## **PURPLE PATCH ARTS** FINANCIAL STATEMENTS YEAR ENDED 31 AUGUST 2022

A04 29/03/2023 COMPANIES HOUSE

Company registration number: 07047385 Charity number: 1178031

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#### **Company information**

## Registered Company number 07047385 (England and Wales)

## **Registered Charity number** 1178031

# Registered office Hillside Enterprise Centre Beeston Road Leeds West Yorkshire LS11 8ND

#### **Trustees**

C E Stubbs A M Van Der Vert A L Clow J D Coram

The trustees are also the directors of the company.

#### Accountants

Wheawill & Sudworth Limited Chartered Accountants 35 Westgate Huddersfield HD1 1PA

#### **Bankers**

The Co-operative Bank p.l.c. P.O. Box 101 1 Balloon Street Manchester M60 4EP

#### **Chief Executive Officer**

F Rodgers

#### REPORT OF THE TRUSTEES

#### YEAR ENDED 31 AUGUST 2022

The Trustees, who are also Directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 August 2022.

#### REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity name Purple Patch Arts

Charity registration number 1178031

Company registration number 07047385 (England and Wales)

Registered office Hillside Enterprise Centre, Beeston Road, Leeds LS11 8ND

#### Trustees

For the purposes of the Companies Act 2006, the Board of Trustees is the Board of Directors of the charitable company and is referred to as the Trustees throughout this report.

The Trustees of Purple Patch Arts during the period and to the date of signing this report are as follows:

Andrew Leslie Clow (Chair)
Carley Ellen Stubbs
Alison Mary Van Der Vert
Jeremy David Coram
David Leslie Allan resigned on 15 March 2022

#### Independent Examiner

Wheawill and Sudworth Limited

#### **Governing Documents**

Purple Patch Arts is a charitable company limited by guarantee, incorporated on 17 October 2009 and registered as a charity on 20 April 2018.

The charity is controlled by its governing document, its Articles of Association and constitutes a limited company, limited by guarantee, as defined by the Companies Act.

The Directors of the company are also Trustees of the charity.

Eligibility for membership of the charity, and membership of the Board of Trustees, is governed by the Articles of Association. There are no restrictions in the governing document on the operation of the charity other than those imposed by general charity law.

#### REPORT OF THE TRUSTEES

#### YEAR ENDED 31 AUGUST 2022

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

#### Structure and Governance

The charity currently has a Board of four non-executive Trustees. The Articles of Association provide for a Board of Trustees comprising no fewer than three individuals who are members of the company.

The only members of the company are the Trustees.

The Board meets a minimum of four times per year or more frequently if the need arises.

Detailed written Board reports and an agenda are prepared by the Chief Executive Officer and circulated in advance of meetings. Each meeting considers performance against the business plan, organisational development, finance, health and safety, safeguarding, quality, risk management, HR and Equality and Diversity.

Day to day decisions are delegated by the Board to the Chief Executive Officer.

#### Recruitment and Appointment of Board of Trustees

Trustees are elected to the Board based on discussions and recommendations offered by Trustees and outside advisors to the organisation, as well as through a range of advertising channels.

#### **Trustee Induction and Training**

New Trustees are inducted by the Chair of the Board and Chief Executive Officer and are provided with a range of resources to support their understanding of Purple Patch Arts' activities, as well as information on their role and responsibilities.

#### **Grant Making Policy**

The charity does not currently engage in grant-making activity.

#### REPORT OF THE TRUSTEES

#### YEAR ENDED 31 AUGUST 2022

#### Risk Management

The Trustees confirm that Purple Patch Arts has a risk management strategy in place which comprises:

- A review of the strategic (governance, operational and financial) risks the charity may face via the annual business planning process or when a major risk status changes.
- A rolling review of all policies and risks throughout the year, reflected in regular updates.
- The establishment of systems and procedures to mitigate those risks identified.
- The implementation of procedures designed to minimise any potential impact on the charity should those risks materialise.

The Trustees are satisfied that appropriate financial systems and controls and employment policies and practices are in place.

An ongoing key risk is the inability to attract sufficient income or to be overly reliant upon a single source of income. We aim to reduce this risk by securing income from a range of sources including funding from participants and grants from charitable trusts and companies. Strong financial controls are in place to ensure we remain financially secure, and financial and operational plans are reviewed regularly to ensure that a diverse range of income streams can be attracted.

The Trustees also manage the general financial risks arising by ensuring that:

- Prudent budgets have been set for the next financial year
- The charity maintains a low cost base
- Strong financial controls are in place
- Regular management accounts are provided, showing the performance against budget
- Contingency plans are in place for the actions which would be taken if income appears unlikely to reach its target

#### **Investment Policy**

The Trustees have considered the most appropriate policy for the investment of funds and have decided that, given the sometimes significant demand on working capital, investment in the form of cash is the most appropriate policy. The Trustees have no specific ethical stance on investments held.

