

COMPANY REGISTRATION NUMBER: 10236925
CHARITY REGISTRATION NUMBER: 1168688

**Creative Connected Communities
Company Limited by Guarantee
Unaudited Financial Statements
31 March 2022**

WESTCOTTS
Chartered accountants
Plym House
3 Longbridge Road
Marsh Mills
Plymouth
PL6 8LT

Creative Connected Communities

Company Limited by Guarantee

Financial Statements

Year ended 31 March 2022

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Creative Connected Communities

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 March 2022

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2022.

Reference and administrative details

Registered charity name Creative Connected Communities

Charity registration number 1168688

Company registration number 10236925

Principal office and registered office 3 Longbridge Road
Marsh Mills
Plymouth
Devon
PL6 8LT
England

The trustees

D Kasturiratne
H Neve (Resigned 31 August 2022)
J Shawe
J Stewart (Resigned 1 March 2022)
L Withers
S Thorpe

Independent examiner M Keane
Plym House
3 Longbridge Road
Marsh Mills
Plymouth
PL6 8LT

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on 12/12/2022 and signed on behalf of the board of trustees by Mr Simon Thorpe.

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REVIEW OF ACTIVITIES

1. 2021-22: Review

2021-22 continued to be a challenging year for Creative Connected Communities as we looked to recover from the pandemic. Unfortunately, within the first few months of the new financial year, there were a number of staff departures, including the resignation of the Chief Operating Officer (who departed in July 2021). This naturally left the organisation in an uncertain position with a number of contracts to fulfil.

The Board of Trustees worked together to respond to those challenges with the appointment of an interim new Chief Executive (appointed in October 2021), who had been working with the organisation in a consultancy capacity for the past twelve months (see 2020-21 report). His charity and leadership experience has been invaluable in working with the Trustees and the Strategic Lead for Community Engagement to support the future direction of Creative Connected Communities.

Key actions taken were:

- The implementation and agreement to a new strategic plan within three months in post;
- The recruitment of two new members of staff, and finance consultant;
- An immediate focus on working with current partners to secure future funding, and;
- Explore and developing new partnerships.

The strategic plan outlined three core anchors:

1. **Build on success** of the organisation to date, to deliver current programmes/core products
2. **Think differently**, allowing Creative Connected Communities to be bolder with new ideas and exploring new income streams
3. **Maximise potential**, by investing in the team, becoming more efficient and effective and having a strong voice externally to gather support and interest in the organisation

2. Team Update

Following the departure of a number of team members, three new part-time appointments were made during the year, including a new Administrator to support the Supervised Toothbrushing Programme, a Community Engagement Officer to support our work with University of Plymouth, and a Finance consultant, to provide financial support and advice to the Chief Executive and Board of Trustees.

The team continue to work remotely with weekly online update meetings, as well as face to face meetings when required. The team also provide updates to the Chief Executive who delivers a monthly report to the Board of Trustees in addition to regular meetings.

3. Our Core Products

a). Future Health Professionals

We manage and co-ordinate social accountability programmes within the established curriculum for the clinicians of the future, via experiential learning opportunities which bring the Social Determinants of Health to life.

i). Social Engagement Project

Changes in the curriculum, increased student numbers and timetabling requirements resulting in the Social Engagement Project for the academic year 2021-22 returning solely to the Year 2 medical curriculum.

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We were able to establish the project as a longitudinal activity for the students, taking place over four distinct milestone sessions across the academic year. This approach enables students to better develop their knowledge of their host organisation, the needs of the service users, and devise and deliver an intervention which is relevant and meaningful.

Engaging with community organisations was problematic, as the impact of Covid-19 continued to affect the willingness of many groups to invite students into their settings. Several were still operating virtually and were unsure if they could support the students adequately. We were mindful of their needs and concerns and took time to meet with colleagues to explore the best approach for them. Although this was time consuming it was beneficial to reconnect in this way, as it helped us to understand more clearly the impact the pandemic has had on community-based groups and organisations. This was particularly pertinent for one neighbourhood in Plymouth which had experienced a traumatic and devastating shooting incident in August 2021.

As a result of our engagement and communications with community colleagues we created a programme comprising, 16 organisations who hosted 194 students in 18 student groups.

A combination approach of both face to face and online activities ensured that students had the opportunity to explore the needs of their host organisation, plan and deliver an intervention. A main factor for students to consider was the need to respond quickly to the changing needs of groups, during these challenging times.

Dr Lucy Hillman
Community Sub Dean
Peninsula Medical School

“The benefits for our students being involved with the charity are amazing. We are privileged that students have the opportunity to get out into the community early on in their studies and the charity enables this to happen.”

