



# LINCOLN RECORD SOCIETY

## TRUSTEES' REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2022

Wright Vigar Limited  
Chartered Accountants  
15 Newland  
Lincoln  
LN1 1XG





LINCOLN RECORD SOCIETY  
TRUSTEES' REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2022

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LINCOLN RECORD SOCIETY  
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The trustees present their report with the financial statements for the year ended 31 July 2022. The financial statements have been prepared in accordance with the Charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable in the UK and Republic of Ireland published in 2019.

**Reference and Administrative Details**

**Principal office**

Lincoln Cathedral Library,  
Minster Yard,  
Lincoln.  
LN2 1PX.

**Registered charity number**

513433

**Website**

[www.lincoln-record-society.org.uk](http://www.lincoln-record-society.org.uk)

**Officers**

**President**

Prof. D. Stocker, MA, DLitt, FSA, MCIfA \*

**Honorary Vice-Presidents**

Lady Monson

Prof. D. M. Smith, MA, PhD

**Honorary General Editor**

N. H. Bennett, MA, DPhil \*

**Honorary Treasurer**

K. Hollamby, FSAScot \*

**Honorary Secretary**

P. R. Dryburgh, BA, PhD \*

**Trustees**

N. H. Bennett, MA, DPhil

D. Crook, MA, PhD

P. R. Dryburgh, BA, PhD

J. P. Haseldine, MA, PhD\*

K. Hollamby, FSAScot

Prof P. M. Hoskin, MA, DPhil \*

C. P. C. Johnson, BA

Prof. M. C. E. Jones MA, D Phil, D Litt,

Correspondant de l'Institut

J. Manterfield, DPhil

A. K. McHardy, MA, DPhil

Prof. A. M. Roos, FLA, FSA

Prof. D. Stocker, MA, DLitt, FSA, MCIfA

A. G. Walker, MA, DPhil

R. C. Wheeler, MA, DPhil \*

Prof. L. J. Wilkinson MA, PhD, FRHisS\*

M. L. Wilson, BA, PhD \*

\* Finance and Publications Committee

**Independent Examiner**

J. O'Hern, F.C.A.

Wright Vigar Limited,

Chartered Accountants & Business Advisers,

15 Newland,

Lincoln. LN1 1XG.

**Brokers**

Brewin Dolphin,

Olympic House,

Doddington Road,

Lincoln.

LN6 3SE.

**Solicitors**

Chattertons Solicitors & Wealth Management

St Swithin's Court,

1 Flavian Road,

Lincoln.

LN2 4GR.

**Bankers**

Lloyds TSB,

202 High Street,

Lincoln.

LN5 7AP.



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**President's Introduction**

As reported last year, the generous Nigel Burn Bequest has enabled the Society to embark on exciting new programmes and activities. We hope that our progress towards our 'New Priorities' during 2021-22 justifies Nigel's confidence in the Society, and already stands as a fitting memorial to Nigel's own contribution to local history. The New Priorities established by the Society were explained in last year's Annual Report; what follows is a commentary on the progress we have made on those priorities in 2021-22.

In 2021, the Society's Council directed that the Society embark on an ambitious programme of new work, organised under four headings:

1. Resolving issues with current website and commissioning a new platform that will offer Society members and collaborators a single hub, not only for accessing searchable digitised versions of previous LRS volumes, but also access to the outputs of the other work arising from our New Priorities programme. This strand of work has been under the direction of our Treasurer, Ken Hollamby, and it has progressed very satisfactorily. A discrete adjunct to our existing website has been created, offering members fully-searchable access to the digitised versions of more than 100 LRS past publications. The new website is being carefully rolled out, with members shortly to receive a password-protected login and a paywall system for non-members being finalised. Council will be invited to comment on progress at its October meeting. This represents a major step forward for the Society. We anticipate that, with such a significant digital offer, membership will increase, especially among institutions and younger researchers.
2. Our programme of digitisation of key documents, under the direction of Dr Rob Wheeler (Editor of our Data Series), has identified a short-list of documents that would benefit from this style of dissemination, but a pilot digitisation project has not progressed as rapidly as we had hoped. Council will receive a report in October and discuss progress.
3. Our programme of 'Outreach' projects to schools, colleges and universities, has developed very satisfactorily under the direction of Dr Marianne Wilson. Numerous events have been organised in 2021-22 giving members an opportunity to become involved and demonstrating to non-members the advantages of LRS membership. These include the formation of a Research Network and session at the International Medieval Congress (Leeds), as well as the development of video content for a new YouTube channel. A major survey of members has also been conducted, in order to understand the market for various forms of 'outreach', and their costs, which will lead to a paper proposing a more permanent structure for this activity. Dr Wilson will present a report on activity during 2021-22 to Council in October, and further discussion of the survey results is anticipated.
4. The programme of Large Grants, under the direction of Dr Julian Haseldine, has proved complex and arduous to establish. But, supported by the newly established Large Grants Committee (LGC), Dr Haseldine has developed a methodology and awards pipeline from application to award, in accordance with directions given by FPC and Council. One major Nigel Burn Research Grant has so far been awarded (to Dr Katy Dutton and the University of Leeds to create an edition of the Cartulary of Kirkstead Abbey, BL MS Cotton Vespasian E xviii), and a schedule of further grants are in the process of consideration. A full report,

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along with a helpful summary of the Large Grants procedure, will be presented to Council in October, alongside a roster of decisions.

Following consultation and discussion with stakeholders, our programme of conservation work on documents has been inextricably tied to projects that assist work under the four previous headings. Where a document forming an integral part of a project progressed/funded under one of the above work-streams requires conservation attention, we will seek to grant-aid that conservation work. No such documents have yet been proposed for grant-aid but, as the four programmes develop, we anticipate that requests will be made for our support.