#### REPORT OF THE TRUSTEES

#### YEAR ENDED 31 AUGUST 2022

#### **OBJECTIVES AND ACTIVITIES**

#### Charitable Purpose

Purple Patch Arts' charitable objects are to improve the lives of people with learning disabilities and autistic people by providing innovative, inclusive, creative learning experiences for them and the professionals that support them.

The Trustees consider that through this work the charity is creating substantial public benefit through the opportunities it provides for people with learning disabilities and autistic people.

#### Aims & Objectives

The objectives of the charity are to:

- improve the lives of people with learning disabilities and autistic people across Yorkshire
- advocate for the value of inclusion and creativity
- maintain financial stability in order to achieve our vision

#### Values

We have strong values that we are committed to, and which underpin all of our work. We work with:

- Humanity: We recognise and respect the intrinsic value of every individual and empower people to reach their full potential.
- Passion: We are excited about the power of our work to help create a world where everyone has an equal opportunity to thrive.
- Creativity: We do learning differently through creative exploration, discovery and self-expression.
- Authenticity: We create genuine and long-lasting connections with people and do what we say we will.

#### The Purple Patch Approach

All of our learning is delivered using 'The Purple Patch Approach' to inclusive education, which employs creative methods such as drama, dance, music and art to engage learners, increase take-up of information and support understanding of complex subjects, and is based on the following teaching methods:

- Group Activity All teaching is delivered using group activity. Learners are supported by staff
  and peers and do not work on their own; this builds social skills and provides mechanisms of
  support.
- Multi-Sensory Activity Teaching includes a mixture of sight, sound, taste, smell and touch to inspire learners and provide multiple points of access to learning material.
- Gamification Gamification means, quite literally, making a game of something. Facts or themes can be repeated to support memory and understanding, without the risk of boredom.

#### REPORT OF THE TRUSTEES

#### YEAR ENDED 31 AUGUST 2022

- Physical Experience An example is copying an action or tracing a drawing. It embeds key learning points cognitively through a focus on the physical experience.
- Imaginative Discovery Asking learners to make connections through a process of 'make-believe' or imagining.

#### Lifelong Learning

Our Lifelong Learning programmes take place once a week during term time in community venues across Yorkshire. We currently run 12 programmes per week, with up to 15 adults with learning disabilities and autistic adults attending each programme. They follow a custom-written Scheme of Work, ensuring that the structure and content of the activity is of the highest possible standard and tailored to the specific needs of our learners.

#### **Projects**

Our targeted projects are run in partnership with schools, colleges, care homes, day services and other community groups. They are designed to meet identified needs, which means that they lead to specific outcomes in addition to our usual outcomes for participants.

#### Research

We offer creative, arts-based approaches to data gathering for research projects led by Universities and other organisations, including workshops, innovative research methods and the development of accessible interactive tools.

#### **Public Benefit**

The Trustees understand and have discussed the implications of the provisions of the Charities Act 2006, which state that all charities must demonstrate that they are established for public benefit, and have had due regard to the public benefit guidance issued by the Charity Commission. The Trustees believe that the charity meets both of the key principles.

- Principle 1 There must be an identifiable benefit, or benefits
- Principle 2 Benefit must be to the public, or a section of the public

The Trustees consider that the charity is creating substantial public benefit through the educational activities it encourages amongst people with learning disabilities and their support networks.

Our Lifelong Learning Programmes provide innovative, inclusive, creative learning opportunities that improve the lives of adults with learning disabilities and autistic adults by expanding their understanding of, and engagement with, the world. Every year we support and empower over 120 people to lead their best life by improving their wellbeing; we do this by increasing social connections, confidence and independence and helping them learn new life skills. We work hard to develop strong relationships between participants and staff and are proud to support several participants who have been excluded from all other services. We also work with a number of people with longstanding mental health problems; mental wellbeing is a key part of our approach, and we embed the Five Ways to Wellbeing (five simple

#### REPORT OF THE TRUSTEES

#### YEAR ENDED 31 AUGUST 2022

steps that are proven to increase mental wellbeing: connect, be active, learn, give and take notice) in all of our work in order to support it. In addition, our grant-funded projects give us the opportunity to respond to identified needs, to try out new approaches and to work with people who aren't able to attend our Lifelong Learning Programmes, and our research and training work enables us to share our expertise, upskilling staff and increasing the impact of our approach.

Purple Patch Arts' beneficiaries are therefore entirely appropriate to its aims and the public as a whole benefits from its work.

All of these benefits are clear, evidenced and relate directly to Purple Patch Arts' aims. In addition, the Trustees do not consider that any significant detriment or harm flows from Purple Patch Arts' work.

