

Charity Registration Number: 1185423

Junction 7 C.I.O.

Trustees Report and Accounts

For the period 1st April 2020 to 31st March 2021

Junction 7 C.I.O.

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Junction 7 CIO

Reference and Administrative Details

Chairman

Simon Day

Trustees

Jane Day

Gillian Stebbings

Shaun Mclean

Charity Registration Number

1185423

Principal Office

7 Silverdale Place,

Newton Aycliffe,

DL5 7DZ

Independent Examiner

William Hall LLB

Harbour View Accounting ltd,

16 Purbeck Place,

Littlehampton,

BN17 5DP

Junction 7 C.I.O.
Trustees' Report
Trustees Annual Report
for the period

01 April 2020 to 31 March 2021

The trustees submit their annual report and the financial statements for the year ended 31 March 2021.
The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP)

("Accounting and Reporting by Charities") in preparing the annual report and financial statements of the charity.

Name of Charity: Junction 7

Registered Charity number: 1185423

Registered Address: 7 Silverdale Place, Newton Aycliffe DL5 7DZ

Principal Operating Address: The ARK 8-9 Silverdale Place, Newton Aycliffe DL5 7DZ

The Charity's Trustees:	Office held	Term of Office
Simon Day	Chair	20 September 19 – To Present

Ms Jane Day	Honorary Secretary	20 September 19 – To Present
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Mrs Gill Stebbings	Treasurer	05 December 19 – To Present
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Shaun Mclean	Trustee	04 October 21 – To Present
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Bankers: **Barclays Bank PLC, 45/49 Beveridge Way, Newton Aycliffe DL5 4DT**
 Engage Bank

Structure, Governance and Management

The Charity's governing documents are a Trust Declaration adopted on 20th September 2019. There must be a minimum of 3 trustees and a maximum of 7, who are appointed or re-appointed annually at the AGM held in September. Apart from the first trustees, every trustee must be appointed for a term of 3 years by a resolution of the trustees. In selecting individuals for appointment as trustees, the trustees must have regard to the skills, knowledge and experience needed for the effective administration of the Charity.

All trustees must sign a confidentiality agreement. All trustees give their time and skills voluntarily and receive no remuneration or other benefits.

The Charity is supported by supporters from many walks of life who provide donations of food, assist with food collections, donate financially and act as volunteers. It works closely with the range of agencies in Newton Aycliffe and the surrounding areas and an extended network of local front-line professionals including all the local Schools, Doctors' surgeries, Citizens' Advice Bureaux, Social Services and local churches. Distribution Centres are operated from the Ark 8-9 Silverdale Newton Aycliffe DL5 7DZ Place.

Objectives and Activities

The prevention or relief of poverty in Newton Aycliffe and surrounding areas by providing items and services to individuals in need and/or charities, or other organisations working to prevent or relieve poverty.

Nothing in this constitution shall authorise an application of the property of the CIO for the purposes which are not charitable in accordance with section 7 of the Charities and Trustee Investment (Scotland) Act 2005 and section 2 of the Charities Act (Northern Ireland) 2008.

Achievements and Performance

The year starting 01 April 2020 to 31 March 2021 was our 2nd period as a charity operation. Emergency Food Boxes were supplied to the residents of Newton Aycliffe and surrounding areas. Junction 7 Foodbank is undergoing a significant level of growth since its inception in September 2019 and is therefore now in a period of development.

A funding and communications team has been set up to ensure effective communications with both volunteers and the public and work thus far includes an active Facebook page, and regular, high-quality Newsletters and local Newspaper adverts.

Food donations have been given generously by the people of Newton Aycliffe and surrounding areas, as well as collected surplus food from various supermarkets which exceeded over 148 tons in the period from 01 April 2020 to 31 March 2021.

A total of 2,868 people were fed in this period. Of these 1,423 were adults and 1,445 children. We have also seen increase of 25% increase towards the end of March 31, 2021, due to Covid 19. The supermarket surplus would have gone to Landfill if Junction 7 had not collected.

Several funding partners supplied funding to cover the increase in demand of the Foodbank due to Covid and we also received funding for a refrigerated vehicle these are detailed in our financial statements. The Trustees are grateful to all individuals and organisations who have given financially, as the operation of the Foodbank requires income to cover running expenses for the ambient food. Junction 7 supplied over 2500 crisis food parcels made from ambient food through this period.

