

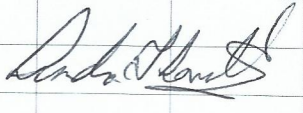
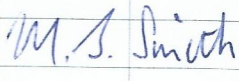
Linda thanked Mary Smith for reviewing the account which was adopted, subject to amendments noted at the meeting.

6. Appointment of Independent Examiner for the Accounts 2023/2024 – A discussion took place on the Charity Commission's definition of 'independent examiner' which states that for an examiner to be independent they must have no personal connection with the charity trustees or the day to day running of the charity which would inhibit the impartial examination of accounts. It was agreed that our current independent examiner fulfils the criteria of impartiality, and her appointment as independent examiner for the year ending 2023 was confirmed.
7. Confirmation from trustees that they are happy to continue to serve until their term of office expires – all present agreed and for those not present a confirmation in writing will be required.
8. Adoption of policy documents – all policy documents were adopted – Forward Plan 2022-2027, Succession Planning and Resilience Policy, Reserves Policy, Risk Assessment and Management Policy, Collections Policies and Access Policy.
9. Any other business – none
10. Date of the AGM for the year ending December 2023 – Tuesday, 20 February 2024, to be confirmed.

Signed: *Aun Ledger*

Chair - *Welling*

Woburn Heritage Centre CIO
Receipts and Payments Account for year ending 31 December 2022

Opening balance as at 31.12.21	£	<u>20,862</u>					
Receipts as from 01.01.22				Payments as from 01.01.22			
Cash sales/donations	1,656			Insurance		4,028	
Paypal (Zettle card reader)	185			Electricity		1,148	
Market Stall sales	755			Maintenance (Floodlighting)		100	
Open Gardens Weekend	2,117			Purchase of folding screens		362	
Traders' Assoc Grant (Open Gardens Weekend)	250			Purchase of Garden boards		360	
Parish Council grant	640			Subs		10	
Total	5,603			Total		6,008	
	Deficit			405			
Closing balance as at 31.12.22		<u>20,457</u>					
Note £6,000 set aside for reserves leaving <u>£14,457 as working capital</u>							
Hon. Treasurer						L Thornett	
Examined and found correct						M J Smith	
Date:	21 February 2023						