#### **ACHIEVEMENTS AND PERFORMANCE**

#### Summary of the main achievements of the charity during the year

Over the last twelve months we've been able to run our Lifelong Learning Programmes, funded projects and other work as planned, albeit with restrictions in place to protect our participants and staff teams. The influence of Covid-19 has, however, still been felt. We've seen increased mental health issues within our participants; the isolation that affected everyone during lockdowns is still having an impact, and many people are anxious, struggling to manage change and finding it difficult to socialise. We have also seen a high level of staff absence due to Covid, which has had a big impact on the capacity of the office team.

Despite this, we've been delighted to be able to focus some energy on our future plans; we've started our new multi-year transitions project, invested in an Outreach Coordinator to support our marketing and communications and continued to overhaul our systems and processes to ensure that our participants and staff teams are getting the best possible experience, while laying a strong foundation on which to develop. This year, this has included working with a designer to put together Easy-Read icons to increase the accessibility of our written communications.

The staff team have continued to demonstrate their dedication, passion and creativity throughout the challenges of the year, and we are now moving towards a period of growth and development that will allow us to better meet the needs of our participants.

#### Our aims for 2021/22 were to:

- Continue to deliver high quality, inclusive, creative education through our Lifelong Learning Programmes.
- Develop a marketing and communications strategy that will support income diversification.
- Increase the number of participants accessing our Lifelong Learning Programmes when Covid-19 restrictions allow.
- Continue to seek core funding to maintain our reserves position.
- Seek funding to continue and develop our support offer to parents and carers.
- Deliver and develop long-term projects that respond to identified need and allow us to maximise our impact.
- Continue to develop our monitoring and evaluation methods.
- Increase the number and diversity of Trustees on our board.

#### REPORT OF THE TRUSTEES

#### YEAR ENDED 31 AUGUST 2022

## Aim 1 - Continue to deliver high quality, inclusive, creative education through our Lifelong Learning Programmes.

This year, our Lifelong Learning Programmes followed the theme "Adventure: The Sequel!" We ran 11 Programmes in community venues in Leeds, Ilkley, Halifax, Harrogate, Skipton, Bradford and Doncaster, covering 35 unique learning topics including Egypt, Space, Flight, Climate Crisis, LGBT History, Lunar New Year, Famous Artists, Shakespeare, News, Royalty and Oceans.

We ran 437 daily Lifelong Learning Programmes; with 3 sessions delivered a day, that's over 1,300 sessions of creative education! 138 people came to at least one of our Programmes. 19 people took part in free taster sessions, with 15 people signing up; 13 of these people had never been before, while 2 decided to come back after a break.

Feedback from participants and their support networks has been overwhelmingly positive. In July 2022 we consulted with participants of our Lifelong Learning Programmes using our interactive, creative evaluation methods.

- 98% of people said since coming to Purple Patch they have made new friends, as one person described: "I feel relaxed at PPA and less lonely"
- 72% said making new friends makes them feel happy, half feel more positive and a third feel safe and secure.
- 94% of people reported that social contact was a core 'ingredient' of a Purple Patch day, with 73% of people stating that seeing people was a key motivator for attending Purple Patch.
- 87% of people feel more able to try things on their own.
- 91% of programmes felt proud of living more independent lives.
- 95% of people said attending helps them to feel more "I can" and "I am" rather than "I can't" or "I am not" ("Purple patch gives you the X Factor!")
- Participants describe how their experiences at Purple Patch enable them to be express themselves, have self-belief and to learn and try new things.
- 94% feel more able to share how they are feeling with others, as one participant described: "I can be confident to share my feelings".
- Learning new things was described as a key motivator for attendance at Purple Patch by 44% of people.
- 96% of people reported learning new skills and things about the world.
- 98% stated that learning new things was important to them.

#### Aim 2 - Develop a marketing and communications strategy that will support income diversification.

Through funding from Lloyds Bank Foundation, we've been supported by a consultant to establish the key elements of our marketing and communications strategy, and to identify the resources we need to support this part of our work. This has led to the development of a new role within the office; an Outreach Coordinator who will oversee outreach, participant recruitment, marketing and communications across the organisation, and support the development of new opportunities. The post-holder started in August 2022, and we're excited to see the impact of this in future years.

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#### YEAR ENDED 31 AUGUST 2022

## Aim 3 - Increase the number of participants accessing our Lifelong Learning Programmes when Covid-19 restrictions allow.

Social distancing has continued to limit our ability to recruit new participants to fill all of the spaces left by those who have chosen not to return, and this has led to a reduction in fees income as a result. A key priority next year will be to recruit new participants if and when restrictions allow.

#### Aim 4 - Continue to seek core funding to maintain our reserves position.

Core funding was secured this year from The Garfield Weston Foundation, The Edward Gostling Foundation and Didymus.