2nd Year Medical Student

“It was a great experience. Being able to go out into the community, not being stuck in a lecture theatre or on Zoom, to meet the people we will be treating. I learnt a lot about myself during the project.”

The range of projects and interventions which the students delivered was once again impressive; with activities ranging from workshops, focus groups, creating social media content and creating wellbeing packs which demonstrated the level of engagement and commitment the students and community organisations bring to the programme.

We will be exploring ways to develop and expand the reach of the Social Engagement Project in 2022-23, across the University of Plymouth and other higher education establishments, including commissioning a promotional film.

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ii). Exploring Health Conditions: The Patients' Perspective

2nd Year Medical Students

This programme was delivered over three separate sessions during February-March 2022 and introduced 2nd year medical students to 'Experts by Experience', people who have a diagnosed clinical condition and are very much experts in their own condition.

The sessions were created to give students the opportunity to meet people with specific conditions, listen as they described its impact on their daily lives and reflect on their interactions with health care teams.

'I feel it is so much more important to be openminded. I always knew to do this; however, I feel that I have seen the importance first hand and it is something that I will always keep in the back of my mind.'

'Autism can really occur as a spectrum and there's lots of stigma and misconceptions associated with it that is just not that well understood by society, me included. So, its important to educate yourself.'

Discussions took place using online breakout rooms, where students met with two 'experts' with the same or similar diagnosis. This was an opportunity for students to:

- deepen their understanding;
- explore the impact of diagnosis on daily lives and activities;
- better understand the importance of a holistic approach, and;
- demonstrate active listening, empathy and kindness.

Approximately 200 students took part and met with people with two of the following conditions:

| <i>Idiopathic Pulmonary Fibrosis</i> | <i>Renal Failure</i> |
|--------------------------------------|------------------------------|
| <i>Fibromyalgia</i> | <i>Weight Management</i> |
| <i>Irritable Bowel Syndrome</i> | <i>Ehlers Danlos Disease</i> |
| <i>Mental Health</i> | <i>Autism</i> |
| <i>Stroke</i> | <i>Diabetes</i> |
| <i>Chronic Fatigued Syndrome</i> | <i>Osteoarthritis</i> |

The conversations which took place were complex, informative, and emotive; they were very powerful in terms of conveying the patients experience to students. Students told us that the sessions were very timely as they were beginning to consider their clinical placements, they valued the opportunity to meet with real people. These sessions also helped to change perceptions and preconceived ideas.

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It is encouraging to note that 96% of students rated the programme as excellent or good. We felt it was important to also gather the feedback and comments from the 'experts' and did this via online focus groups. 'Experts' told us that they felt informed and valued throughout the process; they also expressed an interest in maintaining a connection with Well Connected to support and add value to other programmes and areas of activity, particularly those which support the development of the curriculum and inter professional learning. As a result, we have created an Experts by Experience group; and we are looking forward to developing these links and relationships.

iii). Resilience Workshop

Associate Professor Vehid Salih
Programme Lead
Peninsula Dental School

"This was a really good session. The students enjoyed the activities; it was particularly useful for them to hear from graduates. Thank you!"

An outcome from our Listening Project in 2020-21 was the creation of a resilience-themed workshop working with 120 1st Year Dental and Dental Hygiene Therapy students at Peninsula Dental School.

We discussed our thoughts with academic colleagues who recognised the value of developing our idea into reality and asked us to design a session which would enable students to develop and build on their resilient thinking.

A combination of discussion groups and problem-solving activities were designed which helped students identify how they can positively develop their personal behaviours and attitudes.

We also invited Peninsula Dental School graduates to take part, who welcomed the opportunity to reflect on their own experiences as a student and as a practicing dental care professional. Students told us that they enjoyed the workshop, with 96% rating it as good or excellent.

The workshop was successful and has offered us an opportunity to develop and enhance further this further; such as delivering across the Faculty of Health. We aim to continue conversations with colleagues with a view to delivering as part of the induction weeks for the 2022-23 academic year.

iv). Foundation Dentist Programme

We were once again invited to support the Community Engagement project which is delivered as part of the Foundation Dentist (FD) training programme for the South West region for newly qualified dentists.

Our experience and expertise was used to support and advise the FD's as they developed their community-based projects. We took part in study days and online meetings, we also provided resources and guidance as requested.

This year there were two options for the graduates to choose from:

- Taking part in community-based dental outreach clinics for disadvantaged/marginalised adults with Dentaaid, and;
- Undertaking a community engagement project

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Thirty dental graduates chose the opportunity to work with Dentaaid, a dental charity based in Southampton. Four clinics were held in hostels for people experiencing homelessness, two in Bath and two in Exeter. Graduates worked from Dentaaid's mobile dental clinics to provide general dental treatment, relieve pain, remove and/or repair broken or damaged teeth. Graduates found the experience rewarding and challenging, often the expectation of the patient went beyond what could be provided from the mobile unit, with many people requiring a long-term intervention.

