

**HONITON COMMUNITY
CHURCH**

CHARITY NUMBER: 1162085

**ANNUAL ACCOUNTS AND
TRUSTEES REPORT
FOR THE YEAR ENDED
31 MARCH 2022**

Honiton Community Church CIO (Charity Number 1162085)

Accounts for the year ended 31 March 2022

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Honiton Community Church CIO (Charity Number 1162085)

Accounts for the year ended 31 March 2022

Trustees' Annual Report

Reference and Administration Details

Charity name:	Honiton Community Church
Other names by which the charity is known:	The Community Church. The Community Church, Honiton and Sidmouth
Registered charity number:	1162085
Charity's principal address:	Honiton Community Church Lees Buildings King Street Honiton Devon EX14 1DH
Trustees:	Gillian Donne-Davis Simon Bates (resigned in the year) Richard Kingdon Carol Hather Clara Rose John Flewitt (resigned in the year)

Structure, Governance and Management

The charity is a Charitable Incorporated Organisation registered 9 June 2015.

Trustees are appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.

New trustees are suggested by the elders and trustees from the members of the church and are then finally approved by the trustees. Trustees serve for three years after which they may put themselves forward for re-appointment. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO. The Trust Deed provides for a minimum of three trustees, to a maximum of twelve trustees.

On appointment, new trustees are shown the constitution, recent sets of financial statements and minutes of previous board meetings. A copy of the Charity Commission's guidance 'The Essential Trustee: What You Need to Know' and 'Public Benefit: running a charity' are available to new trustees if requested, and they are also recommended to familiarise themselves with the guidance available at www.gov.uk; 'Charity Trustee: What's Involved'.

Objectives and Activities

- 1) To advance the Christian faith in accordance with the statement of beliefs appearing in the schedule to the trust deed in the county of Devon and in such other parts of the United Kingdom or the world as the trustees may from time to time think fit.
- 2) To promote and fulfil such other charitable purposes beneficial to the community in the said county of Devon and in such other parts of the United Kingdom or the world as the trustees may from time to time think fit.

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Accounts for the year ended 31 March 2022

Trustees' Annual Report

Achievements and Performance

The main activities in relation to these objectives are the operation of a worshipping and witnessing church with practical involvement in the local community and other nations.

The Trustees consider that the Church's activities during the year satisfy the Charity Commission's guidance on public benefit. This has been achieved via a range of meetings for all ages, our community outreach activities, the continuation of a number of community action initiatives, our broader vision and the availability of our building, the King's Centre, for hire by the community.

For the period in question however, face-to-face meetings were largely replaced with on-line meetings due to the Covid-19 pandemic. This also affected some of our community outreach activities & initiatives, and the hiring-out of The King's Centre.

Honiton Community Church is a member of the Commission New Frontiers grouping of Churches. The Church also has relationships with other churches and church leaders within the town.

The Church has continued to maintain a varied programme of mostly on-line activities (due to the limitations imposed by the Covid-19 pandemic) including associated children's work, with other adult and youth meetings during the week.

During the year, the main Sunday meetings were initially streamed via the internet from Meadow View Chapel in Honiton and later held 'in-person' at Meadow View Chapel and The Beehive Community Centre, Honiton.

The church has engaged in a variety of social action projects including:

- 1) Food Bank.
- 2) Walk the Talk: a community-based initiative that seeks to provide practical, emotional and spiritual support for people marginalised in society.

These activities were limited in part by the restrictions imposed by the Covid-19 pandemic.

The Church has also been supporting churches in India.

Reserves Policy

Unrestricted general are held in order that the charity would be able to continue its activities in the event of a significant drop in funding in the short term until alternative sources were secured.

The amount of reserve that will be held will be at least £40,000. This equates to approximately three months of unavoidable costs. These include the salaries of the employees of the charity.

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees on 31 January 2023

Richard Kingdon

Chair of Trustees

Honiton Community Church CIO (Charity Number 1162085)

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Statement of Trustees Responsibilities

The Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the charity and of the incoming resources and application of resources of the charity for that year. In preparing these financial statements the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operational existence.

