

## Beckenham Methodist Church Bromley Road BR3 5JE and Clock House Road BR3 4JP

Registered Charity No. 1138006

### Trustees Annual Report and Accounts for year ending 31st August 2022

### **Purpose**

We are a body of people, drawn together by the love of God to worship, pray and try to follow the teaching of Jesus. To fulfil our purpose, we will:

Glorify God in worship

Develop our understanding of the love of God and the way of Jesus

Deepen our commitment to the Christian life

Enable and encourage our community to develop and use all their God-given talents

Offer Christian love and friendship to all

Respond to the needs of God's world, especially the people of Beckenham

The Methodist Church exists to exercise the whole ministry of Christ. The Local Church in Beckenham, with its membership and larger church community, exercises this ministry where it is and shares in the wider ministry of the Church in the world. In this one ministry worship, fellowship, pastoral care, mission and service are essential elements, enabled by training and prudent administration.

### Organisation and governance

Beckenham Methodist Church (BMC) is part of the Bromley Circuit (No 35/42) of the Methodist Church, and arose from a merger of the Bromley Road and Clock House Road churches on 01 September 2004.

The number of members regularly attending services at Clock House Road never regained the numbers pre COVID and in the light of such low attendance, the Church Council authorised a suspension of services and that a motion be sent to synod to declassify the site for religious purposes.

Ministers are appointed to the Circuit and given Pastoral Charge of the Local Church by the Circuit, usually staying for a term of 5 years. Rev. Alex Terrett, who had pastoral charge of the Beckenham and West Wickham churches since autumn 2018 moved on in August 2022 and no replacement was secured.

The Circuit appointed the Minister at Bromley to be the acting Superintendent and Rev David Morris, a retired minister who is part of the Beckenham membership, agreed to take on pastoral care duties for 2022/23 and taking Holy Communion. Services are led by the Circuit ministerial team and lay preachers as planned by the Superintendent according to normal Methodist practice.

The various tasks in carrying out our ministry are undertaken by the local Church, through its Church Council and committees, in union with the ministry of the Circuit of which it is constituent. In accordance with its governing document, the Constitution Practice and Discipline (CPD) of the Methodist Church, the Trustees are all the members of the Church Council who are over the age of 18 years, some by virtue of posts they hold and some as elected representatives of the whole congregation.

### **Worship and Prayer**

For most of the year services were held at both sites at 10.30 a.m. on a Sunday. Towards the end of the year services were only held once a month at Clock House Road. Holy Communion is celebrated at Bromley Road on the third Sunday of the month. The remaining members of the congregation at Clock House are now worshipping at Bromley Road.

The regular congregation is a mixture of age groups, nationalities and backgrounds and everyone who comes through the doors is afforded a friendly welcome. Service books, hymn books and pew Bibles are provided, as well as printed sheets when appropriate although audio-visual projection is now normally used and all appropriate copyright licences are held.

Membership stands at 93. Average attendance at Bromley Road is 40/50 with some housebound or infirm and others not attending regularly because of work or family commitments.

### **Circuit Meeting**

Several Members of the Church Council also hold posts at Circuit level and the Church Council elects four representatives from amongst its number. The Circuit Meeting is a separate charity and its members are its trustees. The Local Church pays an assessment to the Circuit each year to cover the stipends and housing of ministerial staff and contributions to the Methodist Church nationally. BMC's assessment for this year was £64,530, which was an increase on last year.

#### **The Church Premises**

The Trustees are responsible for the maintenance of the premises at Bromley Road (BR3 5JE) and at Clock House Road (BR3 4JP) Beckenham until the long-term future of that site is known. The Church premises at both sites are extensively used by the local community as well as by Church members. At Clock House Road there is a long-established pre-school playgroup and occasional evening community meetings.

The premises at Bromley Road are more extensive and are used by some 35-40 community groups on a regular basis as well as for annual meetings of local residents' groups and management committees. Activities for young children and the elderly are all available as well as the Church's own sponsored Brownies, Guides, Beavers, Cubs, Scouts, Badminton Club and Social gatherings. According to Methodist Practice (CPD) no alcohol is allowed to be brought onto or consumed on the premises. The AA and Al-Anon hold meetings on the premises for many years.