The remaining forty five graduates chose to deliver an initiative in a community setting, such as schools, children's centres and youth groups. They created activity sessions, presented in school assemblies and with one group joining a Police Community Support Officer to deliver an intervention with young people in Western-Super-Mare. An online presentation of the projects is planned in May 2022.

2. Community Health & Wellbeing

Well Connected embrace health, in its broadest sense and are expert providers in the delivery of community-based initiatives.

a). Supervised Toothbrushing Programme

The two-year programme was launched in September 2019 to establish regular toothbrushing in schools and nurseries across Plymouth and Devon to help children brush effectively and be proud of a happy and health smile. Well Connected subcontracted by Peninsula Dental Social Enterprise CiC (PDSE) to manage and coordinate the training and delivery.

Due to the pandemic impacting on the programme in 2020, it was extended for a further twelve months in August 2021.

The Covid-19 pandemic had a significant impact on the programme overall, with several settings suspending the programme due to staffing issues, health and safety concerns and/or limitations of the children. However, during the reporting period we have worked hard to reconnect with the settings, deliver refresher training and provide the support/advice needed to help schools and nurseries return to re-establishing regular brushing as part of the daily activities within their setting.

In light of the changing needs of schools/nurseries, the issue of delivering training and undertaking the Quality Audit on a face-to-face basis, we established online training and a self-assessment approach for the Quality Audits. This was agreed beforehand with NHS Commissioners and has been well received and are now forming part of the Programme moving forward as they offer a more efficient and cost-effective way of carrying out the audit checks as well as staff training.

In January 2022, we undertook a satisfaction survey with members of staff within the settings. The survey was carried out using a Microsoft Teams questionnaire which had a linked QR code and 97% of respondents rated the Programme as good or excellent.

We also reached out to parents in a similar way; asking them about the Programme and how it had impacted on their children. It is reassuring to note that 71% of parents reported that their child is more willing to brush at home and they found toothbrushing more enjoyable.

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During the year we have created oral health themed content for schools and nurseries to include on websites, posters to display on notice boards during National Smile Month and an information slide deck to enhance and reinforce refresher training. A closed Facebook group has also been created to share updates and news with colleagues. This has been particularly valuable to maintain contact with the Oral Health Team, allowing us to respond promptly to queries and questions.

We anticipate that the programme will be extended and we will be invited to continue to act as the delivery partner for the Programme in 2022-23.



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b). Beat the Bugs

Following a successful application to the Higher Education Innovation Fund (HEIF) we worked with Dr Tina Joshi from University of Plymouth's School of Biomedical Sciences, to create a range of Covid-19 related teaching materials for children and young people. In partnership with St Andrews Primary School Plymouth, Dartington Lifeworks College and a student studying Art and Design at University of Plymouth, we created a Beat the Bugs board game and Covid-19 themed easy read flash cards.

Neil Leonard
Lifeworks College

"Our young people have enjoyed taking part in the creation and design of the Beat the Bugs board game. It's a good way to discuss infection control, hygiene and kitchen safety with them"

Taking inspiration from a suggestion by students at Dartington Lifeworks, we developed a board game based on the traditional 'snakes and ladders' game. Participants throw a dice to move around the board, answering questions relating to cross infection control, staying safe from Covid-19, personal hygiene and food safety.

The game has been tested with primary school children and young people with learning disabilities, several changes and adaptations have been made including amending the wording of some of the questions, adapting the layout of the board to enable game to flow more easily and to add a final 'golden envelope' question which adds a sense of drama and anticipation to the end of the game! The next stage will be to seek funding to further develop and improve the game.

c). Easy Read Flash Cards

During the Covid-19 pandemic there was a need to provide an array of public health information and guidance to remind and inform people to:

- Wash hands for 20 seconds;
- Wear a face mask, and;
- Maintain a social distance of 2 metres

Nikki Hornsby
Improving Lives Plymouth

"The flash cards are super useful when talking to our clients about Covid-19. They have taken them home which has been a useful way to share messages with carers".

We reached out to our partners in primary and special needs education to ask them what they believed would be a useful method of sharing these key messages within their settings. They felt that something that was interesting, colourful and accessible would be of most help, especially for people who found it difficult to read, or who mainly relied on images to understand messages.

As a result of this consultation, we created colourful 'Staying Safe' A5 size flash cards, which use the 'easy read' method of using simple words in short sentences. The cards were distributed to primary schools, Improving Lives Plymouth, and with the young people at Dartington Lifeworks College who co-designed the cards with us.

