebrate Interfaith Week, we created a short film recognising the 'unsung' heroes of Covid. People who had made a difference during Covid were asked to participate and talk about what they did during the Pandemic, a celebratory showing of the film was held via Zoom and all participants received a Certificate and small gift as a memento. Here is link to the film <https://www.youtube.com/watch?v=IA2mefzmDgA>.

To build upon and develop existing relationships and continue to address the trust deficit in the city between communities and institutions.



One of our main priorities was to build upon and develop the relationships between communities, charities and organisations that made during the height of Covid-19. The trust deficit between communities and institutions became known early on within the pandemic and had been happening for a number of years. To tackle this we introduced different communities, charities, and organisations to each other. The relationships we helped create brought learning and encouragement that was and are needed. We empowered voices and encouraged BAME communities to come forward and have a say.

Bereavement support and development

We became a main point of contact for Faith and BAME communities, charities and organisations to contact for bereavement support. We were able to signpost to the relevant people and help develop the bereavement strategy for Sheffield with the Sheffield City Council and Public Health. This is how the Here 2 Hear developed.

Suicide Prevention

The suicide rate with the BAME communities was significantly higher than any other community. We helped share information and develop conversations within communities on suicide prevention. We hosted workshops from South Yorkshire and Bassetlaw integrated care board. Alongside this we were able to work with Public Health Sheffield in creating our own group on how to discuss and prevent suicide. We supported and led the community suicide response volunteer group and this is still in development. Tackling issues such as mental health, accessing support around suicidal thoughts and support mechanism for communities impacted by suicide.

Covid -19 Memorial activity

The Covid-19 memorial group was set up during the pandemic, to memorialise those who had died from Covid-19 and during. It was really important that all communities, age, race, gender were represented. We brought together the BAME and Faith communities of Sheffield to have their say on how this should look. The memorial activity for Sheffield is an ongoing process and we will help develop and shape with communities, alongside partners from Sheffield City Council and the Sheffield Teaching Hospitals.

Signposting COVID-19 information as and when needed in line with the guidance.

There was a lot of information during and after the recovery phase of the pandemic. We were a main point of contact for the information and then we shared across every network we have. The information was critical to share and the timing of sharing the information was crucial as it changed often.

Supported the vaccination programme.

The vaccination programme was a major part of the Covid-19 work. We were able to have Pfizer attend a webinar to answer questions and concerns that communities had. More information on this is under Development of partnership working with Pfizer on the vaccination awareness programme – Voice from the Edge Webinar with Pfizer.

Ensure religious and cultural practices are being followed.

There are different religious and cultural practices, and it was Important that they were followed during every aspect of Covid. This was during deaths at care homes, hospitals and at home. We worked with many religious and cultural communities to share information on each different practice.

Ran a Sheffield Faith Covid website.

We ran the Sheffield Faith Covid website for two years and it was the main site for information for Covid-19. This included regular updates on the lockdowns, vaccination sites, reopening of places, where to get help and support.

Recovery

We helped support communities, charities, and organisations with the recovery of Covid-19. This included helping Place of Worship reopen safely with the correct guidelines in place, social distancing and hand sanitizer/washing facilities.

Hate crime reporting Policy development.

Bringing together protected characteristics to influence and engage on the Hate Crime Advisory group. We engaged with South Yorkshire police hate crime Co-Ordinator. We also undertook research and assessed training need of groups and fed this back to the Hate crime Co-Ordinator.

Holiday Hunger Programme

We supported a number of VCF BAME led group in Sheffield access this funding to run Holiday Hunger Program grants locally that they would not normally have been able to access. We were also instrumental in changing the way this funding is distributed to group across the city. Working closely with VAS and the Public Health we were able to impact this change.

Royal Horticultural Society Bid, Attercliffe Green Space

DiverseCity Development Trust wrote and developed a consortium bid to the Royal Horticultural Society with Attercliffe Business Forum and Community organisation. The grant was for a community garden in a deprived area of Sheffield called Attercliffe. The consortium was made up of different organisations across Sheffield including the Sheffield Teaching Hospital, Sheffield Hallam University, local groups and business within Attercliffe. We were unsuccessful in winning the bid, but we came third in the country for Attercliffe, Sheffield. This itself was a major achievement as this was the first time the RHS had even considered a deprived area of Sheffield.

Maternity cultural forum that we are still hosting and supporting.

The Maternity Cultural Forum was set up in 2020 during the pandemic, following conversations within the BAME Public Health Group. The meetings include language barriers, the level of care and the safety of the Covid-19 vaccination. DiverseCity Development trust supports and hosts the meeting via zoom and has continued to do so unfunded to ensure that an important space for pre and post-natal women is not lost.