#### Aim 5 - Seek funding to continue and develop our support offer to parents and carers.

We were delighted to receive funding from the Sir George Martin Trust to cover the cost of running our Family and Carer zoom nights until February 2024. We held 10 events this year, with quiz topics including 'Horrible Histories', 'Out of this World', and 'Purple Patch at the Movies'. The evenings have been an opportunity for the families and carers of our participants to meet up, test their knowledge, scream 'bingo' at the top of their lungs, get competitive, and meet new people!

## Aim 6 - Deliver and develop long-term projects that respond to identified need and allow us to maximise our impact.

#### Move On Up

Funded by The National Lottery Community Fund, Move On Up is providing early support to young people with learning disabilities and autistic young people in Leeds and Bradford leaving school, college and young people's services, empowering them to transition successfully to adult community services.

This year saw the start of the project, which included recruiting a Project Manager and Project Assistant to deliver the work. During the year they have...

- Met with colleges in Leeds and Bradford and put together a database of organisations which would become the *Move On Up Network*.
- Delivered our first full year of Move On Up workshops at our partner colleges, *Leeds City College* and *Bradford College*.
- Consulted with existing Lifelong Learning participants about how they have felt when starting somewhere new, and the idea of having a buddy to help in these situations. Their insights helped us to develop the *Buddy Training Scheme*. The *Purple Research Group* then helped us to develop our training content and the subsequent Buddy Training videos.
- Produced a creative transitions toolkit activity booklet for use by participants of the project at home.
- Created an easy-read booklet to share with our partner colleges detailing the work and key information of all the organisations in the *Move On Up Network*. This booklet is an up-to-date resource to aid college leavers to make informed transitions decisions based on what's locally available to them. Individual Move On Up participants also received tailor made versions of this information based on their own individual interests.
- Helped to facilitate the *Bradford College* transitions event for students, families and carers to find out about organisations and services for people with learning disabilities and autistic people.

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#### YEAR ENDED 31 AUGUST 2022

- Delivered some one-off sessions to the *Vine* groups at Leeds City College about strengths and goals, and with *People Matters* participants, using creative activities to explore the skills in the Move On Up transitions toolkit.
- Ran end-of year evaluation sessions at Leeds City College and Bradford College, including the use of our innovative confidence sunflower evaluation method.
- Launched a brand new Lifelong Learning Programme at Purple Patch to accommodate new participants, working with Leeds City College to support transitioning students.
- Visited organisations across West Yorkshire to understand services and activities better and to continue making connections with the organisations we are signposting students and colleges to.

105 people have taken part in the Move On Up project this year, with very positive feedback:

- 94% agreed they had been able to join in activities and use Move On Up resources easily
- 100% agreed they had been supported to try new things
- 76% agreed they felt more aware of services available to them
- 79% agreed they had more information to make choices about their future
- 85% agreed they felt less anxious about their future

#### To Wander is to Adventure

'To Wander is to Adventure' is a responsive arts project run in partnership with Wur Bradford which aims to improve the mental wellbeing of adults with learning disabilities by reducing loneliness and isolation and giving participants the tools and confidence to embed positive behaviours into their routines.

This year, funded by Bradford Metropolitan District Council, we've run 3 seasonal, in-person walks.

- 'Winter magic'. After 3 Zooms developing our mindful walking practice, the To Wander group met for the first time in-person at their chosen venue of Cartwright Hall in Bradford. We experienced some real winter magic snow! We used sight, sound and touch to create mindful experiences in our snowy surroundings.
- 'Spring Noticing'. Surrounding the Spring Equinox the group decided to visit Cartwright Hall and Lister Park again. Participants noticed the growth and changes happening in nature around them, as well as thinking about what they would like to grow within themselves.
- 'Summer Cartographers'. Exploring the theme of cartography, we learned about and created our own maps based on our in-person walk experiences. Throughout these blocks there had been a natural increase in co-facilitation; this time one participant led the group in a meditation and another shared tree rubbings they had made. The group took the lead to decide where they wanted to explore and what activities they wanted to do. During our walk we did mindful noticing around the large pond and leading each other in mindful breathing. Parents and carers were invited to join us for the final hour of our walk, which meant participants were able to share their practice with a wider group.

The final seasonal walk; 'Autumn Interconnection' will take place in October 2022.

#### REPORT OF THE TRUSTEES

#### YEAR ENDED 31 AUGUST 2022

In addition to these long-term projects, we have undertaken two short-term projects this year:

- British Science Week funded a science takeover of our Lifelong Learning Programmes. With their funding we were able to buy lots of science and multi-sensory resources for sessions on Climate Change, delivered during British Science Week 2022. We made mirrored ozone shields to block out the sun's harmful rays and learnt about how the climate is changing using colour change lamps to show how habitats are warming up and what's happening to the animals that live there. The groups loved learning about how their actions can affect the planet around us and what we can do to help!
- With help from Mencap's 'Let's Get Digital' fund we were able to purchase digital resources for our Lifelong Learning Programmes, including laptops and microphones, props for video and stop motion animation, projectors and speakers. These resources are now used by participants weekon-week, helping them to engage with and embrace digital technologies.