The Trustees are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Honiton Community Church CIO (Charity Number 1162085)

Accounts for the year ended 31 March 2022

Independent Examiner's Report to the Trustees of Honiton Community Church Charitable Incorporated Organisation (the CIO)

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2022.

Respective responsibilities of trustees and examiner

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiners' statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**Mrs M French FCCA
Independent examiner**

Westcotts

Queens House

New Street

Honiton, Devon

EX14 1BJ

Dated: 31 January 2023

Honiton Community Church CIO (Charity Number 1162085)

Accounts for the year ended 31 March 2022

Statement of Financial Activities

	Note	Unrestricted Funds £	2022 Restricted Funds £	Total Funds £	2021 Total Funds £
Incoming resources:					
Donations and legacies					
Voluntary income:					
Offerings: General offerings		21,867		21,867	16,605
Gift Aided		116,721	-	116,721	119,888
Designated income		-	102,411	102,411	58,758
Grant from EDDC		-		-	10,000
Income tax reclaimed		44,083	-	44,083	34,244
Investment income: bank interest		6	-	6	10
Other incoming resources		170	-	170	(25)
Total incoming resources		<u>182,847</u>	<u>102,411</u>	<u>285,258</u>	<u>239,480</u>
Resources expended:					
Expenditure on charitable activities	2	175,648	39,592	215,240	200,911
Total resources expended		<u>175,648</u>	<u>39,592</u>	<u>215,240</u>	<u>200,911</u>
Net incoming resources		7,199	62,819	70,018	38,569
Transfers		-	-	-	-
Total funds brought forward		<u>345,395</u>	<u>16,649</u>	<u>362,044</u>	<u>323,475</u>
Total funds carried forward		<u><u>352,594</u></u>	<u><u>79,468</u></u>	<u><u>432,062</u></u>	<u><u>362,044</u></u>

The notes form an integral part of these accounts

Honiton Community Church CIO (Charity Number 1162085)

Accounts as at 31 March 2022

Balance Sheet

	Note	Unrestricted £	2022 Restricted £	Total £	2021 Total £
Fixed Assets					
Tangible assets: Property	7	<u>284,166</u>	<u>-</u>	<u>284,166</u>	<u>287,666</u>
Current Assets					
Debtors	8	13,999	12,489	26,488	8,285
Cash at bank and in hand	9	<u>59,797</u>	<u>66,979</u>	<u>126,776</u>	<u>71,570</u>
		73,796	79,468	153,264	79,855
Creditors: amounts falling due within one	10	<u>5,368</u>	<u>-</u>	<u>5,368</u>	<u>5,477</u>
Net current assets		68,428	79,468	147,896	74,378
Net assets		<u><u>352,594</u></u>	<u><u>79,468</u></u>	<u><u>432,062</u></u>	<u><u>362,044</u></u>
Funds					
Unrestricted funds				352,594	345,395
Restricted funds				79,468	16,649
Total funds	11			<u><u>432,062</u></u>	<u><u>362,044</u></u>

The notes form an integral part of these accounts

The trustees declare that they have approved the above.
Signed on behalf of the charity's trustees on 31 January 2023

Richard Kingdon
Chair of Trustees

Accounts for the year ended 31 March 2021

Notes to the Accounts

1 Principal Accounting Policies

1.1 Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

The charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

1.2 Tangible fixed assets

Freehold property is initially recorded at cost, and subsequently stated at cost less any accumulated depreciation.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Property - 1% straight line.

1.3 Incoming Resources

All incoming resources are recognised once the charity has entitlement to the resources, it is certain that the resources will be received and the monetary value of incoming resources can be measured with sufficient reliability.

Donations

Voluntary income is included in the Statement of Financial Activities during the year in which it is receivable together with any income tax reclaimable thereon.

Investment income

Income from investment is included in the year in which it is receivable.

Other incoming resources

Other incoming resources are included in the period in which they are receivable.

1.4 Resources expended

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Charitable activities

Charitable activities includes all direct and indirect costs incurred by the charity in meeting its charitable objects.

Governance costs

Governance activities comprise all costs incurred in running the charity itself as an organisation and its compliance with regulation and good practice.

1.5 Taxation

Under section 505 ICTA 1988 the charity is exempt from certain taxes. Full account is taken of tax credits attaching to gifts and qualifying donations.

