

**Charity Registration No. 1192718**

**FRIENDS OF IGHAM SCHOOL  
TRUSTEES' REPORT AND UNAUDITED ACCOUNTS  
FOR THE YEAR ENDED 5 April 2022**

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YEAR ENDED 5 April 2022**

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**FRIENDS OF IGHTHAM SCHOOL  
LEGAL AND ADMINISTRATIVE INFORMATION  
YEAR ENDED 5 April 2022**

**TRUSTEES**

Hugh Stirk (Chair – appointed 1 December 2020)  
Caron Pullinger (Treasurer - appointed 2 March 2021)  
Paula Freeman (Secretary – appointed 1 December 2020)  
Mark Keenor (appointed 3 February 2021)  
Amanda Hudson (appointed 3 February 2021)  
David Sherhod (appointed 1 December 2020)

**PRINCIPAL ADDRESS**

Ightham Primary School  
Oldbury Lane  
Ightham  
Sevenoaks  
Kent  
TN15 9DD

**CHARITY NUMBER**

Registration number 1192718

**INDEPENDENT EXAMINER**

Mr Cory Blackmore, FCA, CTA  
Glenfield  
Borough Green Road  
Ightham  
Sevenoaks  
Kent  
TN15 9HS

**FRIENDS OF IGHTHAM SCHOOL  
TRUSTEES' REPORT  
FOR THE YEAR ENDED 5 April 2022**

The Trustees present their report and accounts for the year ended 5 April 2022.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing document, the Charities Act 2011 and the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in October 2019.

**Structure, governance and management**

The charity was registered with the Charity Commission on 9 December 2020. The charity's governing document was adopted on 1 December 2020.

The current trustees who served during the year were:

Hugh Stirk (Chair)  
Caron Pullinger (Treasurer)  
Paula Freeman (Secretary)  
Mark Keenor  
Amanda Hudson  
David Sherhod

**Objectives and activities**

The Charity's objectives are to advance the education of pupils of Ightham Primary School, in particular by developing effective relationships between staff, parents and others associated with the school and engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the Charity should undertake. The trustees have met regularly over the course of this first financial period. Roughly once every 6 – 8 weeks.

The trustees successfully applied for Charity Status in December 2020. All trustees were sent and read the Charity Commission Welcome pack and we spent some time considering our legal obligations with the help of government guidance.

The Charity became a member of Parent Kind in December 2020 and the Charity adopted their model constitution and was then able to make the most of the guidance and support offered by the organisation.

Trustees have always considered very carefully how best to spend the Charity's funds to make sure that spending meets the agreed objective set out in the constitution. The Charity is also guided by the Head Teacher and governors of the school.

**Achievements and performance**

The net income for the year of £45.3k was received from donations.

The main donations to Ightham Primary School (the "School") during the year consisted of £5k for Senco cover and £0.9k for a Family Liaison Officer.

Although the Charity was officially registered in December 2020, it took a bit of time to open a bank account, with success in May 2021.

Pledges of donations had been made in December 2020, however, our first donations were received in July 2021.

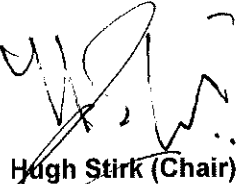
**FRIENDS OF IGHTHAM SCHOOL  
TRUSTEES' REPORT  
FOR THE YEAR ENDED 5 April 2022**

The trustees had spent a lot of time discussion the appointment of a Family Liaison Officer (FLO). Teachers had been spending a large proportion of their time attending to pastoral care of their pupils and supporting their families through the difficulties of the pandemic. Having a FLO in place would mean teachers could refocus on teaching whilst pupils and their families were better placed to learn and support learning. The FLO came on board in May 2021, School funded this appointment until funds were made available by the charity. The Head Teacher reports the FLO has been 'worth her weight in gold'.

The trustees continue to consider other projects that might be beneficial such as developing the space above the main school hall and looking into ground source heat pumps to replace ageing boilers. However, after consultation with professionals, investigation into these projects suggested they would not be the most cost-effective way of spending funds.

