



c/o Crawley Down C of E Village School
Hophurst Drive
Crawley Down
West Sussex RH10 4XA

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Email : info@donkeyfield.co.uk
www.donkeyfield.co.uk

24th Jan 2023

Ref: Donkeyfield Treasurer Report Sept 2021 to Aug 2022

With the lifting of COVID restrictions Q1 2022, the staff, management and Trustees were able build up on the great work during the pandemic with no operational impacts.

Income for the year end was £142,589 up from £102,242 the previous year and expenditure was £134,669 leaving a surplus of £7,920. Expenditure was higher than the previous year of £114,681 mainly reflecting higher staffing costs.

Trustees this year Chaired by Racheal Mears, have remained cohesive with Vice Chair and Secretary remaining in post, Treasurer James Wickerson will be standing down to be replaced with Russell Dunn.

A key point to note is that the Pre-school now has an exceptional fundraising team whom have begun to focus on very high quality and engaging events.

This was reflected in an marked increase to £5,847 up from £510 the previous year. The Team delivered a hugely successful race evening that event in May that yielded the Pre-School over £2,100 with support of local business in sponsoring the event. This solid foundation will pave the way for further events 2022 to 2023.

The accounts show Donations at £1,414 down from £7,582 the previous year, and grants making up £385 up from 0 the previous year.

Coral Lindsay has managed the setting professionally guiding an experienced staff team with the support of Michele Singleton administering Payroll, invoicing and expenditure

Crawley Down School again have been very supportive allowing deferred rent and other facilities during the pandemic.

The Trustee's and I would like to thank everyone for supporting Donkey Field over the last financial year and look forward to continually improving the service and offering to the community for the year and coming years ahead.

Yours Faithfully

James Wickerson
Treasurer

For and on behalf of Donkeyfield Pre-School

THE DONKEY FIELD PRE-SCHOOL

REPORT OF THE TRUSTEES

FOR THE PERIOD 3RD SEPTEMBER 2021 TO 31ST AUGUST 2022

The trustees present their report with the financial statements of the charity for the period 3rd September 2021 to 31st August 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1035097

Principal address

Hophurst Drive
Crawley Down
West Sussex
RH10 4XA

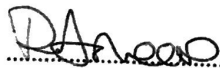
Trustees

Rachel Mears Chairperson
James Wickerson Vice chairperson (resigned 6.10.2022)
Sally Cheesmur
Emily Jane Deadman
Russell Dunn (appointed 6.10.2022)

Independent Examiner

I J Currie FCA
Currie Accountancy Limited
Chartered Accountants
First Floor
13a High Street
Edenbridge
Kent
TN8 5AB

Approved by order of the board of trustees on 24/11/23 and signed on its behalf by:




Rachel Mears - Trustee

THE DONKEY FIELD PRE-SCHOOL

**BALANCE SHEET
31ST AUGUST 2022**

		2022 Unrestricted fund £	2021 Total funds £
FIXED ASSETS	Notes		
Tangible assets	8	580	3,522
CURRENT ASSETS			
Debtors	9	293	-
Cash at bank and in hand		154,061	103,634
		154,354	103,634
CREDITORS			
Amounts falling due within one year	10	(52,740)	(12,882)
NET CURRENT ASSETS		101,614	90,752
TOTAL ASSETS LESS CURRENT LIABILITIES		102,194	94,274
NET ASSETS		102,194	94,274
FUNDS			
Unrestricted funds		102,194	94,274
TOTAL FUNDS		102,194	94,274

The financial statements were approved by the Board of Trustees and authorised for issue on 24/11/23 and were signed on its behalf by:


Rachel Mears - Trustee

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS FOR THE PERIOD 3RD SEPTEMBER 2021 TO 31ST AUGUST 2022
FOR
THE DONKEY FIELD PRE-SCHOOL**

Currie Accountancy Limited
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THE DONKEY FIELD PRE-SCHOOL

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FOR THE PERIOD 3RD SEPTEMBER 2021 TO 31ST AUGUST 2022**

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THE DONKEY FIELD PRE-SCHOOL

REPORT OF THE TRUSTEES

FOR THE PERIOD 3RD SEPTEMBER 2021 TO 31ST AUGUST 2022

The trustees present their report with the financial statements of the charity for the period 3rd September 2021 to 31st August 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

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Independent Examiner

I J Currie FCA
Currie Accountancy Limited
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First Floor
13a High Street
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TN8 5AB

Approved by order of the board of trustees on and signed on its behalf by:

.....
Rachel Mears - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE DONKEY FIELD PRE-SCHOOL

Independent examiner's report to the trustees of The Donkey Field Pre-School

I report to the charity trustees on my examination of the accounts of The Donkey Field Pre-School (the Trust) for the period 3rd September 2021 to 31st August 2022.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I J Currie FCA
Currie Accountancy Limited
Chartered Accountants
First Floor
13a High Street
Edenbridge
Kent
TN8 5AB

Date:

THE DONKEY FIELD PRE-SCHOOL

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE PERIOD 3RD SEPTEMBER 2021 TO 31ST AUGUST 2022**

		Period 3.9.21 to 31.8.22 Unrestricted fund £	Year Ended 2.9.21 Total funds £
INCOME AND ENDOWMENTS FROM	Notes		
Donations and legacies	2	1,799	7,582
Charitable activities			
Pre-school		134,920	94,144
Other trading activities	3	5,847	510
Investment income	4	23	6
Total		142,589	102,242
EXPENDITURE ON			
Raising funds		1,945	224
Charitable activities			
Pre-school		132,724	114,745
Total		134,669	114,969
NET INCOME/(EXPENDITURE)		7,920	(12,727)
RECONCILIATION OF FUNDS			
Total funds brought forward		94,274	107,001
TOTAL FUNDS CARRIED FORWARD		102,194	94,274

