

Search and Rescue Assistance in Disasters

Annual Trustees and Financial Report

2021 – 2022



“We shall either find a way or make one”

The Board of Trustees present their annual report together with the financial statements of SARAIID for the year ended 31st May 2022. The Trustees confirm that the annual report and financial statements of the charity comply with the current statutory requirements, the requirements of the charity's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015).

The AGM was held in person on Saturday 28th May 2022 at the Eastleigh HART Base, 4 Woodside Road, Eastleigh, SO50 4ET with a virtual online Microsoft Teams link as a suitable electronic platform for those members that were unable to attend. This was deemed by the Trustees to be the best course of action and to prevent any further delay.

Trustees Report

Search and Rescue Assistance in Disasters [SARAID]

Registered UK Charity No. 1101593

VAT Registration No. 322357817

Bank Account: HSBC Branch, The Cross, Gloucester GL1 2AP

Ambassador – Mr Andy Torbet

Trustees

Mr. Gary Francis ~ Chair of Board

Mr. David Pickup ~ Treasurer

Mr. Will Selley ~ Trustee (IRT Operations Manager)

Mr. Robert Davis ~ Trustee

Mr. Andrew Gealer ~ Trustee (resigned December 2021)

Mr. Nathan Hands ~ Trustee (resigned December 2021)

Honorary Secretary ~ Miss Carrie Woodward

IRT Management Committee

Mr. Will Selley ~ Chair

Mr. Rob Davis ~ Deputy Operations Director

Miss Carrie Woodward ~ Membership Officer

Mr. Tack Baldwin ~ Training Manager

Mrs. Sarah Pickup ~ Equipment Store Manager

Mr. Joshua Macabuag ~ Engineering Manager

Mr. Alex Rogers ~ Fundraising Officer

Mr. Mark Scorer ~ Partnerships Coordinator

Website: <https://www.saraid.org>

UK Registered Addresses: International Response Team USAR Equipment Store, The Fire Station, Station Road, Yate, BS37 4AL

Statement from the Chair of the Board

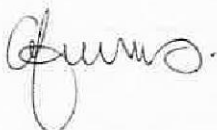
The past 12 months has seen SARAID slowly emerging from the darkness of the global pandemic and attempt to get back to some form of normality. No-one could deny the impact that Covid has had nationally and internationally, changing lives, and changing our communities beyond recognition in many cases. For SARAID, however, the winds are changing. The risk of Covid remains globally, but the shadow it's cast across the UK has begun to shift, as measures and precautions adjust.

I write this report with some sadness as it will be my last as Chair of Board of Trustees. Since its conception in 2003, SARAID has continually evolved to progress and remain relevant within the search and rescue world, and the organisation is now ready to take its next step forward in becoming a Charitable Incorporated Organisation (CIO). Change however does sometimes result in an organisational shake-up and restructure and for SARAID this meant the loss and end of the Community Resilience Team, with its members re-signing in December 2021 to join another similar organisation, this was done on totally mutual terms, and we wish them all well for the future.

Despite the pandemic SARAID's international team membership continued to grow, with an influx of highly skilled and motivated new technician, medics, and engineer recruits, with many from overseas.

The last year has seen the planning phase for SARAID's UN IEC Light USAR Team classification exercise step up a gear and is now in full flow, in preparation for the exercise which will take place in September 2022, and I would like to say a huge thanks to all those team members that have put in many hours of work to make this possible especially Steve Jeffery, Will Selley and Rob Davis. I would also like to thank Mr Belit Tasdemir from AKUT Turkey who is SARAID's mentor for this process for his continued guidance and advice.

The wind of change will mean that all of the current Board of Trustees will stand down when the current charity structure is dissolved, but we look forward to a new start with a fresh Board of Trustees for the CIO, and I'm personally very pleased to welcome Michelle Woodmore on board.



Gary Francis DipFHID, DipEP
Chair, Board of Trustees

Report of the Trustees for the year ended 31st May 2022

Structure, Governance and Management

Governing Document

Search and Rescue Assistance in Disasters (hereafter SARAID) is constituted as a charity registered with the Charity Commission in January 2004 under charity number 1101593. It is governed by a constitution document which was adopted in July 2003 and last updated and amended in May 2019.

Organisational Structure

The charity trustees are responsible for the general control and day to day management of the charity. The trustees give their time freely and receive no remuneration or other financial benefits.

The trustees are appointed and reappointed annually at the Annual General Meeting held in May. Trustees are elected and voted on by those eligible membership.

The trustees meet together as a body quarterly either face to face in person or virtually online and are responsible for all decisions taken in relation to the running of the organisation and the activities provided by the charity.

To assist in the smooth running of the charity, the trustees have set up a number of sub-committees that help them oversee certain aspects of the charity's work. Sub- committees are currently set up for the day-to day management of the International Response Team and report back with their recommendations to the full meeting of the trustees.