**Structure, Governance and Management**

The Society was founded in 1910 by Canon Charles Wilmer Foster, and subsequently endowed by Kathleen Major, with the object of printing records and documents relating to church, parochial, manorial and family history of the county and ancient diocese of Lincoln.

Policies to enable the Society to achieve its charitable objectives are determined by its Council of trustees, which meets once or twice each year. An annual report and any changes to the governing document are put before members at the Annual General Meeting, usually held in October or early November. The day to day running of the Society is delegated by Council to the Finance and Publications Committee and to its Officers. An annual budget and five year plan is reviewed and approved by Council at its autumn meeting.

Membership is open to all, on payment of the annual subscription, currently set at £25 for all members, in return for which, members are supplied with the annual main series publications of the Society. Subscriptions are due on 1 August each year, but members may join at any time during the year and receive a full year's benefit. Most of the Society's publications deal with Lincolnshire, but some of the volumes include matter relating to the counties of Bedford, Buckingham, part of Hertford, Huntingdon, Leicester, Northampton, Oxford and Rutland, which were in former days included in the diocese of Lincoln. Members are entitled to purchase back volumes and publications in the additional series at a discount.

The governing document is reproduced here.

**The Rules of the Society are:**

1. The Society shall be called the LINCOLN RECORD SOCIETY (hereinafter referred to as the Society).
2. The object of the Society shall be the advancement of public education in the history of the ancient diocese of Lincoln and the county of Lincolnshire especially by the transcription, editing and publication of original historical documents. The word 'Diocese' in this clause shall include any counties which have at any time formed part of the Diocese of Lincoln.
3. Membership of the Society shall be constituted by the payment of the annual subscription, or, in the case of life members, of the composition.
4. The annual subscription shall be determined from time to time by the trustees and shall be payable on the first day of August in every year. A composition of an amount twenty



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times that of the annual subscription shall constitute life membership from the date of composition.

5. The management of the affairs of the Society shall be vested in a Council consisting of the president, secretary, general editor, treasurer and a number of at least seven and not exceeding twenty other members of the Society to be elected at the annual general meeting. Vacancies occurring between annual general meetings may be filled by the Council. Three shall form a quorum.
6. Each member shall be entitled to one copy of every work published in the main series by the Society in respect of their year of membership. No person shall receive any such volume until their subscription for the year in respect of which the volume is published has been paid. Provided that any member may be supplied with any of the publications, including the additional series, on such terms as the Council may from time to time determine.
7. Persons who are not members of the Society may be supplied with the publications of the Society on such terms as the Council may determine.
8. The funds of the Society, including the vouchers or securities for any investments, shall be kept at a Bank to be selected by the Council in the name of the Society. Such investments shall only be dealt with by an authority signed by the Secretary and such other person or persons as the Council may from time to time appoint.
9. The accounts of the receipts and expenditure of the Society and of its assets and liabilities, up to the 31st July in each year, shall be scrutinised in accordance with relevant legislation for the time being by an appropriate person or body to be appointed by the Society.
10. An annual general meeting of the members shall be held in the Autumn, to receive a report upon the work of the Society and the General Editor's report, to receive the Treasurer's financial statement and to elect an appropriate scrutineer in accordance with Rule 9, to elect officers and a council for the ensuing year, and to transact the general business of the Society.
11. The Council may require the accuracy of any transcript, calendar or translation to be tested on their behalf before it is printed.
12. The editor of a volume shall be entitled to receive five copies of the work.
13. The Secretary shall keep a minute book wherein shall be entered a record of the transactions as well at meetings of the Council as at general meetings of the Society.
14. The rules shall only be amended at a General Meeting called for that purpose giving at least 21 days notice of the proposed amendment. No amendment shall be made to the constitution that would cause the Society to cease to be a Charity at Law. Any alteration to the constitution must receive the assent of not less than two-thirds of those present and voting. Any amendment to Clause 2 or Clause 15 or this Clause shall require the prior approval of the Charity Commissioners for England and Wales.



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15. The Society may be dissolved by a resolution passed by a two-thirds majority of those present and voting at a General Meeting. In the event of dissolution, any property remaining after the satisfaction of all debts and liabilities shall be given or transferred to such other charitable institution or institutions having objects similar to the objects of this Society as the Charity Commissioners or other authority having charitable jurisdiction may determine.

**Trustees:** The Council members constitute trustees of the charity for the purposes of charity legislation, having due regard to the qualifications, reputation and relevant abilities of the candidates. Explanation of the legal duties and responsibilities of trustees is given by the Secretary to new trustees, and all trustees are advised of any changes to relevant legislation and recommended best practice. From time to time trustees receive training from external providers.

**Risks** are identified, determined, evaluated and managed by regular review of operating conditions, and by the maintenance of a risk register, which is reviewed at least annually by the Finance and Publications Committee. The major risks to which the Society is exposed relate to market conditions surrounding its investment portfolio, data loss relating to its financial and administrative records, and the loss of the officers without adequate provision being made for their replacement and the transfer of knowledge. In the trustees' opinion, reasonable steps have been taken to reduce exposure to these risks.

**Data Protection:** In May 2018 the General Data Protection Regulation (GDPR) came into force. This regulates the processing of personal data by organisations. In order to ensure the Society's compliance the officers have drawn up a Data Protection and Information Security Policy. This sets out the personal data the Society collects and the mechanisms by which it seeks to process further, manage (including destruction) and store that data, in order to comply with this legislation and fulfil the contractual agreement between Society and member with regard to the benefits of the subscription. It also outlines procedures for review and revision in line with future legislation. Full details of the policy are available on our website.

### **Objectives and Activities**

The Society's objects are noted above.

**Activities** are established by the trustees to meet and accord with the Society's charitable objectives. In addition to the publication of historical documents relating to the diocese and ancient county of Lincolnshire, the Society also makes grants for research and other purposes which, in the opinion of the trustees, will further the Society's objectives. The Society also organises events for its members and the general public which help to achieve its objectives. It also actively communicates with its members via social media and email as well as print publications.