Junction 7 is registered with the Information Commissioner's Office (ICO) and has taken steps to ensure that it is fully compliant with the terms of the General Data Protection Regulations. We also obtained a Waste Carriers Licence and received a Level 5 from The Food Standards Agency.

Policies

Junction 7 has the following policies in place:

- Policy Statement for the Protection of Children and Vulnerable Adults from Abuse
- (Safeguarding)
- Health and Safety: Statement of General Policy
- Anti-Discrimination Policy
- Data Protection Policy
- Code of Conduct
- Financial Control Policy
- Complaints Policy and Procedure
- Confidentiality Policy
- Lone Working Policy
- Conflict of interest policy
- Disciplinary Procedure
- Environmental Policy
- Equality and Diversity Policy
- Ethical Fundraising and investment policy
- Harassment and Bullying Policy
- health and safety
- ICT Policy
- Junction 7 Safeguarding – DBS (CRB) checking Procedures
- Organisational Risk Assessment
- Recruitment Policy
- Resolution of conflict between trustees Policy and procedure
- Supervision Procedure
- Trustee Recruitment Policy
- Whistle Blowing Policy

These are reviewed appropriately. In addition, the Foodbank is operated in accordance with our Operating Manual and Environmental Health.

Future

Mr Simon Day, Chairman

This year marks the 2nd year of operation for Junction 7. Over this period, we have seen a growth in Junction 7 with the support of Living Housing one of our Local Authorities for the use of Two of their buildings the (ARK Newton Aycliffe). All group work was shut down due to the pandemic and Junction 7 had to recruit more volunteers to deliver and collect food from various outlets.

This reflects our increased community responsibility to serve those unfortunate enough to require the provision of emergency food supplies. Especially with the onset of Covid 19 from the 1st Lockdown on March 19th to March 2021 we have seen an increased need for our service with 25% more clients requesting emergency food.

The Trustees have agreed a Three-Year Plan with the following objectives:

1. To seek to ameliorate the impact of the Pandemic on our clients
2. To increase the amount of food donated via Supermarket collections
3. To work with other agencies to ensure families with children on free school meals receive enough food during school holidays and develop a School Holiday Activity Programme.
4. To increase the availability of different items for example fresh food, frozen food and bread via our Foodbank and Community Fridge
5. To increase the number of Agencies to assist with referrals.
6. To seek to identify within the next year, the extent of unmet need in the outlying areas of Newton Aycliffe and surrounding areas.
7. To ensure Volunteers are confident in their ability to signpost clients appropriately
8. To ensure Volunteers are confident in dealing with Safeguarding, awkward clients and IT issues
9. To develop a Business Continuity Plan for Junction 7
10. To ensure that Junction7 has enough Volunteers with appropriate skills and knowledge to carry out its core functions.
11. To investigate and introduce Funding opportunities.

Mindful of the time commitment of key members of Junction 7 we have investigated the possibility of employing key staff. The Trustees have concluded that for the present we will not be pursuing this line. We are exploring the options of using a management company to develop our Anti Human Trafficking and modern slavery accommodation department.

Financially, thanks in no small way to the generosity of our regular funders and donors, we are currently secure. We continue to be mindful of our vulnerability in these times of increasing austerity and other conflicting demands on the generosity of the public. We remain grateful to the local people and supermarkets who have supported the Foodbank and community fridge projects by donating almost 148 metric tons of food in this period. In addition, we are grateful to the increasing number of local food supply businesses who are involved in the various pilot schemes to supply fresh produce and hot food to our clients. My personal thanks to all of them.

Finally, having been with Junction 7 since its inception and Chair of Trustees for this period. It has been a pleasure to be involved with Junction 7 to help to successfully develop what will be a thriving and sadly, necessary Charity. The success of the Junction 7 would simply not be possible without the tireless effort of my fellow Trustees and the large number of Volunteers that make Junction 7 the success it is. Thank you all.

We are very fortunate to have wonderful financial support from local people and organisations.