At Bromley Road we have been running a Community Café called TCs since July 2000 when a similar project run by Churches Together in Beckenham (CTiB) was forced to close. This has been very successfully staffed by volunteers from among the church membership as well as non members. At Bromley Road an extensive building project and covid caused the café to be closed in November 2018 but it reopened this year, renamed Joy's Kitchen, initially on 3 days a week basis later extending to 4 days a week as more volunteers were obtained. The aim is to reach full 5 days a week opening if sufficient volunteers come forward. In previous years a surplus was made and allocated to various mission projects at home and abroad. It is intended that this policy be reactivated and distributions should start next financial year. The Joy's Kitchen management committee reports to the Church Council.

The Property and Finance Committee reports to the Church Council and is responsible for day-to-day management of the bookings through the offices of the two appointed Property Stewards. Cleaning of both churches is carried out by professionals.

Maintenance of the premises is an ongoing expense: ongoing servicing of boilers, fire protection equipment and other key facilities was carried out. Two one off items of expenditure were incurred during the year on enhancing audio visual facilities and overhauling the Victorian organ and are covered later in more detail.

#### **Pastoral Care**

The members of the Methodist Church are each allocated to a Pastoral Visitor who works closely with the minister to ensure all pastoral needs are met. The Pastoral Visitors are members of the Pastoral Committee which reports to the Church Council. Those who are unable to attend services are visited and when requested the minister celebrates Holy Communion with them in their own home.

#### **Mission**

The Methodist Church supports Mission in Britain as well as Mission in the Wider World. These funds are well supported by the members of BMC as well as other charities. The After Service Coffee collection is allocated to specific charity by Church Council. The work of Joy's Kitchen has already been mentioned. Other charities regularly supported are Christian Aid and Action for Children, the Methodist Children's charity, one of whose founders was also a member of Beckenham Methodist Church at its original foundation in 1887. Various other charities are supported annually, both locally and worldwide, e.g. Workaid and a food bank and support for homeless men provided at another local church.

### **Ecumenical relationships**

BMC is an active member of CTiB participating in all its activities and making financial contributions to the cause. The CTiB held a picnic in the Summer in a local park which was well attended by our congregation. Close relationships are held with our nearest neighbours at St. George's Parish Church.

### Financial review, including reserves policy, designation of material funds and likely timing of expenditure

The financial position declined during the year as letting income, although well up on the previous year, was still below pre-pandemic levels and repayments on loans incurred for the redevelopment project fell due. The loans need another few years before they will be fully paid off. At the close of the financial year £24,400 was outstanding.

Church income was up compared with the previous year but only c10%. The long-term trend of switching from cash giving to electronic giving continued. Our bankers, HSBC started charging for our account which was unwelcome but we have chosen to stay with the bank we have been with for 130+ years. Despite bookings bouncing back and personal giving remaining strong no tax refund for gift aid was received. This is a timing issue and the money is expected next year. Also, no grants were received. Last year when the redevelopment finished final instalments of grant money from generous backers was triggered.

The redevelopment, which has been a major feature of these reports for the last few years has completed and a grand dedication and opening was held in early October 2021. Our Minister was joined by Rev Barbara Calvert and Rev Michael Cassidy, both past Ministers of the Church. We had an exhibition and of course a celebration cake.

Expenses during the year included normal maintenance costs together with two one off items. The first of these was to install improved audio-visual facilities in the church. It had originally been intended to do this with the redevelopment works but it was postponed due to funding issues. Around £11,000 was spent. We now have the capability to stream services onto the internet as well as having much improved wi-fi within all our buildings. The second item of expenditure was on the organ. This had been dismantled for the redevelopment works and when it was reinstalled it became clear that an overhaul was required. In total it will cost c£50,000 spread over 2 years. £28,000 was spent this year. The organ should then be match fit for the next 40 years. An appeal for funds has been made and generous donations have been received to date.

During the year our reserves declined by around 15% or just over £22,000 to £122,000. This reduction although unwelcome and explained earlier is far less than the previous year. With income recovering we

are on track to repay outstanding loans within the 5-year window we stated would be needed when the redevelopment works commenced.