**Public Benefit:** The Trustees having regard to the guidance issued by the Charity Commission in deciding what activities the Society should undertake, the Society makes its volumes freely available to the general public by appointment with Lincoln Cathedral Library where two sets of its publications are held. The Society's volumes are also stocked by many public libraries and archives, and are available for sale to non-members on payment of the cover price in force for the time being. The Society's website, Facebook and Twitter pages are available to all Internet

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users, and contain information about its work, publications, grant-making programme, linked organisations, and events open to the general public.

**Volunteers:** the Society's trustees are all volunteers, and it has not yet needed any other volunteers who are not trustees. It is estimated that the trustees contribute some 1000 – 1500 hours per annum of their time to the running of the Society. The equivalent financial benefit of these hours of professional time may be in the region of £100,000 per annum.

**Achievements and Performance**

**Membership:** This year the society welcomed 6 new members and notes the resignation of 16 members. We are sorry to report the deaths of Stephen Birch, Kathleen Jefferson, Teresa Maybury, Geoffrey Petch and Alan Rogers. At the end of the year the society had 282 members.

**New members:**

Michael Barycki, New Jersey, USA  
Lee Brooks, Manchester  
Emma Fox, Derbyshire

Ian Beckwith, Shropshire  
Dan Embree, California, USA  
Elise Souter, Nottinghamshire

**Publications:** During the current year the Society published Volume 110 in the Original Series, *Borough Government in Restoration Grantham: The Hall Book of Grantham 1662-1704*, edited by John Manterfield and his team of transcribers. This volume takes up the story of the town's government at the point where the Restoration settlement was taking effect and continues through the dramatic events of 1685-88 when King James II sought to impose a more centralised control over the cities and boroughs of the kingdom. The edition completes the work of publishing the earliest of Grantham's borough records, begun by the late Bill Couth in 1995 (LRS, Volume 83). The volume was issued to members in July.

One other volume is at an advanced stage. This is *Stukeley and Stamford, Part II: Tribulations of an Antiquarian Clergyman 1730-1738*, edited by John Smith. This will partner *Stukeley and Stamford, Part I* (LRS, Volume 109) by Diana and Michael Honeybone, published in 2021. *Part II* will include *The Designs of Stanford Antiquitys*, a series of illustrations planned by Stukeley as a complementary work to his history of the town, *Stanfordia Illustrata*. In order to do justice to these remarkable drawings, this edition, which will also include an edition of *The Historical Part of Stamford Election 1734*, Stukeley's account of alleged malpractices during that contest, will be published in a larger format.

Also making steady progress are the third part of Nicholas Bennett's *Lincolnshire Parish Clergy* series, covering the large deanery of Calcewaith, thirty-nine parishes including Alford and Mablethorpe, and Professor Maria Hayward's edition of *The Privy Purse Accounts of Catherine of Braganza 1663-1681*. Several other volumes are in active preparation. The Society is most grateful to all those who are preparing future volumes for its series. The publication schedule of the Society is dependent upon the commitments of editors, and it is not possible therefore to give definite dates for the publication of volumes in active preparation.

For the Kathleen Major series work continues on Katy Dutton, *The Kirkstead Cartulary*, Professor Nigel Saul's *Lincolnshire Oath-Takers List 1388* and Dr Alison McHardy's edition of *The Memoranda Register of Bishop John Buckingham*. We look forward to seeing these publications come to fruition



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**Other Activities:** For the first time in three years, the Society is able to report on activities that, while conditioned by the lingering effects of the pandemic, demonstrate a more active commitment to engaging with members and non-members alike both in person and online. The President's Introduction to this Report sets out the broad areas in which the Society is fulfilling our New Priorities following the Nigel Burn Bequest. Here, more detail is given on individual programmes and award schemes.

**Website**

Following a period of intense activity, testing and training, the Society is in the process of providing access to our new portal which will give members free (password-protected) access to readable and searchable digital copies of as many back volumes as possible – certain volumes will be omitted on copyright grounds. Non-members will be able to access the site either by subscribing to the Society or purchasing time-limited sessions. Subscription models are currently being devised for institutional members. Developed in association with Townsweb Archiving, the portal permits keyword searching across the entire backlist or within discrete sections (such as all volumes of the *Registrum Antiquissimum*), with a variety of standard advanced search filters. This will add considerably to the Society's benefits to its members and hopefully generate both new members and new research in the areas within the Society's charitable object. The Data Series, edited by trustee Dr Rob Wheeler, now has a third volume available for interrogation on the website: *Witham Navigation Toll Accounts, 1765-1775*, ed. Rob Wheeler. The editor welcomes proposals for other potential volumes.

**Communications**

Two further editions of the Society's News Review, edited by Dr Marianne Wilson, have been published in the year under review. Issue 18 begins with an introduction by trustee and Chair of the Large Grants Committee Dr Julian Haseldine. It features articles from Dr Caitlin Green on Islamic archaeology found in Lincolnshire, from Professor Maria Heyward on the accounts of Catherine of Braganza, in advance of the publication of her edition of Catherine's Privy Purse accounts in the Occasional Series, from Dr Alex Marchbanks on Lincolnshire wills and from Dr Wilson herself on research into (Arch)bishops' registers coming out of The Northern Way project. Issue 19 begins with an introduction from Dr Wilson discussing outreach priorities. The edition also includes an article from the winner of the sponsored University of Lincoln prize for the best MA dissertation, Michael Barycki. Dr Katy Dutton reports on progress of her edition of the Kirkstead Cartulary. The Honorary Secretary Dr Paul Dryburgh reports on the Dennis Mills conference, and Dr Nicholas Bennett contributes an article on a rectory in the reign of George II. Dr David Crook presents a piece on the renovation of the Stentons' grave at Halloughton, and Ken Hollamby wrote a short request for members' emails.

