Charity number: 1052158

BARNSLEY AND DISTRICT ANIMAL RESCUE CHARITY

REPORT OF THE TRUSTEES AND ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2021

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DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS

Status

The Charity is an unincorporated charity, registered on 22 January 1996.

Trustees

Angela Bell Kathleen Bailey Malcolm Bailey Ann Hibbert Chair Secretary Trustee Trustee (appointed 29 November 2022)

Charity Registered Number

1052158

Principal Office

23 Skiers View Road Hoyland Barnsley South Yorkshire S74 0BT

Independent Examiners

P H Bowden, ACA, FCCA Paul Howley & Co Ltd Chartered Certified Accountants 42 Pitt Street Barnsley South Yorkshire S70 1BB

Bankers

NatWest PLC Santander PLC

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

The trustees present their annual report together with the accounts of Barnsley and District Animal Rescue Charity ('the charity') for the year ended 31 March 2021. The annual report and accounts comply with the Charities Act 2011, the requirements of the charity's governing document, and the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2021).

STRUCTURE, GOVERNANCE AND MANAGEMENT

The charity was registered on 22 January 1996 and is governed by a constitution adopted on 9 May 1995 as amended on 7 November 1995, 21 September 2004 and 20 July 2010. The charity is an unincorporated association and is a registered charity, number 1052158. The principal office is 23 Skiers View Road, Hoyland, Barnsley, South Yorkshire, S74 0BT.

The charity is governed by its trustees, who form the Executive Committee which meets four times per year. Day to day operations are managed by two managers, one who deals with shop matters, the other with all kennel matters. The kennel manager also acts as the re-homing coordinator and is the point of contact for customers at our kennel facility and assists in the smooth integration of the adoption process.

PUBLIC BENEFIT

The trustees have considered the Charity Commission's guidance on public benefit and consider that the charity complies with the guidance. The charity's activities relate to its legal purpose of applying its income for the benefit of charitable objects and purposes, as the trustees deem fit.

OBJECTIVES AND ACTIVITIES FOR THE PUBLIC BENEFIT

The objects of the charity are:

- 1. To relieve the suffering of animals who are in need of care and attention in particular by rescuing stray and unwanted animals and finding homes for them, and to provide veterinary treatment where necessary; and
- 2. To advance the education of the public in all matters relating to the care of animals.

The charity aims to maintain high standards of care for abandoned animals and find suitable homes for them.

FACTORS RELEVANT TO ACHIEVING OBJECTIVES

The ability of the charity to achieve its objectives naturally depends on the amount of funds it has at its disposal. Costs of providing an appropriate level of care to the animals rescued are substantial and consequently the more income that can be generated from the various fundraising activities the better. The charity can only carry out meaningful work if people are aware of its existence and operations. To this end, work is ongoing in the community to continue to raise the profile of the charity and to spread the word about what we do, more details of which can be found in the review section below.

INVESTMENT POLICY

Until September 2020, the charity owned a freehold shop with a flat above. Rental income was derived from this flat. Following the disposal of this property, rental income has ceased.

The charity does not undertake other investments as they may carry excessive risk. All reserves that are not represented by fixed assets and working capital are held in accounts with the charity's bankers.

REPORT OF THE TRUSTEES (continued) FOR THE YEAR ENDED 31 MARCH 2021

FUNDRAISING

As in past years the charity raises money in various ways, including donations, animal adoptions, and the operation of charity shops. Other sources include commission from the sale of Petplan insurance. During the Covid-19 pandemic, the charity received local and central Government grants and Job Retention Scheme support.

The charity currently operates 7 shops. Until September 2020 there were 8 shops but the sole freehold shop was sold in September 2020 (see "Exceptional Item 2" below).

FINANCIAL REVIEW

The financial performance of the charity and its net assets and liabilities are detailed within the Statement of Financial Activities, the Balance Sheet, and the related notes contained within this document.

In brief, total incoming resources amounted to $\pounds 432,554$ (previous year: $\pounds 531,120$), including $\pounds 150,485$ (previous year: $\pounds 80,000$) of grants received relating to the Covid-19 pandemic. Total outgoing resources were $\pounds 433,692$ (previous year: $\pounds 475,208$).