Funds held as custodian trustee on behalf of others:

Such funds are not material. They may include, during the financial year:

collections made for nominated charitable organisations, detailed in the Notes to the Receipts & Payments Account, but not yet distributed to them. Examples are Action for Children, Fund for Human Need and on behalf of the Community Café. Movements of such funds, which are held temporarily on the main bank current account, are separately recorded in the Vestry Journal, receipts and payments ledgers, and documented in other papers on file; and balances of the Benevolence Fund, to be applied at the minister's discretion.

It is policy to disburse such collections in the same financial year in which they were received into the church accounts, except for the Benevolence Fund which may accumulate across year-ends.

#### **Thanks**

The Trustees would like to thank all those who work in a volunteer capacity to enable the smooth running of the Church in all its facets. As can be seen, BMC is an organisation devoted to providing public benefit with the assistance of its members. The Trustees, in exercising their powers and duties, complied with their obligation to have due regard to the guidance on public benefit published by the Charity Commission.

This Report was approved at BMC's Church Council meeting on 13 March 2023, on which date the Trustees were the following:	The Trustees during the year ending 31 August 2022 were the following:
Rev. Karen George	Rev. Alex Terrett
Deacon Laura MacBean	Deacon Laura MacBean
Irene Antwi	Irene Antwi
Gordon Wilson	Vicky Bessant
Cynthia Campbell	Cynthia Campbell
Sandra Storch	Mark Cheesman
Andrew Cloke	Andrew Cloke
Tina Eshun	Tina Eshun
Theo Farmer	Theo Farmer
Christine Handel	Christine Handel
David Jackson	David Jackson
Mary Jackson	Mary Jackson
David Keall	David Keall
Barbara Kyei	Joe Krywko
Rev. David Morris	Barbara Kyei
Graham McLeod	Comfort Lawson
Jenny Nichols	Rev. David Morris
Lum Ntumazah	Graham McLeod
Sheila Priestman	Jenny Nichols
Judith Reep	Lum Ntumazah
Paulette Tomlinson	Sheila Priestman
Valerie Wilson	Judith Reep
Simon Young	Paulette Tomlinson
	Valerie Wilson
	Simon Young

# CHURCH RECEIPTS AND PAYMENTS ACCOUNTS

# THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

	Beckenham		Church		
FC	OR THE YEAR E	NDED			
	31 August 202	2			
Bromley	Circuit	Circuit no	35/42		
Registered Charity - Charity Registr	ation number		1138006		
If not a registered charity Her Majesty Customs Gift Aid number			N/A		
(The HMRC number is equivalent to a status and may be used to give to dor charitable status. Methodist charities excepted from registration under Status.	nors or grant funders will in England and Wales t	shing to see evidence that are not registered	of the organisation's		
	Minister:				
	Rev. Alex Terrett				
Laure Michala Christina Hans	Church Stewards:				
Jenny Nichols, Christine Hand	JEI,				
Sheila Priestman, Comfort Law	son,				
Paulette Tomlinson, Graham Mo	Leod,				
Irene Antwi, Cynthia Campbe	ell,				
Lum Ntumazah					
	Treasurer:				
Simon Young					

ACC	COUNTS FOR THE YEAR ENDED 31 AU	Bed	kenham	Church		
	SECTION A	W_18/ 33/ 38	Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
П			£	£	£	2
a1	RECEIPTS	Note				
a2	Offerings and Tax recovered		56,819		56,819	62,900
	Bank and CFB interest and Investment income		371		371	353
$\vdash$	Lettings		64,706		64,706	26,483
	Other receipts		638		1,884	26,738
-	TOTAL RECEIPTS	<del> </del>	122,534		123,780 (a	7) 116,474
	SECTION B	7				
	PAYMENTS				64 520	52,291
b2	Circuit Assessment or Share	<del> </del>	64,530		64,530	230
<u>b3</u>	Donations					29,542
<u>b4</u>	Repairs and Maintenance		55,554		55,554	20,002
b5	Utilities (Insurances, water charges, heating & lighting)		20,991		20,991	19,808
b6						
b7			11,790	1,220	13,010	153,253
8d	TOTAL PAYMENTS		152,865	1,220	154,085 (b	9) 255,124
	oroziou o					
	NET RECEIPTS/PAYMENTS					(400.050)
c1	FOR THE YEAR	(a6-b8)	(30,331)	26	(30,305)	(138,650)
Г	Total funds brought forward from					
c2	last year		176,84	2,221	179,066 (c	8) 318,251
c:	Sub total	(c1+c2)	146,514	2,247	148,761	179,601
CA	Transfers and adjustments				954 (c	7) (535)
-		(c3+c4)	146,514	2,247	149,715 (c	8) 179,066 (c6)
¢.	TOTAL FUNDS AT END OF YEAR	(63+64)	140,01	2,241	140,110,14	,
_	SECTION D					
	FOR INFORMATION ONLY: MONEY R	ECEIVED AND P	ASSED ON TO	EXTERNAL	ORGANISATIO	NS
		d in total receipt	c/navmente fin	ures ahove)	£	£
٩	(these amounts are not to be included	d fit total receipt	srpayments of	1102 20010,		
ď	Balance brought forward from last year		2001		146	681
Ī						
d	2 Offerings/Gifts - received for external or	ganisations			4,519	445
	Official (City and and and and and	anications			3,565	980
a	3 Offerings/Gifts - passed to external orga	anisauviis			1	
	4 BALANCE STILL TO BE PAID	(d1+d2-d3)			1,100	146