In Spring 2022, the Society launched its first Survey of members and non-members. Using best practice from other heritage organisations, Dr Wilson created the survey using Google forms to gain feedback from our audiences and to help shape the outreach and engagement programme. She adapted the survey following feedback from FPC – this delayed the survey being sent out for about two months but it was sent out online in April 2022. The results are being analysed as this Report is being compiled with the assistance of Ken Hollamby and Rob Wheeler. Dr Wilson will develop a strategy and report for presentation to Council in October and to members in November 2022.

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Members should also note a change to the contact email for the Communications Officer: [lrscomms@gmail.com](mailto:lrscomms@gmail.com).

***Social Media***

The Society's social media profile has gone from strength to strength over the year: our Twitter feed (@LincolnRecSoc) now has 633 followers (an increase of 60 over the year) and allows interactions from interested users worldwide. Our mailshot service to members, Mailchimp, now has over 200 subscribers and allows the Society to share promptly news of upcoming events organized in and around Lincolnshire. It has shared news of upcoming events and links to the Survey on a regular basis.

***Outreach***

Emerging from the Outreach and Engagement strand of the New Priorities, the Lincoln Records Research Network has been successfully launched in the year under review. Initially piloted at the International Medieval Congress 2021, further meetings have been held online. The objective is to bring together all researchers on records relating to the ancient city, county and diocese to share research and perhaps develop ideas. This would also aim to drive membership and develop connections and collaborations. Participants in an initial session, held on 31 March 2022, received an introduction from Dr Marianne Wilson, giving a background to the history of the Society and its current activities. The network currently stands at 28 members, and small-group, break-out discussion in the meeting highlighted common interests, in particular in digitising records, creating a catalogue of online resources relating to records of the ancient diocese, improving signposting for themed collections of records and exploring more diverse themes such as gender, race, disability, lgbtqa+. A second formal meeting, held on 22 June on the theme of 'Working with communities' featured three speakers: Victoria Araj (University of Lincoln, Reimagining Lincolnshire project), Kathryn Bullen (University of Nottingham, PhD research on Isle of Axholme place-names and working with North Lincolnshire Museum) and Professor Paul Ayris (Pro Vice Provost, Library, Culture, Collections, Open Science at UCL). Speakers explored issues of diverse histories would be invited to talk briefly and share ideas; follow-up sessions would be more in-depth and involve networking.

Plans for a podcast series have been revised. A series of records-related interviews and presentations will be created and uploaded to a new YouTube channel.

On 25 June 2022, Dr Marianne Wilson presented the Friends of Gainsborough Old Hall Sunderland Lecture on her research into the career and post-mortem legacy of Sir Thomas Burgh in a lecture entitled 'Peacock Feathers and Pater Nosters: The Post Mortem Identity of Sir Thomas Burgh, c. 1430–96'. Discounted tickets were made available for LRS members.

On 5 July 2022, the Society organized a session, *Church and Society in the Medieval Diocese of Lincoln*, at the Leeds International Medieval Congress. Three fascinating papers were presented by our General Editor, Dr Nicholas Bennett ('Taming Giants: The Editing and Publication of Some 14th-Century Episcopal Registers'), trustee Dr Alison McHardy ('Bishop Buckingham Goes to Town') and Professor Chris Woolgar (University of Southampton, 'Editing the Register of Bishop John Buckingham (1363-99): The Wills') to a packed house. This proved a very successful and well-attended session (around 60 in the audience), showcasing the work that the Society is doing and how we are opening up our work to new audiences. A further session /



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strand is being planned for the 2023 conference under the title 'Networks and Entanglements'. The conference gives the Society the opportunity to raise its profile with early career and established medievalists.

### ***Collaborations***

The Society collaborated with the Society for Lincolnshire History and Archaeology, the Survey of Lincoln and the British Association for Local History to deliver a research conference in memory of one of the country and county's greatest local historians (and former member), Dr Dennis Mills, who sadly died in 2020. Organised by trustee Dr Andrew Walker and held online on 4 December 2021, the conference featured a keynote lecture on the influence of Dr Mills on British local history from Professor Kate Tiller (Kellogg College, Oxford), and other lectures from Dr Rob Wheeler, Dr Sarah Holland, Dr Martin Watkinson, Dr Shirley Brook, Dr Andrew Jackson, Dr Andrew Walker and Dr Claire Hubbard-Hall which covered other aspects of Dr Mills' life, career and expertise. Around 70 attendees (including members of the Mills family), many of whom were members of the collaborating organisations, contributed to a fascinating celebration. The SLHA is working to compile a special issue of papers from the conference while the BALH is exploring options for the revised publication of Dr Mills' classic work *Lord and Peasant in Nineteenth-Century Britain*.

Following the success of the inaugural University of Lincoln Medieval Lecture, presented in April 2021 by Dr Alison McHardy, the Society's President, Professor David Stocker, presented the 2022 Lecture in March 2022 entitled "Indomitable Countesses: Katherine Swynford, Alice de Lacy and Resistance to the Crown". This generated a lot of interest online and around 150 bookings. Plans are underway for the 2023 Lecture and members will be notified in good time.

### ***Awards***

The Lincoln Record Society Prize for the best Dissertation in MA Medieval Studies at the University of Lincoln was awarded to Michael E. Barycki for his dissertation; 'Cornwall and the Crown: a C13th Partnership (1253-1300)'. The prize for the best Dissertation in MA History at the University of Lincoln was awarded to Emma Fox for her dissertation; 'Margaret Shurmer Sibthorp's *Shafts* and the beginnings of an organised women's movement 1892-99'. The Bishop Grosseteste University Dulcie Duke award was made to Elise Souter. Winners receive £100 and three years' free membership of the Society.