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In addition to hand-washing, wearing a mask and maintaining social distancing we included the following:

- Open windows to let fresh air in;
- Use hand sanitiser if you can't wash hands, and;
- Be kind and caring

d). Covid-19 Advice

We worked with St Andrews Primary School, Plymouth to encourage children in Year 5 and 6 to review Covid-19 related advice and information materials. Due to the pandemic restrictions, we developed online outreach sessions which enabled us to listen to children's main concerns about Covid-19, answer their questions and queries and deliver some interactive teaching and learning sessions comprising activities, quizzes and competitions.

The children also created information posters to display around the school environment to encourage effective hand washing, wearing face masks and maintaining a safe distance in corridors and classrooms.

As restrictions were lifted, we visited the school to review the posters and see them in situ, undertake a final question and answer session with Dr Joshi, from University of Plymouth and present the children with a Beat the Bugs board game.

e). Dental Ambassadors

We first began delivering the Dental Ambassador Programme at Dartington Lifeworks College in 2017 and have trained approximately 80 Dental Ambassadors so far. We were delighted to be invited to deliver the programme once again during January-March 2022 to a group of 10 young people with learning disabilities.

The 6 x 2hour workshops are delivered using a variety of methods including; activities, experiments, demonstrations and guest speaker videos. Each week has a different theme which enables the students to build their knowledge and understanding, as well as their confidence and self-esteem. The overarching aim is to raise the profile of oral health within this population group, encourage them to make small changes and adjustments in their daily routines and habits.

The students create an individual portfolio to increase their understanding and awareness which includes activity and information sheets. The portfolio also acts as a reminder/refresher for the Dental Ambassadors to use when they share oral health themed messages to others via presentations and displays in college, workplaces, and with friends and family members.

Teacher
Lifeworks College

'It was great to welcome include the Dental Ambassadors Programme once again the curriculum. The delivery is always excellent; inclusive and interactive, with materials which really help our students to develop their knowledge and increase their confidence and self-esteem. Oral health is often a neglected area for these young people, its great we can encourage happy and healthy smiles here in College!'

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A short film was created as part of the final week workshop, this was an opportunity to record part of the session, the student's presentation and to interview students and staff. This can be viewed here: <https://www.wellconnecteduk.org/dental-ambassadors>. We hope to use this short film to promote the scheme and encourage further participation with other colleges.

3. Engagement and Outreach

a). City of Smiles

During the COVID-19 pandemic communities faced extraordinary challenges, particularly in relation to general health and emotional wellbeing. However, we also know that during these times people came together to support and help each other; with incredible acts of kindness being shared between neighbours, colleagues as well as with complete strangers.

We believe it is important to remember the impact that these 'random acts of kindness' had on ourselves and others; enjoying new connections and friendships, whilst also valuing those closest to us, who we missed each and every day. As a result of our Listening Project in 2020-21 (update below), we have created an initiative called City of Smiles, to celebrate and showcasing positivity and wellbeing. This is project that will run through some of our work in the coming years.

We have initially launched a website www.cityofsmiles.org, as well as begin a number of projects which are highlighted below.

i). You Matter, We Care

You Matter, We Care is a programme working with a range of organisations, offering kindness and positivity to some of the most vulnerable in our community. Our first project was kindly funded by the GWR Community Fund (£5,000), where we took part in several outreach events and sessions meeting with women in Plymouth. We worked with Sexual Health Outreach Plymouth (SHOP) to create unique wellbeing gift packs, as well as a City of Smiles signposting card with information about health, housing and support services.

Norma Fry
Sexual Health Outreach Plymouth

"We're overwhelmed! These packs will really benefit the women we support. Your approach has been perfect. The kindness, positivity and care you have demonstrated at every stage is so highly valued. Thank you to for your support and generosity".

Emma Morris
Community Manager, GWR

"We have a specific pot of money designed to support community and not-for-profit organisations. This project to improve oral health and wellbeing among vulnerable adults really stood out and we are pleased to allocate this funding as part of our agreement with the Department for Transport".

In addition, in early December 2021 we delivered 350 wellbeing packs to Julian House and the Foodbank at Mint Methodist Church in Exeter. These packs comprised of oral health products, including toothbrushes, toothpaste, and a selection of easy read dental, diet and nutrition cards.

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ii). Global Plymouth

- International Students

As part of our connections with international students at the University of Plymouth, we have continued to support a range of events and activities which help students settle into university life and get to know the city and its communities.

Working closely with Dr Poorna Gunasekera, University of Plymouth's Associate Dean for International Students across the Faculty of Health, we took part in several events and activities across the year. This included creating an opportunity for twelve dental and medical students to record their stories, reflecting on their journey and experiences as they live and study in Plymouth. This was broadcast in September 2021 as part of the BBC Radio Devon Making a Difference series. We also supported students to reach out and work closely with community organisations.