#### Aim 7 - Continue to develop our monitoring and evaluation methods.

Originally funded by North Yorkshire County Council, we have been working with Leeds Beckett University and designers at Magpie to develop an accessible and creative app that can be used to track the wellbeing of learning-disabled people. This year we received the first draft of the Purple Wellbeing app and worked with the research team at Leeds Beckett University to develop the paperwork needed to start the testing process. Once finalised, we trialled the app with 19 participants in our Lifelong Learning Programmes, with Leeds Beckett now writing up the outcomes of the project.

Melissa Kirby, a PhD student from The University of Leeds, is writing her thesis about the impact of our work in collaboration with a team of purple people. The project utilises a Participatory Action Research approach, whereby 7 Purple Patch participants, known as the Purple Research Group, have been recruited and trained as co-researchers. During 2021/22:

- The group held an in-person research day which was made all the more exciting as it was the group's first chance to meet in person, off Zoom! They did some in-person data analysis for their research theme and celebrated their time as researchers.
- They created researcher profiles for their write-up. They decided to share how long they had been at Purple Patch Arts, their hobbies and interests, why they wanted to be a researcher, what they learnt from being a researcher and their hopes for the future.
- The group put their evaluation skills into practice by testing and giving feedback on the Buddy Training videos for the 'Move On Up' project and sharing their feedback on the new easy-read icons used by Purple Patch to make sure they were clear and easy to understand.
- Melissa finished her analysis of all of their research meetings and turned the findings into the 'Purple Patch Potion'; an easy way to remember all the important ingredients that the researchers identified as being needed to make Purple Patch what it is.
- Finally, the group decided that they'd like their research findings to be written up in the form of an accessible comic book! They found an illustrator called Molly Pukes and picked out photographs to base their own characters on. They have since found out that their funding application for the comic was successful, so the comic book will become a reality next year!

#### REPORT OF THE TRUSTEES

#### YEAR ENDED 31 AUGUST 2022

#### Aim 8 - Increase the number and diversity of Trustees on our board

Work on Trustee recruitment was limited this year due to the ongoing impact of the pandemic, and no new Trustees joined the board; board recruitment will continue to be a priority moving forwards.

#### **Financial Review**

The out-turn for the year is a surplus of £8,142 (2021: £80,522).

This leaves a balance on Funds at 31 August 2022 of £177,610 (2021: £169,468).

#### **Reserves Policy**

Purple Patch Arts carries out a variety of long-term and short-term projects. The Trustee Board have examined the requirements of free reserves which are those unrestricted funds not invested in fixed assets, designated for specific purposes or otherwise committed. The Board considers that such free reserves should be equal to the sum necessary to suspend or terminate Purple Patch Arts' activities over a period of 4 months, which equates to £160,000 in general funds; this figure has been increased since last year to reflect the recent increases in staffing.

The Board has decided to designate a Grant Fund, which will hold money that we have become entitled to, and so is required to be shown in the accounts, but that relates to expenditure in future years. At the end of 2021/22, the value of the Grant Fund was £30,000, all of which will be spent in 2022/23.

Our Reserves and Development Fund includes both general reserves and other free general funds that will be used to develop Purple Patch Arts' work in line with our strategic aims. At the end of 2021/22, the value of the Reserves and Development Fund was £142,835 (2021: £169,468)

The Board continues to oversee an ongoing and managed process of fundraising and cost control in all projects and administrative support functions of Purple Patch Arts in order to meet our reserves target. This should provide a platform for stability in the medium-term and the growth of development funds in future years.

This policy will be reviewed by the Trustees on an annual basis as part of the charity's budgeting processes.

#### PLANS FOR FUTURE PERIODS

Our priority remains to deliver high quality services to people with learning disabilities and autistic people in response to identified need. As Covid restrictions ease, we will focus our energy on growing our Board of Trustees, and writing a new strategy to guide us in our development over the coming years.

We recognise the importance of the voices of our participants in this development, and we will also work to implement a Participant Steering Group. This group will be co-led by a dedicated set of participants from our Lifelong Learning Programmes who will be empowered to give us their thoughts on the running of Purple Patch, and input into Board meetings to ensure that people with lived experience are guiding us to be the best it can be.

#### REPORT OF THE TRUSTEES

#### YEAR ENDED 31 AUGUST 2022

Now, more than ever, we understand the need for financial sustainability and will continue to work towards this through careful budget management, project development and income diversification.

#### In 2022/23 our aims are to:

- Continue to deliver high quality, inclusive, creative education through our Lifelong Learning Programmes and projects.
- Increase the number of participants accessing our Lifelong Learning Programmes when Covid-19 restrictions allow.
- Deliver and develop long-term projects that respond to identified need and allow us to maximise our impact.
- Increase the number and diversity of Trustees on our board.
- Write a new Organisational Strategy.
- Establish a Participant Steering Group.
- Continue to seek core funding to maintain our reserves position.