**Grants:** The Small Grants budget for 2021-2022 was £30,000. A grant of £4,659 was made to Professor Anna-Marie Roos towards the cost of her work on the correspondence of Martin Lister. £1,227 was spent on the restoration of the Stenton tombstone at Halloughton, near Southwell. A £7,000 grant was made to the Society for Lincolnshire History and Archaeology towards the cost of a new website on the history of brick making in Lincolnshire. Details of how to apply for a grant are on the society's website. Our first Large Grant of £18,305 was made to Dr Katy Dutton and the University of Leeds to create an edition of the Cartulary of Kirkstead Abbey.

**Legacies:** There are no new legacies this year. A final payment of £196,620 was received from the Nigel Burn estate.

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**Financial Review:** Investment income from our portfolio managed by Brewin Dolphin was £46,771 (2021 £17,979). This reflects the growth of our portfolio with the monies received from the Nigel Burn estate. The cost of managing our portfolio was £11,918. As at July 31st the value of the portfolio was £1,938,223 (2021 £1,280,730).

Subscription income was £6,715 compared with £8,270 in 2020-21. Last year included the receipt of subscriptions from previous years delayed due to Covid-19.

Book sales were £559 (2021 £1,053).

This year we published Volume 110 which cost £10,184 plus £1,510 shipping costs.

Total operating expenditure was £67,739 (2021 £34,018). This includes the larger grant payments and awards of £17,873 and £8,499 amortisation of the investment in the new database.

A further £14,550 has been invested in website developments to enable members to have fully searchable access to our published volumes and in work related to the *Data Series*.

Funds are also invested in the Charities Official Investment Fund which is managed by the CCLA. The Finance and Publications Committee undertake regular monitoring and review of investments. Investments held by Brewin Dolphin are in a nominee account.

**Reserves Policy:** The Trustees will retain general reserves adequate to fund the average cost of one publication and a certain level of grants to assure the future of the society. The five year plan has been designed with this in mind. This policy is under review.

ON BEHALF OF THE BOARD



Chair of Trustees

Date... 12/11/22

LINCOLN RECORD SOCIETY  
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES  
FOR THE YEAR ENDED 31 JULY 2022

I report on the accounts of the Trust for the year ended 31 July 2022 which are set out on pages 12 to 18.

**Respective responsibilities of Trustees and Examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

I report in respect of my examination of the accounts carried out under section 145 of the Act in carrying out my examination I have followed all applicable Directions given by the Charities Commission under section 145(5)(b) of the Act.

**Independent Examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of account set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

J O'Hern FCA  
Wright Vigar Limited  
Chartered Accountants  
15 Newland  
Lincoln  
LN1 1XG



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STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 JULY 2022

		General Funds £	Major Funds £	TOTAL 2022 £	TOTAL 2021 £
	Notes				
<b>INCOME AND ENDOWMENTS FROM</b>					
<b>Other trading activities</b>					
Legacies		196,620	-	196,620	1,664,370
Subscriptions		6,715	-	6,715	8,270
<b>Charitable activities</b>					
Book Sales		559	-	559	1,053
<b>Income from investments</b>					
Investment income	2	47,147	-	47,147	18,015
<b>TOTAL INCOME AND ENDOWMENTS</b>		<u>251,042</u>	<u>-</u>	<u>251,042</u>	<u>1,691,708</u>
<b>EXPENDITURE ON</b>					
<b>Expenditure on raising funds</b>					
Investment management fees		11,918	-	11,918	6,500
Legal costs associated with legacy		-	-	-	198,195
<b>Expenditure on charitable activities</b>					
Cost of selling books	3	1,185	-	1,185	540
Book production costs	3	11,694	-	11,694	8,727
Grants made	3	26,732	-	26,732	8,859
Support costs	3	4,998	-	4,998	5,812
Other activities	3	2,714	-	2,714	3,495
Amortisation of Intangible Fixed Assets	6	8,499	-	8,499	86
<b>TOTAL EXPENDITURE</b>		<u>67,739</u>	<u>-</u>	<u>67,739</u>	<u>232,213</u>
<b>Net gains/(losses) on investments</b>					
Gains/Losses on investment assets		3,300	-	3,300	95,986
<b>NET INCOME/(EXPENDITURE)</b>		186,603	-	186,603	1,555,481
Transfer from General Funds		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>NET MOVEMENT IN FUNDS</b>		186,603	-	186,603	1,555,481
Fund balances brought forward		2,053,605	-	2,053,605	498,124
Fund balances carried forward		<u>2,240,208</u>	<u>-</u>	<u>2,240,208</u>	<u>2,053,605</u>

All amounts relate to continuing operations.



LINCOLN RECORD SOCIETY  
BALANCE SHEET  
FOR THE YEAR ENDED 31 JULY 2022

		2022		2021	
		£	£	£	£
	Notes				
<b>FIXED ASSETS</b>					
Intangible fixed assets	6		24,209		16,718
Investments: Brewin Dolphin	7		1,938,223		1,280,730
			<u>1,962,432</u>		<u>1,297,448</u>
<b>CURRENT ASSETS</b>					
Debtors	8	732		455,298	
Current asset investments: COIF Account		245,959		145,585	
Cash at bank and in hand		<u>55,464</u>		<u>164,697</u>	
		302,155		765,581	
<b>CREDITORS</b>					
Amounts falling due within one year	9	<u>24,379</u>		<u>9,424</u>	
<b>NET CURRENT ASSETS</b>			<u>277,776</u>		<u>756,157</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			<u>2,240,208</u>		<u>2,053,605</u>
<b>CREDITORS</b>					
Amounts falling due after more than one year	9		-		-
<b>NET ASSETS</b>			<u>2,240,208</u>		<u>2,053,605</u>
<b>FUNDS</b>					
General Funds	11		<u>2,240,208</u>		<u>2,053,605</u>
<b>TOTAL FUNDS</b>			<u>2,240,208</u>		<u>2,053,605</u>

Approved by the Trustees and signed on their behalf on 12/11/22.....



