



**St.Cuthberts Pre-School Playgroup  
(Churchtown)**

**Annual Report  
for the year ended  
31 August 2022**

Registered Charity No 1085385

## **St Cuthbert's Pre-School Playgroup (Churchtown)**

Registered Charity No 1085385

Trustees' Report for the year ending 31<sup>st</sup> August 2022

The Pre-School Playgroup is recognised as an important part of the outreach from the Church of St Cuthbert, North Meols and has been in operation at St Cuthbert's for over 30 years. It became a registered charity in March 2001 with its operation being entrusted to Trustees from 1<sup>st</sup> September 2000.

Mrs J Broadbent (acting Chairperson) Bankers: NatWest Bank plc, Southport

Mr P Howard (Treasurer)

Mrs A Evans

Mrs D Lavery

Mr G Malins

### **Manager:**

Mrs M Wignall

### **Objectives of Charity**

To enhance the development and education of children under statutory school age, by offering appropriate teaching programmes recommended by Ofsted and providing play facilities to all children regardless of race, culture, religion or means.

### **Review of Activities and Achievements**

During the year 2021/2022 the Pre-School has continued to provide high quality Early Years education and care for 2 to 5 year olds and it has continued to be as popular as ever with parents in the local area. During the Autumn Term the numbers attending were good, with the children enjoying outings to the local park and the return of our usual Christmas activities. As a group we raised over £800 for the Children in Need Appeal.

During the Spring Term the number of children attending the setting continued to increase and, by the Summer Term, we were full.

With Covid Pandemic rules no longer in place we were able to invite parents/carers to join us for our "Sports Day and Pre-School Café", both of which were a great success.

Staffing levels above those required by Ofsted have continued to reflect the excellent outcomes for the children attending St Cuthbert's Pre-school.

We continued to maintain close links with St Cuthbert's Church, visiting the Church at Christmas and Harvest Time.

The ongoing efforts of the hardworking staff team to keep the children safe and engaged reflects in the enjoyable atmosphere always evident at the pre-school.

### **Financial Assessment**

The Trustees are made aware of the financial position of the charity with updated statements of accounts at committee meetings.

The Income and Expenditure Accounts to 31 August 2022 evidence Total Income @ 123,591 compared to previous year @ £148,673. This is mainly due to Gov Support in previous year relating to Coronavirus to the tune of £10,262. It was also first year back after the Pandemic problems and each term shows growth returning to previous levels. On the Expenditure side, this amounted to £116,048 which was down from £122,064 in the previous year, confirming the close control effected over outgoings.

The end result shows a Surplus for the year @ £7,543 (£26,608) in the Income and Expenditure Accounts to 31 August 2022.

From the Balance Sheet at 31 August 2022, net assets have increased to £179,623 (£172,088 in 2021).

## **Reserves**

The Trustees are of the opinion that reserves are adequate to meet the ongoing needs of the Charity in current circumstances. Funds are lodged with NatWest Bank plc in current and reserve accounts.

## **Policies**

Policies and organisational structure of the Charity are determined by the Trustees who delegate powers of day to day operation to Mrs Margaret Wignall, as Pre-School Manager. To assist achieving the objectives of the Pre-School, qualified personnel are employed and staff training is encouraged to ensure that we meet guidelines and work to best practice.

As part of our policy, we are constantly reviewing the need to look at the best use of surplus funds for the benefit of the children's education needs.

## **Risk Assessment**

Risk assessment is carried out to meet the requirements of Ofsted and to follow the guidelines of the Pre-School Learning Alliance Insurance Scheme. Trustees are satisfied that sufficient Policies and Procedures exist and are implemented to mitigate against operational risks.

## **Signed:**

**P Howard, Treasurer on behalf of Trustees of St Pre-School Playgroup Dated: 18 March 2023**



**Section A Independent Examiner's Report**

**Report to the trustees/members of**

St Cuthbert's Pre-School Playgroup (Churchtown)

**On accounts for the year ended**

31 August 2022

**Charity no (if any)**

1085385

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2022.

**Responsibilities and basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:** 

**Date:** 18/03/2023

**Name:** T J Wright

**Relevant professional qualification(s) or body (if any):**

BA (Hons), FCCA

**Address:** Mayfair Associates, 21a Hoghton Street, Southport, PR9 0NS



**Receipts and payments accounts**

For the period from	01/09/2021	To	31/08/2022
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**Section A Receipts and payments**

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fees - Pre-School	-	112,558	-	112,558	125,711
SEN Funding	-	8,561	-	8,561	9,244
EYPP Funding	-	-	-	-	350
Snack Money	-	1,687	-	1,687	1,579
Christmas Party	-	-	-	-	-
Coffee Morning/ Cafe	-	424	-	424	-
Goods for resale - sweatshirts	-	268	-	268	237
Goods for resale - book bags	-	41	-	41	-
Disability Access Fund	-	-	-	-	-
Bank Interest	-	53	-	53	11
Challenger Sports	-	-	-	-	-
Rent Rebate Covid	-	-	-	-	1,280
Coronavirus Job Retention Scheme	-	-	-	-	10,262
<b>Sub total (Gross income for AR)</b>	-	123,592	-	123,592	148,674
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	-	123,592	-	123,592	148,674
<b>A3 Payments</b>					
Wages - Pre-School	-	88,291	-	88,291	92,215
Wages - SEN Support	-	9,406	-	9,406	7,438
Wages - Administrator	-	-	-	-	-
EYPP	-	-	-	-	-
Rent	-	6,270	-	6,270	6,270
General Expenses	-	269	-	269	4,983
Repairs & Sundries	-	168	-	168	380
Accountancy Fees	-	2,468	-	2,468	2,646
Office Consumables	-	875	-	875	1,071
Cleaning & Toiletries	-	1,231	-	1,231	1,326
Staff Refreshments	-	26	-	26	137
Childrens Refreshments	-	913	-	913	940
Play Equipment - consumables	-	872	-	872	1,018
Play Equipment - toys, books etc	-	1,364	-	1,364	322
Pianist	-	18	-	18	-
Parties	-	-	-	-	50
Coffee Morning / Café	-	25	-	25	-
Outings	-	151	-	151	-
Telephone & Wifi Expenses	-	300	-	300	463
Goods for Resale - sweatshirts	-	301	-	301	240
Goods for Resale - book bags	-	93	-	93	-
Insurance	-	1,102	-	1,102	966
Subscriptions	-	486	-	486	517
Website / IT	-	281	-	281	281
Donations	-	-	-	-	-
Staff Training	-	974	-	974	386
Staff Meetings	-	-	-	-	-
Platinum Jubilee	-	165	-	165	-
SEN Support	-	-	-	-	-
Bank Charges	-	-	-	-	29
Coronavirus cost	-	-	-	-	387
<b>Sub total</b>	-	116,049	-	116,049	122,065

<b>A4 Asset and investment purchases, (see table)</b>	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	-	116,049	-	116,049	122,065
<b>Net of receipts/(payments)</b>	-	7,543	-	7,543	26,609
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	-	172,089	-	172,089	145,480
<b>Cash funds this year end</b>	-	179,632	-	179,632	172,089

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank Current Account	-	65,504	-
	Bank Reserve Account	-	113,994	-
	Petty Cash	-	134	-
	<b>Total cash funds</b>	<b>-</b>	<b>179,632</b>	<b>-</b>

(agree balances with receipts and payments account(s))

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<i>P Howard</i>	Mr P Howard	18/03/2023