#### RESPONSIBILITIES OF THE TRUSTEES

The Trustees (who are also the Directors of Purple Patch Arts for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Statement as to Disclosure of Information to Independent Examiner

So far as each of the Trustees at the date of this report is aware:

#### REPORT OF THE TRUSTEES

#### YEAR ENDED 31 AUGUST 2022

- There is no relevant information of which the company's independent examiners are unaware; and
- The Trustees have taken all steps which they ought to have taken to make themselves aware of any relevant audit information and to establish that the independent examiners are aware of that information.

#### Independent examiner

The independent examiner, Wheawill & Sudworth Limited, will be considered for re-appointment at the forthcoming meeting of the Board of Trustees on 15 March 2023.

#### **Approval**

The report of the members of the Board of Trustees was approved on 15 March 2023 and signed on their behalf by:

A L Clow

Chair

## INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF PURPLE PATCH ARTS

#### FOR THE YEAR ENDED 31 AUGUST 2022

I report on the accounts of the company for the year ended 31 August 2022 which are set out on pages 16 to 26.

#### Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

#### Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

#### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Act and section 386 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

D M Butterworth
Wheawill & Sudworth Limited
Chartered Accountants
35 Westgate
Huddersfield
HD1 1PA
15 March 2023

#### STATEMENT OF FINANCIAL ACTIVITIES

#### YEAR ENDED 31 AUGUST 2022

	Notes	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
INCOMING RESOURCES Incoming resources from generated funds					
Voluntary income	2	3,190	-	3,190	561
Incoming resources from charitable activities	3				
Charitable activities		320,164	76,499	396,663	304,360
Total incoming resources		323,354	76,499	399,853	304,921
RESOURCES EXPENDED Charitable activities	4				
Project costs	•	286,462	61,724	348,186	189,313
Support costs		26,246	10,000	36,246	29,124
Governance costs	5	7,279		7,279	5,962
Total resources expended		319,987	71,724	391,711	224,399
NET INCOMING/(OUTGOING) RESOURCES	6	3,367	4,775	8,142	80,522
RECONCILIATION OF FUNDS					
Total funds brought forward		169,468		169,468	88,946
TOTAL FUNDS CARRIED FORWARD		172,835	4,775	177,610	169,468

## PURPLE PATCH ARTS BALANCE SHEET AS AT 31 AUGUST 2022

DIVED ACCETC	Notes	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
FIXED ASSETS Tangible assets	10	4,804	-	4,804	-
		4,804		4,804	
CURRENT ASSETS Debtors: amounts falling due within one year Cash at bank and in hand	11	6,204 176,939	1,680 7,818	7,884 184,757	7,942 202,485
CREDITORS Amounts falling due within one year	12	183,143	9,498	192,641	210,427
NET CURRENT ASSETS		168,031	4,775	172,806	169,468
NET ASSETS		172,835	4,775	177,610	169,468
FUNDS Unrestricted funds Restricted funds	13			172,835 4,775	169,468 -
TOTAL FUNDS				177,610	169,468

For the year ended 31 August 2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

#### Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

The financial statements were approved by the Board of Trustees on 15 March 2023 and were signed on its behalf by:

A L Clow Director

Company registration number: 07047385

#### NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 AUGUST 2022

#### 1 Accounting policies

#### General information and basis of preparation

The charitable company constitutes a public benefit entity as defined by FRS102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Practice as it applies from 1 January 2015.

The financial statements are prepared on a going concern basis under the historical cost convention.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

The charity adopted SORP (FRS102) in the period ended 31 March 2016. No transitional adjustments were required resulting from this and there were no consequential changes in accounting policies.

#### Consolidation

In the opinion of the Trustees, the company and its subsidiary undertaking comprise a small group. The company has therefore taken advantage of the exemption provided by section 398 of the Companies Act 2006 not to prepare group accounts.

#### **Incoming resources**

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of general nature are recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability. Such income is only deferred when:

- \* the donor specifies that the grant or donation must only be used in future accounting periods; or
- \* the donor has imposed conditions which must be met before the charity has unconditional entitlement.

Income from commercial trading activities is recognised as earned (as the related goods are provided).

The subsidiary's trading profits are recognised as income on receipt of the related gift aid donation.

Investment income is recognised on a receivable basis.

#### Volunteers and donated services and facilities

The value of services provided by volunteers has not been included in these financial statements. Further details of the contribution made by volunteers can be found in the Trustees' annual report.

Where services are provided to the Charity as a donation that would normally be purchased from our suppliers, this contribution is included in the financial statements at an estimate based on the value of the contribution to the Charity.

#### NOTES TO THE FINANCIAL STATEMENTS (continued)

#### YEAR ENDED 31 AUGUST 2022

#### 1 Accounting policies (continued)

#### Resources expended

Expenditure is recognised on an accrual basis as a liability and is incurred inclusive of irrecoverable VAT.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of fundraising activities.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the Charity and include the audit fees and costs linked to the strategic management of the Charity.