- International Women's Event

We were invited to an International Women's Day event in March 2021 at The Plot, Plymouth. This amazing event brought communities together to showcase and demonstrate the impact girls and young women are making across the city. Our Strategic Lead for Community Engagement, was privileged to be asked to be a keynote speaker and panel member at the event which was attended by approximately 150 people.

iv). The Listening Project: Making a Difference in Devonport

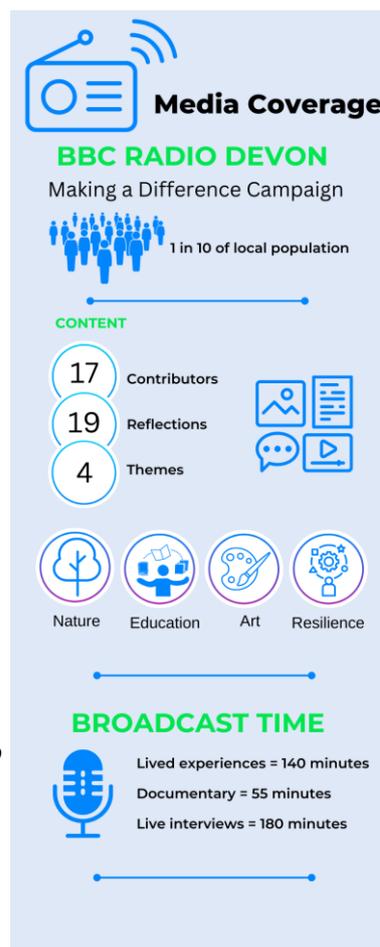
In our 2020-21 report, we highlighted our Listening Project with an aim to simply listening to communities impacted by Covid-19 and the periods of lockdown. We heard directly from people as they shared their thoughts and experiences, and described how they coped and what they wanted to see in the future. It was truly inspiring, overwhelming in fact, we were surrounded by positivity and resilience, smiles and laughter from the very beginning - even during such challenging and difficult times.

We identified 4 key themes which impacted directly on health and emotional wellbeing:

- The ability to be adaptable and resilient;
- How creativity encourages positivity and wellbeing;
- The importance of nature and outdoor space, and;
- The power of listening.

Our listening has had a massive impact on us; helping us to engage better, respond to local need, develop new connections and partnerships and create City of Smiles.

As reported, we were delighted to work alongside residents and community organisations, recording their stories which culminated in the BBC creating a groundbreaking series broadcast on *BBC Radio Devon* during November 2020 - February 2021. The impact and reach for this series was not available in time for our last report, but we are now very proud to be able to highlight some of the key statistics in this infographic.



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b). Recognition

We were delighted to win The Probe Dental Awards Best Charity Initiative at the Dental Awards 2021, for our Dental Buddies outreach project. This initiative is a fun and interactive workshop delivered to children and young people attending Brownie and Cub Scout groups during late 2019 and early 2020. The workshop encouraged the children to explore the importance of a healthy smile, investigate sugar content in food and design information cards to share with their families and friends.

We were also delighted to be invited to submit a journal article for the Primary Dental Journal in July 2021. The article, written by our Strategic Lead for Community Engagement, focused on how we use our community insights to inspire change when addressing oral health and inequalities. This was an opportunity to demonstrate to dental health care professionals how a community engagement approach can complement and support clinical interventions. We raised the profile of many of our projects and areas of work as well as described how authentic partnerships and collaborations really do make a difference at a local level.

Financial Review

Income for the year totalled £165,836 (2021: £242,375). Expenditure for the year totalled £208,209 (2021: £254,470). This resulted in a total deficit for the financial year of £42,373 (2021: £12,095).

Total funds as at 31 March 2022 were £129,837 (2021: £172,210).

Going Concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

Reserves Policy

The Charity's unrestricted funds are freely available to spend, arising from previous years' operating results and donations.

The Charity's restricted funds fall outside the definition of reserves as these funds are funds which have been given to Creative Connected Communities for a specific purpose and as such are not freely available to the Charity.

The Board of Trustees agreed that Creative Connected Communities require a minimum level of unrestricted reserves (£50K) which, currently is the equivalent to three months' worth of expenditure:

- To meet our staff responsibilities and obligations
- To meet obligations under our overheads
- To provide a buffer in the absence of ongoing funding or termination of a contract whilst alternative funding is sought.

As of 31 March 2022, creative Connected Communities had £97,647 in unrestricted reserves which is above the level of reserves assessed as being required for working capital to meet our legal, statutory and best practice requirements.

However, considering the current needs and the present economic climate, the Trustees agreed in the year to 31 March 2021 to draw on the reserves to buffer the Charity for the next 12-18 months and set up a designated reserve of £47,500.