The deficit of incoming resources compared to resources expended was £1,138 (previous year: a surplus of £55,912).

The charity had total accumulated funds at the year end of £212,060 (previous year: £213,198), all of which is represented by unrestricted funds. Cash and bank balances totaled £198,270 (prior year: £60,136).

EXCEPTIONAL ITEM 1

The trustees regret to report that financial misappropriation may have been carried out by a former trustee. This matter is currently being investigated by the police, after being discovered by the Independent Examiners and reported by the Independent Examiners and the trustees.

The trustees estimate that approximately £38,000 may have been misappropriated during the year to 31 March 2021. In due course the police investigation and possible court proceedings may lead to a revision to this estimate. Further information is given in note 5.

EXCEPTIONAL ITEM 2

During the year, the charity sold a freehold shop in Hoyland Common that was purchased in 2007. The gross proceeds were $\pounds70,000$ and the loss on disposal, after professional fees, amounted to approximately $\pounds51,000$. Further information is given in note 5.

APPOINTMENT OF ADDITIONAL TRUSTEE

Following on from the matters mentioned under "exceptional item 1" above, the trustees have acted upon the advice of the Charity Commission and appointed an additional trustee, Ann Hibbert, on 29 November 2022. Ann is a retired Teaching Assistant who has been a volunteer at the charity for nine years. The charity is intending to add a further trustee during 2023.

REPORT OF THE TRUSTEES (continued) FOR THE YEAR ENDED 31 MARCH 2021

REVIEW OF PERFORMANCE AGAINST NON-FINANCIAL OBJECTIVES

During the year to 31 March 2021 we continued our efforts in rescuing and rehoming dogs, cats and rabbits. The overall numbers were reduced largely because of the lockdowns caused by the Covid-19 pandemic. It is worth noting that during lockdown there were no dogs coming into rescue, as people were adopting them from the strays and that had a knock-on effect on all the dog rescues. People were buying dogs as hobbies during lockdown and of course it is now the opposite, with lockdown dogs being abandoned and sent to rescue as their owners are back at work, and the novelty has worn off.

We continue to have very high standards which potential adoptees have to reach, including stringent home checks. Our high standards are the reason that people either come back to us or pass on recommendations to friends and family. To achieve better education, we continue to conduct talks in schools and local community meetings. We have members of staff and volunteers who are only too willing to stand up and speak about what we do and the benefits of adopting over buying from a breeder.

RESERVES POLICY

The trustees consider that the level of free reserves (i.e. unrestricted funds that are not invested in or financed by fixed assets) should be maintained at a level in excess of £75,000. With such reserves, the trustees feel that should any particular source of funding be terminated, for example by the closure of a shop, the charity would be able to continue in operation until additional funding is secured. At the balance sheet date free reserves, having been boosted by the sale of the sole freehold shop, amounted to approximately £183,000.

IMPACT OF THE CORONAVIRUS PANDEMIC

Although the pandemic caused temporary closures of our shops and the adoption of animals in our care to be suspended for a time, we have maintained our status and financial fluidity through government grants and kind public donations.

FUTURE PLANS

We have no current plans to open any more shops. The focus on retail sales remains high, and with the high street seeing a downturn we are always looking for ways to keep our sales at an acceptable level.

As stated in previous year's reports, the long term ambition is still to purchase our own land and kennels. However, progress on this has to date been limited. We still however fully intend to pursue this project going forward.

INDEPENDENT EXAMINERS

The independent examiners, Paul Howley & Co Ltd, have expressed a willingness to continue in office.

Signed on behalf of the trustees

Kathleen Bailey Trustee and Secretary

6 April 2023

BARNSLEY AND DISTRICT ANIMAL RESCUE CHARITY STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees are responsible for preparing the annual report and the accounts in accordance with applicable law and regulations.

