



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st November 2022 To 31st October 2022

Charity name: Copdock & Washbrook Village Hall

Charity registration number: 304731

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The provision and maintenance of a Village Hall for the villages of Copdock & Washbrook and the surrounding area in order to host a wide range of community and leisure activities.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The main activities undertaken in the Village Hall include inter alia childrens birthday parties, antiques fairs, dance schools, carpet bowls, private parties, music band practice, toddler & baby groups and a wide range of clubs and societies.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Due regard has been given to Charity Commission guidance.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/a
Policy on social investment including program related investment	Para 1.38	N/a
Contribution made by volunteers	Para 1.38	N/a
Other		

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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The year has been one of significant growth for the VH. The number of hires and the diversity of events held are exponentially higher than previous years (even pre Covid) and, as a result, income has risen by nearly 300%. This has facilitated significant investment in a steam cleaner, new tables and trolleys, fridges (x 2), outside benches, sliding doors for store area, table tennis table & equipment and a new water boiler.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Charity's financial position at the end of the period in question is strong.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	A reasonable level of reserves (circa £30k , equivalent to 6-9 months income) are held by way of contingency and also to fund any future capital expenditure required.
Amount of reserves held	Para 1.22	c£30k
Reasons for holding zero reserves	Para 1.22	N/a
Details of fund materially in deficit	Para 1.24	N/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/a

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Foundation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointed by Committee

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Copdock & Washbrook Village Hall
Other name the charity uses	N/a
Registered charity number	304731
Charity's principal address	Copdock & Washbrook Village Hall, Old London Rd, Copdock, Ipswich IP8 3JN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sally Watson	Chair	Whole year	All are appointed by Committee vote
2	Adrian Ward	Treasurer	Whole year	
3	Deborah Tyrrell	Vice Chair	Whole year	
4	Linda Sheppard	Secretary	Whole year	
5	Celia Fisher		Whole year	
6	Doug Howes		Whole year	
7	Fred Green		Whole year	
8	Martin Taylor		Whole year	
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18				
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20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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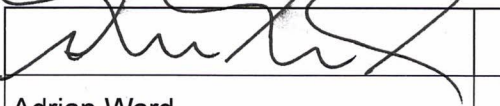
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Adrian Ward	
Position (eg Secretary, Chair, etc)	Treasurer	

Date 2/12/2022



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name

No (if any)

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/11/2021

To

Period end date
31/10/2022

Section A Receipts and payments

Unrestricted
funds
to the nearest
£

Restricted
funds
to the nearest £

Endowment
funds
to the nearest £

Total funds
to the nearest £

Last year
to the nearest £

A1 Receipts

Hall Hire	36,480	-	-	36,480	-
Bar net income	12,730	-	-	12,730	-
Bank interest	150	-	-	150	-
Donations	-	-	-	-	-
Feed in tariff	1,388	-	-	1,388	-
Grants	7,585	-	-	7,585	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	58,333	-	-	58,333	-

A2 Asset and investment sales, (see table).

	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-

Total receipts	58,333	-	-	58,333	-
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A3 Payments

Rates	177	-	-	177	-
Water rates	178	-	-	178	-
Light heat and power	3,048	-	-	3,048	-
Insurance	416	-	-	416	-
Licences	360	-	-	360	-
Hall manager	10,700	-	-	10,700	-
Bar manager fees	2,839	-	-	2,839	-
Repairs and renewals	19,783	-	-	19,783	-
Waste services	2,594	-	-	2,594	-
Cleaning	1,028			1,028	
Sundry expenses	3,056			3,056	
Computer and equipment	2,379			2,379	

Sub total	46,558	-	-	46,558	-
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A4 Asset and investment purchases. (see table)

	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-

Total payments	46,558	-	-	46,558	-
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Net of receipts/(payments)	11,775	-	-	11,775	-
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A5 Transfers between funds

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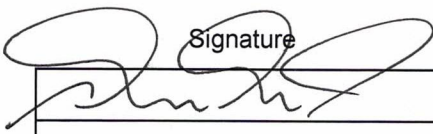
A6 Cash funds last year end

	34,727	-	-	34,727	-
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Cash funds this year end

	46,502	-	-	46,502	-
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Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank accounts	44,702	-	-
		-	-	-
		-	-	-
	Total cash funds	44,702	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Float	200	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Bar stock	1600	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			ADRIAN WARD TREASURER	17/4/23



Independent examiner's report on the accounts

Section A
Independent Examiner's Report

Report to the trustees

Charity Name
C2/Dock 2 WAS HBOOK V. LUGS- HALL

On accounts for the year ended

31.10.22	Charity no (if any)	304731
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Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

[[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete ☐ if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act, or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

19

Date: 17/4/23

Name:

DAVID WUNCOLN

Relevant professional qualification(s) or body

CHARTERED INST. OF PUBLIC FINANCE

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

IER

1

Oct 2018

IER

2

Oct 2018

(if any):

Address:

BALN HOUSE

6 Hill Ywood

Back and waist/brook / P 35N