The trustees have decided instead to fund a caretaker apprentice to build capacity in this essential area of the School team.

On behalf of the board of trustees



**Hugh Stirk (Chair)**

Trustees

Dated 4th January 2023

**FRIENDS OF IGHTHAM SCHOOL  
INDEPENDENT EXAMINER'S REPORT  
TO THE TRUSTEES OF IGHTHAM PARENT SCHOOL ASSOCIATION**

I report on the accounts of the Trust for the year ended 5 April 2022, which are set out on pages 6 to 8.

**Responsibilities and basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act") and consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

An examination includes a review of the accounting records kept by the Trust and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

**Cory Blackmore, FCA, CTA**

Glenfield, Borough Green Road, Ightham, Sevenoaks, Kent, TN15 9HS

Dated 28 January 2023

**FRIENDS OF IGHTHAM SCHOOL  
STATEMENT OF FINANCIAL ACTIVITIES  
INCLUDING INCOME AND EXPENDITURE ACCOUNT  
YEAR ENDED 5 April 2022**

	Note	Year ended 5 April 2022 £
<b><u>Incoming resources from generated funds</u></b>		
Donations	2	45,397
		<hr/>
<b>Total incoming resources</b>		45,397
		<hr/>
<b><u>Resources expended</u></b>	3	
<b>Charitable activities</b>		
Donations		(5,906)
Governance costs		(237)
		<hr/>
<b>Total resources expended</b>		(6,143)
		<hr/>
<b>Net income/(expense) for the year / Net movement in funds</b>		39,254
Fund balances at 5 April 2021		0
<b>Fund balances at 5 April 2022</b>		<hr/> <b>39,254</b> <hr/>

**FRIENDS OF IGHAM SCHOOL  
STATEMENT OF ASSETS AND LIABILITIES  
YEAR ENDED 5 April 2022**

Charity Registration number: 1192718

		<u>Year ended 5 April 2022</u>	
		£	£
<b>CURRENT ASSETS</b>			
Debtors	6	-	
Cash in bank and in hand		39,254	
		<u>39,254</u>	
<b>CREDITORS</b>			
Amounts falling due within one year	7	-	
<b>NET CURRENT ASSETS</b>			39,254
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			<u>39,254</u>
<b>Income funds</b>			
General unrestricted funds			39,254
<b>TOTAL FUNDS</b>			<u>39,254</u>

The accounts were approved by the Trustees and authorised for issue on 4<sup>th</sup> January 2023.

  
**Hugh Stirk (Chair)**  
Trustee



**FRIENDS OF IGHTHAM SCHOOL  
NOTES TO THE UNAUDITED ACCOUNTS  
YEAR ENDED 5 April 2022**

**1 ACCOUNTING POLICIES**

**1.1 Basis of preparation**

The accounts have been prepared on a receipts and payments basis as permitted under section 133 of the Charities Act 2011.

The accounts have been prepared in accordance with applicable accounting standards, the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued October 2019 and the 2011 Act.

**1.2 Incoming resources**

Income is accounted for as and when received. The accruals basis is applied to all expenditure.

**2 DONATIONS**

	<u><b>2022</b></u> £
Donations and gifts	<u><b>45,397</b></u>

**3 TOTAL RESOURCES EXPENDED**

	<u><b>2022</b></u> £
<b>Charitable activities</b>	
Donations	<b>5,906</b>
Governance costs	<b>237</b>
	<u><b>6,143</b></u>

**4 TRUSTEES**

None of the trustees (or any persons connected with them) received any remuneration during the year, and none received any money in respect of reimbursed expenses during the year,

**5 EMPLOYEES**

There were no employees during the year.

**6 DEBTORS**

	<u><b>2022</b></u> £
Other debtors	<u><b>-</b></u>

**7 CREDITORS: amounts falling due within one year**

	<u><b>2022</b></u> £
Other creditors	<u><b>-</b></u>