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Risk Management

The Board of Trustees has conducted a review of the major risks to which the Charity is exposed through the establishment of a risk register. These risks are reviewed on an ongoing basis, at least annually, to satisfy ourselves that adequate measures have been taken to manage the risks identified. Where appropriate, systems or procedures have been established to mitigate the risks that the Charity faces.

Funds held as custodian trustee on behalf of others

The Charity does not hold any funds as a custodian trustee on behalf of others during the period ending 31 March 2022.

Approved by order of the members of the Board of Trustees on 12/12/2022 and signed on their behalf by:

Mr Simon Thorpe
Trustee



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Independent Examiner's Report to the Trustees of Creative Connected Communities *(continued)*

Year ended 31 March 2022

I report to the trustees on my examination of the financial statements of Creative Connected Communities ('the charity') for the year ended 31 March 2022.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



16 December 2022

M Keane ACCA
Independent Examiner

Plym House
3 Longbridge Road
Marsh Mills
Plymouth
PL6 8LT

Creative Connected Communities

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Statement of Financial Activities (including income and expenditure account)

Year ended 31 March 2022

| | | 2022 | 2021 | | |
|--|------|-------------------------|-----------------------|------------------|------------------|
| | Note | Unrestricted funds £ | Restricted funds £ | Total funds £ | Total funds £ |
| Income and endowments | | | | | |
| Donations and legacies | 5 | 662 | 2,500 | 3,162 | 29,502 |
| Charitable activities | 6 | 162,666 | – | 162,666 | 212,810 |
| Investment income | 7 | 8 | – | 8 | 63 |
| Total income | | <u>163,336</u> | <u>2,500</u> | <u>165,836</u> | <u>242,375</u> |
| Expenditure | | | | | |
| Expenditure on charitable activities | 8,9 | 199,659 | 8,550 | 208,209 | 254,470 |
| Total expenditure | | <u>199,659</u> | <u>8,550</u> | <u>208,209</u> | <u>254,470</u> |
| Net expenditure and net movement in funds | | <u>(36,323)</u> | <u>(6,050)</u> | <u>(42,373)</u> | <u>(12,095)</u> |
| Reconciliation of funds | | | | | |
| Total funds brought forward | | <u>133,970</u> | <u>38,240</u> | <u>172,210</u> | <u>184,305</u> |
| Total funds carried forward | | <u>97,647</u> | <u>32,190</u> | <u>129,837</u> | <u>172,210</u> |

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 17 to 25 form part of these financial statements.

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Statement of Financial Position

31 March 2022

| | Note | 2022 £ | 2021 £ |
|---|------|----------------|----------------|
| Fixed assets | | | |
| Tangible fixed assets | 15 | 3,534 | 4,418 |
| Current assets | | | |
| Debtors | 16 | 2,867 | 2,591 |
| Cash at bank and in hand | | 137,046 | 181,802 |
| | | <u>139,913</u> | <u>184,393</u> |
| Creditors: amounts falling due within one year | 17 | <u>13,610</u> | <u>16,601</u> |
| Net current assets | | <u>126,303</u> | <u>167,792</u> |
| Total assets less current liabilities | | <u>129,837</u> | <u>172,210</u> |
| Net assets | | <u>129,837</u> | <u>172,210</u> |
| Funds of the charity | | | |
| Restricted funds | | 32,190 | 38,240 |
| Unrestricted funds | | <u>97,647</u> | <u>133,970</u> |
| Total charity funds | 18 | <u>129,837</u> | <u>172,210</u> |

For the year ending 31 March 2022 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 12/12/2022 and are signed on behalf of the board by Mr Simon Thorpe.

The notes on pages 17 to 25 form part of these financial statements.

Creative Connected Communities

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31 March 2022

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is 3 Longbridge Road, Marsh Mills, Plymouth, Devon, PL6 8LT, England.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Creative Connected Communities

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

3. Accounting policies *(continued)*

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Creative Connected Communities

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

3. Accounting policies *(continued)*

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

| | | |
|--------------------|---|----------------------|
| Office Equipment | - | 20% reducing balance |
| Computer Equipment | - | 20% reducing balance |

Financial instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

4. Limited by guarantee

The company is limited by guarantee without share capital. In the event of the company being wound up the members would be limited to a liability of £1 each.