Aims and Objectives

The aim of the charity is trying to save the lives of innocent victims of disasters, as well as relieving human suffering around the world, regardless of colour, creed, religion or political persuasion.

The Charity's purposes as set out in the Objects contained in Article 3 of the Constitution are, for the public benefit:

Upon receipt of a request for assistance, to provide;

3.1 Relief and assistance to people in any part of the world who are victims of any disaster natural or man-made or catastrophe through the rapid deployment of volunteer personnel in an International Response Team who are suitably trained and equipped in disaster response to

provide, but not exclusively; urban search and rescue, humanitarian aid and disaster relief between the moment a disaster or catastrophe occurs and the point at which conventional disaster relief organisations are able to respond, and on an on-going basis.

3.2 Disaster risk reduction, preparedness training and mitigation interventions; and to train volunteers to form response teams in any part of the world affected or at risk from disasters.

3.3 Relief and assistance to people in the United Kingdom who are the victims of any disaster natural or manmade or catastrophe by providing volunteer personnel referred to in Article 3.1 to support where needed to responses of the emergency services and other national and regional organisations to such occurrences.

3.4 The advancement of community development and resilience by providing opportunities for volunteers of the Community Resilience Team to help meet the needs of local communities in the United Kingdom, as identified by and in co-operation with the emergency services and voluntary organisations, and in doing so, to also provide volunteers with the opportunities to acquire, practice and gain confidence in the skills required to carry out the purposes referred to in Article 3.3

3.5 To protect and preserve life

3.6 If the situation is deemed to be suitable and necessary then prior to getting any official request for assistance a Forward Assessment and Coordination Team (FACT) can be deployed rapidly in order to carry out early damage/needs assessments and coordination

Treasurers Financial Report

Treasurers Financial Report – 2020-21

Covering Financial year 1st April 2021 – 31st March 2022

IRT, with the dual costs of a deployment and IEC preparation, we have had significant reduction in funds. Whilst the team is at its deployment funding level, this is taking into account funds that are ring fenced for IEC. Fundraising remains an area the team needs to be better at. The full year of the new membership price, coupled with the increase numbers has made a noticeable difference to income.

As detailed in the Chairman's report CRT ceased activities during the financial year.

The accounts, annual return and independent examination were submitted to the Charities Commission on time. The independent examination was performed by McGregors Accountants in Mansfield, who are the accountants for my businesses, they confirm there is no conflict of interest.

Please note these report covers the financial year 1st April 2021 – 31st March 2022. Depending on the timing of the formation of the new Charitable Incorporated Organisation (CIO) I will have to issue a part year or extended year set of accounts.

The main goals for this financial year were to:

1. *Ensure the International team account maintains enough funds for a full team deployment.*
The team deployed to Haiti in August 2021. Unfortunately, due to various factors in was at a net loss. We are currently deployable financially.
2. *Increase funding for INSARAG external classification.* We have invested in new kit and training in preparation for IEC. We are within budget but need to push on a raise funds to replace the spends.
3. *Have a debit card for the new CRT team account.* N/A
4. *Get accounts external audited and submitted in good time.* Complete, submitted 14/12/2021, they are due 31st January following year end.
5. *Work with fund raising officer to improve recording of donations, including donations in kind.*
We have the raw data but need to work on making in available to the team to complete not just ourselves.

CRT Financial Year

CRT	2020-21	2021-22
Income	£2,567.36	£1,563.80
Out goings	-£3,220.00	-£3,794.06
Gain/loss on year	-£652.64	-£2,230.26
Closing cash balance	£2,230.26	£0

*Please note these are draft and unaudited cash transaction figures.

CRT paid their contribution to the charity's insurance this year and then, as detailed above, were no longer operational. As the funds remaining in the account, (£989.00) were from a specific

donation it was agreed by the Trustees that this should be donated to charity that the former CRT members have moved to.

IRT Financial Year

IRT	2020-21	2021-22
Income	£39,429.24	£30,499.78
	-£	
Out goings	25,612.62	-£43,849.64
Gain/loss on year	£13,816.62	-£13,349.86
Closing cash balance	£45,204.12	£31,874.26

*Please note these are draft and unaudited cash transaction figures.

Outgoings

As we started the year with a healthy bank balance the team was able to make two significant investments in upgrading our kit: new tents and equipment boxes. However, we have incurred some new costs this year with accounting fees and banking. Our bank account is no longer free; there is a monthly charge as well as transaction fees. After an investigation it our account is on a reasonable rate and it is something that we look at again when/if we have to set up new accounts for the CIO.