Chair of Trustees



Trustee

LINCOLN RECORD SOCIETY  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2022

**1 ACCOUNTING POLICIES**

The following accounting policies have been used consistently in dealing with items which are considered material to the charity's affairs.

**a Basis of accounting**

Lincoln Record Society is an unincorporated Charity. The address of the principal office is given in the Charity information page on page 1 of these financial statements.

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value.

**b Legacies**

Legacies are recognised when the sum to which the charity is entitled is known, the receipt is probable and entitlement has passed to the charity.

**c Subscriptions**

Subscriptions are recognised in the period to which they relate.

**d Investment income**

Interest on deposits is accounted for in the period when it was earned.

**e Expenditure**

Expenditure is included in the year to which it relates rather than the year in which it is paid. Expenditure includes irrecoverable VAT. Support costs are those costs incurred in running the charity's activities and the strategic overall management of the charity. Expenditure has been presented in line with the alternative method.

**f Fixed assets and depreciation**

Fixed assets are included at cost less depreciation. There is no formal capitalisation limit. Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Website	over 3 years
Facebook Project	over 3 years
Digitisation Project	over 5 years

**g Investments**

Investments are stated at fair value at the balance sheet date. The Statement of Financial Activities includes the net gains and losses on revaluations and disposals throughout the year.

**h Stock of books**

Book publication costs are written off as incurred. Stock is not valued in the accounts.

**i Funds**

Designated funds have been identified by the trustees and set aside for a specific purpose as described in the trustees report. There are no designated funds.

General funds are those funds which are available to the trustees to apply for the general purpose of the charity.

LINCOLN RECORD SOCIETY  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2022

	General Funds £	Designated Funds £	TOTAL 2022 £	TOTAL 2021 £
<b>Notes</b>				
<b>2 INVESTMENT INCOME</b>				
Bank interest on monies held by the charity	376	-	376	36
Investment income	46,771	-	46,771	17,979
	<u>47,147</u>	<u>-</u>	<u>47,147</u>	<u>18,015</u>
<b>3 CHARITABLE ACTIVITIES</b>				
<b>Cost of selling books</b>				
Storage charges	1,133	-	1,133	477
Other costs	53	-	53	63
	<u>1,185</u>	<u>-</u>	<u>1,185</u>	<u>540</u>
<b>Book production costs</b>				
Printing	10,184	-	10,184	6,630
Shipping	1,510	-	1,510	2,097
	<u>11,694</u>	<u>-</u>	<u>11,694</u>	<u>8,727</u>
<b>Support costs</b>				
Computer and website	1,464	-	1,464	629
Administration	683	-	683	676
Governance costs	2,850	-	2,850	4,507
	<u>4,998</u>	<u>-</u>	<u>4,998</u>	<u>5,812</u>
<b>Other activities</b>				
News Review	2,714	-	2,714	3,495
	<u>2,714</u>	<u>-</u>	<u>2,714</u>	<u>3,495</u>
<b>Grants</b>				
<u>Grants to Institutions</u>				
Society for Lincolnshire History and Archaeology	7,000	-	7,000	-
E Gill & Sons	1,227	-	1,227	-
<u>Grants to Individuals</u>				
University of Lincoln Student Awards	100	-	100	200
Bishop Grosseteste Student Award	100	-	100	-
Jean Shaftoe - Henry Winn: The Man and His Words	-	-	-	4,000
Professor Anna Marie Roos	-	-	-	4,659
The Correspondence of Martin Lister				
Leeds University - Dr Dutton	18,305	-	18,305	-
	<u>26,732</u>	<u>-</u>	<u>26,732</u>	<u>8,859</u>

LINCOLN RECORD SOCIETY  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2022

	General Funds £	Designated Funds £	TOTAL 2022 £	TOTAL 2021 £
<b>Notes</b>				
<b>4 GOVERNANCE COSTS</b>				
Meetings & Board Development	-	-	-	-
Annual Report	1,830	-	1,830	2,227
Independent Examination	1,020	-	1,020	2,280
	<u>2,850</u>	<u>-</u>	<u>2,850</u>	<u>4,507</u>
<b>5 TRUSTEES' REMUNERATION</b>				
The Trustees were not entitled to and did not receive any remuneration during the year. Expenses such as subscriptions, stationery and travel costs were reimbursed to 3 Trustees during 2022 (2 - 2021) totalling £244 (£198 - 2021).				
<b>6 INTANGIBLE FIXED ASSETS</b>				<b>TOTAL</b>
				<b>£</b>
<b>Cost</b>				
at 1 August 2021				75,531
Additions				15,990
Disposals				-
at 31 July 2022				<u>91,521</u>
<b>Depreciation</b>				
at 1 August 2021				58,813
Charge for the year				8,499
Eliminated on disposals				-
at 31 July 2022				<u>67,312</u>
<b>Net Book Value</b>				
at 31 July 2022				<u>24,209</u>
at 31 July 2021				<u>16,718</u>



LINCOLN RECORD SOCIETY  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2022

<b>7</b>	<b>INVESTMENTS</b>		<b>Brewin Dolphin £</b>
	<b>Market Value</b>		
	at 1 August 2021		1,280,730
	Additions/Disposals		654,192
	Revaluation		3,300
	At 31 July 2022		<u>1,938,223</u>
	UK Listed Investments		878,285
	Non-UK Listed Investments		1,001,740
	Cash		58,198
			<u>1,938,223</u>
		<b>2022</b>	<b>2021</b>
		<b>£</b>	<b>£</b>
<b>8</b>	<b>DEBTORS</b>		
	Book sales	-	344
	Prepayments	732	762
	Legacy receivable	-	454,192
		<u>732</u>	<u>455,298</u>
<b>9</b>	<b>CREDITORS</b>		
	<b>Amounts falling due within one year</b>		
	Accruals	4,032	2,390
	Grants payable	18,305	4,659
	Life memberships	1,780	1,780
	Deferred income	262	595
		<u>24,379</u>	<u>9,424</u>

LINCOLN RECORD SOCIETY  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2022

**10 DEFERRED INCOME**

Deferred income comprises of subscriptions received in advance.