Creative Connected Communities

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

5. Donations and legacies

| | Unrestricted Funds £ | Restricted Funds £ | Total Funds 2022 £ |
|-------------------|----------------------------|--------------------------|--------------------------|
| Donations | | | |
| Donations | 662 | – | 662 |
| Grants | | | |
| Grants receivable | – | 2,500 | 2,500 |
| | <u>662</u> | <u>2,500</u> | <u>3,162</u> |

| | Unrestricted Funds £ | Restricted Funds £ | Total Funds 2021 £ |
|-------------------|----------------------------|--------------------------|--------------------------|
| Donations | | | |
| Donations | 19,002 | – | 19,002 |
| Grants | | | |
| Grants receivable | – | 10,500 | 10,500 |
| | <u>19,002</u> | <u>10,500</u> | <u>29,502</u> |

6. Charitable activities

| | Unrestricted Funds £ | Total Funds 2022 £ | Unrestricted Funds £ | Total Funds 2021 £ |
|------------------------|----------------------------|--------------------------|----------------------------|--------------------------|
| Education and training | <u>162,666</u> | <u>162,666</u> | <u>212,810</u> | <u>212,810</u> |

7. Investment income

| | Unrestricted Funds £ | Total Funds 2022 £ | Unrestricted Funds £ | Total Funds 2021 £ |
|---------------------|----------------------------|--------------------------|----------------------------|--------------------------|
| Interest receivable | <u>8</u> | <u>8</u> | <u>63</u> | <u>63</u> |

Creative Connected Communities

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

8. Expenditure on charitable activities by fund type

| | Unrestricted Funds £ | Restricted Funds £ | Total Funds 2022 £ |
|-----------------------|----------------------------|--------------------------|--------------------------|
| Charitable activities | 197,499 | 8,550 | 206,049 |
| Support costs | 2,160 | – | 2,160 |
| | <u>199,659</u> | <u>8,550</u> | <u>208,209</u> |

| | Unrestricted Funds £ | Restricted Funds £ | Total Funds 2021 £ |
|-----------------------|----------------------------|--------------------------|--------------------------|
| Charitable activities | 214,154 | 37,604 | 251,758 |
| Support costs | 2,712 | – | 2,712 |
| | <u>216,866</u> | <u>37,604</u> | <u>254,470</u> |

9. Expenditure on charitable activities by activity type

| | Activities undertaken directly £ | Support costs £ | Total funds 2022 £ | Total fund 2021 £ |
|-----------------------|---|-----------------------|--------------------------|-------------------------|
| Charitable activities | 206,049 | – | 206,049 | 251,758 |
| Governance costs | – | 2,160 | 2,160 | 2,712 |
| | <u>206,049</u> | <u>2,160</u> | <u>208,209</u> | <u>254,470</u> |

10. Analysis of support costs

| | Analysis of support costs £ | Total 2022 £ | Total 2021 £ |
|------------------|-----------------------------------|-----------------|-----------------|
| Governance costs | 2,160 | 2,160 | 2,712 |

11. Net expenditure

Net expenditure is stated after charging/(crediting):

| | 2022 £ | 2021 £ |
|---------------------------------------|-----------|-----------|
| Depreciation of tangible fixed assets | 884 | 1,104 |

Creative Connected Communities

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

12. Independent examination fees

| | 2022 | 2021 |
|--|-------------|-------|
| | £ | £ |
| Fees payable to the independent examiner for: Independent examination of the financial statements | 2,340 | 2,712 |

13. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

| | 2022 | 2021 |
|-----------------------|----------------|----------------|
| | £ | £ |
| Wages and salaries | 100,118 | 142,140 |
| Social security costs | 6,061 | 8,885 |
| Other pension costs | 6,224 | 10,515 |
| | <u>112,403</u> | <u>161,540</u> |

The average head count of employees during the year was 4 (2021: 4).

No employee received employee benefits of more than £60,000 during the year (2021: Nil).

14. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees.

No trustee expenses have been incurred.

15. Tangible fixed assets

| | Office Equipment £ | Computer equipment £ | Total £ |
|-----------------------------------|--------------------------|----------------------------|--------------------|
| Cost | | | |
| At 1 April 2021 and 31 March 2022 | 941 | 7,432 | 8,373 |
| Depreciation | | | |
| At 1 April 2021 | 555 | 3,400 | 3,955 |
| Charge for the year | 78 | 806 | 884 |
| At 31 March 2022 | 633 | 4,206 | 4,839 |
| Carrying amount | | | |
| At 31 March 2022 | 308 | 3,226 | 3,534 |
| At 31 March 2021 | 386 | 4,032 | 4,418 |

Creative Connected Communities

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

16. Debtors

| | 2022 | 2021 |
|--------------------------------|--------------|--------------|
| | £ | £ |
| Trade debtors | 1,709 | 753 |
| Prepayments and accrued income | 1,063 | 1,742 |
| Other debtors | 95 | 96 |
| | <u>2,867</u> | <u>2,591</u> |