1.6 Value added tax:

The charity is not registered for value added tax. Irrecoverable value added tax is aggregated along with the expenditure to which it relates.

1.7 Pension costs

The charity operates a defined contribution scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund. The amount charged against income represents the contributions payable to the scheme in respect of the accounting period.

Honiton Community Church CIO (Charity Number 1162085)

Accounts for the year ended 31 March 2021

Notes to the Accounts

2 Expenditure on charitable activities by fund type

	Unrestricted Funds	Restricted Funds	Total Funds 2022
Governance costs (note 3)	3,122	-	3,122
Charitable activities (note 4)	172,526	39,592	212,118
	<u>175,648</u>	<u>39,592</u>	<u>215,240</u>

	Unrestricted Funds	Restricted Funds	Total Funds 2021
Governance costs (note 3)	1,626	-	1,626
Charitable activities (note 4)	152,411	46,874	199,285
	<u>154,037</u>	<u>46,874</u>	<u>200,911</u>

3 Governance Costs

	2022 Unrestricted £	Restricted £	Total Funds £	2021 Total £
Professional fees	2,168	-	2,168	672
Independent examination fee	954	-	954	954
	<u>3,122</u>	<u>-</u>	<u>3,122</u>	<u>1,626</u>

Honiton Community Church CIO (Charity Number 1162085)

Accounts for the year ended 31 March 2022

Notes to the Accounts (continued)

4 Charitable Activities		Unrestricted	2022 Restricted	Total	2021 Total
		£	£	£	£
Lead Elder:	Salary	49,038		49,038	49,191
	Employers N.I.	2,952		2,952	3,078
	Pension	1,968		1,968	1,968
	Book allowance	-		-	56
Operations	Salary	27,332		27,332	27,332
Manager:	Employers N.I.	1,302		1,302	1,660
	Pension	1,093		1,093	1,093
	Book allowance	-		-	-
Elder:	Salary	-		-	-
	Employers N.I.	-		-	-
Treasurer	Honorarium	3,056		3,056	3,056
Youth worker:	Salary	14,477		14,477	10,400
	Employers N.I.	170		170	222
	Pension	306		306	-
Office admin:	Salary	7,433		7,433	7,433
Office	General rates	98		98	-
	Water rates	292		292	245
	Electricity	1,275		1,275	92
	Gas	2,455		2,455	2,942
	Telephone	1,434		1,434	1,491
	Printing , postage and stat	2,811		2,811	2,431
	Cleaning, etc	3,981		3,981	3,868
	Office refreshments	16		16	-
Premises maintenance		5,113		5,113	3,583
Depreciation		3,500		3,500	3,500
Premises hire		10,941		10,941	4,311
Insurance		1,737		1,737	1,629
Guest speakers		-		-	-
Copyright licence		250		250	1,429
Memberships		1,864		1,864	501
Training		1,175		1,175	750
Conferences & Family Days		234		234	119
Refreshments & social events		2,484		2,484	157
Bank charges		191		191	259
New equipment		1,994		1,994	5,367
Books		4		4	5
General equip maintenance & hire		699		699	751
Crèche & Toddlers		-		-	13
Activ8 Materials		157		157	110
Y.P & Youth Events		506		506	-
Puppets		-		-	41
Debt Counselling		-		-	500
Community Action		8,062	24,222	32,284	37,072
Alpha		1,291	50	1,341	163
Advertising		1,250		1,250	852
Gifts given		455		455	671
Gifts to Commission		3,300	575	3,875	3,300
Pastoral gifts		-		-	2,950
Hospice Care		-		-	515
Zambia gifts		-		-	2,940
India gift		-	9,075	9,075	1,000
Choma orphanage		5,830	5,670	11,500	10,239
		<u>172,526</u>	<u>39,592</u>	<u>212,118</u>	<u>199,285</u>

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Notes to the Accounts (continued)

5 Staff costs

	Total 2022 £	Total 2021 £
Wages and salaries	98,280	94,356
Employer's National Insurance	4,424	4,960
Pension costs	3,367	3,061
	<u>106,071</u>	<u>102,377</u>

The average number of full time equivalent employees during the year was 3 (2021: 3).

