

Trustees' Annual Report for the period

Period start date

Period end date

From

To

Section A

Reference and administration details

Charity name

Guildford Lions Club CIO

Other names charity is known by

The Lions Club of Guildford

Registered charity number (if any)

1175962

Charity's principal address

c/o 4, Cheviot Drive

Fleet

Hants

Postcode

GU51 2TF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Deric Quaile	Trustee		Guildford Lions Club
2	Graham Towler	Treasurer		Guildford Lions Club
3	Andrew Henwood	Secretary		Guildford Lions Club
4	Andrew Bustin	President		Guildford Lions Club
5	David Kitching	Trustee		Guildford Lions Club
6	Barry Jutsum	Trustee		Guildford Lions Club
7	Geoffrey Sheldon	Trustee		Guildford Lions Club
8	Alastair Knowles	Trustee		Guildford Lions Club
9	Paul Spooner	Trustee	From 1 January 2022	Guildford Lions Club
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document

(eg. Articles of Association)

Constitution dated 28th November 2017

How the charity is constituted

(eg. Trust deed or Memorandum)

Charitable Incorporated Organisation

Trustee selection methods

(eg. appointed by members etc)

All Trustees are appointed by virtue of their office in Guildford Lions Club CIO, as elected annually by the members of the Club in accordance with the terms of the Club's Constitution and By-Laws.

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Club was previously governed as a Charity Trust Fund (Regn. No. 1083404) and converted to a CIO, which became operational July 1st 2018. Funds from the previous charity were transferred to the CIO as at that date.

The Club is an autonomous body within Lions Clubs International, and any use of the Club funds is approved by a simple majority of attendees at Club meetings and ratified by a quorum of Trustees.

The Club ensures that all activities are correctly managed and risk assessments are completed for all major events. The Treasurer reviews the financial risk assessment of each event and reports accordingly to the Trustees. A contingency sum is held in reserve to minimise any risk to the Club from fundraising activities.

Officers' and Trustees' training is provided at Lions Club International Spring Forum and training days.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The Club is established to carry out any charitable purpose for the benefit of any individual or group of people, or for other organisations established for charitable purposes.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In 2021/22 the Club organised two major outdoor fundraising events. Namely Guildford Firework Fiesta, and Music in the Park. Online talks and competitions also continued to be used as a means of generating income but to a lesser extent than the previous year. In addition, collections at Christmas provided a useful contribution to the Club's fundraising activities.

A summary of the types of beneficiaries of these funds is shown in Section D below.

In deciding on these activities, and on how the resultant funds were expended, the Trustees had regard to the guidance issued by the Charity Commission on the necessity for these activities to be for the public benefit.

The Club supplied eggs and fresh vegetables to two foodbanks at a total cost of £4242 during the year.

Our annual Christmas appeal helped us fund 250 supermarket vouchers at £20 each we were distributed to those in need.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

All Club members and volunteers give their time completely free of charge.

Members are permitted to claim transport mileage costs @ £0.45p per mile whilst using personal transport on Club fundraising or charitable activities

Members donations to the Club and member-only raffles cover all administrative costs of running the Club.

The Club has no paid employees, and no salary or fees have been paid directly or indirectly out of the funds of the Club to any trustee or to any person known to be connected with any of them.

Thus 100% of all public donations received by the Club are used for charitable causes, together with all profits generated by Club fund raising events.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

With the easing of restrictions imposed by the pandemic the Club was able to reintroduce two of its major outdoor events being Music in the Park and the Guildford Fireworks Flesta. These two events produced a nett income of £39,000 for the Club thus increasing the level of funding available to support the worthy causes.

On-line fundraising activities, donations, members contributions added to the overall income which was substantially up on the previous year.

From this income the club was able to cover the cost of the events, manage its affairs and provide £35,513 support to local individuals in need of help plus local charities and international appeals through the Lions Clubs Foundation.

Major beneficiaries of our support during the year included foodbanks, Sea Cadets Guildford Action and Cherry Trees.

In addition to the above expenditure sufficient funds were retained to provide the next financial year with a working balance to ensure our normal activities are able to continue. In particular the Club retains the financial strength to enable major fundraising activities to be undertaken.

The Club also promoted and supported the Lions Message in a Bottle scheme through various local surgeries and other organisations.

Section E Financial review

Brief statement of the charity's policy on reserves

The Club holds a contingency sum of £7,500 in reserves to provide support for its activities. This sum is held in order to cover unexpected contingencies, such as an event making a loss. The contingency sum was temporarily increased to £12,000 for the Guildford Fireworks event as an additional precaution.
The fund was not called upon this year.

Details of any funds materially in deficit

NA.

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Club's sources of funds are from public donations and entry fees to various fundraising activities and via sponsorship from local businesses. Certain events are dependent on sponsorship to enable them to take place.

The expenditure of the profits from these activities is summarised above, and demonstrates the breadth of people and organisations that benefit from the Club's assistance.

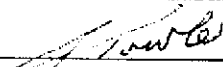
Section F Other optional information

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Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	GRAHAM FRED TOWER	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	11 DECEMBER 2022.	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Guildford Lions Club CIO

Receipts and payments accounts

CC16a

For the period
from

1st July 2021

To

30th June 2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Income from events	118,987	-	-	118,987	13,789
Donations inc. Gift Aid	14,760	-	-	14,760	16,098
Bank interest	25	-	-	25	37
Club Admin	9,094	-	-	9,094	5,411
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total(Gross income for AR)	142,866	-	-	142,866	35,335
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	142,866	-	-	142,866	35,335
A3 Payments					
Cost of events	57,620	-	-	57,620	4,021
Welfare spend	35,513	-	-	35,513	20,935
Bank chs.	7	-	-	7	-
Club Admin	7,450	-	-	7,450	3,890
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	100,590	-	-	100,590	28,846
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	100,590	-	-	100,590	28,846
Net of receipts/(payments)	42,276	-	-	42,276	6,489
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	41,586	-	-	41,586	35,097
Cash funds this year end	83,862	-	-	83,862	41,586

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current accounts	37,432	-	-
	Savings Accounts	46,430	-	-
		-	-	-
	Total cash funds	83,862	-	-

(agree balances with receipts and payments account(s))

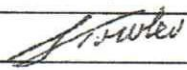
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	GRAHAM TOWER	13/02/23



Section A

Independent Examiner's Report

Report to the trustees/
members of

Guildford Lions Club CIO

On accounts for the year
ended

30th June 2022

Charity no
(if any)

1175962

Set out on pages

1 and 2

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **30th June 2022**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below *~~) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

18 January 2023

Name:

Ian Keith McCarthy

Relevant professional
qualification(s) or body
(if any):

Not required

Address:

112 Gosden Hill Road, Guildford, Surrey GU4 7JB

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

No problems to report