							Beck	enham		Church	
	SUMMARY OF CHURCH ACCO	UNITE AND INTERNA	L ORGANISATIO	IS F	PORTING TO THE	CHURCH COUNC	L				
1					4. 41.1						
- 1		4 4	1 1 2000	Ind an	nal Oceaniestions to	porting to the Chan	th Cou	ncil/Church Meeting. Ihodist purpose Th	Note 1 is sect	ion must be	
	Internal Organisation would norm	hally be Restricted fun	de minere a como a	Je CH	Mary saldent that the	ness the Arctuals II	reshold	i, then the Approals	method	of accounting	
	completed to arrive at the gross a AND A DIFFERENT FORM must connected. District Organisations	to be used to report the	accounts (see Me	thodi	of website). Please	rater to the guidance	e noies	rederning transfers		MI SIN DINGER SIN	
	CONTROLEG CHARLES C. G. G. C.										
	INTERNAL	Receipts	Payments		Net Receipts/ Payments	Adjustments		Opening belances		Closing balances	
	ORGANISATIONS	Receipts	7.5,17.5.1.5								
:1		<del></del>									
2											
<u>e1</u>											
ત											
e5											
e6											
e7											
E1	Sub lotal of Internal								(e11)		(e12)
*	Organisations funds		-	-	TI TI						
	Church accounts (totals	•			[]	j					
ş	2 - totals column)	123,780 (a7)	154,085	(b9)	(30,305)	954	(c7)	179,068	(c6)	149,715	(08)
1	BY CHURCH	123,780	184,085		(30,305)	954		179,066	(X)	149,715	(y)
<u> </u>	Continue on a separate sheet		TOTAL								
	if necessary and bring the totals forward	TOTAL RECEIPTS	PAYMENTS								
_							-				
	SECTION F										
	STATEMENT OF ASSETS AND	DLIMBILITIES				OPENING				CLOSING	
	CHURCH - CASH FUNDS HEL	LD at 31 August 2021				BALANCES	,			BALANCES	
n	Cash in hand								, ,		
12						84,997			_	73,648	
13											
4			1			93,551				75,548	
		Director	7			518				519	
2			1				1				
1	Other funds		1			179,066	(05)	]		149,716	(68)
10	Total funds held by Internal Or		-			270,000	100,	1			$\Box$
a			4				(#11)				(e1Z)
6	TOTAL CASH FUNDS HELD	BY CHURCH		92		179,066	(0)	]		149,715	(3)
	SECTION G					At				At 2022	
	OTHER ASSETS and LIABILI	TIES	_			1 September 2021	7			31 August 2022	
			1				]				
Γ	I knyestments (include Endowm	ents) at TMCP	_i				7			1 1	
0	2 Land & Buildings (see notes re					9,137,65				10,133,539	
9	2 Land & Buildings (see notes re					9,137,651	1			10,133,539 596,358	
	2 Land & Buildings (see notes re 3 Other Assets	insurance value)					2				
8	2 Land & Buildings (see notes re	insurance value)				537,74	2			596,358	

<sup>14</sup> include only Funds held at the Central Finance Board

<sup>55</sup> Include only Funds held at Trustees for Mathodist Church Purposes g1 Include any other Investments (not the cash element of TMCP trusts accounts this is included in line f5