Charity law requires the trustees to prepare accounts for each financial year. Under that law the trustees have elected to prepare the accounts in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The accounts are required by law to give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that period. In preparing these accounts, the trustees are required to follow best practice and:

- select suitable accounting policies and then apply them consistently;

observe the methods and principles in the Charities SORP;

make judgments and estimates that are reasonable and prudent;

state whether applicable accounting standards have been followed, subject to any material departures that are disclosed and explained in the accounts;

prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with relevant legislation. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees confirm that they have complied with their duty under section 17(5) of the Charities Act 2011 to have due regard to guidance published by the Charity Commission.

Signed on behalf of the trustees

Kathleen Bailey Trustee and Secretary

6 April 2023

BARNSLEY AND DISTRICT ANIMAL RESCUE CHARITY INDEPENDENT EXAMINER'S REPORT

I report to the trustees on my examination of the accounts of the Barnsley and District Animal Rescue Charity ('the charity') for the year ended 31 March 2021 which are set out on pages 7 to 13.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts as required under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Association of Chartered Certified Accountants, which is one of the listed bodies.

Matters of concern identified

In carrying out my examination for the year ended 31 March 2020 (the previous year) I noted anomalies in the accounting records relating to PAYE payments to HM Revenue & Customs (HMRC). On further investigation it became clear that certain amounts purporting to be payments to HMRC had not been received by HMRC, and it seems that financial misappropriation may have been carried out by a former trustee. Since this matter was discovered, further investigations by the trustees have revealed evidence of additional potential financial misappropriation. The misappropriation seemingly continued during the year ending 31 March 2021. The trustees estimate that approximately £221,000 may have been misappropriated prior to 31 March 2021, including £38,000 during the year to 31 March 2021. In due course the police investigation and possible court proceedings may lead to a revision to this estimate.

In view of the matters of concern identified above, I have significant reservations regarding the overall validity of the accounting records which could not be adequately addressed through sample testing. Accordingly, I am unable to form an opinion as to whether in any material respect accounting records were not kept in respect of the charity as required by section 130 of the Act.

Other than the matters of concern identified above, I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1. the accounts do not accord with the accounting records; or
- 2. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

Other than the matters of concern noted above, I have no other concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

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P H Bowden, FCCA, ACA Paul Howley & Co Ltd Chartered Certified Accountants 42 Pitt Street Barnsley S70 1BB

6 April 2023

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2021

		2021	2020
	Note	£	£
INCOMING RESOURCES			
Voluntary income	2	45,779	60,226
Activities for generating funds	3	211,751	360,177
Rents receivable		5,940	5,125
Animal adoptions		7,228	11,610
VAT reclaimable		11,371	13,982
Government grants		150,485	80,000
T-4-11 D			
Total Incoming Resources		432,554	531,120
		·	1
OUTGOING RESOURCES			
Costs of generating funds:			
Fundraising expenses and other costs	4	221,311	
Charitable activities	4	90,614	
Governance costs	4	32,518	
Total operating costs		344,443	419,123
Exceptional item 1	5	38,031	56,085
Exceptional item 2	5	51,218	-
Total Outgoing Resources		433,692	475,208
Movement in Total Funds for the Year		(1,138)	55,912
Total Funds at 1 April 2020	11	213,198	157,286
TOTAL FUNDS AT 31 MARCH 2021	11	212,060	213,198

Note: All funds are unrestricted

The annexed notes form part of these accounts

BALANCE SHEET AT 31 MARCH 2021

		2021	2020
	Note	£	£
FIXED ASSETS			
Tangible fixed assets	6	28,643	126,257
CURRENT ASSETS			
Cash at bank and in hand Debtors and prepayments	7 8	198,270 10,849	60,136 80,000
2° 100 100 100 100 100 100 100 100 100 10	52	209,119	140,136
CREDITORS: Amounts falling due within one year	9	(25,702)	(46,443)
NET CURRENT ASSETS		183,417	93,693
CREDITORS: Amounts falling after one year	10	-	(6,752)
TOTAL ASSETS LESS TOTAL LIABILITIES		212,060	213,198
FINANCED BY:			
UNRESTRICTED FUNDS	11	212,060	213,198
TOTAL FUNDS AT 31 MARCH 2021	11	212,060	213,198

Note: All funds are unrestricted

The accounts were approved by the trustees on 6 April 2023 and signed on their behalf by:

all

Kathleen Bailey, Trustee and Secretary

N Malcolm Bailey, Trustee

The annexed notes form part of these accounts

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

1. ACCOUNTING POLICIES

1.1 **Basis of preparation of the accounts**

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The Financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) (effective 1 January 2021) and the Charities Act 2011.