All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis e.g. time spent, estimated usage or proportionate to income generated.

#### Tangible fixed assets

Tangible fixed assets are stated at cost less accumulated depreciation. The costs of minor additions or those costing below £100 are not capitalised. Depreciation is provided at a rate calculated to write off the cost of each asset over its estimated useful life as follows:

Computer equipment

- 33.33% straight line

#### Pension

The company has a defined contribution pension scheme and the costs of contributions made by the company is charged in the accounts as incurred.

#### Leasing commitments

Rentals applicable to operating leases are charged to the SOFA over the period in which the cost is incurred.

#### **Funds structure**

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity. Designated funds are unrestricted funds earmarked by the Trustees for particular purposes. Restricted funds are subject to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

#### NOTES TO THE FINANCIAL STATEMENTS (continued)

#### YEAR ENDED 31 AUGUST 2022

#### 1 Accounting policies (continued)

#### Company status

The charity is a company limited by guarantee. The members of the company are the Trustees named on page 1. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

#### Financial instruments

Financial instruments are classified and accounted for, according to the substance of the contractual arrangement, as financial assets, financial liabilities or equity instruments. An equity instrument is any contract that evidences a residual interest in the assets of the company after deducting all of its liabilities.

		Unrestricted	Restricted	2022	2021
2	VOLUNTARY INCOME	Funds £	Funds £	£	£
	Donations	3,190	-	3,190	561
3	INCOMING RESOURCES FROM CHARITA	ABLE ACTIVIT	TIES		
		Unrestricted Funds	Restricted Funds	2022	2021
	·	£	£	£	£
	Grant income				
	Aspire	36,000	-	36,000	36,000
	Baily Thomas Charitable Fund	-	-	-	20,000
	Bradford Council	15,109	-	15,109	_
	British Science Week	• -	500	500	-
	DCMS	-	-	-	61,302
	Didymus	5,000	-	5,000	-
	Edward Gostling Foundation	12,500	-	12,500	-
	Future Digital Inclusion	-	-	-	8,000
	Garfield Weston Foundation	25,000	-	25,000	7,500
	Let's Get Digital	6,825	-	6,825	-
	Lloyds Bank Foundation	50,000	-	50,000	2,594
	National Lottery Community Fund – A4A	-	-	-	10,000
	National Lottery Community Fund	-	75,299	75,299	-
	Sir George Martin Trust	-	700	700	
	Other income	150,434	76,499	226,933	145,396
		160 720		160 730	150 762
	Programmes income Trading income	169,730	-	169,730	158,763 201
	Trading income	169,730	-	169,730	158,964
	•	320,164	76,499	396,663	304,360

#### NOTES TO THE FINANCIAL STATEMENTS (continued)

#### YEAR ENDED 31 AUGUST 2022

		Unrestricted Funds	Restricted Funds	2022	2021
4	CHARITABLE ACTIVITIES COSTS	£	£	£	£
	Project costs				
	Wages and salaries	225,773	58,774	284,547	163,815
	Programme expenses	5,820	-	5,820	4,008
	Freelance project staff	250	-	250	300
	Venue hire	39,456	-	39,456	4,770
	Project expenses	15,163	2,950	18,113	16,420
		286,462	61,724	348,186	189,313
	Support costs				
	Rent and rates	8,720	10,000	18,720	13,680
	Insurance	2,236	-	2,236	1,850
	Telephone and computer expenses	8,694	-	8,694	6,120
	Printing, postage and stationery	4,300	-	4,300	6,037
	Training costs Paypal fees	1,448	-	1,448	1,094
•	Depreciation	848	-	848	11 332
	Depreciation	040	_	040	332
		26,246	10,000	36,246	29,124
	Governance costs	20,240	10,000	30,240	29,124
	Legal and professional fees	48	_	48	48
	HR and payroll fees	6,031	-	6,031	4,594
	Examiner remuneration	1,200	_	1,200	1,320
		-			
		7,279		7,279	5,962
		319,987	71,724	391,711	224,399
		Unrestricted	Restricted	2022	2021
		Funds	Funds		
5	GOVERNANCE COSTS	£	£	£	£
	Legal and professional	48	-	48	48
	HR & payroll fees	6,031	-	6,031	4,594
	Examiner remuneration	1,200		1,200	1,320
	Examiner remaineration	1,200	-	1,200	1,320
6	NET INCOMING/(OUTGOING) RESOURCES			2022	2021
	Net resources are stated after charging/(crediting):			2022 £	2021 £
	Examiner remuneration			1,200	1,320
	Depreciation – owned assets			848	332

#### NOTES TO THE FINANCIAL STATEMENTS (continued)

#### YEAR ENDED 31 AUGUST 2022

#### 7 TRUSTEES' REMUNERATION AND BENEFITS

Trustees' travel expenses for the year ended 31 August 2022 were £Nil (2021: £Nil).