# **DECLARATIONS**

Treasurer  I confirm that I have prepared the accounts from the records of the Church and that they include all funds under the control of the Church Council
Signature of Treasurer Sylvenie Date 10/3/23
Name Simon J Young
Address 80 Village Way, Beckenham, Kent BR3 3NR
Presentation to the *Church Council for approval.
I confirm that the Accounts have been presented to the Church Council on 13.3.23
and were approved.
Signature of the Chair of the meeting Garenheone
Name of the Chair of the meeting Rev Karen George
23·3·23
Independent Examiner's Report to the Trustees of the
Beckenham Methodist Church
This Report is on the Church Accounts for the year ended 31 <sup>st</sup> August 2022
Respective responsibilities of Trustees and Examiner
The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.
It is my responsibility to:  Examine the accounts under Section 145 of the Charities Act

4 of 5 PUBLIC

to follow the procedures laid down in the general Directions given by the Charity

Commission (under Section 145(5)(b) of the Charities Act), and

to state whether particular matters have come to my attention.

2015 church R and P.ds

### Basis of Independent Examiner's Report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

## Independent Examiner's Statement

In connection with my examination, no matter has come to my attention (other than that disclosed below\*):

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act;
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.
- \* Please delete the words in the brackets if they do not apply appropriate
  - (3) I have obtained independent verification of all investments with the Trustees for Methodist Church Purposes ("TMCP") or held in other Trusts, Bank balances and Funds at the Central Finance Board of the Methodist Church ("CFB"), which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.
- \* Please circle as appropriate

Name	John Whittam
Signature	
Relevant Professi	onal qualification or body
	ICAEW (7735066)
Address .	9 Badgers Way, Stratford-upon-Avon, Warwickshire CV37 0UJ
Date	192862022

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	CONTROLEG CHARLES C. G. G. C.										
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:1		<del></del>									
2											
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e5											
e6											
e7											
E1	Sub lotal of Internal								(e11)		(e12)
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<u> </u>	Continue on a separate sheet		TOTAL								
	if necessary and bring the totals forward	TOTAL RECEIPTS	PAYMENTS								
_							-				
	SECTION F										
	STATEMENT OF ASSETS AND	DLIMBILITIES				OPENING				CLOSING	
	CHURCH - CASH FUNDS HEL	LD at 31 August 2021				BALANCES	,			BALANCES	
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	OTHER ASSETS and LIABILI	TIES	_			1 September 2021	7			31 August 2022	
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Address	80 Village Way, Beckenham, Kent BR3 3NR
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I confirm that the Accoun	nts have been presented to the Church Council on 13.3.23
and were approved.	<i>A</i> 2
Signature of the Chair	of the meeting Garenheorge
Name of the Chair of the	Rev Karen George
Date 23	3.3.23
Independent Examin	ner's Report to the Trustees of the
Bec	kenham Methodist Church
This Report is on the Ch	nurch Accounts for the year ended 31 <sup>st</sup> August 2022
Respective respons	ibilities of Trustees and Examiner
The charity's trustees an not required for this yea examination is needed.	re responsible for the preparation of the accounts. The charity's trustees consider that an audit is in under section 144 of the Charities Act 2011 (the Charities Act) and that an independent
It is my responsibility to:  Examine to	: he accounts under Section 145 of the Charities Act

4 of 5 PUBLIC

to follow the procedures laid down in the general Directions given by the Charity

Commission (under Section 145(5)(b) of the Charities Act), and

to state whether particular matters have come to my attention.

2015 church R and P.ds

### Basis of Independent Examiner's Report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

## Independent Examiner's Statement

In connection with my examination, no matter has come to my attention (other than that disclosed below\*):

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act;
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.
- \* Please delete the words in the brackets if they do not apply appropriate
  - (3) I have obtained independent verification of all investments with the Trustees for Methodist Church Purposes ("TMCP") or held in other Trusts, Bank balances and Funds at the Central Finance Board of the Methodist Church ("CFB"), which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.
- \* Piease circle as appropriate

Name	John Whittam
Signature	
Relevant Profession	al qualification or body
	ICAEW (7735066)
Address	9 Badgers Way, Stratford-upon-Avon, Warwickshire CV37 0UJ
Date	192862022