The accounts have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The Barnsley and District Animal Rescue Charity is an unincorporated charity which meets the definition of a public benefit entity under FRS 102.

Having considered the charity's finances and future activities, with regard to the impact of the Covid-19 pandemic, the trustees are satisfied that the accounts should continue to be prepared on the going concern basis.

1.2 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the Society and which have not been designated for other purposes. All funds held are unrestricted funds.

1.3 Incoming resources

All incoming resources are included in the statement of financial activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Gifts donated for resale are included as income when they are sold. Donated facilities are included at the value to the charity where this can be quantified and a third party is bearing the cost. No amounts are included in the accounts for services donated by volunteers.

Legacies are monitored from notification and recognized in the accounts when there is certainty of receipt.

1.4 **Resources expended**

All expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities. Where costs cannot be directly attributed to particular activities they have been allocated on a basis consistent with the use of the resources.

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities. Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management carried out at Headquarters. Governance costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

Payments due under operating leases are recognized as and when they fall due.

NOTES TO THE ACCOUNTS (continued) FOR THE YEAR ENDED 31 MARCH 2021

Tangible fixed assets and depreciation

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Land and buildings are not depreciated as the trustees consider that the carrying value is not less than cost. Other tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Motor vehicles	20% on reducing balance		
Fixtures fittings and equipment	25% on reducing balance		

Where there is evidence to show that the value of an asset has become impaired, the asset is written down to its recoverable amount.

VOLUNTARY INCOME

	2021 £	2020 £
Donations and sundry Collecting tins	45,779 -	59,826 400
	45,779	60,226
	43,779	
ACTIVITIES FOR GENERATING FUNDS	54 A	
	2021	2020
Fundraising income:	£	£
Fundraising events	-	1,262
Pet insurance commission	2,094	4,015
Shop receipts	209,657	354,900
	211,751	360,177
Fundraising expenses (see note 4):	1	2
Fundraising costs	(207,686)	(233,970)
Net income from activities for generating funds	4,065	126,207

NOTES TO THE ACCOUNTS (continued) FOR THE YEAR ENDED 31 MARCH 2021

COSTS					
	Fund- raising £	Charitable activities £	Govern- ance £	Total 2021 £	Total 2020 £
		~	~	<i></i>	r
Wages and salaries	110,115	48,231	22,776	181,122	220,118
Staff pensions	858	530	-	1.388	1,202
Rent	62,499	7,500	-	69,999	73,385
Rates and water	5,719	2,451	-	8,170	7,501
Telephone and office costs	3,752	1,608	-	5,360	6,140
Insurance	2,409	1,033	-	3,442	3,222
Light and heat	5,082	2,178		7,260	12,021
Commercial waste	6,768	2,900		9,668	10,859
Repairs	5,240	2,245	-	7,485	4,955
Sundry expenses	3,532	1,515	-	5,047	5,227
Veterinary and medicines	-	8,103	-	8,103	26,252
Kennel costs	-	3,493	-	3,493	10,039
Van running costs	8,534	3,657	-	12,191	15,011
Animal feeds/consumables	-	2,904	-	2,904	4,316
Professional fees	-	-	1,870	1,870	1,722
Bookkeeping and payroll			5,772	5,772	8,767
Independent examiners fees	-	-	2,100	2,100	3,300
Bank loan interest	140	-	-	140	441
Bank charges	1,377	-	-	1,377	1,423
Depreciation	5,286	2,266	-	7,552	2,086
Loss on disposal of van	-		-	-	1,136
	221,311	90,614	32,518	344.443	419,123
-					······

Where costs cannot be specifically allocated, they have been allocated 70% to fundraising and 30% to charitable activities.