Development of partnership working with Pfizer on the vaccination awareness programme – Voice from the Edge Webinar with Pfizer

Groups and communities across Sheffield worried about the effects of the Covid-19 vaccination. Many refusing to have the vaccine and the uptake from socially excluded and deprived and BAME communities was really low, this was exacerbated by misinformation and lack of information. We contacted Dr Berkeley Phillips who is the Medical Director of Pfizer UK with our concerns. He agreed to do a webinar with local communities in Sheffield. You can watch the webinar here: [Webinar: Voices From The Edge - YouTube](#)

Faith and New Deal Fund

The faith new deal fund was a grant to help faith-based organisations to build trust between the local government, national government, and different faith groups. DCDT pulled together a consortium of different faith organisations across Sheffield and put in a bid. We were unsuccessful in the bid, but it was a great way to learn with and from other organisations. We are looking to develop this work in the second year and build up on the momentum we gained from this bid.

Building and premises:

For the period of this report, DiverseCity Development Trust was housed at G2 Building, Leeds Road, Sheffield S9 3TJ. It is anticipated that as DiverseCity Development Trust grows and develops, larger premises will be necessary.

Volunteering and staffing:

DiverseCity Development Trust sees volunteers at the heart of its operations and as it expands and develops the addition of employed staff is anticipated as are increased volunteering opportunities.

The Future – our aspiration and our aims.

We aspire to build on the work we have already commenced and consolidate this to build strong foundation to continue the work into the future.

We will seek additional funds to enable this to happen. Whilst at the same time being innovative and flexible in our approach to how we do this.

We will utilise our unique approach to placing racial and social equity into practice and place communities at the heart of the work we do.

Partnership working

We will endeavor to work and build on partnerships we have built up with communities, stakeholders, and businesses, across all three sectors be that the VCF, Private or public sector.

Meetings of the Board of Trustees:

DDT's board of trustees have been speaking regularly through this pandemic and recovery phase face to face meetings have been held where possible and zoom where this has been more difficult.

Pension Liabilities:

The Charity does not operate a pension scheme as there are currently no staff directly appointed. However, the Charity is registered with a Pension scheme in the event we employ staff directly.

Conflict of Interest:

In 2021-22, no material conflicts of interest had been noted by Management or the Trustees in the Register of Interests. A Memorandum of Understanding MOU as a connected charity to a non-charitable entity as approved by the Charity Commission is noted by trustees. The MOU is available upon request by emailing admin@diversecitydevelopment.org

Reserves policy:

The charity reserves policy is to build up 6 months operational costs in the event of no further funding which we have not yet achieved as this is the first year of running the charity and our aim is to achieve unrestricted reserves of at least 6 months. Currently our reserves for the year ahead are all from restricted funds.

Financial policies and procedures:

The charity has robust financial policies and procedures in place as follows;

- a. All expenditure in the charity is approved by at least two of the trustees.
- b. A MOU is in places for Faithstar LLP that undertakes most of the charitable activities on behalf of the charity.
- c. All financial transactions between partners and stakeholder is monitored
- d. All funder monitoring and returns are completed on time and sent back as per the terms of grants received into the charity.

DIVERSECITY DEVELOPMENT TRUST
Statement of Financial Activities
For the year ended March 31, 2022

	Notes	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds	Prior Year Total Funds
Income and endowment forms	1					
Donations and Legacies		-	244,126.00	-	244,126.00	
Income from Charitable activities		-	-	-	-	
Other trading activities		-	-	-	-	
Investment		-	-	-	-	
Other Income		-	-	-	-	
Total Income		-	244,126.00	-	244,126.00	-
Expenditure on:	2					
Raising funds		-	-	-	-	
Expenditure on charitable activities		-	(173,726.22)	-	(173,726.22)	
Other expenditure		-	-	-	-	
Total Expenditure		-	(173,726.22)	-	(173,726.22)	-
Net Income / (expenditure) resources before transfer		-	70,399.78	-	70,399.78	-
Transfers	3					
Gross transfer between funds-in		-	-	-	-	-
Gross transfer between funds-out		-	-	-	-	-
Other recognised gains / losses	4					
Gains/losses on investment assets		-	-	-	-	-
Gains on revaluation, fixed assets, charity's own use		-	-	-	-	-
Net movement in funds	5	-	70,399.78	-	70,399.78	-
Reconciliation of funds						
Total funds brought forward		-	-	-	-	
Total funds carried forward	6	-	70,399.78	-	70,399.78	

Notes to the account

This is the first financial year for the Charity and there is no balance sheet as the charity has no assets or liabilities for this financial year. Most of the fund received have been from grants as the charity was setup to respond to the COVID pandemic.