17. Creditors: amounts falling due within one year

| | 2022 | 2021 |
|---------------------------------|---------------|---------------|
| | £ | £ |
| Trade creditors | 5,893 | 5,745 |
| Accruals and deferred income | 3,260 | 8,164 |
| Social security and other taxes | 3,088 | 2,692 |
| Other creditors | 1,369 | – |
| | <u>13,610</u> | <u>16,601</u> |

18. Analysis of charitable funds

Unrestricted funds

| | At | | | At |
|------------------------|----------------|----------------|------------------|---------------|
| | 1 April 2021 | Income | Expenditure | 31 March 2022 |
| | £ | £ | £ | £ |
| General funds | 86,470 | 163,336 | (199,659) | 50,147 |
| Designated fund | | | | |
| Reorganisation reserve | 47,500 | – | – | 47,500 |
| | <u>133,970</u> | <u>163,336</u> | <u>(199,659)</u> | <u>97,647</u> |

| | At | | | At |
|------------------------|----------------|----------------|------------------|----------------|
| | 1 April 2020 | Income | Expenditure | 31 March 2021 |
| | £ | £ | £ | £ |
| General funds | 71,461 | 231,875 | (216,866) | 86,470 |
| Designated fund | | | | |
| Reorganisation reserve | 47,500 | – | – | 47,500 |
| | <u>118,961</u> | <u>231,875</u> | <u>(216,866)</u> | <u>133,970</u> |

Creative Connected Communities

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

18. Analysis of charitable funds cont'd

Restricted funds

| | At 1 April 21 | Income | Expenditure | At 31 March 22 |
|--------------------------------|---------------|--------------|----------------|-------------------|
| | £ | £ | £ | £ |
| DRCP | 27,740 | – | (6,883) | 20,857 |
| Great Western Railways | 5,000 | – | (1,667) | 3,333 |
| University of Plymouth | 4,500 | 2,500 | – | 7,000 |
| Norman Family Charitable Trust | 1,000 | – | – | 1,000 |
| | <u>38,240</u> | <u>2,500</u> | <u>(8,550)</u> | <u>32,190</u> |

| | At 1 April 20 | Income | Expenditure | At 31 March 21 |
|--------------------------------|---------------|---------------|-----------------|-------------------|
| | £ | £ | £ | £ |
| DRCP | 65,344 | – | (37,604) | 27,740 |
| Great Western Railways | – | 5,000 | – | 5,000 |
| University of Plymouth | – | 4,500 | – | 4,500 |
| Norman Family Charitable Trust | – | 1,000 | – | 1,000 |
| | <u>65,344</u> | <u>10,500</u> | <u>(37,604)</u> | <u>38,240</u> |

Designated funds

Reorganisation reserve

The Reorganisation reserve represents funds put aside for reorganisation of the Charity following the loss of contract.

Restricted funds

DRCP

To improve the overall health and wellbeing of the people of Devonport. With targets beneficiaries including families with children, members of the BME community, the elderly, the homeless, people with mental health problems, people recovering from substance misuse and people with disabilities and special education needs.

Great Western Railways

Funding for developing and creating the 'You Matter, We Care' project for vulnerable and disadvantaged women and men in the Stonehouse area. You will be used to create 75 female and 25 male wellbeing packs with personal hygiene items and oral health resources alongside a signposting information card.

University of Plymouth

To support and facilitate a Higher Education Innovation Fund outreach project; this involved brokering contracts with a local primary school in Plymouth and specialist college in Dartington.

Norman Family Charitable Trust

Funding to create wellbeing gift bags for vulnerable and at-risk adult groups in Exeter.

Creative Connected Communities

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

19. Analysis of net assets between fun

| | Unrestricted Funds £ | Restricted Funds £ | Total Funds 2022 £ |
|-------------------------------|----------------------------|--------------------------|--------------------------|
| Tangible fixed assets | 3,534 | – | 3,534 |
| Current assets | 107,723 | 32,190 | 139,913 |
| Creditors greater than 1 year | (13,610) | – | (13,610) |
| Net assets | <u>97,647</u> | <u>32,190</u> | <u>129,837</u> |

| | Unrestricted Funds £ | Restricted Funds £ | Total Funds 2021 £ |
|-------------------------------|----------------------------|--------------------------|--------------------------|
| Tangible fixed assets | 4,418 | – | 4,418 |
| Current assets | 146,153 | 38,240 | 184,393 |
| Creditors greater than 1 year | (16,601) | – | (16,601) |
| Net assets | <u>133,970</u> | <u>38,240</u> | <u>172,210</u> |

20. Related party transactions

During the financial year to 31 March 2021 Peninsula Dental Social Enterprise CIC provided services to the Charity free of charge with a value of £10,705. This was recorded in donations. During the financial year to 31 March 2022 no further services were provided.