STAFF COSTS	2021 £	2020 £
Gross wages and salaries	174,466	214,074
Employers' NI	6,656	6,044
Pension costs	1,388	1,202
	182,510	221,320
The average number of employees during the year was:	<u>19</u>	<u>21</u>

Trustees' remuneration:

Kathleen Bailey received remuneration of £9,139 (previous year: £12,385), Malcolm Bailey received remuneration of £5,703 (previous year: £7,168) and a former trustee received remuneration of £8,135 (previous year: £8,864). Remuneration reflects the trustees' contributions to the charity's work and the hours spent on the charity's affairs. The remuneration was approved by the Executive Committee.

No trustees received expenses during the year or during the preceding year.

No employee earned over £60,000 during the year or during the preceding year.

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NOTES TO THE ACCOUNTS (continued) FOR THE YEAR ENDED 31 MARCH 2021

5. **EXCEPTIONAL ITEM 1**

It has come to the attention of the current trustees that financial misappropriation may have been carried out by a former trustee. This matter is currently being investigated by the police, after being discovered by the Independent Examiners and reported by the Independent Examiners and the trustees. The trustees estimate that approximately £221,000 may have been misappropriated prior to 31 March 2021, including £38,031 in the year to 31 March 2021 and £56,085 in the previous year. In due course the police investigation and possible court proceedings may lead to a revision to these estimates.

EXCEPTIONAL ITEM 2

During the year, a freehold shop at Hoyland Common was sold by the charity. The original cost of the shop in 2007 was £120,000 but the building had significantly deteriorated, and when sold a price of £70,000 was achieved. After sales fees and costs, the loss reported in the year to 31 March 2021 was £51,218. The property was sold to the daughter of Kath and Malcom Bailey, trustees of the charity, based on independent valuations obtained from two firms of professional valuers.

TANGIBLE FIXED ASSETS

	Land & Buildings £	Motor vehicles £	Fixtures & fittings £	Total £
Cost		~	ا ل	L
At 1 April 2020	120,000	<u>.</u>	28,033	148,033
Additions	-	29,938		29,938
Disposals	(120,000)	-	-	(120,000)
At 31 March 2021	-	29,938	28,033	57,971
			1	and the second second
Depreciation				
At 1 April 2020	10. 	11 N H	21,776	21,776
Charge for the year	2 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	5,988	1,564	7,552
Disposals	.e. 25	-	-	-
2 ···				
At 31 March 2021	-	5,988	23,340	29,328
Net Book Value			· · · · · · · · · · · · · · · · · · ·	
At 31 March 2020	120,000	-	6,257	126,257
At 31 March 2021			4.602	
		23,950	4,693	28,643
CASH AT BANK AND II	NHAND			
			2021	2020
ан ал ан			£	2020 £
Cash balances			610	611
Nat West Bank current acc	ount		122,501	40,276
Santander current account		1. T.	75,159	19,179
HSBC community account				70
			198,270	60,136

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NOTES TO THE ACCOUNTS (continued) FOR THE YEAR ENDED 31 MARCH 2021

8.	DEBTORS AND PREPAYMENTS		
		2021	2020
		£	£
	Government grants receivable	10,849	80,000
		10,849	80,000
0	CREDITORS		
9.	CREDITORS: amounts falling due within one year	2021	2020
		2021	2020
		£	£
	Bank loan due within 1 year		7,190
	Trade creditors	1,018	5,363
	Sundry creditors and accruals	13,193	17,846
	Taxation and social security	8,415	9,471
	VAT payable	3,076	6,573
		25,702	46,443
10.	CREDITORS: amounts falling due after one year		
		2021	2020
		£	£
	Bank loan due between 1 and 5 years	-	6,752
			6,752

The bank loan was repayable by instalments and was secured by the charity's freehold property.

11. ACCUMULATED FUND

	2021	2020
	£	£
Balance at 1 April 2020	213,198	157,286
Movement in funds for the year	(1,138)	55,912
Balance at 31 March 2021	212,060	213,198
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