



Trustees' Annual Report for the period

Period start date
 From 01 09 2020

Period end date
 To 31 08 2021

Section A Reference and administration details

Charity name St Wulstan's Childcare Group

Other names charity is known by Wulstan's Lodge Childcare

Registered charity number (if any) 1056507

Charity's principal address Elmfield Walk
 Stourport on Severn
 Worcestershire
Postcode DY13 8TX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Donna Forman	Chair		
2	Clare Roden	Treasurer		
3	Sue Edwards			
4				
5	Joanne Taylor			
6	Andrew Willetts			
7	Rebecca Willetts			
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Donna Forman	
Clare Roden	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Finance	Mrs. Julie Cahill	c/o Wulstan's Lodge, Elmfield Walk, Stourport, DY13 8TX
HR Support	Janine Toulson	J Mann Associates, Abby Square, Amesbury, Wiltshire, SP4 7ES
Financial Advisor	Stephen Price	16 New Street, Stourport-on-Severn, Worcestershire, DY13 8UW

Name of chief executive or names of senior staff members (Optional information)

Nursery Manager – Mrs. Sally Bache

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Wulstan's Lodge Childcare is constituted under the Pre-School Learning Alliance Model Pre-School Constitution 2004 Model. Consisting of 10 members and is a registered charity - #1056507.
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed or re-appointed under the terms of the Governing Document at the Annual General Meeting.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Wulstan's Lodge Childcare is managed by the trustees of the committee – working in partnership with the Worcestershire Early Years Authority, local Safeguarding Officers and Social Services. We also work closely with St Wulstan's Primary School where many of our children progress to.

The committee receive no remuneration and give their time on a voluntary basis. All trustees and staff hold a DBS Certificate prior to commencement of employment.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The Advancement of Education for Public Benefit is upheld through offering appropriate play, education and care facilities for 2-5 year olds, where children are respected as individuals and encouraged to learn and develop at their own pace. Taking responsibility to ensure such opportunities are available for all children whatever their race, culture, religion, means or ability.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The aim of Wulstan's Lodge Childcare is to shape the little people of the future on their pre-school journey through the world of play. We provide our children with the highest standards of care along with planning learning experiences which are tailored to their interests and needs.

Guided by the EYFS and OFSTED we ensure that our environment promotes safety, happiness and well-being whilst encouraging learning through play.

Stimulating opportunities are offered to the whole community, regardless of gender, culture, race, religion or ability. Our inclusive practice supports the children in a positive future outlook and attitude to learning and succeeding.

Safeguarding and welfare are the core priority of our setting and principles are facilitated throughout all aspects of the childcare environment.

We provide training placements for students from two local colleges and offer long term placement for an apprentice. Staff receive ongoing training to ensure that their practice and knowledge is current, the team strive to continue to develop and demonstrate a happy, motivated and committed approach to their positions.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year**Winter Term,
Autumn Term, September – December 2020**

- Supporting and networking with local colleges – student work ex
-
- Have a new student that is currently completing her early years training.
- Successful Holiday Clubs for October/Christmas

Spring Term, January – May 2020

- Due to going into lockdown all staff are now up to date with online training.

Summer Term, May – July 2020

- After being closed due to the Covid 19 lockdown we reopened our doors in July for the last month of term. To do this we have implemented all safety measures, made sure all risk assessments are completed and staff have the required PPE.

Section E**Financial review**

Brief statement of the charity's policy on reserves

The Nursery holds funds in reserve of around £35,000 – the money is on reserve for any unexpected costs i.e. Redundancies, Insurances or Equipment.

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principle sources of funding are:

- Parent Fees
- Nursery Education Funding
- Fundraising Events

Expenditure has supported the settings objectives by providing new equipment, Resources and Materials for the children.

On going training opportunities for all staff to ensure we exceed expectation of the level of care that's provided.

Section F**Other optional information****Section G****Declaration**

he trustees declare that they have approved the trustees' report above.

igned on behalf of the charity's trustees

Signature(s)

Donna Forman

Clare Roden

Full name(s)

Mrs Donna Forman

Mrs Clare Roden

Position (eg Secretary, Chair, etc)

Chair

Treasurer

Date

27th September 2022

24/02/2022

St Wulstan's Child Care Group Account 2020-2021

SUMMARY 31st August 2021

CATEGORY	INCOME	EXPENDITURE	BALANCE
WCC Nursery Funding	£73,454.91		£73,454.91
Club/Nursery Sessions	£48,994.17		£48,994.17
Fundraising	£285.56	£57.61	£227.95
Donations & Grants			£0.00
Bank interest & cashback	£11.53		£11.53
Reimbursed Employees	£230.54		£230.54
Wages		£98,646.88	-£98,646.88
Rent		£10,080.00	-£10,080.00
Repairs & Renewals			£0.00
Sundry Premises		£280.56	-£280.56
Equipment & Materials		£6,896.25	-£6,896.25
Postage		£39.95	-£39.95
Photocopying			£0.00
Telephone		£2,273.73	-£2,273.73
Advertising			£0.00
Training		£265.20	-£265.20
Subscriptions & Licences		£3,747.08	-£3,747.08
Card & Bank charges		£407.88	-£407.88
Professional Fees		£1,446.80	-£1,446.80
Uniform	£60.00	£122.39	-£62.39
Other	£50.00	£284.91	-£234.91
	£123,086.71	£124,549.24	-£1,462.53

Balance b/f 19/20	£118,690.91
Movement in Year	-£1,462.53
Balance c/f	£117,228.38

Represented By:

Current Account:

Balance b/f 19/20	£3,034.65	
Income	£49,620.27	
Expenditure		£120,950.46
Account transfer	£75,500.00	£4,100.77
Bank balance c/f		£3,103.69
	£128,154.92	£128,154.92

Deposit Account:

Balance b/f 19/20	£115,204.60	
Income	£73,466.44	
Expenditure		£0.00
Account transfer		£75,500.00
Bank balance c/f		£113,171.04
	£188,671.04	£188,671.04

Imprest Account:

Balance b/f 19/20	£411.00	
Income	£0.00	
Expenditure		£3,231.69
Cash withdrawn		£500.00

St Wulstan's Child Care Group Account 2020-2021

Account transfer	£4,100.77	
Bank balance c/f		£780.08
	£4,511.77	£4,511.77

Cash Account:

Balance b/f 19/20	£40.66	
Income	£2,395.26	
Expenditure		£367.09
Cash withdrawn	£500.00	
Cash banked		£2,395.26
Cash in hand c/f		£173.57
	£2,935.92	£2,935.92

Total Balance c/f		£117,228.38
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DEBTORS as at 31/8	In Credit	In Debt	Net Balance
Current Year Debts	£1,210.01	£1,243.03	£33.02
Pre Sep 20 Debts		£3,095.34	£3,095.34
Total Debt	£1,210.01	£4,338.37	£3,128.36

Independent examiner's report to the trustees of St Wulstan's Childcare Group

I report on the accounts of the Trust for the year ended 31 August 2021, which are set out below.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: STEPHEN DOUGLAS PRICE

Relevant professional qualification or body: ACCA

Address: 16 NEW STREET, STOURPORT ON SEVERN

WORCESTERSHIRE, OX13 8UW

Signed Stephen Price

Date: 10th NOVEMBER 2022