8	STAFF COSTS The aggregate payroll costs were:	2022 £	2021 £
	Salaries and wages	277,636	158,611
	Social security costs	2,810	3,213
	Pension contributions	4,101	1,991
		284,547	163,815
	The average number of employees during the year was as follows:	<del></del>	
	your was as rememble	Number	Number
	Number of staff	25	21
	Employees earning more than £50,000 per annum:	0	0
	Between £50,000 and £60,000	0	0

#### 9 PENSION COSTS

The charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund. The pension cost charge represents contributions payable by the charity to the fund and amounted to £4,101 (2021: £1,991).

#### NOTES TO THE FINANCIAL STATEMENTS (continued)

#### YEAR ENDED 31 AUGUST 2022

10	TANGIBLE FIXED ASSETS	Computer Equipment £	Total £
	COST At 1 September 2021 Additions Disposals	24,818 5,652	24,818 5,652
	At 31 August 2022	30,470	30,470
	DEPRECIATION At 1 September 2021 Charge for the year On disposals	24,818 848	24,818 848
	At 31 August 2022	25,666	25,666
	NET BOOK VALUE At 31 August 2022	4,804	4,804
	At 31 August 2021	<del>-</del>	-
11	DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	2022	2021
	Trade debtors Prepayments Accrued income	£ 2,330 5,554	£ 2,720 5,222
		7,884	7,942
12	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	2022 £	2021 £
	Trade creditors Accruals Deferred income	6,656 5,337 7,842	258 7,050 33,651
		19,835	40,959

#### NOTES TO THE FINANCIAL STATEMENTS (continued)

#### YEAR ENDED 31 AUGUST 2022

#### 13 MOVEMENT IN FUNDS

		Net movement	
	At 1.9.21 £	in funds £	At 31.8.22 £
Unrestricted funds Restricted funds	169,468 0	3,367 4,775	172,835 4,775
TOTAL FUNDS	169,468	8,142	177,610
	<del></del>		

Net movement in funds included in the above are as follows:

	Incoming resources £	Resources Expended £	Movement in funds £
Unrestricted funds Restricted funds	323,354 76,499	(319,987) (71,724)	3,367 4,775
TOTAL FUNDS	399,853	(391,711)	8,142

#### 14 OPERATING LEASES

The total future minimum lease payments under non-cancellable operating leases as follow

	2022 £	2021 £
Not later than 1 year	20,504	19,064
Later than 1 year and not later than 5 years	458	802
	20,962	19,866

#### 15 CONTROLLING PARTY

The charity is controlled by the Trustees. No one Trustee has ultimate control.

#### DETAILED STATEMENT OF FINANCIAL ACTIVITIES

#### YEAR ENDED 31 AUGUST 2022

INCOMING RESOURCES	2022 £	2021 £
Voluntary Income	L	T.
Donations	3,190	561
	3,190	561
Incoming resources from charitable activities Grant income Programmes income Tradius in some	226,933 169,730	145,396 158,763
Trading income	206.662	201
	396,663	304,360
Total incoming resources	399,853	304,921
RESOURCES EXPENDED		
Project costs Wages and salaries	284,547	163,815
Programme expenses Freelance project staff	5,820 250	4,008 300
Venue hire Project expenses	39,456 18,113	4,770 16,420
	348,186	189,313
Support costs Rent and rates	18,720	13,680
Insurance Telephone and computer expenses	2,236 8,694	1,850 6,120
Printing, postage and stationery Training costs Paypal fees	4,300 1,448	6,037 1,094 11
Depreciation	848	332
	36,246	29,124
Governance costs		
Legal and professional fees HR and payroll fees	48 6,031	48 4,594
Examiner remuneration	1,200	1,320
Total resources expended	391,711	224,399
Net income	8,142	80,522
	<u></u>	

#### ANALYSIS OF CHARITABLE FUNDS

#### YEAR ENDED 31 AUGUST 2022

Ilmmostricted Funds	Fund at 1 September 2021 £	Incoming resources in year £	Resources expended in year £	Fund at 31 August 2022 £
Unrestricted Funds Charity General Fund	169,468	323,354	(319,987)	172,835
Restricted Funds				
British Science Week - British Science Week	-	500	(500)	-
National Lottery Community Fund – Move On Up	-	75,299	(70,524)	4,775
Sir George Martin Trust – Family and Carer Zooms		700	(700)	
Total Restricted Funds	-	76,499	(71,724)	4,775
Total Funds	169,468	399,853	(391,711)	177,610
Designation of Unrestricted Funds:				
Grant fund	-	30,000	-	30,000
Reserves and development fund	169,468	293,354	(319,987)	142,835
	169,468	323,354	(319,987)	172,835