No remuneration has been paid to the Trustees in either current or preceding period. The charity has not met any individual expenses incurred by Trustees for services provided to the charity. No employee (2021: zero) received emoluments over £60,000 in the year.

6 Related party

During the year the charity did not enter into any related party transactions (2021: Nil).

7 Fixed Assets

	Freehold Property Total £
Cost	
At 1 April 2021 and 31 March 2022	<u>336,666</u>
Accumulated depreciation	
At 1 April 2021	49,000
Depreciation for the year	3,500
At 31 March 2022	<u>52,500</u>
Net Book Value	
At 31 March 2022	<u>284,166</u>
At 31 March 2021	<u>287,666</u>

Honiton Community Church CIO (Charity Number 1162085)

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Notes to the Accounts (continued)

8 Debtors

	Unrestricted	2022 Restricted	Total	2021 Total
	£	£	£	£
Room hire	80	-	80	-
Income Tax reclaim due	13,919	12,489	26,408	8,285
	<u>13,999</u>	<u>12,489</u>	<u>26,488</u>	<u>8,285</u>

9 Cash at bank and in hand

	Unrestricted	2022 Restricted	Total	2021 Total
	£	£	£	£
CAF Bank Gold Account	39,477	-	39,477	30,001
CAF Bank Current Account	20,309	66,979	87,288	41,543
HSBC Paypal account	-	-	-	-
Petty cash	11	-	11	26
	<u>59,797</u>	<u>66,979</u>	<u>126,776</u>	<u>71,570</u>

10 Creditors: amounts falling due within one year

	Unrestricted	2022 Restricted	Total	2021 Total
	£	£	£	£
Barclaycard	993	-	993	868
Payroll costs	2,400	-	2,400	2,634
Pensions Control	-	-	-	-
Accruals: accountancy	1,975	-	1,975	1,975
	<u>5,368</u>	<u>-</u>	<u>5,368</u>	<u>5,477</u>

11 Analysis of charitable funds

Unrestricted Funds	Balance at 1 April 20 £	Incoming Resources £	Resources Expended £	Transfers £	Balance at 31 March 21 £
General funds	<u>318,710</u>	<u>180,722</u>	<u>154,037</u>	<u>-</u>	<u>345,395</u>
	Balance at 1 April 21 £	Incoming Resources £	Resources Expended £	Transfers £	Balance at 31 March 22 £
General funds	<u>345,395</u>	<u>182,847</u>	<u>175,648</u>	<u>-</u>	<u>352,594</u>

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Accounts for the year ended 31 March 2022

Notes to the Accounts (continued)

11 Restricted Funds	Balance at 1 April 21 £	Incoming Resources £	Resources Expended £	Transfers £	Balance at 31 March 21 £
Choma Orphanage	-	7,350	(7,350)	-	-
India	-	9,360		-	9,360
Commission	-	575		-	575
Foodbank	4,250	40,973	(38,509)	-	6,714
Derek's House	-	500	(500)	-	-
Hospice Care	515		(515)	-	-
	<u>4,765</u>	<u>58,758</u>	<u>(46,874)</u>	<u>-</u>	<u>16,649</u>

	Balance at 1 April 21 £	Incoming Resources £	Resources Expended £	Transfers £	Balance at 31 March 22 £
Choma Orphanage		5,670	(5,670)	-	-
India	9,360	25	(9,075)	-	310
Commission	575		(575)	-	-
Foodbank	6,714	17,508	(24,222)	-	-
Meadow View		78,974	-	-	78,974
Tear Fund		184	-	-	184
Alpha		50	(50)	-	-
	<u>16,649</u>	<u>102,411</u>	<u>(39,592)</u>	<u>-</u>	<u>79,468</u>

Purpose of restricted funds

Choma Orphanage - relates to monies collected to send to Zambian orphanage.

India - relates to monies raised to support churches in India.

Commission - relates to monies raised for our group of churches.

Foodbank - relates to monies to support our foodbank.

Meadow View - relates to monies raised for the purchase and improvement of Meadow View Chapel.

Tear Fund - relates to monies raised at Christmas.

Alpha - relates to monies given towards the cost of our Alpha course.