	£
<b>Market Value</b>	
Balance as at 1 August 2021	595
Amount released to incoming resources	(595)
Amount deferred in the year	262
Balance as at 31 July 2022	<u>262</u>

**11 FUNDS**

**Transfers**

During the prior year, the trustees determined that all funds were to be considered general funds. The Major Reserve therefore was transferred into the General Fund.

**Movement in Funds**

	At 1.8.21 £	Net movement in funds £	Transfers £	At 31.7.22 £
Unrestricted funds				
General fund	2,053,605	186,603	-	2,240,208
	<u>2,053,605</u>	<u>186,603</u>	<u>-</u>	<u>2,240,208</u>

**Comparatives for movement in Funds**

	At 1.8.20 £	Net movement in funds £	Transfers £	At 31.7.21 £
<b>Unrestricted funds</b>				
General fund	197,216	1,555,481	300,908	2,053,605
General fund: Major Reserve	300,908	-	300,908	-
	<u>498,124</u>	<u>1,555,481</u>	<u>-</u>	<u>2,053,605</u>

**12 RELATED PARTIES**

There were no related party transactions within the year to 31 July 2022.

## LIST OF PUBLICATIONS

1. Lincolnshire Church Notes, made by Gervase Holles, 1634–1642 (facsimile edition 2010)
2. Lincoln Episcopal Records, *temp.* Bishop Cooper, 1571–1584 (o/p)
3. The Rolls of Hugh of Wells, Bishop of Lincoln, 1209–1235, Volume I (o/p)
4. Speculum of the Diocese of Lincoln, 1705–1723: Archdeaconries of Lincoln and Stow (o/p)
5. Abstracts of Lincoln Wills, Volume I (1271–1526) (o/p)
6. The Rolls of Hugh of Wells, Bishop of Lincoln, 1209–1235, Volume II (o/p)
7. Visitations of Religious Houses in the Diocese of Lincoln, Volume I (1420–1436) (o/p)
8. Heraldic Visitation of the County of Lincoln, 1666 (o/p)
9. The Rolls of Hugh of Wells, Bishop of Lincoln, 1209–1235, Volume III (o/p)
10. Abstracts of Lincoln Wills, Volume II (1505–1530) (o/p)
11. The Rolls of Robert Grosseteste and Henry Lexington, Bishops of Lincoln, 1235–1259 (o/p)
12. Chapter Acts of Lincoln Cathedral, Volume I (1520–1536) (o/p)
13. Chapter Acts of Lincoln Cathedral, Volume II (1536–1547) (o/p)
14. Visitations of Religious Houses in the Diocese of Lincoln, Volume II (1436–1449) (o/p)
15. Chapter Acts of Lincoln Cathedral, Volume III (1547–1559) (o/p)
16. Calendars of Administrations in the Consistory Court of Lincoln, 1540–1659 (o/p)
17. Final Concords of the County of Lincoln, *temp.* Henry II–Henry III (o/p)
18. Transcripts of Charters relating to Gilbertine Houses (o/p)
19. The Lincolnshire Domesday and the Lindsey Survey – pb reprint
20. The Rolls of Richard Gravesend, Bishop of Lincoln, 1258–1279 (o/p)
21. Visitations of Religious Houses in the Diocese of Lincoln, Volume III (1436–1449) (o/p)
22. The Earliest Lincolnshire Assize Rolls, 1202–1209 (o/p)
23. The State of the Church in the Reigns of Elizabeth and James I, as illustrated by documents relating to the Diocese of Lincoln (o/p)
24. Abstracts of Lincoln Wills, Volume III (1530–1532) (o/p)
25. Kesteven Quarter Sessions Minutes, 1674–1695, Volume I (o/p)
26. Kesteven Quarter Sessions Minutes, 1674–1695, Volume II
27. The *Registrum Antiquissimum*, being a collection of charters of the Cathedral Church of Lincoln from the 11th to the 13th centuries, Volume I – pb reprint
28. *Registrum Antiquissimum*, Volume II – pb reprint
29. *Registrum Antiquissimum*, Volume III
30. Records of Some Sessions of the Peace in Lincolnshire, 1360–1375
31. Lincolnshire Church Notes made by William John Monson, 1828–1840 – pb reprint
32. *Registrum Antiquissimum*, Volume IV
33. Visitations in the Diocese of Lincoln, 1517–1531, Volume I (o/p)
34. *Registrum Antiquissimum*, Volume V
35. Visitations in the Diocese of Lincoln, 1517–1531, Volume II
36. A Lincolnshire Assize Roll for 1298
37. Visitations in the Diocese of Lincoln, 1517–1531, Volume III
38. Minute Book of the Gainsborough Monthly Meeting of the Society of Friends, Volume I (1669–1689)
39. The Rolls and Register of Bishop Oliver Sutton, 1280–1299, Volume I
40. Minute Book of the Gainsborough Monthly Meeting of the Society of Friends, Volume II (1689–1709)
41. *Registrum Antiquissimum*, Volume VI
42. Facsimiles of charters in *Registrum Antiquissimum* (Volumes V and VI)
43. The Rolls and Register of Bishop Oliver Sutton, 1280–1299, Volume II
44. Minute Book of the Gainsborough Monthly Meeting of the Society of Friends, Vol. III (1709–1719)
45. Letters and Papers of the Banks Family of Revesby Abbey, 1704–1760
46. *Registrum Antiquissimum*, Volume VII
47. Papal Decretals relating to the Diocese of Lincoln in the Twelfth Century
48. The Rolls and Register of Bishop Oliver Sutton, 1280–1299, Volume III
49. Some Sessions of the Peace in Lincolnshire, 1381–1396, Volume I
50. The Port Books of Boston, 1601–1640 (o/p)
51. *Registrum Antiquissimum*, Volume VIII
52. The Rolls and Register of Bishop Oliver Sutton, 1280–1299, Volume IV
53. The State of the Ex-Religious in the Diocese of Lincoln in the Reign of Mary (o/p)
54. The Records of the Commissioners of Sewers in the Parts of Holland, 1547–1603, Volume I
55. Tattershall Castle Building Accounts, 1434–1446 – pb reprint
56. Some Sessions of the Peace in Lincolnshire, 1381–1396, Volume II
57. The Register of Bishop Philip Repingdon, 1405–1419, Volume I
58. The Register of Bishop Philip Repingdon, 1405–1419, Volume II