The notes form part of these financial statements

THE DONKEY FIELD PRE-SCHOOL

BALANCE SHEET 31ST AUGUST 2022

		2022 Unrestricted fund £	2021 Total funds £
FIXED ASSETS	Notes		
Tangible assets	8	580	3,522
CURRENT ASSETS			
Debtors	9	293	-
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FUNDS			
Unrestricted funds		102,194	94,274
TOTAL FUNDS		102,194	94,274

The financial statements were approved by the Board of Trustees and authorised for issue on and were signed on its behalf by:

.....
Rachel Mears - Trustee

The notes form part of these financial statements

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Improvements to property	- 25% on cost
School equipment	- 25% on cost

Small equipment and furniture is expensed in the year of purchase.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

The charity has no restricted funds.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

THE DONKEY FIELD PRE-SCHOOL**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE PERIOD 3RD SEPTEMBER 2021 TO 31ST AUGUST 2022****2. DONATIONS AND LEGACIES**

	Period 3.9.21 to 31.8.22 £	Year Ended 2.9.21 £
Donations	1,414	7,582
Grants	385	-
	<u>1,799</u>	<u>7,582</u>

Grants received, included in the above, are as follows:

	Period 3.9.21 to 31.8.22 £	Year Ended 2.9.21 £
Crawley Down Residents Association	250	-
Tarana, Turners Hill	135	-
	<u>385</u>	<u>-</u>

3. OTHER TRADING ACTIVITIES

	Period 3.9.21 to 31.8.22 £	Year Ended 2.9.21 £
Fundraising events and trips	5,847	510
	<u>5,847</u>	<u>510</u>

4. INVESTMENT INCOME

	Period 3.9.21 to 31.8.22 £	Year Ended 2.9.21 £
Deposit account interest	23	6
	<u>23</u>	<u>6</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE PERIOD 3RD SEPTEMBER 2021 TO 31ST AUGUST 2022

5. INCOME FROM CHARITABLE ACTIVITIES

		Period 3.9.21 to 31.8.22 £	Year Ended 2.9.21 £
School fees	Activity Pre-school	134,353	93,103
Uniform sales	Pre-school	567	1,041
		<u>134,920</u>	<u>94,144</u>

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the period ended 31st August 2022 nor for the year ended 2nd September 2021.

None of the trustees receive any remuneration from the Trust. Any relative of theirs who attends the school does so on the same terms as any other child.

Trustees' expenses

The trustees are all members of the management committee and are closely involved in the day to day running of the charity. The resources needed to itemise the amounts reimbursed to individuals for the year exceeds the benefit derived from the information obtained.

7. STAFF COSTS

The average monthly number of employees during the period was as follows:

	Period 3.9.21 to 31.8.22 8	Year Ended 2.9.21 7
School staff	<u>8</u>	<u>7</u>

No employees received emoluments in excess of £60,000.

THE DONKEY FIELD PRE-SCHOOL

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE PERIOD 3RD SEPTEMBER 2021 TO 31ST AUGUST 2022

8. TANGIBLE FIXED ASSETS

	Improvements to property £	School equipment £	Totals £
COST			
At 3rd September 2021 and 31st August 2022	16,845	14,026	30,871
DEPRECIATION			
At 3rd September 2021	14,481	12,868	27,349
Charge for year	2,363	579	2,942
At 31st August 2022	16,844	13,447	30,291
NET BOOK VALUE			
At 31st August 2022	1	579	580
At 2nd September 2021	2,364	1,158	3,522

9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Trade debtors	293	-

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Payments on account	38,891	12,184
Taxation and social security	1,931	698
Other creditors	11,918	-
	52,740	12,882

11. RELATED PARTY DISCLOSURES

There were no related party transactions for the period ended 31st August 2022.

THE DONKEY FIELD PRE-SCHOOL

DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE PERIOD 3RD SEPTEMBER 2021 TO 31ST AUGUST 2022

	Period 3.9.21 to 31.8.22 £	Year En ded 2.9.21 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	1,414	7,582
Grants	385	-
	1,799	7,582
Other trading activities		
Fundraising events and trips	5,847	510
Investment income		
Deposit account interest	23	6
Charitable activities		
School fees	134,353	93,103
Uniform sales	567	1,041
	134,920	94,144
Total incoming resources	142,589	102,242
EXPENDITURE		
Raising donations and legacies		
Fundraising costs	1,945	224
Charitable activities		
Wages	108,227	93,076
Pensions	1,989	1,707
Consumables	34	596
Rent	10,480	7,533
Training and subscriptions	1,101	1,430
Small equipment and activities	964	791
Uniforms	712	584
Equipment depreciation	579	759
	124,086	106,476
Support costs		
Management		
Insurance	771	808
Carried forward	771	808

This page does not form part of the statutory financial statements

THE DONKEY FIELD PRE-SCHOOL

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE PERIOD 3RD SEPTEMBER 2021 TO 31ST AUGUST 2022**

	Period 3.9.21 to 31.8.22 £	Year En ded 2.9.21 £
Management		
Brought forward	771	808
Telephone	833	939
Office supplies and sundries	2,172	685
Storage	583	583
Stationery and postage	646	20
DBS checks	250	63
Depreciation of property improvements	2,363	4,211
	<u>7,618</u>	<u>7,309</u>
Governance costs		
Independent examiners fee	1,020	960
	<u>134,669</u>	<u>114,969</u>
Total resources expended		
Net income/(expenditure)	<u>7,920</u>	<u>(12,727)</u>

This page does not form part of the statutory financial statements