1. Income and endowments

Income for the year ending March 31st 2022, was £244,126 this was made up of a number of grants received into the charity. All the funding received was restricted funds for specific projects. There was no income from other trading, investments or charitable activities

2. Expenditure on charitable activities was £173,762.22 for the YE 31 March 2022.

3. There were no transfers between funds.

4. There was no other gains or losses within the financial year as this was the first financial year for the charity.

5. Net movements in funds were £70,399.

6. Total funds carried over to the next financial year are £70,399.

DIVERSECITY DEVELOPMENT TRUST
Analysis of income and expenditure
Selected period: 13 May 2021 to 31 March 2022

	Notes	General	Designated	Restricted	Endowment	This year
Income and endowments from:	1					
Grants, Donations and legacies						
Covid Response Part A		-	-	15,000.00	-	15,000.00
Covid Recovery Part B		-	-	15,000.00	-	15,000.00
Equalities and Engagement A		-	-	12,500.00	-	12,500.00
Civiact		-	-	171,626.00	-	171,626.00
Civiact consortium		-	-	25,000.00	-	25,000.00
SCC		-	-	5,000.00	-	5,000.00
Donations and legacies Totals		-	-	244,126.00	-	244,126.00
Income from charitable activities	2					
Income from charitable activities Totals		-	-	-	-	-
Other trading activities	3					
Other trading activities Totals		-	-	-	-	-
Investments	4					
Investments Totals		-	-	-	-	-
Other income	5					
Other income Totals		-	-	-	-	-
Income and endowments Grand totals		-	-	244,126.00	-	244,126.00
<hr/>						
Expenditure on:						
Raising funds	7					
Raising funds						
Raising funds Totals		-	-	-	-	-
Expenditure on charitable activities	8					
Faithstar LLP		-	-	28,580.00	-	28,580.00
Kids of colour		-	-	28,000.00	-	28,000.00
JENGbA		-	-	30,400.00	-	30,400.00
Unity Gym		-	-	24,036.00	-	24,036.00
Hideaway		-	-	32,810.00	-	32,810.00
MA Education		-	-	23,800.00	-	23,800.00
Marketing Expense		-	-	3,900.00	-	3,900.00
Bank Service Charge		-	-	56.25	-	56.25
Insurance		-	-	944.72	-	944.72
Utilities		-	-	1,199.25	-	1,199.25
Expenditure on charitable activities Totals	9	-	-	173,726.22	-	173,726.22
Other expenditure						
Other expenditure Totals		-	-	-	-	-
Expenditure Grand totals	10	-	-	173,726.22	-	173,726.22

NOTES TO THE FINANCIAL ACCOUNTS

1. Grants received in the year as follows:

- a. SCC Covid response grant £15,000 to support BAME and Faith communities' response to the COVID Pandemic
- b. SCC Recovery Grant £15,000 to support infrastructure and recovery phase for BAME and Faith communities.
- c. SCC Equalities and Engagement Grant – to support the equalities partnership through Covid with a focus on BAME and Faith communities' engagement with SCC
- d. Big Lottery Grant of £196,626 for the CiviAct Consortium and Project to support peer learning, youth and governance, infrastructure support , partnership development and youth Projects in Manchester and Sheffield, in partnership with Sheffield Hallam University and Manchester Met.
- e. SCC Covid Communications Grant £5000 to support and raise awareness of the vaccination , tackle mis-information and support communities in different format and languages.

2. Income from charitable activities was nil as funds were raised through grants.

3. There were no funds raised through 'Other' training activities.

4. There is currently no investment and building owned or leased by the charity.

5. There is other income raised for the charity.

6. There were no funds spent of raising fund for the charity.

7. Expenditure within the charity was as follows:

a. Faithstar LLP	28,580.00
b. Kids of colour	28,000.00
c. JENGbA	30,400.00
d. Unity Gym	24,036.00
e. Hideaway	32,810.00
f. MA Education	23,800.00
g. Marketing Expense	3,900.00
h. Bank Service Charge	56.25
i. Insurance	944.72
j. Utilities	1,199.25

8. Expenditure in charitable activities in line with charities purposes was £173,762.22

9. Total expenditure for the year was £173,762.22.

INDEPENDENT EXAMINER'S REPORT TO DIVERSECITY DEVELOPMENT TRUST

I report on the accounts of Diversecity Development Trust for the year ended 31st March 2022

Respective responsibilities of the PCC and examiner

Diversecity Development Trust is responsible for the preparation of the accounts. Diversecity Development Trust considers that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145(5)(b) of the 2011 Act);
- to follow the procedures laid down in the General Directions given by the Charity Commission; and
- To state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept Diversecity Development Trust and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from Diversecity Development Trust concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- 2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Creative Corner,
1 Riverside Court,
Don Road,
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S9 2TJ



A handwritten signature in black ink, appearing to read 'Chloe Winter', is written over a horizontal line. Below the signature, the name 'C. J. Winter' is printed in a serif font.

Signed Independent Examiner
Chloe Winter
Member of the ACIE

Ahmad Ansari
ACCA

30th January 2023