## LIST OF PUBLICATIONS

59. Letters of the Cholmeleys at Wainfleet, 1813–1853 (o/p)
60. The Rolls and Register of Bishop Oliver Sutton, 1280–1299, Volume V – pb reprint
61. An Episcopal Court Book for the Diocese of Lincoln, 1514–1520 (o/p)
62. *Registrum Antiquissimum*, Volume IX – pb reprint
63. The Records of the Commissioners of Sewers in the Parts of Holland, 1547–1603, Volume II
64. The Rolls and Register of Bishop Oliver Sutton, 1280–1299, Volume VI – pb reprint
65. Some Sessions of the Peace in the City of Lincoln, 1351–54, and the Borough of Stamford, 1351 (o/p)
66. Letters of John Wallace of Harpswell to Madam Whichcot, 1721–1727; Correspondence of John Fardell, Deputy Registrar, 1802–1805
67. *Registrum Antiquissimum*, Volume X
68. Facsimiles of Charters in *Registrum Antiquissimum* (Volumes VIII, IX and X)
69. The Rolls and Register of Bishop Oliver Sutton, 1280–1299, Volume VII – pb reprint
70. Letters and Papers Relating to the Trent, Ancholme and Grimsby Railway, 1860–1862 – pb reprint
71. The Records of the Commissioners of Sewers in the Parts of Holland, 1547–1603, Volume III
72. Lincolnshire Returns of the Census of Religious Worship, 1851
73. The Minute Book of the Spalding Gentlemen's Society, 1732
74. The Register of Bishop Philip Repingdon, 1405–1419, Volume III
75. Stow Church Restored, 1846–1866
76. The Rolls and Register of Bishop Oliver Sutton, 1280–1299, Volume VIII
77. Boston Assembly Minutes, 1545–1575
78. The 1341 Royal Inquest in Lincolnshire
79. A Bibliography of the City of Lincoln
80. Probate Inventories of Lincoln Citizens, 1661–1714
81. Clerical Poll Taxes of the Diocese of Lincoln, 1377–1381
82. The Diaries of Edward Lee Hicks, Bishop of Lincoln 1910–1919
83. Grantham During the Interregnum: The Hallbook of Grantham, 1641–1649
84. The Printed Maps of Lincolnshire 1576–1900: a carto-bibliography – pb reprint
85. The Medieval Lindsey Marsh: select documents
86. Royal Writs addressed to John Buckingham, Bishop of Lincoln 1363–1398
87. The Registers of Henry Burghersh 1320–1342, Volume I
88. The Acta of Hugh of Wells, Bishop of Lincoln 1209–1235
89. Lincoln Wills 1532–1534
90. The Registers of Henry Burghersh 1320–1342, Volume II
91. The Letter Book of Sir Anthony Oldfield, 1660–1664
92. Historic Town Plans of Lincoln 1610–1920
93. The Overseas Trade of Boston in the reign of Richard II (o/p)
94. Lincolnshire Parish Correspondence of John Kaye, Bishop of Lincoln, 1827–53
95. Gratefull To Providence: The Diary and Accounts of Matthew Flinders: I. 1775–1784
96. Maps of the Witham Fens from the Thirteenth to the Nineteenth Century
97. Gratefull To Providence: The Diary and Accounts of Matthew Flinders: II. 1785–1802
98. Building a Railway: Bourne to Saxby
99. Correspondence of the Spalding Gentlemen's Society, 1710–1761
100. Wonderful to Behold: A Centenary History of the Lincoln Record Society, 1910–2010
101. The Registers of Henry Burghersh 1320–1342, Volume III (o/p)
102. The Country Justice and the Case of the Blackamoor's Head: The Practice of the Law in Lincolnshire, 1787–1838
103. Lincolnshire Parish Clergy 1214–1968: A Biographical Register Vol. 1
104. The Correspondence of William Stukeley and Maurice Johnson 1714–1754
105. Lincolnshire Parish Clergy, c.1214–1968, A Biographical Register Vol. 2
106. Borough Government in Newton's Grantham: The Hall Book of Grantham, 1649–1662
107. A Parson in Wartime: The Boston Diary of Arthur Hopkins, 1942–1945
108. Petitions from Lincolnshire c.1200–c.1500
109. Stukeley and Stamford, Part 1 Cakes and Curiosity, The Sociable Antiquarian 1710–1737
110. Borough Government in Restoration Grantham. The Hall Book of Grantham, 1662–1704
- KM1. The Episcopal Rolls of Robert Grosseteste 1435–1453
- KM2. The Alvingham Cartulary
- OC1. Steep, Strait and High: Ancient Houses of Central Lincoln
- OC2. North Lincolnshire Farming Society: The Dixons of Holton-le-Moor, 1741–1906



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