Outgoings included:

- Fixed/required costs of £4,185 for **insurances** and £1,930 for **communications**; trackers, sat phone, radio, internet, and D4h.
- **Banking Professional fees** £355.
- **Training/IEC/Travelling costs** of £3,530.
- SARAID made net* **purchases** of £11,600 - £4,440 on new personal tents, £5,160 on new Zarges boxes, £575 on a laptop and £1,180 on team PPE.
- **Haiti Deployment** - see separate costings below

* "net" is the cost left after income is accounted for example clothing is paid after Saraïd buys it.

Income

The main difference this year is that the Haiti deployment did not provide the spike in donations we saw with Beirut last year. Unfortunately, within hours of the team's departure the situation in Afghanistan took over the news and the story was lost. As a comparison in the 3 months after Beirut, we received £27k in donations, for 3 months post Haiti we received £11k.

This year has seen a significant membership increase and therefore the amount of membership income has increased.

COVID19: Despite the some of the pandemic restrictions easing in the late summer months we are still significantly down on our traditional income; with the annual Christmas can shake at Cabot Circus cancelled again and other events not taking place. We must restart these in the coming year.

It should be noted that our biggest fundraising income source was and continues into this year to be James Woodmore's efforts in memory of his father and team member.

Haiti Deployment, August 2021

Costs:

- Flights and transport (minibuses)....£4,600
- Accommodation.....£1700
- Insurance.....£780
- Excess baggage charges.....£2,200
- Ops costs (incidentals: medical supplies/covid PPE, data SIMs, food and water etc)....£1,140
- Quarantine costs.....£4,400
- **TOTAL £14,820**

It should be noted that Flightlink paid for the main return flights and would have cost us £11,115 (\$15,440). By quarantining in Spain instead of the UK government mandated hotels in UK we saved approximately £9,300. This makes the true cost of the deployment in the region of £35,000.

Increased incomes:

Whilst it is difficult to match all donations back to the deployment, we received donations of around £9,500 more than we would have expected to compared to previous years. Therefore, it would be fair to say that the deployment represented approximate NET loss of = **£5,000**

Looking forward to 2022-23

Without CRT this year the team will have to cover the additional insurance premium, approximately an extra £2,800.

With IEC 6 months away, we have raised our budget to £12,000 for the project. As we get back to training, with increased numbers I expect our spending to grow significantly this year. IEC has highlighted deficiency within our kit as well as the natural replacement and updating that takes place on an annual basis. Therefore, the annual call for greater fundraising efforts will be louder than ever this year.

Goals for the next financial year:

1. Ensure the team maintains enough funds for a full team deployment.
2. Increase funding for INSARAG external classification.
3. Setup new account for CIO.
4. Get accounts external audited and submitted in good time.
5. Work with fund raising officer to improve recording of donations, including donations in kind.



Treasurer

17/05/2022



CHARITY COMMISSION
FOR ENGLAND AND WALES

Search And Rescue Assistance In Disasters

1101593

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/04/2021

To

Period end date
31/03/2022

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Training / IEC	2,604	-	-	2,604	-
Fundraising	2,719	-	-	2,719	4,784
Donation	15,617	-	-	15,617	28,634
Membership	8,025	-	-	8,025	4,358
Kit paid	50	-	-	50	983
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	29,015	-	-	29,015	38,759
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	29,015	-	-	29,015	38,759
A3 Payments					
Purchases	11,657	-	-	11,657	5,085
Just Giving Fee	418	-	-	418	216
Travel/Meeting	1,419	-	-	1,419	10,298
Training / IEC	4,714	-	-	4,714	-
CRT Transfer	1,300	-	-	1,300	-
Insurance	6,985	-	-	6,985	6,653
Banking / Pro Fees	357	-	-	357	-
Communications	1,929	-	-	1,929	2,764
Fundraising	997	-	-	997	578
Haiti	14,820	-	-	14,820	-
	-	-	-	-	-
Sub total	44,595	-	-	44,595	25,595
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	44,595	-	-	44,595	25,595
Net of receipts/(payments)	- 15,580	-	-	- 15,580	13,164
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	47,454	-	-	47,454	-
Cash funds this year end	31,874	-	-	31,874	13,164

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	International Rescue Team account	31,874	-	-
	Community Resilience Team account	0	-	-
		-	-	-
	Total cash funds	31,874	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which	Amount due	When due
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Search and Rescue Assistance in Disasters

On accounts for the year
ended

31 March 2022

Charity no
(if any)

1101593

Set out on pages

1 to 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2022.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

The charity's gross income exceeded £25,000 and I am qualified to undertake the examination by being a qualified member of the Association of Chartered Certified Accountants.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

R. Eley

Date:

31-01-2023

Name:

Russell Eley

Relevant professional
qualification(s) or body
(if any):

FCCA

Address: 12 Mansfield Office Suite, Hamilton Court, Oakham Business Park,
Mansfield, Notts, NG18 5FB

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.