Some of our financial well-being has been the result of the generosity of a small number of donors but it is now clear that this will reduce in future. We will become more dependent on our regular funding, and sponsorship.

Our new Barclays Bank charity account is working well. We are taking initiatives to increase and improve the support given to local people in need and we expect to cover the costs of these from our current resources and future funding.

The Trustees have continued with their policy of prudence and fairness in managing the financial affairs of Junction 7 and intend to continue in that vein for the indefinite future.

A professional Independent Examination is now required for our Accounts since the income of the charity has risen above the threshold level prescribed by The Charity Commission.

Reserves Policy

The Trustees of Junction 7 seek to maintain adequate reserves to ensure that all reasonable day-to-day running costs can be met as and when they fall due, recognising the basic financial principle that the Board of Trustees is responsible for ensuring that solvency is maintained. 'Adequate reserves' is deemed to be sufficient funding for 3 months' of normal expenditure.

Junction 7 C.I.O.

Independent Examiner's Report to the trustees of Junction 7 C.I.O.

I report to the trustees on my examination of the accounts of Junction 7 CIO for the year ended 31st March 2021.

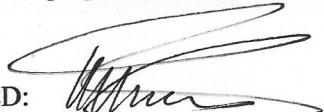
Responsibilities and basis of report As the charity trustees of Junction 7 CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of Junction 7 CIO's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

accounting records were not kept in respect of Junction 7 CIO as required by section 130 of the Act; or the accounts do not accord with those records. I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

SIGNED:



DATE: 23.3.2023

William Hall LLB

Harbour View Accounting Ltd

16 Purbeck Place

Littlehampton

West Sussex

BN17 5DP



Receipts and payments accounts

For the period
from

01.04.2020

To

31.03.2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Current account				85,403	15,434
Wrap	15,000				
Donations	1,600				
Raffle	42				
Selling page	906				
Embrace CH	612				
Dinners / Teas	43				
DCC	1,340				
Livin	7,995				
Ind Food	400				
Donation Sainsburys	5,372				
Lums carr	105				
Eden Gr	500				
Deposit	3,384				
Grant	20,287				
Engage Account					
First Credit	19,800				
Junc7	8,000				
Loyalty cashback	17				
Sub total (Gross income for AR)	85,403	-	-	85,403	15,434
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	85,403	-	-	85,403	15,434

A3 Payments

Current Account				59,314	9,570
Durham Comm Action	210				1,443
Refrigeration van	13,500				
Deerness Fencing comm garden	3,510				
Funeral Contrib Hayley	1,511				
Fareshare	600				
I Snowball car	2,650				
Fareshare	200				
Engage Junc7	7,000				
Van Rfl	116				
Engage Junc7	1,000				
TRF G Stebbings	800				
Bank Charges	17				
Close access	938				
Engage					
Utilities	241				
Fuel	2,591				
Insurance	718				
Veh costs	854				
Bank Charges	85				
Stationery	344				
Cash	1,270				
Advertising	607	-	-		-
Waste lic	39	-	-		-
Food Bank	3,896	-	-		-
Café	1,235	-	-		-
Lunches	3,318	-	-		-
Misc	1,332				
Computer costs	196				
Xmas	2,003				
Easter crafts	334				
Crafts camp	800				

Crafts lott grant	879				
Afternoon tea	846				
Help me fund	109				
Have a go fund	828				
PPE scotto	360				
Laptop	568	-	-		-
Laptop	699				
Man fee	3,110				
Sub total	59,314	-	-	59,314	11,013

A4 Asset and investment purchases. (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-

Total payments	59,314	-	-	59,314	11,013
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Net of receipts/(payments)	26,089	-	-	26,089	4,421
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	4,421	-	-	4,421	-
Cash funds this year end	30,510	-	-	30,510	4,421

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		-	-	-
		-	-	-
		-	-	-
		-	-	-
	Total cash funds	30,510		

(agree balances with receipts and payments account(s))

(agree balances with receipts and payments
account(s))

[illegible]

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	car		1,450	-
	safe		180	-
	refrigeration van		13,500	-
	car NT02PKK		2,650	-
	laptop		699	-
	laptop		568	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Accountancy and IE fees.		500	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

Simon D

SIMON DAY

24/03/23